

CONCORD TOWNSHIP BOARD OF TRUSTEES  
LAKE COUNTY, OHIO  
REGULAR MEETING

Held via YouTube Live Streaming

Concord Town Hall  
7229 Ravenna Road  
Concord, Ohio 44077

February 1, 2023  
7:30 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Morgan McIntosh, Chairman  
Carl Dondorfer, Vice Chairman  
Amy Lucci, Trustee

Also Present:

James Teknipp, Fiscal Officer  
Andy Rose, Administrator  
Michael Lucas, Esq., Legal Counsel  
Chief Matt Sabo, Fire Department  
Tim Brown, Service Director  
Heather Freeman, Zoning Director  
Sean Supler, Recreation Department  
Captain Patrick Paterson, Sheriff's Office

**Melton Reporting**  
11668 Girdled Road  
Concord, Ohio 44077  
(440) 946-1350

7:31 p.m.

CHAIRMAN McINTOSH: Good evening. I would like to call to order the February 1, 2023, Concord Township Board of Trustee meeting. Would you all please rise and join me in the Pledge of Allegiance.

(Whereupon, the Pledge of Allegiance was recited.)

CHAIRMAN McINTOSH: And can I have a roll call, please.

MR. TEKNIPP: Yes.

Mrs. Lucci?

MS. LUCCI: Present.

MR. TEKNIPP: Mr. Dondorfer?

MR. DONDORFER: Present.

MR. TEKNIPP: Mr. McIntosh?

CHAIRMAN McINTOSH: Present.

So we have some, we're going to kick off the meeting with something a little bit different. We've got some special guests here tonight. So we will have a swearing in for one of our firefighters and we will also have a presentation by one of our Lake County Commissioners. So I'd like to welcome all of our guests here.

And we will get things started with the swearing in of part-time firefighter/paramedic Grant Egensperger. Did I say that correctly?

Would you please raise your right hand.

(Whereupon, the oath of office was administered to Grant Egensperger.)

CHAIRMAN McINTOSH: Congratulations.

(Whereupon, pictures were taken.)

CHIEF SABO: Mr. Chairman, is it okay to dismiss the

1 family?

2 CHAIRMAN McINTOSH: Yes, it is.

3 CHIEF SABO: You guys are welcome to dismiss if  
4 you'd like or you can stay for the meeting.

5 CHAIRMAN McINTOSH: It's real exciting.

6 (Whereupon, there was a brief recess while some  
7 audience members left the meeting.)

8 CHAIRMAN McINTOSH: Okay. Moving along, I would  
9 like to welcome the newest Lake County Commissioner and former  
10 mayor of Willowick, Mr. Rich Regovich, if you'd would like to  
11 come forward. Thanks for being here. It's good to see you,  
12 our newest elected official, out here in the township.

13 MR. DONDORFER: Welcome.

14 CHAIRMAN McINTOSH: Thank you, thank you so much.  
15 It is my distinct honor and pleasure to honor Amy Lucci and  
16 Carl Dondorfer tonight on behalf of the Board of County  
17 Commissioners. This is for completing the Ohio Township  
18 Association Leadership Academy. So I stole these and took  
19 them for myself because two of my favorite trustees and one of  
20 my favorite townships here in Ohio, in Lake County. So I  
21 would like to present these to both of you.

22 MR. DONDORFER: Appreciate it.

23 MR. REGOVICH: Congratulations.

24 MS. LUCCI: Thank you.

25 (Whereupon, pictures were taken.)

26 CHAIRMAN McINTOSH: Are taxes on the agenda tonight?  
27 Sorry. I couldn't help myself.

28 MS. LUCCI: Oh, yes, you could.

29 CHAIRMAN McINTOSH: It's all in good fun.

30 All right. Next item on the agenda was the approval

1 of the minutes from January 18, 2023, regular trustee meeting.

2 MR. DONDORFER: Mr. Chair, I will make a motion to  
3 approve the January 18, 2023, regular trustees meeting  
4 minutes.

5 CHAIRMAN McINTOSH: And I will second that. Any  
6 discussion?

7 MR. DONDORFER: No.

8 CHAIRMAN McINTOSH: And all in favor?

9 MS. LUCCI: I'll abstain.

10 (Two aye votes, no nay votes, one abstention.)

11 CHAIRMAN McINTOSH: Two ayes and one abstention.

12 Okay. Moving on to the Elected Official Reports,  
13 Fiscal Officer James Teknipp.

14 MR. TEKNIPP: Thank you, Mr. McIntosh. My report is  
15 short this evening. The January 23rd financial report is  
16 being prepared and will be delivered to the Trustees at the  
17 next trustees meeting.

18 I am completing the 2022 financial footnotes which  
19 will be included in the 2022 annual financial report. This is  
20 the final step in preparing the 2022 annual financial report.  
21 Upon completion of the footnotes, I will enclose the '22, 2022  
22 financial year in our software, our accounting package UAN.  
23 And once that is done, we can upload the 2022 financial  
24 reports to the Auditor of State's Office.

25 And, finally, I would also like to schedule the  
26 annual appropriations meeting during the week of  
27 February 20th. That's kind of a housekeeping item annually.

28 And this concludes my report.

29 CHAIRMAN McINTOSH: Thank you, Mr. Teknipp.

30 Trustees, do we want to --

1 MS. LUCCI: Do you want to do that?

2 CHAIRMAN McINTOSH: Do we want to do that now or do  
3 we want to -- So what is that, we're looking at our next --  
4 Oh, you said the week of, I'm sorry?

