



## CONCORD TOWNSHIP CEMETERIES

Concord Township, Lake County [www.concordtwp.com](http://www.concordtwp.com)  
7229 Ravenna Road, Concord Township, OH 44077

Concord Township Cemetery  
Concord-Hambden Road

Stickney Cemetery  
State Route 86

The following Rules & Regulations were adopted by the Concord Township Board of Trustees for management of the cemeteries and supersedes all previous Rules & Regulations (effective June 24, 2024). All lot owners, visitors and contractors performing work within the cemeteries shall be subject to the Rules & Regulations. Concord Township reserves the right to review, revise, add or delete rules as necessary. An item not addressed in the Rules & Regulations will be considered not permitted. Concord Township is not responsible for broken or stolen items and reserves the right to remove articles which are not consistent with the purpose of the cemetery or which impede maintenance of the grounds.

### PURPOSE

- At Concord Township Cemetery, we understand that surviving families/friends will have the desire to decorate the gravesites of a loved one. The aim is to make the cemeteries a natural, quiet and beautiful resting place. It is our responsibility to maintain the cemetery in such a way to protect all who have an interest. Sometimes, the desire or need to personalize a grave with decorations may conflict with our need to manage the grounds. Concord Township Cemetery regulates the use of grave decorations to ensure the efficient maintenance of the cemetery and to provide a safe environment for visitors and employees. The Rules & Regulations are to help protect all who have an interest here.

### GENERAL OVERVIEW

- Driving/parking on the grass is prohibited.
- Visitation Hours are from dawn to dusk.
- Any pet(s) brought into the cemetery must be leashed and clean-up is the responsibility of the pet owner.
- Mausoleums are prohibited.
- It is the responsibility of the lot owner to notify the Concord Township Board of Trustees, in writing, of any changes in their contact information. After a period of 25 years of unuse, Concord Township has the right of reentry if unable to contact the lot owner.

### TERMS OF SALE AGREEMENT

#### Purchaser of Lot(s):

- Any person who is a resident of Concord Township at the time of lot(s) purchase.
- Any person living in a public institution but whose last permanent home address was in Concord Township.
- Any person serving in the military whose last permanent address was in Concord Township.
- Residents may purchase up to two (2) burial lots or one (1) columbarium niche. Exceptions will be evaluated on an individual basis.
- A resident of Concord Township may purchase a burial lot(s) to bury a member of the resident's immediate family even though the deceased is not a resident of Concord Township. The immediate family shall be the resident's spouse, children, grandchildren, parents, grandparents, brothers, and sisters.
- Owners of cemetery lot(s) acquire the right of burial only and are subject to the Rules & Regulations contained herein or as/after amended by the Concord Township Board of Trustees.
- A copy of the Rules & Regulations will be presented to the purchaser of a cemetery lot(s) at the time of purchase.
- Payment shall be cash or check made payable to Concord Township.
- Lots shall be purchased from the Cemetery Department, who shall record the deed confirming lot(s) are not already owned.
- Ownership of cemetery lot(s) shall not be transferable except in the case of death of the owner, when lot(s) may be transferred to the deceased owner's heir(s) (see General Overview above) or sold back to Concord Township.
- The Township will buy back lots for the original purchase price or fifty percent (50%) of the current price, whichever is greater, with a valid deed and as long as no one is interred or a monument has not been placed on such lot(s).
- No lot(s) shall be sold in less than the platted dimensions.

## **BURIALS**

### **General**

- No pets shall be buried in Concord Township Cemeteries.
- No interments, disinterment, or interment/removal services shall be permitted on Sundays or any of the following holidays: New Year's Day, Memorial Day, Juneteenth Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve Day and Christmas Day.
- The Cemetery Department shall confirm, with a deed (proof of ownership), the burial lot(s) before any burial is arranged. Indigent burials are exempt.
- Burials are limited to lot owner(s) and their immediate family as defined within these Rules & Regulation on page one or in the case of an indigent burial.
- Permanent vaults are required for all full burials; however, vaults are not required for cremation burials.
- The Cemetery Department shall be responsible for coordinating burials and a designated Concord Township employee is empowered to accept grave opening fees, which shall be turned over to the Concord Township Fiscal Office.

