CONCORD TOWNSHIP BOARD OF TRUSTEES LAKE COUNTY, OHIO REGULAR MEETING

Held via YouTube Live Streaming

Concord Town Hall 7229 Ravenna Road Concord, Ohio 44077

November 2, 2022 7:30 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Amy Lucci, Chairwoman Carl Dondorfer, Vice Chairman Morgan McIntosh, Trustee

Also Present:

Andy Rose, Administrator
Michael Lucas, Esq., Legal Counsel
Matt Sabo, Fire Chief
Tim Brown, Service Director
Heather Freeman, Zoning Director
Susie Cobb, Recreation Department
Sergeant Jerrold Infalvi, Sheriff's Office

Melton Reporting
11668 Girdled Road
Concord, Ohio 44077
 (440) 946-1350

7:30 p.m. 1 CHAIRWOMAN LUCCI: All right. Good evening, and I 2 welcome you to the Township Board of Trustees meeting for 3 November 2, 2022. Please join me in the Pledge of Allegiance. (Whereupon, the Pledge of Allegiance was recited.) 5 CHAIRWOMAN LUCCI: Thank you. Mr. Rose, would you 6 7 please call roll. MR. ROSE: Thank you. 8 Mr. Dondorfer? 9 MR. DONDORFER: Present. 10 MR. ROSE: Mr. McIntosh? 11 12 MR. McINTOSH: Present. MR. ROSE: Mrs. Lucci? 13 CHAIRWOMAN LUCCI: Present. 14 Moving on to the approval of minutes. 15 MR. McINTOSH: Madam Chair, I move to approve the 16 October 19, 2022, regular trustee meeting minutes. 17 MR. DONDORFER: And I will second. 18 CHAIRWOMAN LUCCI: All in favor? 19 20 (Three aye votes, no nay votes.) 21 CHAIRWOMAN LUCCI: And then the elected official 22 We will skip the Fiscal Officer report and move to 23 Trustees, Mr. Dondorfer. 24 MR. DONDORFER: Madam Chair, thank you. Last week I 25 had the honor of attending the Lake County Township

MR. DONDORFER: Madam Chair, thank you. Last week I had the honor of attending the Lake County Township

Association first meeting with Commissioner Hamercheck on the future of safety and policing in the townships and county.

Mr. McIntosh and I were both there. I thought it was a very productive meeting. I was pleasantly surprised with some of the constructive dialogue that we had and look forward to

26

27

28

29

30

future conversations on that initiative. I think it's important. And I think the LCTA, as well as the Board of Commissioners are on a path for some good things as far as shoring those safety services within the county, so that was great.

I attended the Spooktacular Halloween event on Saturday. It was nicely attended. The weather was great. There was a lot of people out, a great polka band concert there. Right, Morgan?

MR. McINTOSH: Oh, yeah.

MR. DONDORFER: So it was a lot of good community outreach there, a lot of good kids dressed up and we had a good time.

Today I spoke briefly at the Long-Time Resident Concord Township Luncheon at the Community Center. It was well attended. They had about 50 people from the township that are long-time residents. I congratulated them. Our ladies at the Recreation Department did a phenomenal job putting on the luncheon. It was very well organized and the food was great, so thank you to them.

I came in a little early today and I saw that the collaboration with the Metroparks as far as the switchback from Town Hall to the Greenway Corridor with Lake Metroparks is almost completed. They did a phenomenal job as far as getting us access for our residents here from Town Hall to the Greenway. And that's going to be open here, I think, in a week or two. So they did a really nice job over there.

There is a lot going on. I mean, the Fire

Department, I walked, I saw as I walked over there, you know,

the trusses are up and a lot of work being done over there.

And I saw, you know, how much enjoyment that the Fire

Department gets on the pickleball courts because they're on

duty getting exercise out there playing, you know, in between

calls. So there has been a lot going on. It was great to

see.

So that's my report.

CHAIRWOMAN LUCCI: Thank you.

Mr. McIntosh.

MR. McINTOSH: Boy, you can't go wrong with Chardon Polka Band, right, Carl?

MR. DONDORFER: Right.

MR. McINTOSH: They were great. It was a beautiful day to be outside. It was really fantastic. I want to thank the Rec Department for doing a great job, as always, lots of energy, lots of enthusiasm.

At the last meeting, I did have an opportunity to quickly put something together, work with our JEDD Administrator. I know there are some businesses in the county or businesses from a neighboring county looking to relocate to Lake and there is a couple different people. So we very quickly had an opportunity, threw some information to that. I don't have a follow-up but it was really a lucrative, big project looking to locate to Lake County. So I am hoping that we might get some attention for Concord Township.

