

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on February 21, 2024

This meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on February 21, 2024, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Morgan R. McIntosh and Carl H. Dondorfer.

#### APPROVAL OF MINUTES:

February 5, 2024 Regular Meeting Minutes. Mr. McIntosh moved to approve the February 5, 2024 Regular Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

February 20, 2024 Special Meeting Minutes. Mr. McIntosh moved to approve the February 20, 2024 Special Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

#### ELECTED OFFICIALS REPORT:

##### A. FISCAL OFFICER – James W. Teknipp

Mr. Teknipp reviewed the state of Concord Township finances since the last meeting.

##### B. TRUSTEES

Mrs. Lucci, Mr. Dondorfer, and Mr. McIntosh discussed Concord Township business since the last meeting.

#### DEPARTMENT REPORTS:

##### A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township.

#### AUDIENCE:

None

#### OLD BUSINESS:

None

#### NEW BUSINESS:

A. JANUARY FINANCIAL REPORT. Mr. McIntosh moved to approve the January Financial Report. Mrs. Lucci seconded. Vote 3 ayes.

B. RES. 2024-05 CONTRACT WITH J.A.T. ENTERPRISES INC. FOR CLEANING SERVICES. Mrs. Lucci moved to adopt the following resolution:

#### RESOLUTION NO. 2024-05

#### A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO ENTER INTO AN AGREEMENT FOR CLEANING SERVICES WITH J.A.T. Enterprises Inc. dba JEN'S CLEANING SERVICE.

NOW, THEREFORE, BE IT RESOLVED, by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

**Section 1.** That the Board of Trustees is hereby authorized to enter into an Agreement with J.A.T. Enterprises Inc. dba Jen's Cleaning Service for cleaning services, in a form substantially similar to the Agreement annexed and incorporated herein, and to further execute any and all documents necessary to complete contractual obligations required thereunder and by Ohio law.

**Section 2.** It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Mr. McIntosh seconded. Vote 3 ayes.

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C. RES. 2024-06 PERMANENT APPROPRIATIONS. Mr. McIntosh moved to adopt the following resolution:

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION  
CONCORD TOWNSHIP, LAKE COUNTY  
Revised Code Section 5705.38  
2024-06

The Board of Trustees of Concord Township, Lake County, Ohio, met in Regular Session on the 21st day of February, 2024, at the Office of Concord Township, with the following members present:

Carl H. Dondorfer  
Amy. Lucci  
Morgan R. McIntosh

\_\_\_\_\_ moved the adoption of the following Resolution:

Whereas, temporary appropriations expire annually on March 31, and  
Whereas, permanent appropriations must be passed prior to April 1st,

THEREFORE BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2024, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said year, as follows, viz:

| GENERAL FUND  |    | 1000       |
|---|----|------------|
| ADMINISTRATIVE  |    |            |
| Salaries--Trustees                                    | \$ | 75,000.00  |
| Salary--Fiscal Officer                                |    | 44,000.00  |
| Salary--Administrator                                 |    | 107,000.00 |
| Salary--Legal Counsel                                 |    | 65,000.00  |
| Salaries--Town Hall Staff & Other                     |    | 249,000.00 |
| OPERS   |    | 96,000.00  |
| Social Security                                       |    | 1,000.00   |
| Medicare  |    | 8,000.00   |
| Medical Insurance                                     |    | 155,000.00 |
| Dental / Life Insurance                               |    | 8,000.00   |
| Long-Term Disability Insurance                        |    | 6,000.00   |
| Workers' Compensation                                 |    | 16,500.00  |
| Auditing Services                                     |    | 5,000.00   |
| UAN   |    | 6,400.00   |
| County Auditor & Treasurer's Fees                     |    | 15,000.00  |
| Election Expense                                      |    | 10,000.00  |
| Travel & Meeting Expense (Officials)                  |    | 7,000.00   |
| Economic Development/Advertising                      |    | 1,000.00   |
| General Health District (Other Political Subdivision) |    | 326,000.00 |
| Property and Liability Insurance                      |    | 17,000.00  |
| Purchased Services                                    |    | 60,000.00  |
| Office Supplies                                       |    | 5,000.00   |
| Office Supplies--Community Center                     |    | 2,000.00   |
| Computer (Small Equipment)                            |    | 25,000.00  |
| Other Dues & Fees                                     |    | 8,000.00   |
| Compensation & Damages                                |    | 2,000.00   |
| Other Expenses  |    | 35,000.00  |



