

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on February 1, 2023

This meeting was held via YouTube Live Streaming and Facebook Live. See transcripts for more details.

The Concord Township Board of Trustees met for a Regular meeting on February 1, 2023, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Morgan R. McIntosh called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Carl H. Dondorfer and Morgan R. McIntosh.

SWEARING IN OF PART-TIME FIREFIGHTER/PARAMEDIC GRANT EGENSERGER. The oath was read by Mr. McIntosh and recited by Part-time Firefighter/Paramedic Grant Egensperger.

PRESENTATION OF CERTIFICATES BY LAKE COUNTY COMMISSIONER RICHARD REGOVICH. Lake County Commissioner Richard Regovich presented Mrs. Lucci and Mr. Dondorfer certificates for the completion of the Ohio Township Association's Leadership Academy.

APPROVAL OF MINUTES:

January 18, 2023 Regular Meeting Minutes. Mr. Dondorfer moved to approve the February 1, 2023 Regular Meeting Minutes as written. Mr. McIntosh seconded. Vote 2 ayes. Mrs. Lucci abstained.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – James W. Teknipp

Mr. Teknipp reviewed the state of Concord Township finances since the last meeting.

B. TRUSTEES

Mrs. Lucci, Mr. Dondorfer, and Mr. McIntosh discussed Concord Township business since the last meeting.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township.

B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's January activity as well as discussed Item F on the agenda.

C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's January activity in Concord Township.

D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's January activity in Concord Township.

E. RECREATION DEPT. – Sean Supler, Recreation Director

Sean Supler, Recreation Director, reviewed the Recreation Department's February activities in Concord Township.

F. CONCORD LAW ENFORCEMENT REPORT – Sheriff's Office

Captain Patterson read the Sheriff Department's January activity report in Concord Township.

AUDIENCE:

Commissioner Regovich discussed county workforce issues and initiatives.

OLD BUSINESS:

None

NEW BUSINESS:

A. JANUARY FINANCIAL REPORT. Tabled

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- B. MOU BETWEEN THE LAKE METROPARKS DISTRICT AND CONCORD TOWNSHIP. Mrs. Lucci moved to approve the MOU between the Lake Metroparks District and Concord Township. Mr. Dondorfer seconded. Vote 3 ayes.
- C. PO TO INTEGRATED ENGINEERING CONSULTANTS INC. FOR FIRE STATION 1 COMMISSIONING SERVICES IN THE AMOUNT OF \$9,400. Mr. Dondorfer moved to approve PO to Integrated Engineering Consultants Inc. for Fire Station Commissioning Services in the amount of \$9,400. Mrs. Lucci seconded. Vote 3 ayes.
- D. PO TO CLASSIC FORD FOR VEHICLE REPAIRS IN THE AMOUNT OF \$5,625.34. Mrs. Lucci moved to approve PO to Classic Ford for vehicle repairs in the amount of \$5,625.34. Mr. Dondorfer seconded. Vote 3 ayes.
- E. FIRE DEPT. APPROVE PO TO COUNTRYSIDE TRUCK SERVICE IN THE AMOUNT OF \$45,000. Mr. Dondorfer moved to approve the Fire Dept. PO to Countryside Truck Service in the amount of \$45,000. Mrs. Lucci seconded. Vote 3 ayes.
- F. FIRE DEPT. APPROVE RATES FOR EMS BILLING AS FOLLOWS: \$800.00 FOR BASIC LIFE SUPPORT; \$950.00 FOR ADVANCED LIFE SUPPORT LEVEL 1; \$1,100.00 FOR ADVANCED LIFE SUPPORT LEVEL 2; and \$17.00 PER MILE. Mrs. Lucci moved to approve the Fire Dept. rates for EMS billing as follows: \$800.00 for Basic Life Support; \$950.00 for Advanced Life Support Level 1; \$1,100.00 for Advanced Life Support Level 2; and \$17.00 per mile. Mr. Dondorfer seconded. Mr. Rose asked for an amendment to be made to the EMS billing rates showing the effective date February 1, 2023. Mr. McIntosh asked for another motion with the amendment added. Mr. Dondorfer moved to approve the Fire Dept. rates for EMS billing as follows: \$800.00 for Basic Life Support; \$950.00 for Advanced Life Support Level 1; \$1,100.00 for Advanced Life Support Level 2; and \$17.00 per mile, effective February 1, 2023. Mrs. Lucci seconded. Vote 3 ayes.
- G. ITEMS VOTED ON AT THE JANUARY 30, 2023 STAFF MEETING: Mr. McIntosh read the items voted on at the January 30, 2023 Staff Meeting.

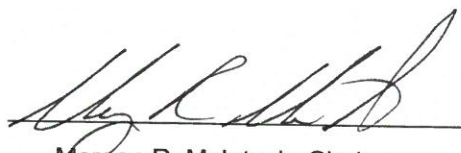
APPROVE POLICY CHANGE TO EMPLOYEE HANDBOOK SECTION 3.0-COMPENSATION:
 3.10.1 – FOR FULL-TIME, HOURLY EMPLOYEES, ALLOW SICK TIME TO CALCULATE AS HOURS WORKED, EFFECTIVE 2/1/2023. Mrs. Lucci moved to approve policy change to employee handbook Section 3.0-compensation: 3.10.1-for full time, hourly employees, allow sick time to calculate as hours worked, effective 2/1/2023. Mr. Dondorfer seconded. Vote 3 ayes.

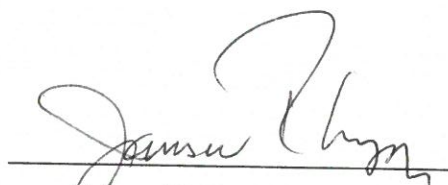
H. FUTURE MEETINGS & ANNOUNCEMENTS:

2/7	7:00 PM	ZONING COMMISSION / Town Hall
2/8	7:00 PM	BZA / Town Hall
2/15	6:30-7:30 PM	TRUSTEE OFFICE HOURS / Conference Room
	7:30 PM	TRUSTEE MEETING / Town Hall

Upon proper motion the meeting was adjourned at 8:20 pm.

For financial information go to: checkbook.ohio.gov


 Morgan R. McIntosh, Chairperson


 James W. Teknipp, Fiscal Officer