

CONCORD TOWNSHIP BOARD OF TRUSTEES
MEETING AGENDA
DATE: February 5, 2024

PUBLIC HEARING-7:20 PM

PUBLIC HEARING FOR THE PROPOSED AMENDMENTS TO THE CONCORD TOWNSHIP ZONING RESOLUTION TEXT, AS RECOMMENDED BY THE ZONING COMMISSION ARE AS FOLLOWS:

- **Amendment #1:** Modify Section 16.13, Approval by adding a new requirement that the approved preliminary development plan is an integral part of the Zoning Resolution and any deviations are considered a zoning violation. Revise Section XVI throughout to ensure consistent use of the terms preliminary development plan and final development plan.
- **Amendment #2:** Modify Section 16.14, Township Final Development Plan to have the Zoning Commission review and approve the Final Development Plan in lieu of the Trustees. Process and timeframe for submitting final development plan is being taken out of this section and updated in Section 16.16. Review criteria is being added for the Zoning Commission to consider while reviewing the final development plan.
- **Amendment #3:** Modify Section 16.15, Zoning Permits by deleting reference to the Trustees.
- **Amendment #4:** Modify Section 16.16, Modifications from an approved development plan by adding in new time limits and process for extensions on approvals. Clarification is made regarding modifications to previously approved preliminary or final development plans.
- **Amendment #5:** Modify Section 16.17(A)(1) and (2) by referring to the Zoning Inspector instead of he.
- **Amendment #6:** Modify Section 16.29(B) Township Preliminary and Final Development Plan Review Procedures by deleting a portion of subsection B that states the final development plan approval for the township occurs simultaneously with the approval of the final plat.
- **Amendment #7:** Modify Section 16.30, Zoning Permit to clarify that permits will be issued after the recording of the final plat.
- **Amendment #8:** Modify Section 16.31, Modifications by adding time limits and extensions

REGULAR MEETING-7:30 PM OR IMMEDIATELY FOLLOWING THE PUBLIC HEARING

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES:

January 17, 2024 Regular Trustees Meeting

V. ELECTED OFFICIAL REPORTS:

A. FISCAL OFFICER – James Teknipp

B. TRUSTEES

Mrs. Lucci –

Mr. McIntosh –

Mr. Dondorfer –

VI. DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

B. FIRE DEPT. – Chief Sabo

C. SERVICE DEPT. – Tim Brown, Service Director

D. ZONING DEPT. – Heather Freeman, Zoning Director

E. REC. DEPT. – Sean Supler, Recreation Director

F. CONCORD LAW – Sheriff's Office

VII. AUDIENCE:

VIII. OLD BUSINESS:

None

IX. NEW BUSINESS:

A. VOTE – RESOLUTION NO. 2024-03 RESOLUTION PROHIBITING THE CULTIVATION, PROCESSING, AND RETAIL SALE OF “ADULT USE” CANNABIS WITHIN CONCORD TOWNSHIP AND DECLARING AN EMERGENCY AND DISPENSING WITH THE SECOND READING.

B. VOTE – RES. 2024-04, A RESOLUTION BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES AUTHORIZING LAKE COUNTY TO ADVERTISE FOR BIDS FOR A COMBINED ASPHALT PAVING PROJECT WITH CONCORD TOWNSHIP, PAINESVILLE TOWNSHIP AND LAKE COUNTY AND FOR CONCORD TOWNSHIP TO PAY FOR CONCORD'S SHARE OF THE COST OF ADVERTISING, LCE PROJECT NO. 2023-018

C. VOTE – FIRE DEPT. TO APPROVE PO TO PAINESVILLE TOWNSHIP IN THE AMOUNT OF \$5,500 TO PURCHASE 10 PORTABLE RADIOS AND BATTERIES.