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| Machinery, Equipment & Furniture                   | 5,000.00               |
| Machinery, Equipment & Furniture--Community Center | 16,000.00              |
| Trash Removal                                      | 6,000.00               |
| Repairs & Maintenance                              | 25,000.00              |
| Repairs & Maintenance--Community Center            | 12,000.00              |
| Repairs & Maintenance--Old School & Barn           | 2,000.00               |
| Phone  | 5,000.00               |
| Phone--Community Center                            | 800.00                 |
| Postage  | 3,000.00               |
| Postage--Community Center                          | 4,500.00               |
| Recreation Printing                                | 17,000.00              |
| Recreation Advertising                             | 300.00                 |
| Electric   | 10,000.00              |
| Electric--Community Center                         | 6,000.00               |
| Electric--Old School & Barn                        | 200.00                 |
| Water & Sewer                                      | 3,000.00               |
| Water & Sewer--Community Center                    | 1,500.00               |
| Water & Sewer--Old School                          | 400.00                 |
| Natural Gas  | 2,000.00               |
| Natural Gas--Community Center                      | 3,000.00               |
| Natural Gas--Old School & Barn                     | 1,000.00               |
| Other Expenses                                     | 14,000.00              |
| CCC Rental Refunds                                 | 6,000.00               |
| Land & Improvements                                | -                      |
| <b>ZONING</b>                                      |                        |
| Zoning Board Salaries                              | 8,000.00               |
| Zoning Office Salaries                             | 132,000.00             |
| Zoning Purchased Services                          | 12,000.00              |
| Supplies   | 1,500.00               |
| Other Expenses                                     | 4,000.00               |
| Communications & Advertising                       | 10,000.00              |
| Engineering Services                               | 50,000.00              |
| Street Lighting Contracts                          | 23,000.00              |
| <b>PARKS &amp; RECREATION</b>                      |                        |
| Salaries--Community Center                         | 163,000.00             |
| Repairs & Maintenance                              | 25,000.00              |
| Purchased Services                                 | 3,500.00               |
| Parks Supplies                                     | 2,000.00               |
| Senior Programs--Community Center                  | 1,500.00               |
| Schoolhouse Supplies                               | 100.00                 |
| Recreation Programs                                | 15,000.00              |
| Other Expenses (CCD)                               | 58,000.00              |
| Other Expenses--Community Center                   | 65,000.00              |
| Parks--Improvement of Sites                        | -                      |
| Parks--Improvement of Sites--Community Center      | -                      |
| Improvement of Sites                               | -                      |
| Contingency Account                                | -                      |
| <b>TOTAL GENERAL FUND</b>                          | <b>\$ 2,072,200.00</b> |

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| MOTOR VEHICLE LICENSE TAX                   |           | 2011                |
|---|-----------|---------------------|
| Repairs & Maintenance                       | \$        | 10,000.00           |
| Contracted Services                         |           | 15,000.00           |
| Other Supplies & Materials                  |           | 3,000.00            |
| Other Expenses                              |           | 4,000.00            |
| Other Financing Uses (Carryover Account)    |           | -                   |
| <b>TOTAL MOTOR VEHICLE LICENSE TAX FUND</b> | <b>\$</b> | <b>32,000.00</b>    |
| GASOLINE TAX                                |           | 2021                |
| OPERS                                       | \$        | 170,000.00          |
| Engineering                                 |           | -                   |
| Repairs                                     |           | 15,000.00           |
| Contracted Services                         |           | 100,000.00          |
| Other Supplies & Materials                  |           | 2,000.00            |
| Other Expenses                              |           | 2,000.00            |
| Other Financing Uses (Carryover Account)    |           | -                   |
| <b>TOTAL GASOLINE TAX FUND</b>              | <b>\$</b> | <b>289,000.00</b>   |
| ROAD & BRIDGE                               |           | 2031                |
| Tax Fees                                    |           | 13,000.00           |
| Salaries                                    | \$        | 970,000.00          |
| Phone                                       |           | 2,000.00            |
| Electric                                    |           | 11,000.00           |
| Water & Sewer                               |           | 4,000.00            |
| Natural Gas                                 |           | 9,000.00            |
| Contracted Services                         |           | 60,000.00           |
| Operating Supplies & Materials              |           | 25,000.00           |
| Other Supplies & Materials                  |           | 110,000.00          |
| Buildings & Additions                       |           | -                   |
| Machinery, Equipment & Furniture            |           | 235,000.00          |
| Other Financing Uses (Carryover Account)    |           | -                   |
| <b>TOTAL ROAD &amp; BRIDGE FUND</b>         | <b>\$</b> | <b>1,439,000.00</b> |
| CEMETERY                                    |           | 2041                |
| Salaries--Cemetery Sexton                   | \$        | 14,400.00           |
| Repairs                                     |           | 15,000.00           |
| Electricity                                 |           | 1,000.00            |
| Water                                       |           | 500.00              |
| Other Supplies                              |           | 10,000.00           |
| Other Expenses                              |           | 15,000.00           |
| Other Financing Uses (Carryover Account)    |           | 21,000.00           |
| <b>TOTAL CEMETERY FUND</b>                  | <b>\$</b> | <b>76,900.00</b>    |
| FIRE LEVY FUND                              |           | 2191                |
| Salaries                                    | \$        | 445,000.00          |
| OPERS                                       |           | 20,000.00           |
| Social Security                             |           | 50,000.00           |
| Medicare                                    |           | 46,000.00           |
| OP & F                                      |           | 501,000.00          |
| Medical Insurance                           |           | -                   |



