RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on October 7, 2026

This meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on October 7, 2026, at 6:00 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, John M. Wiertel, and Carl H. Dondorfer.

APPROVAL OF MINUTES

September 16, 2026, Trustees Office Hours Meeting Minutes. Mrs. Lucci moved to approve the September 16, 2026, Trustee Office Hours Meeting Minutes. Mr. Wiertel seconded. Vote 3 ayes.

September 16, 2026, Public Hearing and Regular Trustees Meeting Minutes. Mr. Wiertel moved to approve the September 16, 2026, Public Hearing and Regular Trustees Meeting Minutes. Mrs. Lucci seconded. Vote 3 ayes.

September 21, 2026, Staff Meeting Minutes. Mrs. Lucci moved to approve the September 21, 2026, Staff Meeting Minutes. Mr. Wiertel seconded. Vote 3 ayes.

ELECTED OFFICIALS' REPORT

A. FISCAL OFFICER – John Patriarca

Mr. Patriarca reviewed the state of Concord Township finances since the last meeting and commented on the progress of the Fire Station 2 construction.

B. TRUSTEES

The Trustees discussed general Concord Township business since the last meeting. Mrs. Lucci discussed her participation in the Live Fire Training event earlier that day with the Fire Department. She expressed a deeper understanding of and gratitude for the daily challenges firefighters face; she is still receiving mostly positive feedback for a single trash hauler. Mr. Wiertel also participated in the Live Fire Training event, noting that he gained a wealth of knowledge and holds immense respect for firefighters. He highlighted the participation of multiple area fire departments and commended the strong sense of camaraderie among the firefighters; he briefly commented on the 2.7 Mill Fire Levy Renewal. Mr. Dondorfer commented how important it is to have qualified Safety Services Personnel and discussed the existing 2.7 mill Fire Levy on the ballot in November is a Renewal and not a new tax; all the funds support Fire Dept. personnel, training, equipment, apparatus such as ambulances and essential resources that are needed daily to provide essential safety services and fire services for the residents of Concord Township.

DEPARTMENT REPORTS

A. ADMINISTRATOR REPORT – Andy Rose, Administrator

Andy Rose, Administrator, covered general business of the Township; several new businesses are planned for the near future but not ready to be announced; received inquiries regarding commercial development within the Auburn/Capital corridor; reviewed the dura patch process; and reminded residents of the next Coffee with Administrator scheduled for October 15, 2026.

B. FIRE DEPARTMENT – Chief Sabo

Chief Sabo reviewed the Fire Department's activity in Concord Township from the previous month; Deputy Chief Mike Biddell along with Fire Prevention Personnel Doug Rought and Brein Spangenburg attended the Northeast Ohio Fire Protection Association Fall Conference; held a CPR/AED/First Aid Training class; hosted Lake County Fire Prevention Association Meeting; provided live fire extinguisher training for a business; replaced batteries, serviced or installed new smoke detectors in homes; discussed no change in response time as Station 2 duty crew work out of their temporary facility; many fire levy questions calls; working hard on collecting data for our October 15, 2026, 5 year ISO rating evaluation; thanked the Amy and John for participating in the Live Fire Training; and waiting to hear back from Bureau of Workers Compensation regarding a grant application submitted for the two stair chairs listed under Agenda Item D.

C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's activity in Concord Township from the previous month; 2026 Joint Road Projects are completed except for the new guardrail to be installed next week on Cascade Road (Phase 2); the Snow Barricade Application fee will increase from Fifty to Sixty Dollars due to rising material costs and will be on the next agenda; and reviewed Yard Waste and Brush Days Programs.

D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's activity in Concord Township from the previous month and reminded residents temporary signs must be on their property and not in the public road Right-of-Way or on utility poles.

E. RECREATION DEPT. – Sean Supler, Recreation Director

Sean Supler, Recreation Director, reviewed the department's activity from the previous month; extended his appreciation to the League of Women's Voters and the participating candidates for a constructive and healthy debate; outlined the upcoming Fall Festival events schedule to be held at Fire Station 1, as well as the Drive-In Movie taking place later that evening at Lamuth Middle School; and thanked the community sponsors for making these events possible.

