

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on June 24, 2024

This meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on June 24, 2024, 5:03 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Morgan R. McIntosh and Carl H. Dondorfer.

APPROVAL OF MINUTES:

June 3, 2024 Staff Meeting Minutes. Mr. McIntosh moved to approve the June 3, 2024 Staff Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

June 5, 2024 Regular Meeting Minutes. Mr. McIntosh moved to approve the June 5, 2024 Regular Meeting Minutes as written. Mr. Dondorfer seconded. Vote 2 ayes. Mrs. Lucci abstained.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Mr. Patriarca

Mr. Patriarca reviewed the state of Concord Township finances since the last meeting.

B. TRUSTEES

Mrs. Lucci, Mr. McIntosh, and Mr. Dondorfer discussed Concord Township business since the last meeting as well as set a Public Hearing for July 8, 2024 at 4:00 pm for the 2025 Tax Budget.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township.

AUDIENCE:

John Paganini of 12423 Stuart Drive spoke about the Citizens Advisory Committee (CAC) recommendations for Safety Services funding to the Township. Trustees engaged in a discussion with Mr. Paganini.

OLD BUSINESS:

SET PUBLIC HEARING FOR TAX BUDGET 2025. Public Hearing is set for July 8, 2024 at 4:00 pm.

NEW BUSINESS:

A. MAY FINANCIAL REPORT. Mrs. Lucci moved to approve the May Financial Report. Mr. McIntosh seconded. Vote 3 ayes.

B. RES. 2024-18 ADOPTION AND APPROVAL OF THE ALTERNATIVE METHOD OF APPORTIONING THE LOCAL GOVERNMENT FUND. Mr. McIntosh moved to adopt the following resolution:

RESOLUTION NO. 2024-18

RESOLUTION ADOPTING AND APPROVING THE ALTERNATIVE METHOD OF APPORTIONMENT OF THE LOCAL GOVERNMENT FUND

WHEREAS, R.C. 5747.53 provides that in lieu of apportioning the undivided local government fund by a method prescribed by R.C. 5747.51 and R.C. 5747.52, that an alternative method of apportioning said fund may be approved by the Lake County Budget Commission, hereinafter called the "Budget Commission", upon approval of such alternative method by the Lake County Board of County Commissioners, the legislative authority of the city, located wholly or partially in the county, with the greatest population; and a majority of the boards of township trustees and legislative authorities of the municipal corporations, located wholly or partially within the county, excluding the legislative authority of the city with the greatest population, and

WHEREAS, the method of apportioning the funds pursuant to R.C. 5747.51 and R.C. 5747.52 would likely result in uncertainties about the financial distribution of the funds, and

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on June 24, 2024

WHEREAS, the alternative method of apportioning the fund would bring stability to the process by eliminating the uncertainties and would provide a better method of financial planning.

NOW, THEREFORE, BE IT RESOLVED, by the Concord Township Board of Trustees that:

SECTION 1. The alternative method of apportioning the local government fund as described and outlined in **Exhibit A**, attached hereto and fully incorporated herein (the "Alternative Method of Apportionment"), which is a fair and equitable method of apportioning the local government fund and is in the best interests of the Concord Township, is hereby adopted and approved for a period of ten (10) years.

SECTION 2. The Fiscal Officer is hereby directed to forward a certified copy of this Resolution to the Budget Commission.

SECTION 3. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that any and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code and all legal requirements of the laws of the State of Ohio.

Mrs. Lucci seconded. Mrs. Lucci and Mr. McIntosh discussed the Local Government Fund and the work/thought process in adopting an alternative method. Vote 2 ayes. Mr. Dondorfer abstained from the discussion and the vote.

- C. RES. 2024-19 CEMETERY APPROVING AMENDMENTS TO THE RULES & REGULATIONS OF THE CONCORD TOWNSHIP CEMETERY TO INCLUDE A POLICY DEFINING INDIGENT BURIALS AT THE TOWNSHIP'S EXPENSE AND TO INCLUDE A RULE AUTHORIZING THE TOWNSHIP TO REMOVE, CHANGE OR CORRECT ANY OFFENSIVE INSCRIPTION OR OBJECT AT THE EXPENSE OF OWNER. Mrs. Lucci moved to adopt the following resolution:

