

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 21, 2022

This meeting was held via YouTube Live Streaming and Facebook Live.

The Concord Township Board of Trustees met for a Regular meeting on December 21, 2022, 7:33 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Amy L. Lucci called the meeting to order and led in the Pledge of Allegiance. Trustees present were Morgan R. McIntosh, Carl H. Dondorfer and Amy L. Lucci.

APPROVAL OF MINUTES:

December 7, 2022 Public Hearing Minutes. Mr. Dondorfer moved to approve the December 7, 2022 Public Hearing Meeting Minutes as written. Mr. McIntosh seconded. Vote 3 ayes.

December 7, 2022 Regular Trustees Meeting Minutes. Mr. McIntosh moved to approve the December 7, 2022 Regular Trustees Meeting Minutes as written. Mr. Dondorfer seconded. Vote 3 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – James W. Teknipp

Mr. Teknipp reviewed the state of Concord Township finances since the last meeting.

B. TRUSTEES

Mr. Dondorfer, Mr. McIntosh and Mrs. Lucci discussed Concord Township business since the last meeting.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose covered issues pertaining to the general business of the Township.

AUDIENCE:

David Vitaz of 8075 North Orchard Road opposed approval of December 7, 2022 Regular Meeting Minutes by Trustees stating "Trustees destroyed the original PUD concept and my neighbors Chris, Chad and myself will continue to battle this issue in court."

OLD BUSINESS:

None

NEW BUSINESS:

- A. RES. 2022-31, A RESOLUTION BY THE BOARD OF TRUSTEES REQUESTING THE LAKE COUNTY AUDITOR TO MAKE ADVANCE PAYMENTS OF TAXES PURSUANT TO OHIO REVISED CODE SECTION 321.34. Mr. Dondorfer moved to adopt the following resolution:

RESOLUTION NO. 2022-31

A RESOLUTION BY THE BOARD OF TRUSTEES REQUESTING THE LAKE COUNTY AUDITOR TO MAKE ADVANCE PAYMENTS OF TAXES PURSUANT TO OHIO REVISED CODE SECTION 321.34.

WHEREAS, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor fund derived from taxes or other sources to the County Treasurer, which may be held on account of a local subdivision;

NOW, THEREFORE, BE IT RESOLVED, by the Concord Township Board of Trustees, Lake County, Ohio, as follows;

Section 1. That the Auditor and Treasurer of Lake County in accordance with the Ohio Revised Code 321.34, be requested to draw and pay to Concord Township upon the written request of James W. Teknipp, Fiscal Officer, to the County Auditor, funds due in any settlement of 2023 derived from taxes or other sources, payable to the County Treasurer to the account of Concord Township, and lawfully applicable for purposes of the current fiscal year of 2023.

Section 2. That the Fiscal Officer for the Township shall forward a certified copy of this Resolution to the Lake County Auditor.

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Section 3. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. McIntosh seconded. Vote 3 ayes.

- B. RES. 2022-32, 2023 TEMPORARY APPROPRIATIONS. Mr. McIntosh moved to adopt the following resolution:

**TOWNSHIP ANNUAL APPROPRIATION RESOLUTION
CONCORD TOWNSHIP, LAKE COUNTY
Revised Code Section 5705.38
2023 Temporary Appropriations
2022-32**

The Board of Trustees of Concord Township, Lake County, Ohio, met in Regular Session on the 21st day of December, 2022, at the Office of Concord Township, with the following members present:

Morgan R. McIntosh
Amy L. Lucci
Carl H. Dondorfer

Mr. McIntosh moved the adoption of the following Resolution:

Section 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and all deliberations of this Board resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year beginning on January 1, 2023 and ending Dec. 31, 2023, sums be the following and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said year, as follows, viz:

GENERAL FUND	1000
ADMINISTRATIVE	
Salaries--Trustees	\$ 21,000.00
Salary--Fiscal Officer	11,100.00
Salary--Administrator	32,500.00
Salary--Legal Counsel	20,000.00
Salaries--Town Hall Staff & Other	64,000.00
OPERS	25,000.00
Social Security	500.00
Medicare	3,000.00
Medical Insurance	46,000.00
Dental / Life Insurance	3,000.00
Long-Term Disability/Other Insurance	2,000.00
Workers' Compensation	-
Auditing Services	5,000.00
UAN	2,500.00
County Auditor & Treasurer's Fees	10,000.00
Election Expense	500.00
Travel & Meeting Expense (Officials)	5,000.00
Economic Development/Advertising	1,000.00
General Health District (Other Political Subdivision)	155,000.00
Property and Liability Insurance	10,000.00
Purchased Services	25,000.00