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| Dental / Life Insurance                             | 38,000.00              |
| Long-Term Disability                                | 50,000.00              |
| Workers' Compensation                               | 15,000.00              |
| Uniforms  | 46,000.00              |
| County Auditor & Treasurer Fees                     | 20,000.00              |
| Training  | 20,000.00              |
| Other Professional & Technical Services (Physicals) | 36,200.00              |
| Repairs & Maintenance                               | 80,000.00              |
| Phone   | 12,000.00              |
| Electric  | 30,000.00              |
| Water & Sewer                                       | 2,500.00               |
| Natural Gas   | 20,000.00              |
| Contracts   | 114,000.00             |
| Property Insurance                                  | 24,000.00              |
| Office Supplies                                     | 2,500.00               |
| Operating Supplies & Materials                      | 50,000.00              |
| Other Supplies                                      | 50,000.00              |
| Machinery, Equipment & Furniture                    | -                      |
| Improvement of Sites                                | -                      |
| Other-Harrisburg                                    | -                      |
| Other Financing Uses (Carryover Account)            | -                      |
| <b>TOTAL FIRE LEVY FUND</b>                         | <b>\$ 1,672,200.00</b> |
| <b>ROAD LEVY</b>                                    | <b>2192</b>            |
| Medicare  | 16,000.00              |
| Medical Insurance                                   | 370,000.00             |
| Dental / Life Insurance                             | 22,000.00              |
| Long-Term Disability Insurance                      | 9,000.00               |
| Workers' Compensation                               | 17,000.00              |
| Tax Collection Fees                                 | 20,000.00              |
| Engineering   | -                      |
| Repairs   | 28,000.00              |
| Contracted Services                                 | 683,000.00             |
| Property Insurance                                  | 15,000.00              |
| Purchased Services                                  | 15,000.00              |
| Office Supplies                                     | 2,000.00               |
| Supplies  | 3,000.00               |
| Operating Supplies                                  | 200,000.00             |
| Operating Supplies--Road Salt                       | 135,000.00             |
| Machinery, Equipment & Furniture                    | 275,000.00             |
| Other Financing Uses (Carryover Account)            | -                      |
| <b>TOTAL ROAD LEVY FUND</b>                         | <b>\$ 1,810,000.00</b> |
| <b>SAFETY SERVICES LEVY</b>                         | <b>2194</b>            |
| Fire Salaries                                       | \$ 2,375,000.00        |
| Policing Contracts                                  | 1,000.00               |
| Tax Collection Fees                                 | 30,000.00              |
| Other Financing Uses (Carryover Account)            | -                      |
| <b>TOTAL SAFETY SERVICES LEVY FUND</b>              | <b>\$ 2,406,000.00</b> |