RESOLUTION NO. 2024-19

RESOLUTION APPROVING AMENDMENTS TO THE RULES & REGULATIONS OF THE CONCORD TOWNSHIP CEMETERY TO INCLUDE A POLICY DEFINING INDIGENT BURIALS AT THE TOWNSHIP'S EXPENSE AND TO INCLUDE A RULE AUTHORIZING THE TOWNSHIP TO REMOVE, CHANGE OR CORRECT ANY OFFENSIVE INSCRIPTION OR OBJECT AT THE EXPENSE OF OWNER

WHEREAS, pursuant to Section 517.06 of the Ohio Revised Code, the Concord Township Board of Trustees are authorized to make and enforce all needful rules and regulations for the management of the Township cemeteries, including but not limited to rules for burials, interments, reinterments, and disinterments, the division of lots, and the maintenance of the grounds;

WHEREAS, pursuant to a motion on May 18, 2022, which carried, the Concord Township Board of Trustees adopted the Rules & Regulations for the management of the cemeteries of Concord Township ("Rules & Regulations"); and

WHEREAS, the Concord Township Board of Trustees desires to amend the Rules & Regulations to include a Policy Defining Indigent Burials at the Township's Expense and to include a rule authorizing the Township to remove, change or correct any offensive inscription or object at the expense of the owner.

NOW THEREFORE, BE IT RESOLVED, by the Concord Township Board of Trustees, in Lake County, Ohio that:

Section 1. Number 7 of the section titled "Burials" of the Rules & Regulations shall be deleted in its entirety and amended as follows:

"Indigent Burials

"The method of disposition for indigent burials shall be cremation. Indigent burials will be in the 2004 in-ground cremation section. Indigent burials will follow our Indigent Burial Policy, attached as Appendix 1. Contact the Cemetery Department for more information."

Section 2. New rule under the section titled "Monuments and Markers" of the Rules & Regulations shall be added as follows:

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on June 24, 2024

"If any inscription or object is placed on any memorial, monument, or other structure, and it is determined by the Township to be offensive, the Township shall have the right to enter upon such grave to remove, to change or to correct the offensive inscription or object at the expense of the Owner."

Section 3. All prior legislation, resolutions, and/or motions, or any parts thereof, which are inconsistent with this resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 4. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that any and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code and all legal requirements of the laws of the State of Ohio.

Mr. McIntosh seconded. Vote 3 ayes.

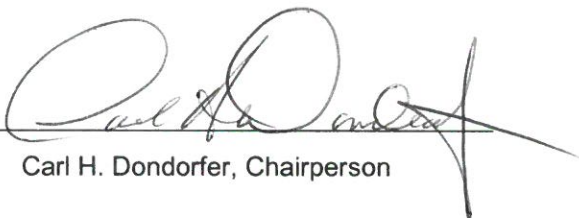
- D. CEMETERY DEPT. UPDATED PRICING EFFECTIVE JUNE 24, 2024. Mr. McIntosh moved to approve the Cemetery Dept. updated pricing effective June 24, 2024. Mrs. Lucci seconded. Vote 3 ayes.
- E. APPROVE PO IN THE AMOUNT OF \$11,181.68 TO SUN RENTAL FOR COMMUNITY DAY TENT RENTAL. Mrs. Lucci moved to approve PO in the amount of \$11,181.68 to Sun Rental for Community Day Tent rental. Mr. McIntosh seconded. Vote 3 ayes.
- F. APPROVE PO IN THE AMOUNT OF \$21,452.50 TO TC CONSTRUCTION COMPANY INC., CHANGE ORDER NO. 1 FOR DISCOVERY LANE RECONSTRUCTION PROJECT. Mr. McIntosh moved to approve PO in the amount of \$21,452.50 to TC Construction Company Inc., change order No. 1, for Discovery Lane Reconstruction Project. Mrs. Lucci seconded. Vote 3 ayes.

G. FUTURE MEETINGS & ANNOUNCEMENTS:

6/28	8:00 AM	JEDD BOARD MEETING / Town Hall
7/3	6:15 PM	TWO RID PUBLIC HEARINGS / Town Hall
7/3	7:00-7:30 PM	TRUSTEE OFFICE HOURS / Conference Room
	7:30 PM	TRUSTEE MEETING / Town Hall
7/8	3:00 PM	STAFF MEETING / Town Hall
	4:00 PM	PUBLIC HEARING TAX BUDGET 2025 / Town Hall
7/17	6:30-7:30 PM	TRUSTEE OFFICE HOURS / Conference Room
	7:30 PM	TRUSTEE MEETING / Town Hall

Upon proper motion the meeting was adjourned.

For financial information go to: checkbook.ohio.gov


Carl H. Dondorfer, Chairperson


John M. Patriarca, Fiscal Officer