

The following rule pursuant to Section 121.22(F) of the Ohio Revised Code was passed by the Concord Township Board of Zoning Appeals on February 12, 2025.

“Unless otherwise postponed or cancelled, regular meetings of the Board of Zoning Appeals shall be held on the second Wednesday at 7:00 PM of every month in the calendar year at the Concord Township Town Hall Building located at 7229 Ravenna Road, Concord Township, Ohio 44077. Notice of the Board of Zoning Appeal’s regular meeting schedule shall be made by posting notice of scheduled meetings with specific dates and times on the Concord Township website ([www.concordtp.com](http://www.concordtp.com)).

“Unless otherwise specified in the notice, special meetings shall be held at the same location as regular meetings. The notice of a special meeting shall specify the date, time, location, and purpose(s) of the meeting and will be posted on the Concord Township website ([www.concordtp.com](http://www.concordtp.com)) within 24 hours of any special meeting.

“Anyone, including the news media, who has requested advance notice of all meetings shall be notified by the Secretary to the Board of Zoning Appeals and/or her designee of the date, time, location, and purpose(s) of any such special meeting at least twenty-four (24) hours in advance of the meeting. To request such advance notice, anyone, including the news media, shall provide the Secretary to the Board of Zoning Appeals and/or her designee in writing at [hfreeman@concordtp.com](mailto:hfreeman@concordtp.com), with a mailing address, telephone number, and email address for purposes of giving such advance notification and a preference if advance notice shall be by mail or email.

“In addition to the rule for meeting notices, all notices of public hearings of the Board of Zoning Appeals shall be given in accordance with the Concord Township Zoning Resolution.”