5 MS. LUCCI: The 20th.

6 CHAIRMAN McINTOSH: The 20th.

7 MR. DONDORFER: I am out the 19th through the 22nd,  
8 out of town.

9 MS. LUCCI: The 23rd?

10 MR. DONDORFER: I am in on the 23rd or the 24th.

11 MS. LUCCI: 23rd at 4:00?

12 CHAIRMAN McINTOSH: Are we -- I've got a 7:00 that  
13 evening.

14 MR. DONDORFER: Why don't we roundtable this on  
15 the --

16 MS. LUCCI: The 27th?

17 CHAIRMAN McINTOSH: Why don't we, why don't we do  
18 this. Yeah, we can do this afterwards. Let's not consume  
19 meeting time.

20 MS. LUCCI: The staff meeting on the 27th, we can  
21 maybe do it right after.

22 CHAIRMAN McINTOSH: Okay, yeah. We can look at  
23 moving the staff meeting on the 27th and doing it then.

24 Okay. Moving things along then, we will get to the  
25 Trustees Reports, starting with Mrs. Lucci.

26 MS. LUCCI: Thank you, Mr. Chairman. Today is Ohio  
27 Township Day. It is the 25th anniversary, first celebrated in  
28 1998. The day was set aside to recognize the commitment from  
29 the officers, the staff who promote the grass roots  
30 government. Townships were the first form of government in

1 the state and there are over 1,300 townships, 1,308 to be  
2 exact, serving about 35 percent of the population of Ohio. So  
3 happy Ohio Township Day to everybody.

4 We had the opportunity to get together last week  
5 with the Ohio Township Association, our elected officials and  
6 staff from across the state for some education and some just  
7 great fellowship and getting together.

8 As far as resident communications, I did connect  
9 with a resident who had some suggestions about some zoning  
10 restrictions. I spoke with a resident regarding some traffic  
11 along Girdled. And I thank Sergeant Infalvi for responding  
12 quickly. He made sure that there was additional presence out  
13 in that area to check on traffic. I do want to stress the  
14 importance of safety and making sure our residents feel  
15 supported by law enforcement.

16 I did speak with another resident today regarding  
17 some water issues and some nuisance complaints. We did have  
18 some residents reach out regarding the recent sales tax with  
19 the county.

20 And I did want to thank Mr. Maxson for continuing to  
21 volunteer as our curator. He did report to me that the  
22 Schoolhouse had 365 visitors this year, which was the most  
23 we've ever had.

24 MR. ROSE: That's a record, I believe.

25 MS. LUCCI: Yeah, which was a record. And I do want  
26 to thank him for his service.

27 We did have a staff meeting on Monday, and I look  
28 forward to all the summer events that we are going to be  
29 hearing, that we're going to hear about from Rec.

30 And with that, that concludes by report.

1 CHAIRMAN McINTOSH: Thank you, Mrs. Lucci.

2 Mr. Dondorfer.

3 MR. DONDORFER: Thank you, Mr. McIntosh.

4 Yeah, we had a great conference at the Ohio Township  
5 Association this year. Not only the Trustees but our  
6 Administrator, Fiscal Officer, Zoning representation and our  
7 Service Director were down there. A lot of great classes.  
8 You know, Amy and I worked the last year through the Ohio  
9 Township Association Leadership Academy, which is a year  
10 process, completing several classes to make sure we do our due  
11 diligence as far as trustee work for the township. And I  
12 think it's a testament for all of us regarding that attendance  
13 and completion of those courses that everybody took that, you  
14 know, we work hard for our residents and for the township. So  
15 it was very beneficial.

16 A couple calls I received from some residents since  
17 the last meeting. Had an issue with, a road issue on Williams  
18 and Cascade that had a resident concerned, so we are working  
19 through that with our township Service Department, as well as  
20 the county.

21 And we had another call regarding some recent  
22 correspondence regarding the new program that the Lake County  
23 General Health District is rolling out as far as septic system  
24 annual inspections. So I'm trying to get some clarification  
25 for some residents that have septic systems that never had to  
26 participate in this program, so we are trying to do our due  
27 diligence and get them the information so we can report back  
28 to them.

29 And, yeah, Ohio Township Day today, as Trustee Lucci  
30 said. We've got 1,308 townships in Ohio and the townships

1 make up 35 percent of the state population, so it's pretty  
2 good representation of townships in the state.

3 So thank you.

4 CHAIRMAN McINTOSH: Thank you, Mr. Dondorfer.

5 Obviously, yes, Township Day is great. The more I  
6 spend time here in this township doing work with this form of  
7 government, the more I really do tend to appreciate it. It's,  
8 I am sure everybody thinks their form is great. We like it.  
9 It's hard work though. I mean, we are a lean government. It  
10 is, we have to do a lot with a little but it is definitely  
11 efficient. I like working with both of you and I like this  
12 form of government.

13 OTA Winter Conference is always a good and enjoyable  
14 time. And I would say, of all the years I've gone, I really  
15 feel like I got the most out of it. And I don't know if it's  
16 because I'm kind of getting dialed in on being a trustee and  
17 I'm really able to get the most out of it. It's great that we  
18 had staff come down with us and also take advantage of the  
19 material and information there. It's always good to get out  
20 of your bubble, hear from other townships, you know, get  
21 refreshed education and then bring back, because you bring  
22 back ideas and things that you wouldn't ordinarily, you know,  
23 catch up with. So it was a great, great time down there,  
24 really well spent.

25 And congratulations to you both for completing the  
26 Leadership. I know, get your certificate warmed up. Amy is  
27 working on 2.0. So she's going to do a project because OTA,  
28 last year, you are part of the inaugural class on that  
29 Leadership 2.0.

