

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Special Meeting

Held on February 19, 2025

The Concord Township Board of Trustees met with Chardon Township Trustees in a Special Joint Meeting on February 19, 2025, at 5:00 p.m., in the Conference Room of Town Hall, located at 7229 Ravenna Road. The purpose of the meeting was to discuss road improvements on shared roads and to sign the 2025 Road Maintenance Agreement.

Concord Township Attendance: Trustees Amy L. Lucci, Morgan R. McIntosh and Carl H. Dondorfer, Fiscal Officer John M. Patriarca, Administrator Andy Rose and Service Director Tim Brown.

Chardon Township Attendance: Trustees Michael Brown and Jacob Cimperman., Fiscal Officer Edward Slusarski and Road Superintendent Zackary Sipan.

A discussion was held regarding the resurfacing of Little Mountain Road. Chardon Township agrees with Concord Township that the road needs to be resurfaced. Chardon Township will inform Concord Township by Mid-March if they can fund their portion this year or 2026. It was agreed that the road will be resurfaced no later than 2026.

Chardon Township Vote: Mr. Brown moved to approve the Chardon Township and Concord Township 2025 Road Maintenance Agreement. Mr. Cimperman seconded. Vote 2 ayes. Concord Township Vote: Mr. McIntosh moved to approve the Chardon Township and Concord Township 2025 Road Maintenance Agreement. Mr. Dondorfer seconded. Vote 3 ayes. 2025 Road Maintenance Agreement between the two entities is listed below:

**CHARDON TOWNSHIP and CONCORD TOWNSHIP 2025
ROAD MAINTENANCE AGREEMENT**

COLBURN ROAD


1. Patching, filling potholes, and general repairs:
 - Ravenna Road to Timberlane: Chardon Township
 - Timberlane to Auburn Road: Concord Township
2. Snow plowing will be performed by: Concord Township
3. For ditching and mowing of Colburn Road, the responsibilities will be split as follows:
 - South side: Chardon Township
 - North side: Concord Township

LITTLE MOUNTAIN ROAD

1. Patching, filling potholes, and general repairs WILL BE PERFORMED BY Chardon Township.
2. Snow plowing will be performed by: Chardon Township
3. For ditching and mowing, the responsibilities will be split as follows:
 - South side: Chardon Township
 - North side: Concord Township

This agreement was entered into on the 19th day of February, 2025.

Upon proper motion the meeting adjourned at 5:28 pm.



Amy L. Lucci, Chairperson



John M. Patriarca, Fiscal Officer

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The Regular Trustees meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on February 19, 2025, 6:00 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Amy L. Lucci called the meeting to order and led in the Pledge of Allegiance. Trustees present were Carl H. Dondorfer, Morgan R. McIntosh and Amy L. Lucci.

APPROVAL OF MINUTES:

February 5, 2025 Staff Meeting Minutes. Mr. Dondorfer moved to approve the February 5, 2025 Staff Meeting Minutes. Mr. McIntosh seconded. Vote 3 ayes.

February 5, 2025, Regular Meeting Minutes. Mr. McIntosh moved to approve the February 5, 2025 Regular Meeting Minutes. Mr. Dondorfer seconded. Vote 3 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER REPORT – John Patriarca, Fiscal Officer

Mr. Patriarca reviewed the state of Concord Township finances since the last meeting.

B. TRUSTEES

Mr. Dondorfer, Mr. McIntosh and Mrs. Lucci discussed Concord Township business since the last meeting.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township.

AUDIENCE:

Darryl Dunlap, 7272 Alexander Road complimented the prompt response of the Service Department. Mr. Dunlap read the article in *The News Herald* regarding the Noise Resolution. He objects to the time change on Sundays.

Daniel Dunlap of 7320 Morley Road spoke on the Noise Resolution agreeing with Darryl Dunlap in objecting to the time change on Sundays-he wants to leave the current resolution alone. Mr. Dunlap also addressed concerns with the Canterwood Villas Development and the four houses on Hoose Road. The four houses go against the open space concept.

OLD BUSINESS:

RES. 2025-05 NOISE RESOLUTION SECOND (2ND) READING). The Trustees had a brief discussion on the comments made during the audience portion. Mr. Dondorfer made a motion to table the 2025-05 Noise Resolution. Mr. McIntosh seconded. Vote 3 ayes.

NEW BUSINESS:

A. JANUARY FINANCIAL REPORT. Mr. McIntosh moved to approve the January Financial Report. Mr. Dondorfer seconded. Vote 3 ayes.

B. THREE-YEAR MOU BETWEEN THE NORTHERN OHIO REGION OF THE AMERICAN RED CROSS AND CONCORD TOWNSHIP ACTING THROUGH ITS FIRE DEPARTMENT IN CONDUCTING SMOKE ALARM INSTALLATIONS AND FIRE SAFETY EDUCATION IN THE COMMUNITY AND FOR THE TRUSTEES TO AUTHORIZE FIRE CHIEF SABO AS EXECUTOR OF THE MOU. Mr. Dondorfer moved to approve the three-year MOU between the Northern Ohio Region of the American Red Cross and Concord Township acting through its Fire Department in conducting smoke alarm installations and fire safety education in the community and for the Trustees to authorize Fire Chief Sabo as executor of the MOU. Mr. McIntosh seconded. Vote 3 ayes.

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- C. SERVICE DEPT. APPROVE STEP INCREASE FOR DAVID WEBER TO OPERATOR 1, \$27.11/HOUR EFFECTIVE 2/24/25. Mr. McIntosh moved to approve the Service Dept. Step Increase for David Weber to Operator 1, \$27.11/Hour effective 2/24/2025. Mr. Dondorfer seconded. Vote 3 ayes.
- D. ITEM VOTED ON AT THE FEBRUARY 5, 2025 STAFF MEETING. Mrs. Lucci read the following item voted on at the February 5, 2025 Staff Meeting.

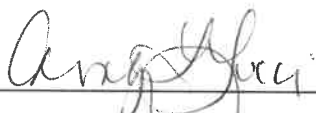
VOTE – MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS IMMINENT LITIGATION RELATED TO ZONING VIOLATIONS PURSUANT TO OHIO REVISED CODE 121.22 (G) (3) AND TO HAVE MS. FREEMAN, MS. MATHENEY AND MR. PATRIARCA JOIN THE EXECUTIVE SESSION. At 4:55 pm, Mr. McIntosh made a motion to enter into Executive Session to discuss imminent litigation related to Zoning violations pursuant to Ohio Revised Code 121.22 (G) (3) and to have Ms. Freeman, Ms. Matheney and Mr. Patriarca join the Executive Session. Mrs. Lucci seconded. Roll Call Vote: Mr. McIntosh – yes; Mrs. Lucci – yes. At 5:17 pm, Mr. McIntosh moved to exit out of Executive Session. Mrs. Lucci seconded. Vote 2 ayes.

E. FUTURE MEETINGS & ANNOUNCEMENTS:

3/3	3:00 PM	STAFF MEETING/ Town Hall
3/4	7:00 PM	ZONING COMMISSION / Town Hall
3/5	5:00-6:00 PM	TRUSTEE OFFICE HOURS / Conference Room
	6:00 PM	TRUSTEE MEETING / Town Hall

Upon proper motion the meeting was adjourned.

For financial information go to: checkbook.ohio.gov



 Amy L. Lucci, Chairperson



 John M. Patriarca, Fiscal Officer