Did have, indirectly, fielded a complaint from a resident regarding hunting in the township. The complaint came to me from our state rep, Mr. Callender. His office received a letter by a Concord Township with some concerns. I talked with them about it. I know that we did talk with the resident here.

MR. ROSE: We did.

MR. McINTOSH: Not sure there is much to really discuss but I did have a conversation with our representative.

And fire station, we had a nice meeting today with our architect. But Friday I had the fortune, and the nice weather, after our staff meeting to go walk it, and it's definitely starting to take shape. You can see -- You know, we spent a lot of time with the drawings. I walked around, saw the different spaces. You can understand all the stuff we've talk about starting to take shape. It's a little hard to figure out some of the rooms yet at this point because they're dark and it's not totally clear but things are fluid. I know Chief is pleased with how it's coming together. I think it is fantastic. It's very obvious to see we're going to have a first class facility for our first responders and I think that's important. So fun to see that coming up to fruition.

And I just want to remind everybody that, if you haven't already, Tuesday is Election Day, so vote. And I will be serving with the Board of Elections, something I've been doing for -- I don't know -- more years that I can remember but I always look forward to being out there seeing people and making sure that our election goes smoothly.

MR. DONDORFER: Great.

CHAIRWOMAN LUCCI: Thank you.

Yeah, unfortunately, I am not going to be able to work the polls this year but I wish you well, so thank you for your service doing that.

It was great to pull in today and see a lot of pickleballers out there. It's phenomenal weather that we're

having.

Thank you to Rec for the Spooktacular. I was not able to make that either but I heard it was a great event and we appreciate everybody who came out to help. I hope everyone had a great Halloween.

Not much more to report. I did speak with a resident regarding some questions about HOAs. I attended the Ohio Township Leadership class that I am in. We talked about innovative technology for townships, which was interesting.

We had our staff meeting last week.

And don't forgot to turn the clocks back on Saturday night. I don't know about you guys but I love it because I get that extra hour and I feel like I'm back on track.

MR. DONDORFER: Really.

CHAIRWOMAN LUCCI: So, anyway, with that, we will move on to our Department Reports and Administration, Mr. Andy Rose.

MR. ROSE: Thank you, Mrs. Lucci.

Members of the board, members of the audience, good evening. Just a couple of quick things. I will start with the agenda.

Item A is a vote to appoint me as the board secretary pro tempore for Concord Township, Lake County, Ohio, so I appreciate a vote on that.

Item B is a resolution which authorizes Concord Township to file a Land and Water Conservation Fund grant application. This resolution also states that we will obligate the necessary funds to complete the project. In other words, we will meet the match. This is for the Town Hall restroom project. If you remember, we received \$50,000

from the State of Ohio through the capital budget, thanks to the good work of Senator Cirino and State Representative Callender. And now we are allowed to use those state funds, plus our original local match to go after a different grant which is federally funded. So that grant has to go in, be postmarked by the 15th of November. All indications are it's a very strong package but it requires the Trustees to pass a resolution in order to send this grant application down the line. So I would encourage a favorable vote on that item.

Tuesday is Election Day, as Mrs. Lucci mentioned.

There are still opportunities for early voting at the County
Board of Elections. There is various times that are posted on
their website. So I encourage you, if you can't get there on
Tuesday, please get there for early voting. I encourage
everyone to vote.

And then Mrs. Lucci also mentioned, you know, the time change Saturday into Sunday. I look forward to getting my extra hour back as well.

I will be out of town tomorrow and Friday. So if anybody needs anything, call Karen or Debbie at Town Hall. They would be happy to assist. I will be back on Monday.

And then if you could bring up our featured picture, it's a little bit hard to see but this is taken right out of our Bicentennial book. Our featured Bicentennial picture this meeting is a photo of the, all the names of the Concord veterans who are listed in the Bicentennial book. I thought, with Veterans Day coming up next week, this was a fitting picture to display that ties to the, to our Bicentennial and to Veterans Day. But we have veterans laying rest in our cemeteries going all the way back to the Revolutionary War.

And then I will also take this opportunity to do a shameless plug for our annual Wreaths Across America event. That's scheduled for December 17th at noon. There are still wreath sponsorship opportunities available and our website has all that information, and you can also contact our cemetery sexton, Karen Warner, here at Town Hall if you have any questions about that.

And that concludes my report. Thank you, ma'am.