30 MR. DONDORFER: Yeah, yeah.



1           CHAIRMAN McINTOSH:  It's another tier of leadership  
2 training that the OTA is offering.  So it's a really great  
3 organization.  Those folks put on a good show.  They are great  
4 for us year- round.

5           I also fielded some of the requests about zoning and  
6 some of the water complaints, had calls, plenty of calls and  
7 emails about the sales tax increase.

8           I had the opportunity to participate in a Fire  
9 Station Project meeting with our owners rep, the architect and  
10 the construction team today to sort of iron things out.  
11 Obviously, I am sure it's no surprise to many people to  
12 understand that we're looking at an extended, you know, date.  
13 There has been plenty of delays and so forth, so we're hashing  
14 out the timeline about when it's done.  It's more than likely  
15 going to be into the summer months before we will see that  
16 completed and that's really based on delivery delays and a lot  
17 of things that we need to be operational and things that are  
18 out of our control, out of the contractor's control.

19           Have had some ongoing meetings with the LCTA.  I was  
20 up at the county today meeting with one of our commissioners,  
21 one of the other commissioners, to talk about the funding  
22 requests that Concord put forth as far as spending ARPA  
23 dollars and some infrastructure projects we're going to see  
24 get going here.  It's going to take some time but we'll be  
25 deploying that in the coming year.

26           So I don't know if it's -- The County Engineer put  
27 out a policy today.  I know that the townships are trying to  
28 work with that as far as mailboxes.  So I think it's important  
29 to know that it is effective as of the 1st of February that  
30 the community ought to know that the county has, the County

1 Engineer's Office, specifically, has said they will not be  
2 repairing damage. So we certainly do expect to be fielding  
3 calls and working together. Lake County Township Association  
4 is looking to come up with a uniform policy as a response. We  
5 haven't got that yet but stay tuned on that. We understand  
6 that's going to be an issue for our residents and we're trying  
7 to work through a resolution on that.

8 So with that, I will conclude my report and we will  
9 move on into Department Reports, beginning with Administrator  
10 Andy Rose.

11 MR. ROSE: Thank you, Mr. McIntosh. Members of the  
12 board, Mr. Teknipp, members of the audience, good evening.  
13 Happy Township Day. I will start with some items that are on  
14 the agenda.

15 Item B is a vote to renew the memorandum of  
16 understanding between us and Lake Metroparks. This has been a  
17 long-standing memorandum of understanding regarding the access  
18 point to the Greenway Corridor through the Old Stone School  
19 parking lot next to the community garden. It just outlines  
20 that we will take care of the parking lot, like we always  
21 have, and then they are responsible to take care of the path  
22 from the edge of the parking lot to the Greenway Corridor, but  
23 because it's on our property we have a memorandum of  
24 understanding in place. That MOU has been in place since the  
25 Greenway Corridor was established and we refresh it every five  
26 years. We have a wonderful relationship with Lake Metroparks,  
27 so I would encourage passage of that, of that vote.

28 Item C is a purchase order, that's to retain a firm  
29 to conduct the commissioning services for Fire Station 1.  
30 It's always good to have a third party come in to test all of

1 the various systems when you're commissioning the station and  
2 that's what this does for Fire Station 1.

3 Item D is a purchase order to Classic Ford, that's  
4 for vehicle repairs. Earlier today we acquired a 2017  
5 vehicle, a police SUV from the City of Mentor. It needs a  
6 transmission. But after consulting with our Service Director,  
7 that's actually an easy fix. And we've reviewed the vehicle  
8 and it's in great shape. It's a transmission swap out and it  
9 will be under warranty. A comparable vehicle in the used  
10 market is running about 17, 18 thousand and we're going to get  
11 this for the cost of the transmission and maybe a couple of  
12 ticky-tack parts. We're going to use this for Recreation so  
13 they don't have to keep using their personal vehicles to come  
14 over here and handle all of the events. So this is a very  
15 good investment, so I encourage passage of that.

16 On to some other items, yesterday I was able to  
17 visit one of our local manufacturers. We have a small group,  
18 it's a member from Team NEO, along with a member of Lake  
19 County's Lake Development Authority, and we go out and kind of  
20 do a "how goes it" with our manufacturers and yesterday was  
21 one of those days. We had good productive dialogue and we  
22 talked about, you know, partnering with some of the our local  
23 schools to see if that could work out. We talked about some  
24 employment challenges, which is a common theme when we go  
25 visit these manufacturers is, you know, we're short a number  
26 of people. And, you know, we're trying, you know, we try  
27 everything, Jobs Ohio, Team NEO has got incentives, but it's  
28 tough to get the employees and so we keep striving for that.  
29 But the business is doing very well and they are very happy in  
30 Concord Township and they're thrilled with the economic

1 development and the work that we're doing, and they're excited  
2 about some of the new projects that will be coming into the  
3 township here soon. So all in all, it was a very good visit.

4 Mr. Dondorfer touched on it but I am working with  
5 the Health District to untwist this septic system issue.  
6 There are two issues, one is the fee associated with the  
7 annual inspection -- that seems to be new -- and then there is  
8 one particular resident that's having some difficulty with a  
9 neighboring resident regarding a septic system and so we're  
10 working through that as well.

11 Friday, at noon, we will be opening the landscape  
12 contract bids. So I am hoping for a favorable result from the  
13 landscaping bids and I anticipate that that will be on the  
14 agenda at our next meeting on the 15th.