F. LAKE COUNTY SHERIFF'S OFFICE

LT. Kirschner reviewed the Sheriff's Office activity in Concord Township from the previous month.

AUDIENCE

None

OLD BUSINESS

None

NEW BUSINESS

A. RES. 2026-28, A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION TO PROVIDE INFRASTRUCTURE IMPROVEMENT FUNDS NECESSARY FOR CONCORD TOWNSHIP'S OAKRIDGE DRIVE RESURFACING PROJECT. Mrs. Lucci moved to adopt the following resolution:

RESOLUTION 2026-28

A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION TO PROVIDE INFRASTRUCTURE IMPROVEMENT FUNDS NECESSARY FOR CONCORD TOWNSHIP'S OAKRIDGE DRIVE RESURFACING PROJECT

WHEREAS, the State Capital Improvement Program ("SCIP") and the Local Transportation Improvement Program ("LTIP") both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Concord Township is planning to make capital improvements to Cascade Road that is no longer functional, with such improvements to include necessary total resurfacing of the roadway, and

WHEREAS, the Township is pursuing funding assistance from the Ohio Public Works Commission ("OPWC") to complete these infrastructure improvements, and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE BE IT RESOLVED by the Concord Township Board of Trustees, Lake County, Ohio that:

Section 1. Carl H. Dondorfer, as Chairperson of the Board of Trustees, or his duly authorized representative, is hereby authorized to prepare and submit an application to the Ohio Public Works Commission for funds necessary to complete the Oakridge Drive Resurfacing Project infrastructure improvements described herein.

Section 2. Carl H. Dondorfer, or his duly authorized representative, is further authorized to execute any and all additional documentation necessary to properly formalize and secure the implementation of such infrastructure improvement funding.

Section 3. The Board of Trustees of Concord Township hereby requests the State of Ohio to consider and approve its application for Ohio Public Works Commission funding.

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on October 7, 2026

Section 4. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution is hereby deemed to be an emergency measure in order to insure the timely and most beneficial filing of the subject application, the same being deemed necessary for the preservation of the health, safety and welfare of the citizens of Concord Township, and it shall therefore be and remain in full force and effect from and after its passage by the Board of Trustees.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided by law.

Mr. Wiertel seconded. Vote 3 ayes.

B. FIRE DEPT APPROVE THE APPOINTMENT OF PART-TIME FIREFIGHTER/PARAMEDIC ANTHONY ILIANO JR TO THE POSITION OF FIREFIGHTER 1 EFFECTIVE 10/11/2026. Mr. Wiertel moved to approve the Fire Dept. appointment of Part-time Firefighter/Paramedic Anthony Iliano Jr. to the position of Firefighter 1 effective 10/11/2026. Mrs. Lucci seconded. Vote 3 ayes.

C. FIRE DEPT APPROVE PO TO STRYKER IN THE AMOUNT OF $19,010.10 FOR THE PURCHASE OF ONE LUCAS CHEST COMPRESSION SYSTEM. Mrs. Lucci moved to approve Fire Dept. PO to Stryker in the amount of $19,010.10 for the purchase of One Lucas Chest Compression System. Mr. Wiertel seconded. Vote 3 ayes.

D. FIRE DEPT APPROVE PO TO STRYKER IN THE AMOUNT OF $10,117.16 FOR THE PURCHASE OF TWO STAIR CHAIRS. Mr. Wiertel moved to approve the Fire Dept. PO to Stryker in the amount of $10,117.16 for the purchase of two Stair Chairs. Mrs. Lucci seconded. Vote 3 ayes.

E. FUTURE MEETINGS & ANNOUNCEMENTS:

10/12	CLOSED	IN OBSERVANCE OF COLUMBUS DAY
10/14	7:00 PM	BZA / Town Hall
10/19	3:00 PM	STAFF MEETING / Town Hall
10/21	5:00 PM	TRUSTEES OFFICE HOURS / Town Hall
	6:00 PM	TRUSTEES MEETING / Town Hall

Upon proper motion the meeting was adjourned at 6:30 pm.

For financial information go to: checkbook.ohio.gov

Carl H. Dondorfer, Chairperson

John M. Patriarca, Fiscal Officer