

# RECORD OF PROCEEDINGS

## Minutes of Concord Township Board of Trustees Meeting

Held on August 7, 2024

This meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on August 7, 2024, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Morgan R. McIntosh and Carl H. Dondorfer.

### APPROVAL OF MINUTES:

July 17, 2024 Regular Meeting Minutes. Mrs. Lucci moved to approve the July 17, 2024 Regular Meeting Minutes as written. Mr. McIntosh seconded. Vote 3 ayes.

July 24, 2024 Special Meeting Minutes. Mrs. Lucci moved to approve the July 24, 2024 Special Meeting Minutes as written. Mr. McIntosh seconded. Vote 3 ayes.

### ELECTED OFFICIALS REPORT:

#### A. FISCAL OFFICER – John M. Patriarca

Mr. Patriarca reviewed the state of Concord Township finances since the last meeting.

#### B. TRUSTEES

Mrs. Lucci, Mr. McIntosh and Mr. Dondorfer discussed Concord Township business since the last meeting.

### DEPARTMENT REPORTS:

#### A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township as well as accepted, on behalf of the Board of Trustees, two resignation letters, dated July 23, 2024, for Part-time Firefighter Seth Herendeen, effective July 18, 2024 and Part-time Firefighter Alex Kensinger, effective July 21, 2024.

#### B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's July activity in Concord Township.

#### C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's July activity in Concord Township.

#### D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's July activity in Concord Township.

#### E. RECREATION DEPT. – Sean Supler, Recreation Director

Sean Supler, Recreation Director, reviewed the Recreation Department's July/August activities in Concord Township.

#### F. LAKE COUNTY SHERIFF'S OFFICE REPORT – Lt. Ropos

Lt. Ropos reported on the Sheriff Department's July activity in Concord Township.

### AUDIENCE:

Tom Schick of 6255 Beres Drive, representing his HOA, discussed a problem house that is vacant in the neighborhood. He encouraged the Trustees to enact property maintenance standards.

### OLD BUSINESS:

RES. 2024-12 CREATING THE VILLAS OF CANTERWOOD INCENTIVE DISTRICT AND DECLARING IMPROVEMENTS TO PARCELS WITHIN THE DISTRICT TO BE A PUBLIC PURPOSE AND EXEMPT FROM TAXATION AS PROVIDED IN SECTION 5709.73 OF THE OHIO REVISED CODE AND RELATED AUTHORIZATIONS. Public Hearing is scheduled for September 4, 2024 at 7:00 pm, at Town Hall.

### NEW BUSINESS:

#### A. JULY FINANCIAL REPORT. Mr. McIntosh moved to approve the July Financial Report. Mrs. Lucci seconded. Vote 3 ayes.

#### B. RES. 2024-24 MIKE WARNER, CONCORD TOWNSHIP CITIZEN OF THE YEAR. Mrs. Lucci moved to adopt the following resolution:



RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on August 7, 2024

2024 Citizen of the Year Mike Warner

Resolution 2024-24

**Whereas**, Mike Warner, friend, neighbor, and good citizen of Concord Township for over 28 years, has been an integral part of our community as a resident, through his dedication to home, family, community and profession, and consistently set the finest example for the values of good citizenship; and

**Whereas**, Mike served as a fire fighter for over 40 years and specifically with the Concord Township Fire Department for 21 years, from 1995 to 2016, as Chief, successfully guiding the Fire Department through periods of growth and development; and,

**Whereas**, Mike has held and currently holds many positions with charitable organizations and civic groups including Salvation Army Advisory Board Member, Sub Zero Mission volunteer, Hope Ridge Church safety team member, Ohio Fire Chief's Association, Ohio Fire & Emergency Services Board, and Chaplain to several organizations. He has certifications including an Associate Degree in Fire Science, and is a Graduate of the Ohio Fire Chiefs' Association's Ohio Fire Executive Program and served in the U.S. Army and Ohio National Guard. Mike is the 2015 recipient of the Ohio Fire Service Distinguished Service Award; and

**Whereas**, Mike has spent many years as an instructor at the Auburn Career Center and the Lakeland Police Academy, training students to help residents in times of need. He is a valued and active contributor to the betterment of Concord Township through countless volunteer hours and committed service, and has dedicated his life to the service to others and firefighter safety and training; and

**Now therefore be it resolved**, that we, the Concord Township Board of Trustees, Lake County, State of Ohio, on behalf of the residents of Concord Township, do hereby, with great privilege, recognize and pay honor and tribute to Mike Warner as the Concord Township Citizen of the Year for 2024.

Mr. McIntosh seconded. Vote 3 ayes.

- C. PERMISSION TO AUTHORIZE ADMINISTRATOR TO ADVERTISE FOR THE AUBURN AND GIRDLED ROADS WATERLINE EXTENSION PROJECT. Mr. McIntosh moved to authorize the Administrator to advertise for the Auburn and Girdled Roads Waterline Extension Project. Mrs. Lucci seconded. Vote 3 ayes.
- D. 2024 RECORDS DISPOSAL RC-3 PER OUR RECORD RETENTION POLICY. Mrs. Lucci moved to approve the 2024 Records Disposal RC-3 per our Record Retention Policy. Mr. McIntosh seconded. Vote 3 ayes.
- E. ITEMS VOTED ON AT THE AUGUST 5, 2024 STAFF MEETING. Mr. Dondorfer read the item voted on at the August 5, 2024 Staff Meeting.

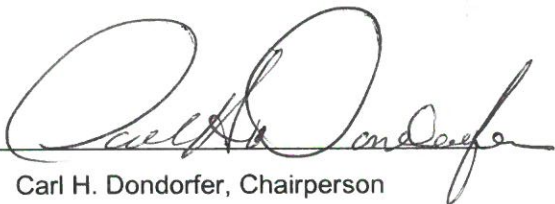
Mr. McIntosh moved to approve the change to Recreation Staff Compensation effective August 5, 2024. Mrs. Lucci seconded. Vote 3 ayes.

F. FUTURE MEETINGS & ANNOUNCEMENTS:

8/14	7:00 PM	BZA MEETING / Town Hall
8/26	3:00 PM	STAFF MEETING / Town Hall
9/2	CLOSED	LABOR DAY
9/3	7:00 PM	ZONING COMMISSION / Town Hall
9/4	6:30-7:00 PM	TRUSTEE OFFICE HOURS / Conference Room
	7:00 PM	PUBLIC HEARING-RID OF CANTERWOOD / Town Hall
	7:30 PM	TRUSTEE MEETING / Town Hall

Upon proper motion the meeting was adjourned at 8:10 pm.

For financial information go to: [checkbook.ohio.gov](https://checkbook.ohio.gov)

  
Carl H. Dondorfer, Chairperson

  
John M. Patriarca, Fiscal Officer