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Office Supplies	2,000.00
Office Supplies--Community Center	1,000.00
Computer (Small Equipment)	10,000.00
Other Dues & Fees	3,000.00
Compensation & Damages	2,000.00
Other Expenses	10,000.00
Machinery, Equipment & Furniture	1,000.00
Machinery, Equipment & Furniture--Community Center	1,000.00
Trash Removal	4,000.00
Repairs & Maintenance	2,500.00
Repairs & Maintenance--Community Center	2,500.00
Repairs & Maintenance--Old School & Barn	500.00
Phone	2,500.00
Phone--Community Center	500.00
Postage	1,000.00
Postage--Community Center	2,500.00
Recreation Printing	10,000.00
Recreation Advertising	250.00
Electric	4,000.00
Electric--Community Center	1,000.00
Electric--Old School & Barn	100.00
Water & Sewer	1,000.00
Water & Sewer--Community Center	300.00
Water & Sewer--Old School	250.00
Natural Gas	1,000.00
Natural Gas--Community Center	1,000.00
Natural Gas--Old School & Barn	300.00
Other Expenses	10,000.00
CCC Rental Refunds	5,000.00
ZONING	
Zoning Board Salaries	5,000.00
Zoning Office Salaries	39,000.00
Zoning Purchased Services	5,000.00
Supplies	1,000.00
Other Expenses	1,000.00
Communications Services	2,000.00
Engineering Services	5,000.00
Street Lighting Contracts	5,000.00
PARKS & RECREATION	
Salaries--Community Center	40,000.00
Repairs	1,000.00
Purchased Services	2,500.00
Parks Supplies	500.00
Senior Programs--Community Center	500.00
Schoolhouse Supplies	100.00
Recreation Programs	10,000.00
Other Expenses (CCD)	15,000.00
Other Expenses--Community Center	10,000.00
Contingency Account	27,350.00
TOTAL GENERAL FUND	\$ 692,250.00

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MOTOR VEHICLE LICENSE TAX		2011
Repairs & Maintenance	\$	2,500.00
Contracts		10,000.00
Other Supplies & Materials		1,000.00
Other Expenses		1,000.00
Other Financing Uses (Carryover Account)		-
TOTAL MOTOR VEHICLE LICENSE TAX FUND	\$	14,500.00

GASOLINE TAX		2021
OPERS	\$	40,000.00
Engineering		25,000.00
Repairs		15,000.00
Contracted Services		-
Other Supplies & Materials		1,000.00
Other Expenses		1,000.00
Other Financing Uses (Carryover Account)		100,000.00
TOTAL GASOLINE TAX FUND	\$	182,000.00

ROAD & BRIDGE		2031
Salaries	\$	265,000.00
Phone		1,000.00
Electric		5,000.00
Water & Sewer		1,000.00
Natural Gas		5,000.00
Contracted Services		150,000.00
Operating Supplies & Materials		1,000.00
Other Supplies & Materials		5,000.00
Buildings & Additions		18,000.00
Machinery, Equipment & Furniture		17,000.00
Other Financing Uses (Carryover Account)		-
TOTAL ROAD & BRIDGE FUND	\$	468,000.00

CEMETERY		2041
Salaries--Cemetery Sexton	\$	5,000.00
Repairs		5,000.00
Electric		100.00
Water		250.00
Other Supplies		1,500.00
Other Expenses		1,000.00
Other Financing Uses (Carryover Account)		7,150.00
TOTAL CEMETERY FUND	\$	20,000.00

FIRE LEVY FUND		2191
Salaries	\$	150,000.00
OPERS		10,000.00
Social Security		10,000.00
Medicare		10,000.00
OP & F		130,000.00
Medical Insurance		150,000.00
Dental / Life Insurance		10,000.00
Long-Term/ Other Disability		10,000.00
Workers' Compensation		5,000.00
Uniforms		1,000.00

