

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on March 6, 2024

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This meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on March 6, 2024, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Morgan R. McIntosh and Carl H. Dondorfer.

#### APPROVAL OF MINUTES:

February 21, 2024 Regular Meeting Minutes. Mr. McIntosh moved to approve the February 21, 2024 Regular Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

#### ELECTED OFFICIALS REPORT:

##### A. FISCAL OFFICER – James W. Teknipp

Mr. Teknipp reviewed the state of Concord Township finances since the last meeting.

##### B. TRUSTEES

Mrs. Lucci, Mr. Dondorfer, and Mr. McIntosh discussed Concord Township business since the last meeting.

#### DEPARTMENT REPORTS:

##### A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township.

##### B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's February activity.

##### C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's February activity in Concord Township.

##### D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's February activity in Concord Township.

##### E. RECREATION DEPT. – Sean Supler, Recreation Director

Sean Supler, Recreation Director, reviewed the Recreation Department's February/March activities in Concord Township.

##### F. CONCORD LAW ENFORCEMENT REPORT – Sheriff's Office

Captain Paterson read the Sheriff Department's February activity report in Concord Township.

#### AUDIENCE:

None

#### OLD BUSINESS:

None

#### NEW BUSINESS:

##### A. RES. 2024-08 SERVICE DEPT. PERMISSION TO HAVE LAKE COUNTY ENGINEERS OFFICE ADVERTISE FOR BIDS ON CONCRETE REPLACEMENT FOR DISCOVERY LANE.

Mr. McIntosh moved to adopt the following resolution:

#### RESOLUTION NO. 2024-08

**A RESOLUTION BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES AUTHORIZING LAKE COUNTY TO ADVERTISE FOR BIDS FOR CONCORD TOWNSHIP FOR CONCRETE REPLACEMENT ON DISCOVERY LANE AND CONCORD TOWNSHIP TO PAY THE COST OF ADVERTISING.**

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**WHEREAS**, the Lake County Engineer has requested that the Board of Trustees pay the cost to advertise for bids for the concrete replacement on Discovery Lane: and

**WHEREAS**, the Lake County Engineer has filed with the Board proposal forms and specifications for the Concrete Replacement on Discovery Lane; and

**WHEREAS**, the Board believes that it is in the best interest of its residents that the advertisement for bids should be made by the Lake County Engineer for the Concord Township for Concrete Replacement on Discovery Lane.

**NOW, THEREFORE, BE IT RESOLVED:**

**Section 1.** That the Board of Trustees hereby authorizes and instructs the Township Administrator to administer Concord Township's portion of the project and ensure Concord's portion of advertising is paid to the Lake County Engineer for the Concrete Replacement on Discovery Lane. Such advertisement shall be the responsibility of the Lake County Engineer's Office.

**Section 2.** The Township Administrator is hereby directed to forward certified copies of this Resolution to the Lake County Engineer.

**Section 3.** It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**NOW, THEREFORE**, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Mrs. Lucci seconded. Vote 3 ayes.

- B. RES. 2024-09 A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANTS.

Mrs. Lucci moved to adopt the following resolution:

#### RESOLUTION NO. 2024-09

#### A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANTS

**WHEREAS**, the Township of Concord, Ohio (the "Township") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2024 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

**WHEREAS**, the Township wishes to enter into a Grant Agreement with NOPEC, Inc., in the form attached to this Resolution to receive one or more NEC Grant(s) for 2024, and to authorize the Board of Trustees to execute the Grant Agreement with NOPEC, Inc., in the form attached.

**NOW, THEREFORE, BE IT RESOLVED** by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

**Section 1.** The Board of Trustees finds and determines that it is in the best interest of the Township to accept the NEC Grant(s) for 2024 and authorizes the Board Chairperson to execute the Grant Agreement with NOPEC, Inc., in the form attached.

**Section 2.** It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**NOW, THEREFORE**, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Mr. McIntosh seconded. Vote 3 ayes.



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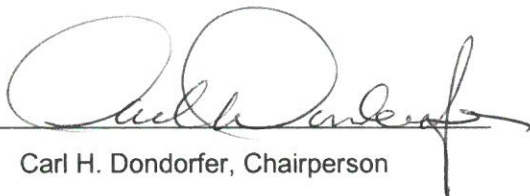
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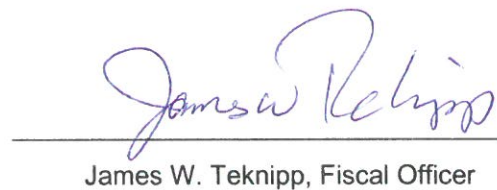
- C. SERVICE DEPT. PERMISSION TO ADVERTISE FOR THE 2024 STONE, CEMENT, CONCRETE AND LIMESTONE BIDS. Mr. McIntosh moved to approve the Service Department to advertise for the 2024 Stone, Cement, Concrete and Limestone Bids. Mrs. Lucci seconded. Vote 3 ayes.
- D. SERVICE DEPT TO INCREASE CLOTHING ALLOWANCE FOR SERVICE DEPT. PERSONNEL FROM \$200.00 ANNUALLY TO \$250.00 ANNUALLY. Mrs. Lucci moved to approve the increase in clothing allowance for Service Dept. personnel from \$200.00 annually to \$250.00 annually. Mr. McIntosh seconded. Vote 3 ayes.
- E. FIRE DEPT. APPROVE PO TO COUNTRYSIDE TRUCK SERVICE IN THE AMOUNT OF \$40,000.00 FOR ANNUAL MAINTENANCE. Mr. McIntosh moved to approve PO to Countryside Truck Service in the amount of \$40,000.00 for annual maintenance. Mrs. Lucci seconded. Vote 3 ayes.
- F. REC. DEPT. APPROVE PO IN THE AMOUNT OF \$11,176.00 TO BRIGHT IDEA SHOP FOR PICNIC TABLES. Mrs. Lucci moved to approve Rec Dept. PO in the amount of \$11,176.00 to Bright Idea Shop for picnic tables. Mr. McIntosh seconded. Vote 3 ayes.
- G. REC. DEPT. APPROVE PO IN THE AMOUNT OF \$11,500.00 TO AMERICAN FIREWORKS FOR 2024 COMMUNITY DAY FIREWORKS DISPLAY. Mr. McIntosh moved to approve Rec. Dept. PO in the amount of \$11,500.00 to American Fireworks for 2024 Community Day Fireworks display. Mrs. Lucci seconded. Vote 3 ayes.
- H. FUTURE MEETINGS & ANNOUNCEMENTS:
- |      |              |  |
|------|--------------|--|
| 3/13 | 7:00 PM      | BZA / Town Hall                        |
| 3/15 | 8:00 AM      | JEDD MEETING / Town Hall               |
| 3/20 | 6:30-7:30 PM | TRUSTEE OFFICE HOURS / Conference Room |
|      | 7:30 PM      | TRUSTEE MEETING / Town Hall            |

Upon proper motion the meeting was adjourned at 8:09 pm.

For financial information go to: [checkbook.ohio.gov](http://checkbook.ohio.gov)



Carl H. Dondorfer, Chairperson



James W. Teknipp, Fiscal Officer