15 And, finally, just something that I want to start  
16 digging into, but based on the passage of Senate Bill 33  
17 during the last legislative session that was signed by the  
18 Governor on January 2nd, that particular bill allows home rule  
19 townships to establish their own CRA and it -- no offense,  
20 Commissioner -- but it cuts the county out of the loop and it  
21 cuts the State Department of Development out of the loop and  
22 it lets us, you know, chart our own course. So I am going to  
23 start crafting some language and I will be talking to the  
24 Trustees at office hours and so forth about what we want to  
25 see that look like, and then I'll probably work with our  
26 distinguished legal counsel in order to make sure that the  
27 language is crafted appropriately in accordance with the  
28 intent of the bill. That's not something that's going to  
29 happen in the next ten minutes but it's something that I think  
30 we need to work towards and establish our own CRA as a limited

1 home room rule township. So that's one of the things I've got  
2 coming up.

3 So that concludes my report. Thank you very much.

4 CHAIRMAN McINTOSH: Thank you, Mr. Rose. I would  
5 like to add, too, that we did have a committee meeting  
6 yesterday with the JEDD and we talked at length about that.  
7 And I think, just to add a little bit of color, I think  
8 generally with the amount of growth and economic development  
9 we're doing here in Concord, it's a welcome, it's a welcome  
10 tool from the legislature.

11 MR. ROSE: It is.

12 CHAIRMAN McINTOSH: That we can be more efficient  
13 and we'll take advantage of that. That will definitely help  
14 in marketing our community.

15 Thank you, Mr. Rose.

16 Moving on, Fire Department, Chief Sabo.

17 CHIEF SABO: Good evening, everyone.

18 MR. DONDORFER: Good evening, Chief.

19 CHIEF SABO: So the firefighters responded to a  
20 total of 224 incidents in the month of January. We had 148  
21 EMS events, with 126 transports to local hospitals. We had 76  
22 non-EMS, including three fires, all within Concord, one  
23 vehicle fire, one stove fire and one structure fire. We gave  
24 mutual aid 16 times, received mutual aid 12 times and had 51  
25 overlapping calls, for about almost 23 percent of our calls  
26 were overlapping, so more than one event happening at once.

27 The fire prevention bureau was busy with 40  
28 inspections, accounting for about 60 hours. They did seven  
29 plan reviews, for about 12 hours, and completed ten hours of  
30 continuing education. They also were out in the schools.

1 They presented a program on fire service and offered a tour of  
2 the fire trucks to 36 children and 20 adults at Hope Ridge for  
3 their Cub Scout program, so it was pretty neat to see.

4 And today we had the opportunity to welcome home a  
5 five-year-old Concord resident. He was discharged home from  
6 the hospital after a lengthy stay there and we wish him well  
7 on his recovery.

8 So outside of that, Item F on the agenda this  
9 evening is a request to increase our EMS billing rates. We've  
10 not seen an increase, we've not asked for an increase in a  
11 number of years. But this also gives a good opportunity to  
12 educate the community on our billing processes, if you don't  
13 mind taking a couple minutes just to go over that for the  
14 community.

15 Yes, we do bill for EMS services. So what does that  
16 mean? We do, we only bill for EMS services when we transport  
17 a patient to the hospital. So it doesn't cost any more for us  
18 to show up and do an evaluation. The bill only kicks in when  
19 there is an actual transport.

20 And we do what's called soft billing. Just like  
21 many of the fire departments around here, they all do soft  
22 billing. And what that means is we bill your insurance  
23 company, we accept what your insurance company pays and it's  
24 done. We do not balance bill our residents. But that has  
25 also led to some questions. Our EMS billing vendor that, the  
26 company that takes care of all of this for us, they are out of  
27 North Carolina. So once in a while, one of our residents will  
28 get a letter from North Carolina representing us. It is  
29 legitimate. But I always encourage people, if you don't know,  
30 ask. Give us a call and we will be happy to explain what it

1 is.

2 If you are transported by Concord Township and you  
3 are a Concord Township resident, it's not, it should not be a  
4 bill. It should not be asking for a balance of fees. But  
5 sometimes -- Most of the time we try to get a signature from  
6 the patient authorizing us to bill their insurance. Sometimes  
7 that's just not feasible and so we have to send, our billing  
8 company has to send a letter to the resident asking for that  
9 signature authorizing us to bill their insurance.

10 Nonresidents, billing takes place quite the same  
11 way. We bill their insurance. We accept what their insurance  
12 pays and, but the only difference is we do ask the nonresident  
13 to pay the balance that's not covered by insurance.

14 So that also leads to questions. What hospitals do  
15 we transport to? So, typically, we transport to UH Geauga, UH  
16 TriPoint, UH Lake West -- I am still trying to get used to  
17 same it that way -- but, and Cleveland Clinic Hillcrest and,  
18 very soon, Cleveland Clinic Mentor. So we don't, we are not  
19 always able to meet those requests. A lot of it comes down to  
20 medical necessities. Some of those hospitals cannot accept  
21 the patients the way they're presenting. But our  
22 firefighters, our paramedics are very well versed at which  
23 hospitals can accept and we're always staying updated on which  
24 hospitals are busy.

25 Right now, there are some hospitals that if we  
26 transport a patient to, sometimes the EMS crew is waiting up  
27 to two hours just to transfer that patient to the emergency  
28 room, so that becomes very difficult for us to continue to  
29 provide service in our township. So when we get word of that,  
30 we have to make some changes in our transport policy.

1           We will not transport downtown to Cleveland Clinic  
2 or UH main campus unless it's medically necessary, and that's  
3 a very limited number of opportunities for us to actually  
4 consider transporting downtown but we will in those  
5 circumstances when it's the right thing to do for that  
6 patient.

7           So more specifically on the agenda, it talks about  
8 three different billing rates. So you have the basic life  
9 support rate; the advanced life support level 1, which is just  
10 hooking somebody up to a monitor and keeping an eye on them;  
11 and then there is advanced life support level 2, which is more  
12 for critical patients, cardiac arrests, strokes. And it's  
13 based on number of interventions. That's what triggers a  
14 Level 2. And then we also bill per mile. So the mileage from  
15 the time we pick the patient up to the time we get them to the  
16 hospital, whatever that mileage is, that's what we use to  
17 record to the billing company.