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| PERMISSIVE MOTOR VEHICLE TAX             |           | 2231              |
|--|-----------|-------------------|
| Repairs & Maintenance                    | \$        | 41,000.00         |
| Contracts                                |           | 50,000.00         |
| Operating Supplies                       |           | 50,000.00         |
| Other Financing Uses (Carryover Account) |           | -                 |
| <b>TOTAL PERMISSIVE MVL TAX FUND</b>     | <b>\$</b> | <b>141,000.00</b> |
| EMS BILLING                              |           | 2281              |
| Salaries                                 | \$        | 550,000.00        |
| Contracts                                |           | 18,000.00         |
| Supplies                                 |           | 10,000.00         |
| Other Expenses                           |           | 5,000.00          |
| Machinery & Equipment                    |           | -                 |
| Reserve Fund Balance Account             |           | -                 |
| <b>TOTAL EMS BILLING FUND</b>            | <b>\$</b> | <b>583,000.00</b> |
| ARPA FUNDS                               |           | 2273              |
| Contracts                                | \$        | 535,712.00        |
| <b>TOTAL ARPA FUND</b>                   | <b>\$</b> | <b>535,712.00</b> |
| LIGHTING ASSESSMENT                      |           | 2401              |
| Salaries                                 |           | 500.00            |
| Contracts                                | \$        | 130,000.00        |
| <b>TOTAL LIGHTING ASSESSMENT FUND</b>    | <b>\$</b> | <b>130,500.00</b> |
| TIF-AUBURN ROAD INTERCONNECT             |           | 2402              |
| Tax Collection Fees                      | \$        | 2,000.00          |
| Contracts                                |           | 200,000.00        |
| Electricity                              |           | 2,000.00          |
| Transfer Out                             |           | -                 |
| <b>TOTAL TIF FUND</b>                    | <b>\$</b> | <b>204,000.00</b> |
| FIRE PREVENTION                          |           | 2902              |
| Operating Supplies                       | \$        | 10,000.00         |
| <b>TOTAL FIRE PREVENTION FUND</b>        | <b>\$</b> | <b>10,000.00</b>  |
| JEDD FUND                                |           | 2905              |
| Contracts                                | \$        | 776,784.00        |
| Land                                     |           | -                 |
| <b>TOTAL JEDD FUND</b>                   | <b>\$</b> | <b>776,784.00</b> |
| CAPITAL PROJECTS FUND                    |           | 4901              |
| Contracts                                | \$        | -                 |
| Capital Projects                         |           | 40,000.00         |
| Capital Outlay                           |           | 46,000.00         |
| Machinery & Equipment                    |           | 4,000.00          |
| <b>TOTAL CAPITAL PROJECTS FUND</b>       | <b>\$</b> | <b>90,000.00</b>  |



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|---|-----------|----------------------|
| <b>SERVICE DEPT CAPITAL PROJECTS FUND</b> |           | <b>4903</b>          |
| Other                                     | \$        | 50,000.00            |
| <b>TOTAL SD CAPITAL PROJECTS FUND</b>     | <b>\$</b> | <b>50,000.00</b>     |
| <b>FIRE DEPT CAPITAL PROJECTS FUND</b>    |           | <b>4904</b>          |
| Other / Improvement of Sites / Contracts  | \$        | -                    |
| Machinery & Equipment                     |           | 45,000.00            |
| <b>TOTAL FD CAPITAL PROJECTS FUND</b>     | <b>\$</b> | <b>45,000.00</b>     |
| <b>CEMETERY TRUST</b>                     |           | <b>4951</b>          |
| Restricted Amount: \$67,683               |           |                      |
| Supplies & Materials                      | \$        | 2,500.00             |
| <b>TOTAL CEMETERY TRUST FUND</b>          | <b>\$</b> | <b>2,500.00</b>      |
| <b>BOND RETIREMENT FUND</b>               |           | <b>3102</b>          |
| Tax Fees                                  |           | 6,000.00             |
| Principal                                 |           | 245,000.00           |
| Interest                                  |           | 202,813.00           |
| Fiscal Charges                            |           | 5,000.00             |
| <b>TOTAL BOND RETIREMENT FUND</b>         | <b>\$</b> | <b>458,813.00</b>    |
| <b>ONE OHIO OPIOD SETTLEMENT</b>          |           | <b>2901</b>          |
| Other                                     | \$        | 2,900.00             |
| <b>TOTAL FIRE PREVENTION FUND</b>         | <b>\$</b> | <b>2,900.00</b>      |
| <b>RECAPITULATION OF FUNDS:</b>           |           |                      |
| GENERAL FUND                              | \$        | 2,072,200.00         |
| MOTOR VEHICLE LICENSE TAX FUND            |           | 32,000.00            |
| GASOLINE TAX FUND                         |           | 289,000.00           |
| ROAD and BRIDGE FUND                      |           | 1,439,000.00         |
| CEMETERY FUND                             |           | 76,900.00            |
| FIRE LEVY                                 |           | 1,672,200.00         |
| ROAD LEVY                                 |           | 1,810,000.00         |
| SAFETY SERVICES LEVY                      |           | 2,406,000.00         |
| PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND |           | 141,000.00           |
| ARPA FUND                                 |           | 535,712.00           |
| EMS BILLING                               |           | 583,000.00           |
| LIGHTING ASSESSMENT FUND                  |           | 130,500.00           |
| TIF-AUBURN ROAD INTERCONNECT              |           | 204,000.00           |
| FIRE PREVENTION ACCOUNT                   |           | 10,000.00            |
| JEDD FUND                                 |           | 776,784.00           |
| CAPITAL PROJECTS FUND                     |           | 90,000.00            |
| SD CAPITAL PROJECTS FUND                  |           | 50,000.00            |
| FD CAPITAL PROJECTS FUND                  |           | 45,000.00            |
| CEMETERY TRUST FUND                       |           | 2,500.00             |
| BOND RETIREMENT FUND                      |           | 458,813.00           |
| ONE OHIO OPIOD SETTLEMENT                 |           | 2,900.00             |
| <b>GRAND TOTAL ALL FUNDS</b>              | <b>\$</b> | <b>12,827,509.00</b> |