### **Indigent Burials**

- Indigent burials will follow our Indigent Burial Policy. Contact the Cemetery Department for more information.

### **Disinterment**

- Disinterment is by contract only and the Application for Disinterment must comply with the provisions of Section 517.23 of the Ohio Revised Code.

### **Full Burial Lot**

- The use of one (1) 4' X 10' lot shall be limited to:
  - One (1) adult full burial, or
  - One (1) adult full burial and three (3) receptacles of cremated remains, or
  - One (1) adult full burial and one (1) infant burial, or
  - Six (6) receptacles of cremated remains

### **2004 In-Ground Lot**

- A single 2004 in-ground cremation lot holds two sets of cremains (vaults are not required).

### **2004 Columbarium Niches - (SOLD OUT)**

- A columbarium niche holds up to two (2) cremains. Both cremation vessel(s) must be able to fit within the dimensions of 10" x 10" x 10".
- All inscriptions on niche plaques are limited to the surname, first name, middle initial, year of birth/death and up to two (2) emblems upon request (first emblem is free, a fee applies for the second emblem). All emblems must be picked from the approved emblem book.
- A pre-paid niche plaque must be ordered the same calendar year as purchase of the niche, or any additional charges will be the responsibility of the niche owner.
- The death year plate must be ordered the same calendar year of passing or any additional charges will be the responsibility of the niche owner.
- Concord Township will be responsible for ordering the requested plaque and inscriptions.

### **2024 Columbarium Niches**

- A columbarium niche holds up to two (2) cremains. Both cremation vessel(s) must be able to fit within the dimensions of 11" x 11" x 11".
- All inscriptions on niche plaques are limited to the surname, first name, middle initial, year of birth/death.
- Concord Township will be responsible for ordering the inscriptions.

## **MONUMENTS, MARKERS, AND FOUNDATIONS**

### **Foundations**

- Weather dependent, foundations are poured typically twice a year, in the Spring and Fall. All monuments will be placed on a concrete foundation prepared by the Township.
- Foundations are based upon the size of the monument chosen (must fit within your lot(s) dimensions), and a foundation request form needs to be completed by the monument company and sent to the Cemetery Department for approval along with payment.

### **Monuments and Markers**

- If any inscription or object is placed on any memorial, monument, or other structure, and it is determined by the Township to be offensive, the Township shall have the right to enter upon such grave to remove, to change or to correct the offensive inscription or object at the expense of the Owner.
- All monuments must be placed by a monument company.
- Only a full burial lot may have up to two (2) monuments on a 4'x10' lot, one (1) at the head and a flush monument at the foot of the lot.

### **Monument Restrictions:**

- Single full burial lot (4'x10'): width (left to right) less than 48", depth (front to back) less than 20", height less than 48"
- Two full burial lots (8'x10'): width (left to right) less than 96", depth (front to back) less than 20", height less than 48"
- In-ground cremation single lot (2'x4'): restricted to a flush monument
- In-ground cremation double lot (4'x4'): standard slant of width (left to right) 24", depth (front to back) 12", height 16"

### **Wooden Crosses**

- Wooden crosses are temporarily permitted to mark the location of gravesites if a permanent monument has not yet been placed or to mark a monument under 18" tall from Nov. 15th-March 31<sup>st</sup>. The cross shall not exceed 24" above the ground and 12" in width.

### **DECORATIONS**

- If any inscription or object is placed on any memorial, monument, or other structure, and it is determined by the Township to be offensive, the Township shall have the right to enter upon such grave to remove, to change or to correct the offensive inscription or object at the expense of the Owner.
- Special dates for honoring "loved ones" (birthdays/anniversaries/Mother's Day/Father's Day/and major holidays such as Christmas, Independence Day, Halloween, Memorial Day, etc.) may be placed ten (10) days before and removed ten (10) days after the placement date or these decorations will be removed by cemetery staff and will not be replaced.
- No trees or shrubbery shall be planted in the cemeteries. For information on plantings see page four, [Planting in the Cemetery.](#)

### **Non-Compliance Decoration Policy**

- Grave sites not in compliance with the decoration policy will be tagged. This is in addition to the Spring and Fall clean-up dates. *Following recent policy changes, Concord Township Cemetery recognizes that there are decorations that do not adhere to the decoration policy. Cemetery staff will meet with lot owners to discuss policy enforcement as maintenance issues arise.*

### **Prohibited Items:**

- Alcohol/Food
- Ammunition
- Glass products, including solar lights and gazing balls
- Styrofoam
- Bird houses
- Wild Feeders
- Stone/Sand
- Tobacco/Lighters
- Placing/Planting anything not on your lot
- Concord Township Cemetery reserves the right to remove any decoration(s) not with keeping the purpose of the cemetery.

