

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on January 17, 2024

This meeting was held via YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on January 17, 2024, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Morgan R. McIntosh and Carl H. Dondorfer.

APPROVAL OF MINUTES:

January 3, 2024 Organizational & Regular Meeting Minutes. Mr. McIntosh moved to approve the January 3, 2024 Organizational & Regular Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – James W. Teknipp

Mr. Teknipp reviewed the state of Concord Township finances since the last meeting.

B. TRUSTEES

Mrs. Lucci, Mr. Dondorfer, and Mr. McIntosh discussed Concord Township business since the last meeting.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township.

AUDIENCE:

Dominic Duncan a Mentor High School student attending Lakeland Community College attended the meeting to meet the requirements for the Ohio Township Association scholarship application.

OLD BUSINESS:

None

NEW BUSINESS:

A. DECEMBER FINANCIAL REPORT. Mrs. Lucci moved to approve the December Financial Report. Mr. McIntosh seconded. Vote 3 ayes.

B. RES. 2024-02, A RESOLUTION BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES TO DISPOSE OF SURPLUS, UNNEEDED, OBSOLETE, OR UNFIT PERSONAL PROPERTY THROUGH THE USE OF INTERNET AUCTION. Mr. McIntosh moved to adopt the following resolution:

RESOLUTION NO. 2024-02

RESOLUTION BY THE CONCORD TOWNSHIP BOARD OF TRUSTEES TO DISPOSE OF SURPLUS, UNNEEDED, OBSOLETE, OR UNFIT PERSONAL PROPERTY THROUGH THE USE OF INTERNET AUCTION.

WHEREAS, Section 505.10(D) of the Ohio Revised Code requires the Concord Township Board of Trustees to adopt a resolution during each calendar year expressing its intent to dispose of surplus, unneeded, obsolete, or unfit personal property through the use of internet auction.

NOW THEREFORE, BE IT RESOLVED, by the Concord Township Board of Trustees, in Lake County, Ohio that:

Section 1. The Concord Township Board of Trustees hereby expresses its intent to dispose of surplus, unneeded, obsolete, or unfit personal property by internet-based auction during the calendar year of 2024.

Section 2. The personal property disposed of through the internet-based auction may include, as specified in ORC 505.10(D), motor vehicles acquired for the use of township officers and departments, road machinery, car parts, equipment, tools and office equipment or supplies which are not needed, obsolete, or unfit for the public use for which it was acquired.

Section 3. All property is offered for sale "as is, where is" with Concord Township making no warranty, guarantee, or representation of any kind expressed or implied, as to the condition of said items.

Section 4. The number of days of bidding for each auction, in accordance with Section 505.10(D) of the Ohio Revised Code, will be at least fifteen (15) days, including Saturdays and Sundays, and holidays.

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Section 5. That the Township Administrator may enter into and sign a Memorandum of Understanding with any internet-based auction company in order to effectuate the disposal of surplus, unneeded, obsolete, or unfit personal property. Further, the Township Administrator, or designee, shall manage the 2024 internet auction program.

Section 6. The Fiscal Officer shall publish in a newspaper of general circulation, notice of its intent to sell surplus, unneeded, obsolete, and unfit-for-use township personal property by internet-based auction to be published once.

Section 7. A similar notice shall be posted continuously throughout the calendar year in a conspicuous place in the offices of the Concord Township Board of Trustees and in addition shall be posted continuously on the Concord Township website (www.concordtwp.com), with a link to the respective internet-based auction company chosen to handle the particular sale.

Section 8. When property is to be sold by internet-based auction, the Concord Township Board of Trustees or its representative reserve the right, at a later date, to establish a minimum price that will be accepted for specific items and may establish any other terms and conditions for the particular sale, including but not limited to requirements for pick-up or delivery, method of payment, and payment of sales tax in accordance with applicable laws.

Section 9. Such information shall be provided on the internet at the time of the auction and may be provided before that time upon request after the terms and conditions have been determined by the Concord Township Board of Trustees or it's representative.

Section 10. The Concord Township Board of Trustees hereby authorizes the disposition of surplus, unneeded, obsolete, or unfit township personal property via internet-based auction in calendar year 2024.

Section 11. All prior legislation, resolutions, and/or motions, or any parts thereof, which are inconsistent with this resolution is/are hereby repealed as to the inconsistent parts thereof.

Section 12. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that any and all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code and all legal requirements of the laws of the State of Ohio.

Mrs. Lucci seconded. Vote 3 ayes.

- C. APPROVE PO NOT TO EXCEED \$8,585.00 TO HENRY FENCE FOR FS #1 GUARDRAIL AND FENCE REQUIREMENT. Mrs. Lucci moved to approve PO not to exceed \$8,585.00 to Henry Fence for FS #1 guardrail and fence requirement. Mr. McIntosh seconded. Vote 3 ayes.
- D. CLARIFY HOLIDAY SCHEDULE FOR FULL TIME AND PART TIME FIREFIGHTERS. Mr. McIntosh moved to clarify the following Holiday Schedule for Full Time and Part Time Firefighters:

2024 holidays for Full Time Firefighting personnel are per the union contract as follows:

January 1	New Year's Day
January 15	Martin Luther King Jr. Day
March 31	Easter
May 27	Memorial Day
June 19	Juneteenth Day
July 4	Independence Day
September 2	Labor Day
November 28	Thanksgiving Day
December 25	Christmas Day

2024 holidays for Part Time Firefighting personnel are per the employee handbook as follows:

January 1	New Year's Day
March 31	Easter
May 27	Memorial Day
June 19	Juneteenth Day
July 4	Independence Day
September 2	Labor Day
November 28	Thanksgiving Day
December 25	Christmas Day

Mrs. Lucci seconded. Vote 3 ayes.

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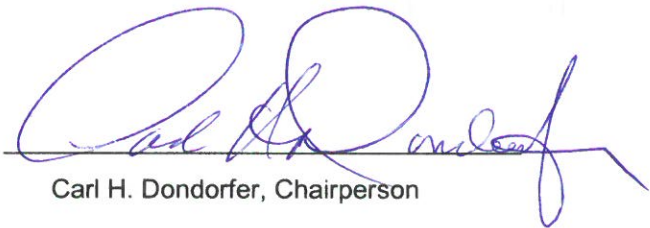
E. SET PUBLIC HEARING. Mr. Dondorfer announced there will be a Public Hearing on Zoning Text Amendments, on Monday, February 5, 2024 at 7:20 PM at Town Hall.

F. FUTURE MEETINGS & ANNOUNCEMENTS:

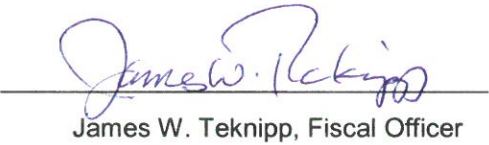
1/29	3:00 PM	STAFF MEETING / Town Hall
2/5	6:30-7:20 PM	OFFICE HOURS / Town Hall
	7:20-7:30 PM	PUBLIC HEARING / Town Hall
	7:30 PM	TRUSTEES MEETING / Town Hall

Upon proper motion the meeting was adjourned at 7:50 PM.

For financial information go to: checkbook.ohio.gov



Carl H. Dondorfer, Chairperson



James W. Teknipp, Fiscal Officer