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County Auditor & Treasurer Fees	15,000.00
Training	10,000.00
Other Professional & Technical Services (Physicals)	5,000.00
Repairs & Maintenance	20,000.00
Phone	5,000.00
Electric	5,000.00
Water & Sewer	1,000.00
Natural Gas	3,000.00
Contracts	30,000.00
Property Insurance	15,000.00
Office Supplies	500.00
Operating Supplies & Materials	10,000.00
Other Supplies	15,000.00
Machinery, Equipment & Furniture	17,000.00
Other Financing Uses	30,000.00

TOTAL FIRE LEVY FUND	\$	667,500.00
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ROAD LEVY	2192
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Medicare	5,000.00
Medical Insurance	125,000.00
Dental / Life Insurance	6,000.00
Long-Term Disability/Other Insurance	4,000.00
Workers' Compensation	3,000.00
Tax Collection Fees	20,000.00
Engineering Services	25,000.00
Repairs	10,000.00
Contracted Services	325,000.00
Property Insurance	10,000.00
Purchased Services	5,000.00
Office Supplies	500.00
Supplies	500.00
Operating Supplies	5,000.00
Operating Supplies--Road Salt	200,000.00
Machinery, Equipment & Furniture	25,000.00
Other Financing Uses (Carryover Account)	56,000.00

TOTAL ROAD LEVY FUND	\$	825,000.00
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SAFETY SERVICES LEVY	2194
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FD Salaries	\$	712,000.00
Sheriff's Contract		260,000.00
Tax Collection Fees		25,000.00

TOTAL SAFETY SERVICES FUND	\$	972,000.00
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PERMISSIVE MOTOR VEHICLE TAX	2231
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Repairs & Maintenance	\$	20,000.00
Contracted Services		20,000.00
Operating Supplies		7,000.00
Other Financing Uses (Carryover Account)		45,000.00

TOTAL PERMISSIVE MVL TAX FUND	\$	92,000.00
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AMERICAN RESCUE PLAN ACT		2272
Contracts	\$	500,000.00
TOTAL AMERICAN RESCUE PLAN ACT FUND	\$	500,000.00
EMS BILLING		2281
Salaries	\$	125,000.00
Contracts		10,000.00
Supplies		8,000.00
Other Expenses		2,000.00
Other Financing Uses		-
TOTAL EMS BILLING FUND	\$	145,000.00
LIGHTING ASSESSMENT		2401
Contracts	\$	50,000.00
TOTAL LIGHTING ASSESSMENT FUND	\$	50,000.00
TIF-AUBURN ROAD INTERCONNECT		2402
Contracts	\$	24,000.00
Electricity		1,000.00
TOTAL TIF FUND	\$	25,000.00
OPIOID SETTLEMENT		2901
Salaries	\$	1,500.00
TOTAL ONEOHIO OPIOID SETTLEMENT FUND	\$	1,500.00
FIRE PREVENTION		2902
Operating Supplies	\$	5,000.00
TOTAL FIRE PREVENTION FUND	\$	5,000.00
JEDD FUND		2905
Contracts	\$	750,000.00
TOTAL JEDD FUND	\$	750,000.00
BOND RETIREMENT FUND		3102
Principal	\$	200,000.00
Interest		190,000.00
TOTAL DEBT SERVICE FUND	\$	390,000.00
CAPITAL PROJECTS FUND		4901
Contracts	\$	50,000.00
TOTAL CAPITAL PROJECTS FUND	\$	50,000.00

