

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on May 1, 2024

This meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on May 1, 2024, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Morgan R. McIntosh and Carl H. Dondorfer.

#### **APPROVAL OF MINUTES:**

April 17, 2024 Regular Meeting Minutes. Mr. McIntosh moved to approve the April 17, 2024 Regular Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

#### **ELECTED OFFICIALS REPORT:**

##### **A. FISCAL OFFICER – John M. Patriarca**

Mr. Patriarca reviewed the state of Concord Township finances since the last meeting.

##### **B. TRUSTEES**

Mr. McIntosh and Mrs. Lucci discussed Concord Township business since the last meeting.

#### **DEPARTMENT REPORTS:**

##### **A. ADMINISTRATION DEPT. – Andy Rose, Administrator**

Andy Rose, Administrator, covered issues pertaining to the general business of the Township as well as updated the Trustees on his research towards a single waste trash hauler and the Auburn and Girdled Road water line project.

##### **B. FIRE DEPT. – Chief Sabo**

Chief Sabo reviewed the Fire Department's April activity.

##### **C. SERVICE DEPT. – Tim Brown, Service Director**

Tim Brown, Service Director, reviewed the Service Department's April activity in Concord Township.

##### **D. ZONING DEPT. – Heather Freeman, Zoning Director**

Heather Freeman, Zoning Director, reviewed the Zoning Department's April activity in Concord Township.

##### **E. RECREATION DEPT. – Sean Supler, Recreation Director**

Sean Supler, Recreation Director, reviewed some of the Recreation Department's April/May activities in Concord Township.

##### **F. CONCORD LAW ENFORCEMENT REPORT – Sheriff's Office**

Sgt. Suschak reported on the Sheriff Department's April activity report in Concord Township.

#### **AUDIENCE:**

None

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS:**

- A. RES. 2024-14 AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO INCUR OBLIGATIONS OF \$10,000 OR LESS ON BEHALF OF CONCORD TOWNSHIP. Mrs. Lucci moved to adopt the following resolution:

#### **RESOLUTION NO. 2024-14**

#### **RESOLUTION AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO INCUR OBLIGATIONS OF \$10,000 OR LESS ON BEHALF OF CONCORD TOWNSHIP**

**WHEREAS**, pursuant to Section 507.11(A) of the Ohio Revised Code, the Concord Township Board of Trustees may authorize the Township Administrator to incur obligations of \$10,000 or less on behalf of Concord Township; and

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on May 1, 2024

**WHEREAS**, in an effort to promote and encourage efficiency for the administration of Concord Township, the Concord Township Board of Trustees desire to grant such authority to the Township Administrator.

**NOW THEREFORE, BE IT RESOLVED**, by the Concord Township Board of Trustees, in Lake County, Ohio that:

Section 1. The Concord Township Board of Trustees hereby authorizes the Township Administrator to incur obligations of \$10,000 or less on behalf of Concord Township.

Section 2. All prior legislation, resolutions, and/or motions, or any parts thereof, which are inconsistent with this resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that any and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code and all legal requirements of the laws of the State of Ohio.

Mr. McIntosh seconded. Vote 3 ayes.

- B. RES. 2024-15 AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION TO PROVIDE INFRASTRUCTURE IMPROVEMENT FUNDS NECESSARY FOR CONCORD TOWNSHIP'S CASCADE ROAD RESURFACING PROJECT. Mr. McIntosh moved to adopt the following resolution:

#### RESOLUTION 2024-15

**A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION TO PROVIDE INFRASTRUCTURE IMPROVEMENT FUNDS NECESSARY FOR CONCORD TOWNSHIP'S CASCADE ROAD RESURFACING PROJECT.**

**WHEREAS**, the State Capital Improvement Program ("SCIP") and the Local Transportation Improvement Program ("LTIP") both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

**WHEREAS**, Concord Township is planning to make capital improvements to Cascade Rd. and its culvert drainage system, and

**WHEREAS**, the Township is pursuing funding assistance from the Ohio Public Works Commission ("OPWC") to complete these infrastructure improvements, and

**WHEREAS**, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

**NOW THEREFORE BE IT RESOLVED** by the Concord Township Board of Trustees, Lake County, Ohio that:

**Section 1.** Carl H. Dondorfer, as Chairperson of the Board of Trustees, or his duly authorized representative, is hereby authorized to prepare and submit an application to the Ohio Public Works Commission for funds necessary to complete the Cascade Rd. Resurfacing Project infrastructure improvements described herein.