- D. VOTE – APPROVE PROMOTION OF WILLIAM LAGANKE TO PART-TIME REGULAR FIREFIGHTER/EMT-BASIC EFFECTIVE JANUARY 28, 2024
- E. VOTE – APPROVE PROMOTION OF GABRIEL KOVATS TO PART-TIME REGULAR FIREFIGHTER/EMT-BASIC EFFECTIVE JANUARY 28, 2024
- F. VOTE – APPROVE PROMOTION OF CODY BENDLOCK TO PART-TIME REGULAR FIREFIGHTER/EMT-BASIC EFFECTIVE JANUARY 28, 2024
- G. VOTE – FIRE DEPT. TO APPROVE PO TO ALADTEC IN THE AMOUNT OF \$5,247.00 FOR FIRE DEPARTMENT SCHEDULING SOFTWARE SUBSCRIPTION
- H. VOTE – ZONING AMENDMENTS TO THE CONCORD TOWNSHIP ZONING RESOLUTION, AS INITIATED BY MOTION OF THE ZONING COMMISSION ARE AS FOLLOWS:

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Amendment #8: Modify Section 16.31, Modifications by adding time limits and extensions

- I. ITEMS VOTED ON AT THE JANUARY 29, 2024 STAFF MEETING:

VOTE – FIRE DEPT. REQUEST TO MAKE 2.25% PAY INCREASE ACROSS THE BOARD FOR THE ENTIRE DEPARTMENT EFFECTIVE JANUARY 1, 2024. Mrs. Lucci moved to approve the Fire Dept. request to make 2.25% pay increase across the board for the entire department effective January 1, 2024. Mr. McIntosh seconded. Vote 3 ayes.

VOTE – FIRE DEPT. REQUEST TO ELIMINATE PROBATIONARY FIREFIGHTER PAY RATE. Mr. McIntosh moved to approve the request to eliminate Fire Dept. Probationary Firefighter pay rate. Mrs. Lucci seconded. Vote 3 ayes.

VOTE – APPROVE PO TO PHOENIX SAFETY OUTFITTERS IN THE AMOUNT OF \$10,245.00 FOR FIREFIGHTER TURNOUT GEAR. Mrs. Lucci moved to approve the PO to Phoenix Safety Outfitters in the amount of \$10,245.00. Mr. McIntosh seconded. Vote 3 ayes.

VOTE – SERVICE DEPT. PO TO TRUCK ENTERPRISES IN THE AMOUNT OF \$197,738.00 FOR THE PURCHASE OF A 2024 KENWORTH T480 TANDEM DUMP TRUCK. Mr. McIntosh moved to approve Service Dept. PO to Truck Enterprises in the amount of \$197,738.00 for the purchase of a 2024 Kenworth T480 Tandem Dump Truck. Mrs. Lucci seconded. Vote 3 ayes.

VOTE – APPOINT ASHLEY GARCAR TO REGULAR BOARD OF ZONING APPEALS MEMBER TO FULFILL THE VACANT POSITION FOR THE TERM EFFECTIVE JANUARY 29, 2024 THROUGH MARCH 31, 2026. Mrs. Lucci moved to appoint Ashley Garcar to regular Board of Zoning Appeals Member to Fulfill the vacant position for the term effective January 29, 2024 through March 31, 2026. Mr. McIntosh seconded. Vote 3 ayes.

VOTE – APPOINT BRIAN FALKOWSKI TO BOARD OF ZONING APPEALS ALTERNATE MEMBER FOR THE TERM EFFECTIVE JANUARY 29, 2024 THROUGH JANUARY 28, 2026. Mr. McIntosh moved to appoint Brian Falkowski to Board of Zoning Appeals Alternate member for the term effective January 29, 2024 through January 28, 2026. Mrs. Lucci seconded. Vote 3 ayes.

- J. FUTURE MEETINGS & ANNOUNCEMENTS:

2/6	CANCELED	ZONING COMMISSION / Town Hall
2/14	7:00 PM	BZA / Town Hall
2/19	CLOSED	IN OBSERVANCE OF PRESIDENTS' DAY
2/20	3:00 PM	APPROPRIATIONS WORKSHOP / Town Hall
2/21	6:30-7:30 PM	TRUSTEE OFFICE HOURS / Conference Room
	7:30 PM	TRUSTEE MEETING / Town Hall