Mrs. Lucci seconded. Vote 3 ayes.



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### Minutes of Concord Township Board of Trustees Meeting

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- D. MOTION TO SUSPEND THE RULES ON RESOLUTION 2024-07 TO CONSIDER THE RESOLUTION ON FIRST READING. Mr. McIntosh moved to suspend the rules on Resolution 2024-07 to consider the resolution on first reading. Mrs. Lucci seconded. Roll Call Vote: Mrs. Lucci – yes; Mr. McIntosh – yes; Mr. Dondorfer – yes.
- E. RES. 2024-07 AMENDMENT TO CONTRACT FOR POLICE PROTECTION AMONG THE LAKE COUNTY BOARD OF COMMISSIONERS, THE LAKE COUNTY SHERIFF, AND THE CONCORD TOWNSHIP TRUSTEES, DECLARING AN EMERGENCY, AND DISPENSING WITH THE SECOND READING. Mr. McIntosh moved to adopt the following resolution:

#### RESOLUTION NO. 2024-07

#### RESOLUTION APPROVING THE AMENDMENT TO CONTRACT FOR POLICE PROTECTION AMONG THE LAKE COUNTY BOARD OF COMMISSIONERS, THE LAKE COUNTY SHERIFF, AND THE CONCORD TOWNSHIP BOARD OF TRUSTEES, DECLARING AN EMERGENCY, AND DISPENSING WITH THE SECOND READING.

**WHEREAS**, pursuant to Section 504.16 of the Ohio Revised Code, the Concord Township Board of Trustees is required to provide for police protection services within Concord Township;

**WHEREAS**, on November 17, 2021, the Concord Township Board of Trustees, along with the Lake County Board of Commissioners ("Commissioners") and the Lake County Sheriff ("Sheriff"), entered into the Contract for Police Protection Concord Township ("Contract"), whereby the Sheriff provides police protection to the Township based on the terms and conditions set forth in the Contract (a copy of the Contract is attached hereto as Attachment 1);

**WHEREAS**, the Concord Township Board of Trustees, the Commissioners, and the Sheriff desire to amend the Contract to change the number of deputy sheriffs that patrol Concord Township from eight (8) to six (6), which change results in a reduction of two (2) deputies paid for by Concord Township and the elimination of the matching deputy sheriff paid for through the Commissioners' COPS grant; and

**WHEREAS**, the Concord Township Board of Trustees desire to enter into the Amendment to Contract for Police Protection, Concord Township, Ohio ("Amendment") with the Sheriff and the Commissioners, pursuant to the Amendment's terms and conditions (a copy of the Amendment is attached hereto as Attachment 2).