**Section 2.** Carl H. Dondorfer, or his duly authorized representative, is further authorized to execute any and all additional documentation necessary to properly formalize and secure the implementation of such infrastructure improvement funding.

**Section 3.** The Board of Trustees of Concord Township hereby requests the State of Ohio to consider and approve its application for Ohio Public Works Commission funding.

**Section 4.** It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**Section 5.** This Resolution is hereby deemed to be an emergency measure in order to insure the timely and most beneficial filing of the subject application, the same being deemed necessary for the preservation of the health, safety and welfare of the citizens of Concord Township, and it shall therefore be and remain in full force and effect from and after its passage by the Board of Trustees.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided by law.

Mrs. Lucci seconded. Vote 3 ayes.

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on May 1, 2024

- C. APPROVE COMMUNITY CENTER SUMMER HELP TJ VLACH, \$14.00/HOUR EFFECTVE 5/1/24. Mrs. Lucci moved to approve Community Center summer help TJ Vlach, \$14.00/Hour effective 5/1/2024. Mr. McIntosh seconded. Vote 3 ayes.
- D. APPROVE PO IN THE AMOUNT OF \$17,000 TO SUPERIOR METAL ROOFING FOR SIDING/GUTTERS/GUTTER GUARDS AND ROOF FOR PROPERTY AT 9911 OLD JOHNNYCAKE RIDGE USING NOPEC APPROVED FUNDS. Mr. McIntosh moved to approve PO in the amount of \$17,000 to Superior Metal Roofing for siding/gutters/gutter guards and roof for property at 9911 Old Johnnycake Ridge using NOPEC approved funds. Mrs. Lucci seconded. Vote 3 ayes.
- E. APPROVE PO IN THE AMOUNT OF \$26,800 TO SUPERIOR METAL ROOFING FOR SIDING AND ROOF ON 11593 CONCORD-HAMBDEN (RED BARN), USING NOPEC APPROVED FUNDS. Mrs. Lucci moved to approve PO in the amount of \$26,800 to Superior Metal Roofing for siding and roof on 11593 Concord-Hambden (Red Barn) using NOPEC approved funds. Mr. McIntosh seconded. Vote 3 ayes.

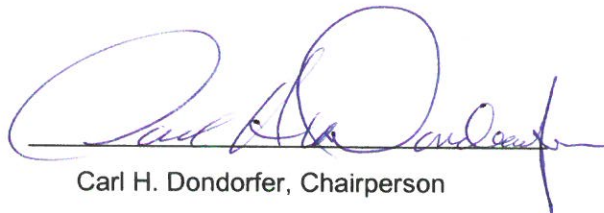
F. FUTURE MEETINGS & ANNOUNCEMENTS:

5/7	7:00 PM	ZONING COMMISSION / Town Hall
5/8	7:00 PM	BZA / Town Hall
5/15	6:30-7:30 PM	TRUSTEE OFFICE HOURS / Conference Room
	7:30 PM	TRUSTEE MEETING / Town Hall

G. Public Hearing for the RIDS was set for July 3, 2024 at 6:15 pm.

Upon proper motion the meeting was adjourned at 8:13 pm.

For financial information go to: [checkbook.ohio.gov](http://checkbook.ohio.gov)



Carl H. Dondorfer, Chairperson



John M. Patriarca, Fiscal Officer