18           Do you have any questions about that?

19           CHAIRMAN McINTOSH: I just, I know we talked about  
20 this the other day in staff meeting but I want to again. When  
21 you presented these numbers, we're not in line with most of  
22 the communities and this adjustment would put us more in? We  
23 wouldn't be the highest, we're not the lowest, we are kind of  
24 in that middle part.

25           CHIEF SABO: Correct.

26           CHAIRMAN McINTOSH: This is just keeping up pace  
27 with the cost of things and where we are in our community.

28           CHIEF SABO: Correct, yeah. So it's not putting us  
29 over the top but it does bring us out of a hole and keep us  
30 from falling behind. Fuel is increasingly getting more



1 expensive for everybody and we're no different. So we need to  
2 make some judgments in terms of the mileage rates and, like  
3 you said, yeah, just staying in line with the rest of the area  
4 fire departments and EMS agencies. We looked at Lake County,  
5 Geauga County and Ashtabula County as far as a rate comparison  
6 and this puts us really close to average.

7 CHAIRMAN McINTOSH: Okay, great.

8 MS. LUCCI: Chief, our current charges have been in  
9 place for how long?

10 CHIEF SABO: At least since 2016 when I became chief  
11 and we switched EMS billing companies. I don't recall what  
12 the rates were before I became chief but I think there was a  
13 slight increase in that but I just don't remember. But at  
14 least 2016, we have not made an adjustment since then.

15 MS. LUCCI: Thank you.

16 CHIEF SABO: You bet. Thank you very much.

17 MR. DONDORFER: Thanks, Chief.

18 MR. ROSE: Thanks, Chief.

19 CHAIRMAN McINTOSH: Service Department, Mr. Brown.

20 MR. BROWN: Good evening, everyone.

21 MR. ROSE: Good evening.

22 MR. BROWN: The Service Department in the month of  
23 January responded to 12 callouts for snow and ice conditions  
24 and applied approximately 640 tons of salt to the roadways.  
25 Our crews continue to perform road evaluations for the  
26 upcoming construction season. Pothole patching, mailbox  
27 repairs and snow barricade installs, along with drainage area  
28 checks throughout the township, are some of the other duties  
29 performed in the Service Department.

30 Our equipment maintenance crew has been busy

1 maintaining the plow fleet with some minor repairs and  
2 preventative maintenance.

3 Crews also responded to flooding complaints during  
4 the heavy rain events and the majority of the issues were due  
5 to the volume of rain that fell in a short period. The storm  
6 systems were taking everything that they could handle,  
7 therefore caused a little bit of flooding throughout the  
8 township. Working alongside the Lake County Stormwater  
9 Department, the Service Department made several site visits to  
10 inspect areas for maintenance and improvements to drainage  
11 within the township.

12 And, as always, residents with questions or concerns  
13 are encouraged to contact the Service Department at (440)  
14 350-3225 or by email at Concord Township, ConcordTwp.com,  
15 under Service Department.

16 That concludes my report.

17 CHAIRMAN McINTOSH: Thank you, Mr. Brown.

18 MR. DONDORFER: Thank you.

19 CHAIRMAN McINTOSH: Zoning Department, Heather  
20 Freeman.

21 MS. FREEMAN: Good evening.

22 MR. ROSE: Good evening.

23 MR. DONDORFER: Good evening.

24 MS. FREEMAN: Happy Ohio Township Day.

25 MR. ROSE: You, too.

26 MS. FREEMAN: During the month of January, the  
27 Zoning Department staff processed 13 zoning permit  
28 applications and collected \$1,750 in fees. Additionally, we  
29 issued 25 zoning certificate of compliances, and Zoning staff  
30 also received and followed up on four new complaints about

1 potential zoning violations.

2 As far as the zoning board activity during the month  
3 of January, the Zoning Commission conditionally approved an  
4 amended site plan for that ice cream parlor and car wash  
5 that's going to be going in on Crile Road. And, also, the BZA  
6 approved one variance application for a resident that lives  
7 over on Arias Way for the location of an accessory building  
8 that they wanted to put on their property.

9 Last week I attended the Ohio Township Winter  
10 Conference in Columbus, attended a few great sessions. They  
11 had some very specific zoning topics tailored directly towards  
12 townships, and I look forward to being able to bring back some  
13 of those ideas and some of those new things that I heard from  
14 other townships in Ohio. And I just want to thank the  
15 Trustees for always supporting staff and allowing us to attend  
16 and focus on our continuing education. I really appreciate  
17 that.

18 MR. DONDORFER: Thank you.

19 MR. ROSE: Thanks, Heather.

20 CHAIRMAN McINTOSH: Recreation, Sean, welcome.

21 MR. SUPLER: Hello. Good evening, everyone. Just  
22 want to go over a few events that we have coming up here  
23 currently ongoing.

24 Our annual Concord Township Photo Contest is  
25 currently ongoing. Entries are being accepted until  
26 February 28th. Participants can enter two photos per  
27 category. And those categories include: nature, places,  
28 people, black and white photos, and unique Concord sites.  
29 Online voting is going to be taking place from March 6th to  
30 the 24th and the winners will be announced on the 27th. If

1 anybody has issues entering their or submitting their photos  
2 online at ConcordTwp.com, the Recreation Department and staff  
3 can help you out with that. Just call (440) 639-4650 and we  
4 can help you out submitting those photos.

