



# CONCORD TOWNSHIP CEMETERY FOUNDATION REQUEST FORM

## Concord Township Cemetery Foundation Procedures

- Send a completed Cemetery Foundation Request form to the Cemetery Sexton, [kwarnar@concordtwp.com](mailto:kwarnar@concordtwp.com). Upon approval, the form will be returned.
- Headstones are to be inscribed as indicated on the attached digital headstone layout.
- Dates for the foundation pours are at the discretion of Concord Cemetery. The headstone may not be delivered until the foundation is installed. The Cemetery Sexton will notify the monument company when the foundation is installed.
- Headstones not conforming to the signed approval must be removed within 48 hours.

Date: \_\_\_\_\_

Monument Company: \_\_\_\_\_

Address (City/State/Zip Code): \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Purchaser: \_\_\_\_\_ Cemetery Lot Owner:  
(If different than Purchaser) \_\_\_\_\_

Name of Deceased: \_\_\_\_\_

Address (City/State/Zip Code): \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**\*\*PRIOR TO APPROVAL, THIS SECTION MUST BE FILLED OUT  
COMPLETELY BY MONUMENT COMPANY\*\***

**ATTACH DIGITAL HEADSTONE LAYOUT OR COPY THE LAYOUT ON BACK ON THIS FORM**

Headstone or Base Size (Length x Width x Height): \_\_\_\_\_ x \_\_\_\_\_ x \_\_\_\_\_

Foundation Size (Length x Width): \_\_\_\_\_ x \_\_\_\_\_ Check if flush monument

**2004 In-ground cremation section only: A single lot (2'X4') flush monument must have sawn sides.**

### FOR OFFICE USE ONLY

Layout Okay as Shown

Reverse Layout

Section \_\_\_\_\_

Row \_\_\_\_\_

Number \_\_\_\_\_

\_\_\_\_\_  
Monument Company Representative Date

\_\_\_\_\_  
Cemetery Approval Date