

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on April 2, 2025

This meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on April 2, 2025, at 6:00 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Amy L. Lucci called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci and Morgan R. McIntosh. Carl H. Dondorfer was absent

APPROVAL OF MINUTES:

March 19, 2025 Regular Trustees Meeting Minutes. Mr. McIntosh moved to approve the March 19, 2025 Regular Trustees Meeting Minutes. Mrs. Lucci seconded. Vote 2 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – John Patriarca

Mr. Patriarca reviewed the state of Concord Township finances since the last meeting.

B. TRUSTEES

Mr. McIntosh and Mrs. Lucci discussed Concord Township business since the last meeting.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, noted, "To capture events for the record, the Trustees entered into Executive Session during Office Hours." At 5:08 pm, Mr. McIntosh made a motion to enter into Executive Session to discuss imminent litigation pursuant to Ohio Revised Code 121.22 (G) (3) and to have Ms. Freeman, Mr. Patriarca, Mr. Rose, Ms. Matheney and Mr. Brown to join the Executive Session. Roll Call Vote: Mrs. Lucci – yes; Mr. McIntosh – yes. Vote 2 ayes. At 5:35 pm, Mr. McIntosh made a motion to exit out of Executive Session. Mrs. Lucci seconded. Vote 2 ayes.

Mr. Rose also covered issues pertaining to the general business of the Township as well as reviewed the Service Department Asphaltic Cement Products bid opening on March 25, 2025. Bids were received from: Osborne Concrete and Stone, Cuyahoga Asphalt Materials, Kokosing Materials Inc., Osborne Inc., and Grand River Asphalt Company. All submitted bids were reviewed / approved by the Service Dept. Director and Administrator.

B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's March activity.

C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's March activity in Concord Township.

D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's March activity in Concord Township.

E. RECREATION DEPT. – Sean Supler, Recreation Director

Sean Supler, Recreation Director, reviewed current and upcoming programs in Concord Township.

F. LAKE COUNTY SHERIFF'S OFFICE – Sheriff's Office

Lt. Musleh read the Sheriff Department's March activity report in Concord Township.

AUDIENCE:

None

OLD BUSINESS:

None

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NEW BUSINESS:

- A. AUTHORIZE TOWNSHIP ADMINISTRATOR TO SIGN A SETTLEMENT AGREEMENT AND RELEASE BETWEEN FGMA ARCHITECTS INC. AND CONCORD TOWNSHIP. Mr. McIntosh moved to authorize the Township Administrator to sign a settlement agreement and release between FGMA Architects Inc. and Concord Township. Mrs. Lucci seconded. Vote 2 ayes.
- B. SERVICE DEPT. ACCEPT ALL BIDS FOR STONE, ASPHALT, CONCRETE & LIMESTONE PRODUCTS. Mr. McIntosh moved to accept all bids for the Service Dept., Stone, Asphalt, Concrete and Limestone products. Mrs. Lucci seconded. Vote 2 ayes.
- C. APPROVE PO IN THE AMOUNT OF \$23,250.00 TO SHEPP ELECTRIC FOR A NEW GENERATOR AT TOWN HALL. Mr. McIntosh moved to approve PO in the amount of \$23,250.00 to Shepp Electric for a new generator at Town Hall. Mrs. Lucci seconded. Vote 2 ayes.
- D. READ LAKE COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES PROCLAMATION. Mr. Rose read the Lake County Department of Job and Family Services Proclamation.
- E. FUTURE MEETINGS & ANNOUNCEMENTS:

4/9 7:00 PM BZA / Town Hall

4/16 5:00-6:00 PM TRUSTEE OFFICE HOURS / Conference Room

6:00 PM TRUSTEE MEETING / Town Hall

Upon proper motion the meeting was adjourned at 6:33 pm.

For financial information go to: checkbook.ohio.gov



Amy L. Lucci, Chairperson



John M. Patriarca, Fiscal Officer