5 The American Red Cross blood drive is coming up on  
6 Friday, February 24th, from 10:00 to 3:00 and that is held at  
7 the Community Center.

8 We have a lot of great classes currently ongoing:  
9 yoga classes, Pilates, marshal arts. We're doing some cooking  
10 classes right now called Let's Cook which have been very well  
11 attended so far.

12 February is Heart Healthy month, Black History Month  
13 and the Super Bowl, and we are doing some senior socials to  
14 celebrate all those events. February 1st, which was today,  
15 was Dr. Paul Zellers, from UH, did a lecture on having a  
16 healthy heart, which was very well attended. February 8th,  
17 Dennis Sutcliffe is a popular speaker who's going to be  
18 talking about Jane Russell and Cleveland's forgotten champions  
19 right before the Super Bowl. February 15th is Susan  
20 Cannavino, she is with Pizzaz Entertainment and she is doing  
21 The Extraordinary Life of Dr. Martin Luther King. And then  
22 the last event is February 22nd, that's our monthly bingo with  
23 a heart theme.

24 The community gardens are currently completely full,  
25 which is great. We were able to get in six new Concord  
26 residents for this year and everyone is very excited and ready  
27 for the spring weather, as I am sure everyone here is looking  
28 forward to that as well.

29 Just to follow up on Mrs. Lucci's report here on the  
30 Stone School, Dan gave me a little report as well. As she

1 indicated, there was 365 visitors there this year or, sorry,  
2 2022. They had 13 total events on site, there was eight total  
3 bus tours through there, and that 365 was their highest that  
4 they've had since they have been keeping records. So that's  
5 good for them. So, yeah, Dan is a great guy, as you guys all  
6 know, and very knowledgeable and he does a great job over  
7 there. So I'm looking forward to really working with him a  
8 little bit more and developing some programming there as well.

9 And then, lastly, everyone should have received  
10 their E-Grapevine. I'm really trying to encourage everyone to  
11 sign up for that, as we're going to be working on a lot of new  
12 programming and that's going to be the quickest way for our  
13 residents to get notified on all that. I would say the next  
14 Grapevine won't come out until, I believe, May. So, and also  
15 to follow the Rec Department on all their social medias as  
16 well because, like I said, we are hard at work and developing  
17 all these new programming that's going to be coming out  
18 starting in the spring and stuff in the summer as well. So,  
19 again, just follow us on social media so we can help you out  
20 getting signed up for all of those. Again, call the Rec  
21 Department, 639-4650.

22 And that concludes by report.

23 CHAIRMAN McINTOSH: Thanks, Sean.

24 MR. DONDORFER: Nice work.

25 CHAIRMAN McINTOSH: I know Sean's had a lot of work.  
26 He just started with us this year. It's great to have him.

27 MS. LUCCI: Yes.

28 CHAIRMAN McINTOSH: I know, I think, as you said,  
29 Dan Maxson does a fantastic job there and we are lucky to have  
30 him. He really is knowledgeable. I noticed that a lot last

1 year in '22. His knowledge of township history is quite deep.

2 With that, we will move on to Sheriff, Concord law  
3 enforcement, and tonight we have Captain Paterson here to give  
4 the report. I guess you let Sergeant Infalvi have a vacation?

5 CAPTAIN PATERSON: Yeah, he had the nerve to take a  
6 vacation on us.

7 MR. DONDORFER: Thanks for being here.

8 CAPTAIN PATERSON: Thank you. Good evening, all.  
9 For the month of January, your Sheriff's Office handled a  
10 total of 1,072 calls for service. As far as accidents, I went  
11 through a few of these here. Accidents handled, we handled  
12 two injury accidents, we handled a total of 13 property damage  
13 related accidents. We had two arrests that involved  
14 out-of-county residents. We had an arrest of an adult female  
15 from Euclid. She was arrested for disorderly conduct over at  
16 the Comfort Inn on January 10th. On January 19th, we had an  
17 arrest of an adult male from Cleveland. This was a result of  
18 a traffic stop. At first, the male didn't pull over. And  
19 further north on Chestnut from State Route 84, deputies did  
20 make a traffic stop and the male had possessed a fully loaded  
21 firearm, along with marijuana. That is a violation of the  
22 constitutional carry law for having those items together. So  
23 he was charged on multiple felony charges and arrested for  
24 that.

25 We had about four warrant arrests in Concord. We  
26 had 23 citations and 135 written warnings. We were able to  
27 get pretty proactive with our traffic enforcement this month,  
28 which was good to see. We also concentrated on some areas of  
29 some complaints on traffic, which were Girdled Road, Mardon  
30 Drive, and I believe there was another one here. We were

1 centered on Hunting Lake, the new portion of Hunting Lake  
2 Drive.

3 MR. ROSE: Yeah.

4 CAPTAIN PATERSON: So we will continue to do that,  
5 continue those efforts into February. I am thinking the speed  
6 trailer is something we can -- maybe touch and go, depending  
7 upon the weather, and we want the right locations for those  
8 off the roadway but that's something we can probably begin to  
9 plan for.

10 We had disabled vehicle assists, we had 30. In  
11 addition to that, we covered 11 lockouts for assists to the  
12 public, responded to five disturbances. We had two DOAs, four  
13 domestic violence cases. Drug investigations and/or  
14 complaints, we had three, Auburn Road, Alexander and Crile.  
15 Ten harassment/threats type natured reports. We responded to  
16 -- excuse me -- two neighbor complaints on Majesty Lane. We  
17 had -- I am sorry. We had a stolen skid steer from Concord  
18 Motor Sports, 12 additional thefts beyond that. Twenty-two  
19 traffic complaints were fielded. We had three weapons  
20 complaints, one on I-90, one on Auburn Road, one on Melridge.  
21 And we responded to 17 welfare checks.