### **Full Burial and In-Ground Cremation (excludes 2004 In-Ground Cremation)**

- All decoration(s) must be contained within your lot(s) in front of the monument, at the side of the monument, or at the head of the grave if no monument exists. Decorations/Plantings shall not be behind the monument or cover the center, foot, or entire grave lot(s) and placed no more than 12" from the monument. Any decorations/planting that impedes the ability of interment is not permitted and will be removed and not replaced.
- One (1) steel rod hanger (shepherd's hook) is permitted per lot. Hangers must be placed flush at the side of the monument and should always have a visible decoration on the hook for safety.
- Live cut flowers are allowed year-round, placed directly in front of or at the side of the monument or in an "in-ground" container (no glass containers of any type are allowed for cut flowers).

### **2004 In-Ground Cremation**

- No planting(s) will be allowed in the 2004 In-Ground Cremation Section.
- All decoration(s) must be contained within your lot(s) in front of the monument. Any decoration(s) that impedes the ability of interment is not permitted and will be removed and not replaced.

- One (1) steel rod hanger (shepherd's hook) is permitted per lot. Hangers must be placed flush with the monument on your lot(s) and should always have a visible decoration on the hook for safety.
- Live cut flowers are allowed year-round, placed directly in front of or at the side of the monument or in an "in-ground" container (no glass containers of any type are allowed for cut flowers).

#### **Artificial Decorations\* (allowed all year round)**

- Either one (1) artificial decoration\* or live decoration per occupied gravesite (excludes shepherd's hook).
- Artificial decorations must not interfere with the cemetery maintenance and must be contained in a non-breakable container.
- Artificial decorations (flowers, solar light, statue, stepping stones, trinkets, pinwheels, etc.) are permitted year-round only if they are securely attached in a non-breakable container. Artificial decorations that are not secured, are unkempt or damaged shall be removed and not replaced.

#### **Live Potted Decorations (allowed April 15<sup>th</sup>-Oct. 31<sup>st</sup>)**

- Either one (1) artificial decoration or live decoration per occupied gravesite (excludes shepherd's hook).
- Live potted decorations must not interfere with the cemetery maintenance and contained in a non-breakable container. Any decoration that is unkempt or damaged shall be removed and not replaced.

#### **Columbarium (2004 & 2024)**

- Only fresh cut flowers may be placed at the base of the columbarium in non-glass containers.
- No decorations, including but not limited to live flower/potted plants, artificial flowers, stickers, medals, flags, or cards may be left at or affixed to any part of the columbarium or placed in the area around the columbariums.
- Funeral flowers and decorations at the time of burial are to be left at the base of the columbarium. Decorations will be removed three (3) to five (5) days after interment.

#### **Decoration Removals**

- Gravesites are cleaned out of all decorations twice a year in the Spring (April 1<sup>st</sup>) and Fall (November 1<sup>st</sup>). If the first falls on a weekend, clean-up will begin the following business day. The Spring clean-up may conflict with the Easter Holiday. Visit our website for more information.
- Please allow two (2) weeks from removal date to ensure full removal has been completed before placing new decorations on the gravesite. If honoring a loved one during this time, contact the Cemetery Department seven (7) days prior to the removal times listed above.
- Items in an urn or on a monument will not be removed unless these items pertain to a past holiday, or they are unkempt.
- Special dates for honoring "loved ones" (birthdays/anniversaries/Mother's Day/Father's Day/and major holidays such as Christmas, Independence Day, Halloween, Memorial Day, etc.) may be placed ten (10) days before and removed ten (10) days after the placement date or these decorations will be removed by cemetery staff and will not be replaced.
- Grave sites not in compliance with the decoration policy will be tagged. This is in addition to the Spring and Fall clean-up dates.

