

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on December 4, 2024

The Regular Trustees meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on December 4, 2024, at 6:00 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Morgan R. McIntosh and Carl H. Dondorfer.

#### APPROVAL OF MINUTES

November 20, 2024 Regular Trustees Meeting. Mrs. Lucci moved to approve the November 20, 2024 Regular Trustees Meeting minutes. Mr. McIntosh seconded. Vote 3 ayes.

#### ELECTED OFFICIALS REPORT

##### A. FISCAL OFFICER REPORT – John Patriarca, Fiscal Officer

Mr. Patriarca reviewed the state of Concord Township finances since the last meeting.

##### B. TRUSTEES

Mrs. Lucci, Mr. McIntosh, and Mr. Dondorfer discussed Concord Township business since the last meeting.

#### DEPARTMENT REPORTS

##### A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of Concord Township, as well as, on November 26, 2024, accepted on behalf of the Board of Trustees, the resignation letter of Part-time Firefighter Austin Hejduk-McFarland with his last day being November 26, 2024.

##### B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's November activity in Concord Township.

##### C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's November activity in Concord Township.

##### D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's November activity in Concord Township.

##### E. RECREATION DEPT. – Sean Supler, Recreation Director

Sean Supler, Recreation Director, reviewed the Recreation Department's December activities in Concord Township.

##### F. LAKE COUNTY SHERIFF'S OFFICE REPORT – Chief Deputy Izzo

Chief Deputy Izzo reported on the Sheriff Department's December activity in Concord Township.

#### AUDIENCE

None

#### OLD BUSINESS

None

#### NEW BUSINESS

- A. RES. 2024-29 LAKE COUNTY SHERIFF CONTRACT AND TO SUSPEND THE SECOND READING. Mr. McIntosh moved to adopt the following resolution and to suspend the second reading. Mrs. Lucci seconded. The Trustees commented, as well as, Deputy Chief Izzo, on the importance of the levy passing and again thanked the voters for their support.

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Held on December 4, 2024

### RESOLUTION NO. 2024-29

#### A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO ENTER INTO A WRITTEN CONTRACT WITH THE LAKE COUNTY SHERIFF'S DEPARTMENT FOR POLICE PROTECTION.

**WHEREAS**, pursuant to Section 504.16 of the Ohio Revised Code, the Concord Township Board of Trustees is required to provide for police protection services within Concord Township;

**WHEREAS**, Concord Township is desirous of continuing police protection from the Lake County Sheriff's Department for the unincorporated areas of Concord Township and its property and residents on a regular and consistent basis; and

**WHEREAS**, the Township may provide for such police protection through a written contract with the Lake County Sheriff's Department, pursuant to Section 505.43 of the Ohio Revised Code; and

**WHEREAS**, such police protection pursuant to written contract will enhance the preservation of the public peace and safety in the Township and is in the best interests of the Township residents;

**NOW, THEREFORE, BE IT RESOLVED** by the Concord Township Board of Trustees, Lake County, Ohio, that:

**Section 1.** The Board of Trustees is hereby authorized to enter into the written Contract for Police Protection with the Lake County Sheriff's Department, in a form substantially similar to the Contract annexed as Exhibit A and incorporated herein, and to execute any and all documentation necessary to formalize the validity and implementation of that Contract.

**Section 2.** Upon majority vote, the Board dispenses with the requirement that this Resolution be read on two separate days and authorizes adoption of this Resolution upon its first reading.

**Section 3.** If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

**Section 4.** It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 5.** This Resolution constitutes an emergency measure necessary for the immediate preservation of the public health, safety, and general welfare, and for the further reason to implement the Contract for police protection on the effective date of January 1, 2025, and for these reasons, this resolution shall be effective upon its passage per Section 504.11 of the Ohio Revised Code.

**THEREFORE**, this Resolution shall be in full force and effect immediately upon its passage and approval by the Board of Trustees.

Roll Call Vote: Mrs. Lucci – yes; Mr. McIntosh – yes; Mr. Dondorfer – yes.

- B. FIRE DEPT. APPROVE CONDITIONAL OFFER OF EMPLOYMENT TO GAVIN HELD FOR THE POSITION OF PART-TIME FIREFIGHTER/EMT-BASIC PENDING BACKGROUND CHECK AND PHYSICAL EFFECTIVE 12/4/2024. Mrs. Lucci moved to approve the Fire Dept. conditional offer of employment to Gavin Held for the position of Part-time Firefighter/EMT-Basic pending background check and physical effective 12/4/2024. Mr. McIntosh seconded. Vote 3 ayes.
- C. FIRE DEPT. APPROVE CONDITIONAL OFFER OF EMPLOYMENT TO ROBERT LEWIS FOR THE POSITION OF PART-TIME FIREFIGHTER/EMT-BASIC PENDING BACKGROUND CHECK AND PHYSICAL EFFECTIVE 12/4/2024. Mr. McIntosh moved to approve the Fire Dept. conditional offer of employment to Robert Lewis for the position of Part-time Firefighter/EMT-Basic pending background check and physical effective 12/4/2024. Mrs. Lucci seconded. Vote 3 ayes.

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 4, 2024

D. ENTER INTO A PROFESSIONAL SERVICES AGREEMENT, AS NEEDED, WITH CEC INC., NOT TO EXCEED \$25,000.00, FOR THE 2025 CALENDAR YEAR. Mrs. Lucci moved to enter into a professional services agreement, as needed, with CEC Inc., not to exceed \$25,000.00, for the 2025 calendar year. Mr. McIntosh seconded. Vote 3 ayes.

E. FUTURE MEETINGS & ANNOUNCEMENTS:

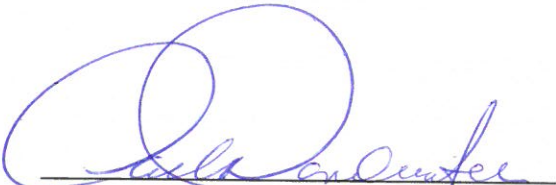
12/11	7:00 PM	BZA / Town Hall
12/13	8:00 AM	JEDD MEETING / Town Hall
12/18	5:00-6:00 PM	TRUSTEE OFFICE HOURS /Conference Room
	6:00 PM	TRUSTEE MEETING / Town Hall

F. EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING PENDING LITIGATION PURSUANT TO OHIO REVISED CODE 121.22 (G) (3) AND TO DISCUSS COLLECTIVE BARGAINING AND EMPLOYEE COMPENSATION PURSUANT TO OHIO REVISED CODE 121.22 (G) (1) AND (4). Mr. McIntosh moved to enter into Executive Session for the purpose of discussing pending litigation pursuant to Ohio Revised Code 121.22 (G) (3) and to discuss collective bargaining and employee compensation pursuant to Ohio Revised Code 121.22 (G) (1) and (4). Mrs. Lucci seconded. Roll Call Vote: Mrs. Lucci – yes; Mr. McIntosh – yes; Mr. Dondorfer – yes. At 6:40 pm the Trustees, Mr. Patriarca, Ms. Sadler, Ms. Matheney and Mr. Rose entered into Executive Session.

At 7:40 pm, Mrs. Lucci moved to exit out of Executive Session. Mr. McIntosh seconded. Vote 3 ayes.

Upon proper motion the meeting was adjourned at 7:40 pm.

For financial information go to: [checkbook.ohio.gov](http://checkbook.ohio.gov)

  
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Carl H. Dondorfer, Chairperson

  
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John M. Patriarca, Fiscal Officer