

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on February 15, 2023

This meeting was held via YouTube Live Streaming and Facebook Live.

The Concord Township Board of Trustees met for a Regular meeting on February 15, 2023, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Morgan R. McIntosh called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Carl H. Dondorfer and Morgan R. McIntosh.

#### APPROVAL OF MINUTES:

February 1, 2023 Regular Meeting Minutes. Mrs. Lucci moved to approve the February 1, 2023 Regular Meeting Minutes as written. Mr. Dondorfer seconded. Vote 3 ayes.

#### OWNER'S REP. REPORT

Mr. Roger Riachi provided an update on the progress on the Fire Station 1 project.

#### ELECTED OFFICIALS REPORT:

##### A. FISCAL OFFICER – James W. Teknipp

Mr. Teknipp reviewed the state of Concord Township finances since the last meeting.

##### B. TRUSTEES

Mrs. Lucci, Mr. Dondorfer and Mr. McIntosh discussed Concord Township business since the last meeting.

#### DEPARTMENT REPORTS:

##### A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township as well as read the bids for the Mowing and Landscape contract for 2023 (with optional years 2024-2027). Two bids were received:

- Lake Erie Shores Contracting           \$57,667.00
- TER Services LLC.                         \$64,295.00

#### AUDIENCE:

None

#### OLD BUSINESS:

- A. JANUARY FINANCIAL REPORT. Mr. Dondorfer moved to approve the January Financial Report. Mrs. Lucci seconded. Vote 3 ayes.

#### NEW BUSINESS:

- A. RES. 2023-04, A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANTS. Mrs. Lucci moved to adopt the following resolution:

#### RESOLUTION NO. 2023-04

#### A RESOLUTION AUTHORIZING ALL ACTIONS NECESSARY TO ACCEPT NORTHEAST OHIO PUBLIC ENERGY COUNCIL (NOPEC) ENERGIZED COMMUNITY GRANTS.

**WHEREAS**, the Township of Concord, Ohio (the "Township") is a member of the Northeast Ohio Public Energy Council ("NOPEC") and is eligible for one or more NOPEC Energized Community Grant(s) for 2023 ("NEC Grant(s)") as provided for in the NEC Grant Program guidelines; and

**WHEREAS**, the Township wishes to enter into a Grant Agreement with NOPEC, Inc., in the form attached to this Resolution to receive one or more NEC Grant(s) for 2023, and to authorize the Board of Trustees to execute the Grant Agreement with NOPEC, Inc., in the form attached.

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**NOW, THEREFORE, BE IT RESOLVED** by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

**Section 1.** The Board of Trustees finds and determines that it is in the best interest of the Township to accept the NEC Grant(s) for 2023, and authorizes the Board Chairperson to execute the Grant Agreement with NOPEC, Inc., in the form attached.


**Section 2.** It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

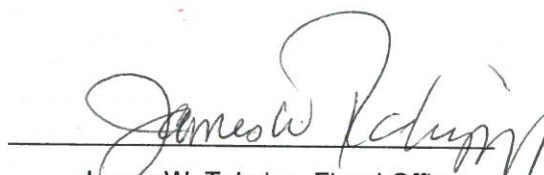
Mr. Dondorfer seconded. Vote 3 ayes.

- B. AWARD BID FOR MOWING AND LANDSCAPE MAINTENANCE OF TOWNSHIP PROPERTIES & CEMETERIES FOR 2023 TO LAKE ERIE SHORES CONTRACTING LLC IN THE AMOUNT OF \$57,667.00. Mr. Dondorfer moved to award the Mowing and Landscape Maintenance of Township Properties & Cemeteries for 2023 bid to Lake Erie Shores Contracting LLC in the amount of \$57,667.00. Mrs. Lucci seconded. Vote 3 ayes.
- C. SERVICE DEPT. PERMISSION TO ADVERTISE FOR THE 2023 STONE, CEMENT, CONCRETE AND LIMESTONE BIDS. Mrs. Lucci moved to approve the Service Dept. to advertise for the 2023 Stone, Cement, Concrete and Limestone bids. Mr. Dondorfer seconded. Vote 3 ayes.
- D. APPROVE STEP INCREASE FOR SERVICE DEPT. EMPLOYEE DAVID WEBER EFFECTIVE 2/24/23 TO \$23.27/hour. Mr. Dondorfer moved to approve the step increase for Service Dept. employee David Weber effective 2/24/23 to \$23.37/hour. Mrs. Lucci seconded. Vote 3 ayes.
- E. FUTURE MEETINGS & ANNOUNCEMENTS:
- |      |                         |   |
|------|-------------------------|---|
| 2/20 | CLOSED                  | IN OBSERVANCE OF PRESIDENTS' DAY                                      |
| 2/27 | 3:00 PM                 | STAFF MEETING AND APPROPRIATIONS WORKSHOP/<br>Town Hall               |
| 3/1  | 6:30-7:30 PM<br>7:30 PM | TRUSTEE OFFICE HOURS / Conference Room<br>TRUSTEE MEETING / Town Hall |

Upon proper motion the meeting was adjourned at 7:54 pm.

For financial information go to: [checkbook.ohio.gov](http://checkbook.ohio.gov)

  
Morgan R. McIntosh, Chairperson

  
James W. Teknipp, Fiscal Officer