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SERVICE DEPT CAPITAL PROJECTS FUND		4903
Machinery, Equip. & Furn.	\$	35,000.00
TOTAL SD CAPITAL PROJECTS FUND	\$	35,000.00
FIRE DEPT CAPITAL PROJECTS FUND		4904
Machinery, Equip. & Furn.	\$	-
Contracts		500,000.00
TOTAL FD CAPITAL PROJECTS FUND	\$	500,000.00
CEMETERY		4951
Restricted Amount: \$66,944		
Supplies & Materials	\$	-
TOTAL CEMETERY TRUST FUND	\$	-
RECAPITULATION OF FUNDS:		
GENERAL FUND	\$	692,250.00
MOTOR VEHICLE LICENSE TAX FUND		14,500.00
GASOLINE TAX FUND		182,000.00
ROAD and BRIDGE FUND		468,000.00
CEMETERY FUND		20,000.00
FIRE LEVY		667,500.00
ROAD LEVY		825,000.00
PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND		92,000.00
AMERICAN RESCUE PLAN ACT		500,000.00
EMS BILLING		145,000.00
LIGHTING ASSESSMENT FUND		50,000.00
TIF-AUBURN ROAD INTERCONNECT		25,000.00
ONEOHIO OPIOID SETTLEMENT		1,500.00
FIRE PREVENTION ACCOUNT		5,000.00
JEDD FUND		750,000.00
SAFETY SERVICES FUND 2194		972,000.00
DEBT SERVICE FUND		390,000.00
CAPITAL PROJECTS FUND		50,000.00
SD CAPITAL PROJECTS FUND		35,000.00
FD CAPITAL PROJECTS FUND		500,000.00
CEMETERY TRUST FUND		-
GRAND TOTAL ALL FUNDS	\$	6,384,750.00

Mr. Dondorfer seconded. Roll Call Vote: Mr. McIntosh – yes; Mr. Dondorfer – yes; Mrs. Lucci – yes. Vote 3 ayes.

- C. CEMETERY DEPT. RATE INCREASE EFFECTIVE JANUARY 1, 2023 FOR COLUMBARIUM NICHE PLAQUES TO \$550.00. Mr. Dondorfer moved to approve the Cemetery Dept. rate increase effective January 1, 2023 for columbarium niche plaques to \$550.00. Mr. McIntosh seconded. Vote 3 ayes.
- D. APPROVE CHANGE ORDER NO. 1 FOR CONCORD AND PAINESVILLE TOWNSHIPS RESURFACING PROJECT, LCE PROJECT NO. 2021-015, IN THE AMOUNT OF A \$2.70 REDUCTION. Mr. McIntosh moved to approve Change Order No. 1 for Concord and Painesville Townships Resurfacing Project, LCE Project No. 2021-15, in the amount of a \$2.70 reduction. Mr. Dondorfer seconded. Vote 3 ayes.

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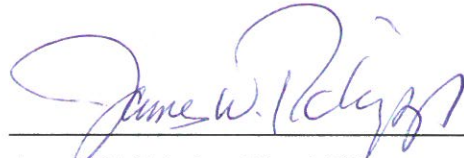
- E. FIRE DEPT. APPROVE PROMOTION OF GRANT EGENSPERGER TO THE POSITION OF REGULAR PART-TIME FIREFIGHTER/PARAMEDIC EFFECTIVE DECEMBER 15, 2022. Mr. Dondorfer moved to approve Fire Dept. promotion of Grant Egensperger to the position of Regular Part-time Firefighter/Paramedic effective December 15, 2022. Mr. McIntosh seconded. Vote 3 ayes.
- F. EASTERN LAKE COUNTY CHAMBER OF COMMERCE 2023 BEACON AWARD WINNER - PAINESVILLE UNITED METHODIST CHURCH. Andy Rose, Administrator, read the Eastern Lake County Chamber of Commerce 2023 Beacon Award Winner - Painesville United Methodist Church.
- G. EASTERN LAKE COUNTY CHAMBER OF COMMERCE 2023 BUSINESS OF THE YEAR – RED CREEK BAR AND GRILL. Andy Rose, Administrator, read the Eastern Lake County Chamber of Commerce 2023 Business of the Year - Red Creek Bar and Grill.
- H. FUTURE MEETINGS & ANNOUNCEMENTS:
- | | | |
|-------|-------------------|---|
| 12/26 | CLOSED | IN OBSERVANCE OF CHRISTMAS DAY |
| 12/28 | 9:00 AM | STAFF MEETING WITH SPECIAL MEETING TO FOLLOW
/ Town Hall |
| 1/2 | CLOSED | IN OBSERVANCE NEW YEARS DAY |
| 1/3 | 7:00 PM | ZONING COMMISSION / Town Hall |
| 1/4 | 6:30 – 7:30
PM | TRUSTEES OFFICE HOURS / Town Hall
TRUSTEES MEETING / Town Hall |

Upon proper motion the meeting was adjourned.

For financial information go to: checkbook.ohio.gov



Amy L. Lucci, Chairperson



James W. Teknipp, Fiscal Officer