**NOW THEREFORE, BE IT RESOLVED**, by the Concord Township Board of Trustees, in Lake County, Ohio that:

**Section 1.** The Concord Township Board of Trustees hereby approves the Amendment.

**Section 2.** Upon majority vote, the Board dispenses with the requirement that this Resolution be read on two separate days and authorizes adoption of this Resolution upon its first reading.

**Section 3.** All prior legislation, resolutions, and/or motions, or any parts thereof, which are inconsistent with this resolution is/are hereby repealed as to the inconsistent parts thereof.

**Section 4.** It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that any and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code and all legal requirements of the laws of the State of Ohio.

**Section 5.** This resolution constitutes an emergency measure necessary for the immediate preservation of the public health, safety, and general welfare, and for the further reason to implement the change to the police protection provided in Concord Township, and for these reasons, this resolution shall be effective upon its passage per Section 504.11 of the Ohio Revised Code.

Mrs. Lucci seconded. Roll Call Vote: Mrs. Lucci – yes; Mr. McIntosh – yes; Mr. Dondorfer – yes.

- F. FIRE DEPT. APPROVE CONDITIONAL OFFER OF PART-TIME REGULAR FIREFIGHTER/MEDIC AUSTIN HEJDUK-MCFARLAND EFFECTIVE 2/22/24 PENDING BACKGROUND CHECK AND PHYSICAL. Mrs. Lucci moved to approve Fire Dept. conditional offer of Part-time Regular Firefighter/Medic Austin Hejduk-McFarland effective 2/22/24 pending background check and physical. Mr. McIntosh seconded. Vote 3 ayes.
- G. FIRE DEPT. APPROVE CONDITIONAL OFFER OF PART-TIME REGULAR FIREFIGHTER/MEDIC JAKE NIEHUS EFFECTIVE 2/22/24 PENDING BACKGROUND CHECK AND PHYSICAL. Mr. McIntosh moved to approve Fire Dept. conditional offer of Part-time Regular Firefighter/Medic Jake Niehus effective 2/22/24 pending background check and physical. Mrs. Lucci seconded. Vote 3 ayes.



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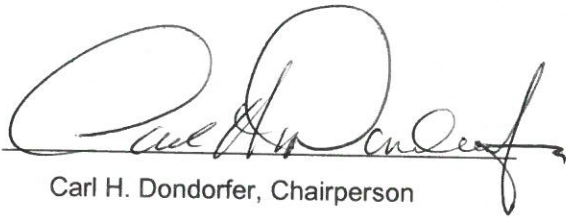
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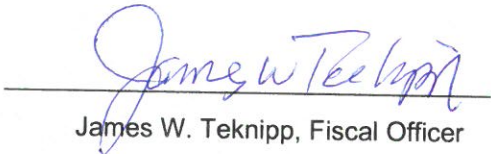
Held on February 21, 2024

- H. APPROVE SERVICE DEPT. STEP 4 INCREASE FOR DAVID WEBER EFFECTIVE 2/24/24 TO \$24.66/HOUR. Mrs. Lucci moved to approve Service Dept. Step 4 increase for David Weber effective 2/24/24 to \$24.66/hour. Mr. McIntosh seconded. Vote 3 ayes.
- I. CEMETERY DEPT. APPROVE PO TO NORTHCOAST MEMORIALS IN THE AMOUNT OF \$49,500.00 TO PURCHASE THREE COLUMBARIUMS. Mr. McIntosh moved to approve Cemetery Dept. PO to Northcoast Memorials in the amount of \$49,500.00 to purchase three (3) columbariums. Mrs. Lucci seconded. Vote 3 ayes.
- J. FUTURE MEETINGS & ANNOUNCEMENTS:
- |      |              |  |
|------|--------------|--|
| 3/4  | 3:00 PM      | STAFF MEETING/ Town Hall               |
| 3/5  | 7:00 PM      | ZONING COMMISSION / Town Hall          |
| 3/6  | 6:30-7:30 PM | TRUSTEE OFFICE HOURS / Conference Room |
|      | 7:30 PM      | TRUSTEE MEETING / Town Hall            |
| 3/15 | 8:00 AM      | JEDD MEETING / Town Hall               |

Upon proper motion the meeting was adjourned at 7:58 PM.

For financial information go to: [checkbook.ohio.gov](https://checkbook.ohio.gov)

  
Carl H. Dondorfer, Chairperson

  
James W. Teknipp, Fiscal Officer