22 I would like to make a couple points that might be  
23 helpful for the community. We, on our phone app for the  
24 Sheriff's Office phone app, we actually added some new links,  
25 one is for missing pets and another one is to gain access to  
26 your accident reports through the state. So those may be  
27 pretty helpful.

28 And, also, I'd like to point out, I believe it was  
29 last week we did, the Sheriff put out a press release  
30 regarding defensive driving and I would encourage all to take

1 a look at that. It was posted on the website and on Facebook.  
2 It offers a lot of good tips. Obviously, it's the time of  
3 year where we want to make sure we can offer the best safety  
4 suggestions as possible. We had a slight climb in accidents  
5 this past month, seen more than other townships. But, again,  
6 just so we can kind of keep everybody driving cautiously.

7 And that's about all, concludes the report.

8 CHAIRMAN McINTOSH: Thank you.

9 MS. LUCCI: Thank you.

10 MR. DONDORFER: Thank you.

11 MR. ROSE: Thanks.

12 CHAIRMAN McINTOSH: I think it's ironic that he  
13 mentioned the app when we were talking about it right as the  
14 meeting started. I love it. It's fantastic.

15 MR. ROSE: Yeah, it's great.

16 CHAIRMAN McINTOSH: And at the very least, if you  
17 have it, turn your notifications on. You can find out when  
18 the roads are closed.

19 MR. DONDORFER: Right.

20 MS. LUCCI: Right.

21 CHAIRMAN McINTOSH: I highly recommend that you get  
22 it if you haven't.

23 Moving on, Audience Portion, anyone from the  
24 audience? Commissioner Regovich.

25 MR. REGOVICH: So I wasn't going to speak tonight to  
26 make the meeting longer.

27 MR. DONDORFER: That's fine.

28 MR. REGOVICH: I thought I'd hear the Law Director  
29 give a report. It will take me back in time.

30 Just to touch on what Andy was saying, I actually



1 made some phone calls today for workforce development. We  
2 realize that all these companies need workers. So I have  
3 something I would like to start going countywide and,  
4 literally, produce workers out of our high schools. Those  
5 kids that aren't going to college or maybe not, don't know the  
6 path yet, we want to get to them early. So I am reaching out  
7 to the school systems, I am reaching out the businesses, I am  
8 reaching out to Lakeland Community College, Auburn Career  
9 Center to get these things moving and get these kids, even in  
10 school, a taste of maybe what they want to do or don't want to  
11 do but give them the expectation that, boy, we want you to go  
12 to work when you graduate high school if you are not going to  
13 go to college or if you do not have a plan and we can get you  
14 a good wage and a good -- as long as you are willing to work  
15 hard.

16 So I am probably going to be reaching out to the  
17 County Administrator here and, you know, get their feedback  
18 and start getting into some of these businesses and see how  
19 they can do it. We have seen it happening on a smaller basis.  
20 Businesses got together at AWT, things like that. I just want  
21 to coordinate that effort and maybe, you know, make it  
22 countywide so that we can use it throughout the county.

23 MR. DONDORFER: Great.

24 MR. REGOVICH: So that's something I am starting to  
25 push forward now that I don't have to deal with the other  
26 issue I already dealt with.

27 MR. DONDORFER: Thank you very much.

28 MS. LUCCI: All right. Yeah, thank you.

29 CHAIRMAN McINTOSH: Good information, great news.

30 MS. LUCCI: Good information.

1 MR. ROSE: That's very good to hear.

2 CHAIRMAN McINTOSH: Anybody else?

3 (No response.)

4 Okay. I think that concludes the audience.

5 Moving on to Old Business, of which there is none,  
6 which brings us to our New Business.

7 As mentioned earlier by our Fiscal Officer, we will  
8 be tabling the January financial reports to the February 15th  
9 meeting, so that will move us to on to Item B for the MOU  
10 between us and Lake Metroparks.

11 MS. LUCCI: Mr. Chairman, I move that we approve the  
12 MOU between the Lake Metroparks District and Concord Township.

13 MR. DONDORFER: I will second.

14 CHAIRMAN McINTOSH: All right. Is there any  
15 discussion?

16 MS. LUCCI: No.

17 CHAIRMAN McINTOSH: Okay. Hearing none, all in  
18 favor?

19 (Three aye votes, no nay votes.)

20 CHAIRMAN McINTOSH: The motion passes with three  
21 ayes. Next.

22 MR. DONDORFER: Mr. Chairman, I make a motion to  
23 approve the P.O. to Integrated Engineering Consultants  
24 Incorporated for Fire Station Number 1 commissioning services  
25 in the amount of \$9,400.

26 MS. LUCCI: I will second.

27 CHAIRMAN McINTOSH: Any discussion?

28 MR. DONDORFER: No. I think, you know,  
29 Administrator Rose hit on it. I mean, it's important that we,  
30 I think, we have a third party to come in and test all the

1 systems. And, you know, a large investment in Station 1, so I  
2 think it's needed.

3 CHAIRMAN McINTOSH: It's nice to be talking about  
4 commissioning the fire station.

5 MS. LUCCI: Yes.

6 MR. ROSE: Yes, it is.

7 CHAIRMAN McINTOSH: Do I have a second? Oh, you  
8 second. I am sorry.

9 MS. LUCCI: I'll second.

10 CHAIRMAN McINTOSH: Second, okay. We did that  
11 already.

12 MS. LUCCI: Yeah, I think so.

13 CHAIRMAN McINTOSH: Sorry. All in favor? Any  
14 opposed? None.

15 MS. LUCCI: None.

16 (Three aye votes, no nay votes.)