#### **PLANTING IN THE CEMETERY**

- All plantings/decoration(s) must be contained within your lot(s) in front of the monument, at the side of the monument, or at the head of the grave if no monument exists. Decorations/Plantings shall not be behind the monument or cover the center, foot, or entire grave lot(s) and placed no more than 12" from the monument. Any decorations/planting that impedes the ability of interment is not permitted and will be removed and not replaced.
- No trees or shrubbery shall be planted in the cemeteries.
- No planting(s) will be allowed in the 2004 In-Ground Cremation Section.
- All perennials, their type and location, must be approved by the Cemetery Sexton.
- Concord Township reserves the right at its sole discretion to maintain plantings, which may include trimming or removal, without replacement, if deemed necessary by the Cemetery Sexton or Cemetery Superintendent.

#### **CONTACT US**

**Karen Warner**  
Cemetery Sexton &  
Administrative Assistant  
(440) 354-7518  
[kwerner@concordtwp.com](mailto:kwerner@concordtwp.com)

**Debbie Powell**  
Office Coordinator  
Cemetery Assistant  
(440) 354-7501  
[dpowell@concordtwp.com](mailto:dpowell@concordtwp.com)

**Cindy Sadler**  
Human Resources Coordinator  
Cemetery Assistant  
(440) 354-7517  
[csadler@concordtwp.com](mailto:csadler@concordtwp.com)



# CONCORD TOWNSHIP CEMETERY RATES 2024

7229 RAVENNA ROAD | CONCORD TOWNSHIP, OH 44077 | (440) 354-7500 | [www.concordtwp.com](http://www.concordtwp.com)

## BURIAL LOTS

LOTS	SIZE	OPTIONS	PRICE
Full Burial Lot	4' x 10'	1 casket + 3 cremation urns or up to 6 cremation urns	\$900.00
2004 In-ground Cremation Lot	2' x 4' (flush marker)	2 cremation urns	\$300.00
2004 In-ground Cremation Lot	4' x 4' (slant marker)	4 cremation urns	\$600.00

## 2004 COLUMBARIUM NICHES

*Concord Township will be responsible for ordering the niche plaque and/or inscriptions.*

**Each 2004 Columbarium Niche is 10" x 10" x 10" and will hold up to two (2) cremains.**

2004 Columbarium Niches			SOLD OUT
2004 Niche Plaque*	Includes one (1) emblem	Additional emblem	Call for a current price

\*A pre-paid niche plaque must be ordered the same calendar year as the purchase of the niche, or any additional charges will be the responsibility of the niche owner. A death year plate must be ordered the same calendar year of passing or any additional charges will be the responsibility of the niche owner.

## 2024 COLUMBARIUM NICHES

*Concord Township will be responsible for ordering the inscription. Twelve characters per line, Family Last Name, First Name and Middle Initial and Year of Birth and Death.*

**Each 2024 Columbarium Niche is 11" x 11" x 11" and will hold up to two (2) cremains.**

2024 Niche	Price	Inscription Fee	
ROWS A & B	\$1,400.00		
ROWS C & D	\$1,500.00	Single Name	\$300.00
ROWS E & F	\$1,300.00	Double Name	\$350.00

## GRAVE OPENINGS

**Opening & Closing fees are paid at the time of the service (no prepay option).**

	M-F before 1:30 pm	M-F after 1:30 pm	Saturday Burial (No burial with arrival after 12:30 pm. No Sunday or holiday burials.)
Full Burial, Adult	\$600.00	\$950.00	\$1,150.00
Full Burial, Infant	\$200.00	\$550.00	\$750.00
In-ground Cremation, Adult/Infant	\$200.00	\$550.00	\$750.00
Columbarium	\$150.00	\$500.00	\$700.00

## FOUNDATION FEES

**Sizes rounded up to the nearest foot if not listed below.**

2' X 1' = \$350.00	3' X 1' = \$400.00	4' X 1' = \$450.00	5' X 1' = \$500.00	6' X 1' = \$550.00
--------------------	--------------------	--------------------	--------------------	--------------------