

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on March 15, 2023

This meeting was held via YouTube Live Streaming and Facebook Live.

The Concord Township Board of Trustees met for a Regular meeting on March 15, 2023, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Morgan R. McIntosh called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Carl H. Dondorfer and Morgan R. McIntosh.

#### APPROVAL OF MINUTES:

March 1, 2023 Regular Meeting Minutes. Mrs. Lucci moved to approve the March 1, 2023 Regular Meeting Minutes as written. Mr. Dondorfer seconded. Vote 3 ayes.

#### ELECTED OFFICIALS REPORT:

##### A. FISCAL OFFICER – James W. Teknipp

No report.

##### B. TRUSTEES

Mrs. Lucci, Mr. Dondorfer and Mr. McIntosh discussed Concord Township business since the last meeting.

#### DEPARTMENT REPORTS:

##### A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township as well as read the Service Department storage building bids from March 1, 2023:

ACM Construction	\$439,379.28
Millstone Management Group	\$599,000.00

Both bids exceeded the engineer's estimate by more than 10 percent. Therefore, pursuant to the Ohio Revised Code section 5575.03, all bids were rejected. Mr. Rose and Mr. Brown, Service Director, worked with CEC Inc. (Engineer) and evaluated the bids. A recommendation to go back out for a bid again with the increased the Engineer's estimate to \$480,000.00, item K on the agenda.

#### AUDIENCE:

None

#### OLD BUSINESS:

None

#### NEW BUSINESS:

- A. PO TO RAKES CARPET ONE IN THE AMOUNT OF \$5,527.60 FOR CARPET AT COMMUNITY CENTER. Mr. Dondorfer moved to approve the PO to Rakes Carpet One in the amount of \$5,527.60 for carpet at Community Center. Mrs. Lucci seconded. Vote 3 ayes.
- B. PO TO PURE EXCELLENCE PAINTING IN THE AMOUNT OF \$3,745.00 FOR PAINTING. Mrs. Lucci moved to approve the PO to Pure Excellence Painting in the amount of \$3,745.00 for painting. Mr. Dondorfer seconded. Vote 3 ayes.
- C. PO TO GILLMORE SECURITY IN THE AMOUNT OF \$21,451.78 FOR SECURITY CAMERA UPGRADES. Mr. Dondorfer moved to approve the PO to Gillmore Security in the amount of \$21,451.78 for security camera upgrades. Mrs. Lucci seconded. Vote 3 ayes.
- D. PO TO AMAZON CAPITAL SERVICES IN THE AMOUNT NOT TO EXCEED \$6,000 FOR ALTURNAMATS FOR SERVICE DEPT./CEMETERY. Mrs. Lucci moved to approve the PO to Amazon Capital Services in the amount not to exceed \$6,000 for alturnamats for Service Dept./Cemetery. Mr. Dondorfer seconded. Vote 3 ayes.

**RECORD OF PROCEEDINGS**

**Minutes of Concord Township Board of Trustees Meeting**


**Held on March 15, 2023**

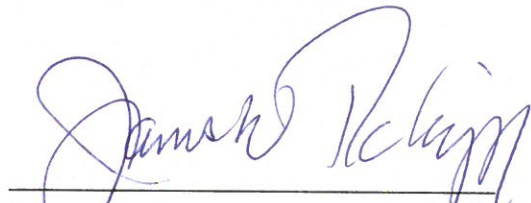
- E. SERVICE DEPT. PO TO RUSH TRUCK CENTERS IN THE AMOUNT OF \$107,789.15 FOR A 2024 INTERNATIONAL PLOW TRUCK CHASSIS. Mr. Dondorfer moved to approve the Service Dept. PO to Rush Truck Centers in the amount of \$107,789.15 for a 2024 International Plow Truck Chassis. Mrs. Lucci seconded. Vote 3 ayes.
- F. FIRE DEPT. PO TO ALADTEC IN THE AMOUNT OF \$5,049.00 FOR FIRE DEPARTMENT SCHEDULING SOFTWARE. Mrs. Lucci moved to approve the Fire Dept. PO to Aladtec in the amount of \$5,049.00 for Fire Dept. scheduling software. Mr. Dondorfer seconded. Vote 3 ayes.
- G. APPROVE STEP INCREASE FOR SERVICE DEPT. ADMIN ASSISTANT, SUSAN BOBNAR, TO \$21.05/HOUR EFFECTIVE MARCH 16, 2023. Mr. Dondorfer moved to approve Step Increase for Service Dept. Admin. Assistant, Susan Bobnar, to \$21.05/hour effective March 16, 2023. Mrs. Lucci seconded. Vote 3 ayes.
- H. FIRE DEPT. APPROVE PROMOTION OF PART-TIME FIREFIGHTER/EMT-BASIC SETH HERENDEEN TO PART-TIME FIREFIGHTER/PARAMEDIC EFFECTIVE MARCH 2, 2023. Mrs. Lucci moved to approve the Fire Dept. promotion of Part-time Firefighter/EMT Basic Seth Herendeen to Part-time Firefighter/Paramedic effective March 2, 2023. Mr. Dondorfer seconded. Vote 3 ayes.
- I. FIRE DEPT. APPROVE PROMOTION OF PART-TIME FIREFIGHTER/EMT-BASIC ANTHONY ILIANO TO PART-TIME FIREFIGHTER/PARAMEDIC EFFECTIVE MARCH 7, 2023. Mr. Dondorfer moved to approve Fire Dept. promotion of Part-time Firefighter/EMT Basic Anthony Iliano to Part-time Firefighter/Paramedic effective March 7, 2023. Mrs. Lucci seconded. Vote 3 ayes.
- J. SERVICE DEPT. PERMISSION TO ADVERTISE FOR BIDS ON CHERYL DRIVE RECONSTRUCTION, LCE PROJECT NO. 2023-009. Mrs. Lucci moved to advertise for bids on Cheryl Drive Reconstruction, LCE Project No. 2023-009. Mr. Dondorfer seconded. Vote 3 ayes.
- K. PERMISSION TO ADVERTISE FOR SERVICE DEPT. STORAGE BUILDING REBID. Mr. Dondorfer moved to advertise for Service Dept. Storage Building rebid. Mrs. Lucci seconded. Vote 3 ayes.
- L. FUTURE MEETINGS & ANNOUNCEMENTS:
 

3/17	8:00 AM	JEDD MEETING / Town Hall
4/3	3:00 PM	STAFF MEETING / Town Hall
4/4	7:00 PM	ZONING COMMISSION / Town Hall
4/5	6:00 PM	ANNUAL JOINT ROAD MAINTENANCE MEETING WITH CHARDON TOWNSHIP / Town Hall
	6:30-7:30 PM	TRUSTEE OFFICE HOURS / Conference Room
	7:30 PM	TRUSTEE MEETING / Town Hall

Upon proper motion the meeting was adjourned.

For financial information go to: [checkbook.ohio.gov](http://checkbook.ohio.gov)

  
 Morgan R. McIntosh, Chairperson

  
 James W. Teknipp, Fiscal Officer