17 CHAIRMAN McINTOSH: Okay.

18 MS. LUCCI: All right. I move to approve the  
19 purchase order to Classic Ford for the vehicle repairs in the  
20 amount of \$5,625.34.

21 CHAIRMAN McINTOSH: Second?

22 MR. DONDORFER: I'll second.

23 CHAIRMAN McINTOSH: Discussion?

24 MR. DONDORFER: I think it's a good investment.

25 MR. ROSE: It's a deal.

26 MR. DONDORFER: I mean, it's a retired --

27 MS. LUCCI: Pretty resourceful.

28 MR. DONDORFER: -- a retired police Interceptor Ford  
29 from Mentor. And Tim's, you know, got a great relationship  
30 with the City of Mentor and it works out for us. It's

1 important, I think, that Rec has a vehicle to go back and  
2 forth with, especially with Community Days and all the  
3 different events and programming. I mean, it just makes  
4 sense.

5 MS. LUCCI: Too bad the lights couldn't stay on it  
6 and just zoom your way around.

7 MR. DONDORFER: Yeah, I don't want to see any little  
8 cherry on top.

9 MR. SUPLER: A little light on the front?

10 MR. DONDORFER: Yeah, you'll have some problems.

11 MS. LUCCI: Yeah.

12 CHAIRMAN McINTOSH: All right. All in favor?

13 (Three aye votes, no nay votes.)

14 CHAIRMAN McINTOSH: Item E.

15 MR. DONDORFER: I will make a motion to approve Fire  
16 Department P.O. to Countryside Truck Service in the amount of  
17 \$45,000.

18 MS. LUCCI: I will second.

19 CHAIRMAN McINTOSH: Any discussion? All in favor?

20 (Three aye votes, no nay votes.)

21 MS. LUCCI: I move to approve Fire Department rates  
22 for EMS billing as follows: \$800 for basic life support, \$950  
23 for advanced life support level 1, \$1,100 for advanced life  
24 support level 2, and \$17 per mile.

25 CHAIRMAN McINTOSH: Second?

26 MR. DONDORFER: I will second.

27 MR. ROSE: Mr. Chair.

28 CHAIRMAN McINTOSH: Yes?

29 MR. ROSE: I apologize. Can we amend that to be  
30 effective February 1st of 2023? That way, it goes into effect

1 right away, please. Thank you.

2 CHIEF SABO: Thank you.

3 CHAIRMAN McINTOSH: All right. Move to -- Can I  
4 have a motion to accept that amendment from Administrator  
5 Rose?

6 MR. DONDORFER: I will make a motion to accept the  
7 amendment to February 21st.

8 CHAIRMAN McINTOSH: February 1st.

9 MS. LUCCI: The 1st.

10 MR. DONDORFER: Oh, 1st.

11 MR. ROSE: February 1st, '23.

12 MR. DONDORFER: February 1st.

13 MS. LUCCI: I second that.

14 CHAIRMAN McINTOSH: And do we have any discussion?

15 MR. DONDORFER: I think it, you know, it brings us  
16 within the median of other communities. There hasn't been any  
17 increases since 2016.

18 CHAIRMAN McINTOSH: Seven years.

19 MR. DONDORFER: Like Chief said, we do soft billing  
20 and we balance statements. I think it's important to keep  
21 current.

22 MS. LUCCI: Yeah, I think it's important to keep  
23 current.

24 CHAIRMAN McINTOSH: All in favor?

25 (Three aye votes, no nay votes.)

26 CHAIRMAN McINTOSH: Item G was voted on in the staff  
27 meeting on January 30, 2023, and that was an approved policy  
28 change to the Employee Handbook, Section 3, under  
29 Compensation, 3.10.1, Full Time Hourly Employees, allow sick  
30 time to calculate as hours worked effective 2/1/23.

1 Mrs. Lucci moved to approve the policy change, Mr. Dondorfer  
2 seconded and it passed with three ayes.

3 And Future Meetings and Announcements.

4 MR. TEKNIPP: On February 7th, at 7:00 p.m., there  
5 will be a Zoning Commission meeting at Town Hall.

6 On February 8th, at 7:00 p.m., the BZA meeting will  
7 hold a meeting at Town Hall.

8 And on February 15th, at 6:30 p.m., at Town Hall  
9 conference room, there will be trustee office hours; and at  
10 7:30 p.m., following the trustees office hours, there will be  
11 a trustees meeting at Town Hall. Again, that will be at 7:30  
12 on February 15th.

13 CHAIRMAN McINTOSH: Okay, all right. Thank you.

14 And with that, we will conclude our February 1st  
15 meeting.

16 MR. DONDORFER: Good evening.

17 MS. LUCCI: Thank you.

18 (Whereupon, the meeting was adjourned at 8:18 p.m.)  
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STATE OF OHIO )  
 ) CERTIFICATE  
COUNTY OF LAKE )

I, Melinda A. Melton, Registered Professional Reporter, a notary public within and for the State of Ohio, duly commissioned and qualified, do hereby certify that, to the best of my ability from the video recording of the foregoing proceeding was reduced by me to stenotype shorthand, subsequently transcribed into typewritten manuscript; and that the foregoing is a true and accurate transcript of said proceedings so taken as aforesaid.

I do further certify that this proceeding took place at the time and place as specified in the foregoing caption and extension completed without adjournment.

I do further certify that I am not a friend, relative, or counsel for any party or otherwise interested in the outcome of these proceedings.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office this 27th day of February 2023.

Melinda A. Melton  
Melinda A. Melton  
Registered Professional Reporter

Notary Public within and for the  
State of Ohio

My Commission Expires:  
February 4, 2028