CHAIRWOMAN LUCCI: Thank you, Mr. Rose.

We will move to Fire Department, Chief Sabo.

CHIEF SABO: Good evening, everyone.

CHAIRWOMAN LUCCI: Good evening.

MR. DONDORFER: Good evening.

CHIEF SABO: So for October, we had a total of 289 incidents, 188 EMS events, with 150 transports. We had 100 non-EMS events, which included three fire events, all of which were outside of Concord and were structure fires, including a high rise fire that we helped with in Painesville City. We gave mutual aid 28 times, received mutual aid 10 times. We had 81 overlapping calls, accounting for about 28 percent of our call volume. So we're getting busy.

Our fire prevention bureau completed 31 inspections, accounting for about 42 hours, did six plan reviews, and conducted 10 hours of continuing education.

Public education was busy. They did three knox box installations, did a first aid class for a scout group of ten children and eight adults.

And this year was the 100th anniversary of National Fire Protection Week. We have wrapped up our fall education programs spreading the message, "Fire won't wait. Plan your

escape." Fire inspectors Doug and Brian, along with the duty crews, reached over 1,200 preschoolers, kindergarten and first and second graders and 142 adults with the message this year. Riverside families, including the 700 families of LaMuth Middle School, received virtual programming on designing an escape plan as well.

And the Fire Department was happy to be out on Halloween night and cruising through the neighborhoods and seeing the kids out trick-or-treating, and so we handed out candy. It was nice just to be out in the community on a beautiful night.

So thank you very much.

CHAIRWOMAN LUCCI: Thank you.

MR. DONDORFER: Thanks, Chief.

CHAIRWOMAN LUCCI: All right. Service, Mr. Brown.

MR. BROWN: Good evening, everyone.

MR. DONDORFER: Good evening.

CHAIRWOMAN LUCCI: Good evening.

MR. McINTOSH: Good evening.

MR. BROWN: The Service Department, in the month of October, responded to two snow and ice callouts and two tree down in the roadway responses. The two salt callouts for salt are probably the earliest I have ever known to put salt on the roads in October. Hopefully, that's not an indication of how our winter is going to be.

The concrete slab replacement program ended. The crew installed 870.5 yards of concrete throughout the township this season. Tomorrow a concrete pad will be poured at the, in the dugouts of baseball field number 1 to accept new aluminum players benches.

The drainage crew continued with ditch maintenance and culvert replacements, along with some storm sewer cleaning.

Crews also were busy installing mailbox snow barricades. The Service Department has installed 50 barricades in the past month.

The Service Department's annual brush days took place on October 15th and 22nd. Many residents took advantage of the dropoff.

The annual curbside yard waste pickup will take place on November 28th. Major Waste will begin picking up in the township at 6:00 a.m. and will complete the township in one day. Residents are encouraged to have their yard waste bags to the curb the night before. Once Major Waste completes the road, they will not return to the road.

The yard waste dropoff continues to see steady traffic. November 28th, at 2:30 p.m., the yard waste dropoff will close for the season, also.

With use of the NOPEC grant funds, the Service

Department replaced 13 steel entry doors in the Service

Department with new fiberglass doors. The new doors are more energy efficient and will not deteriorate over time like steel.

The Service Department reminds residents with questions, concerns to contact us Monday through Friday, 7:00 a.m. to 3:30, at (440) 350-3225 or by email at ConcordTwp.com under Service Department.

That concludes my report.

CHAIRWOMAN LUCCI: Thank you, Mr. Brown.

MR. DONDORFER: Thanks.

 $\label{eq:chairwoman} \mbox{CHAIRWOMAN LUCCI:} \mbox{ Moving on to Zoning,} \\ \mbox{Mrs. Freeman.}$

MS. FREEMAN: Hello. So for the month of September the zoning staff processed 35 zoning permit applications and collected approximately \$5,800 in fees. Additionally, 21 properties were inspected and issued zoning certificate of compliances for the completion of their projects. Zoning staff also received and followed up on six new complaints about potential zoning violations.

Last night the Zoning Commission met and they conditionally approved a site plan review and design review application for a new commercial project that's being proposed on, at the intersection of Crile and Old Crile Road. The project includes a new ice cream parlor, which will be accessed off of Crile Road, and a new tunnel car wash, which will be accessed off of Old Crile Road. Construction will begin as soon as they get their final approvals, with the hopes that the ice cream parlor will be open for the summer of 2023.

Finally, next week, the Board of Zoning Appeals will hold their regular meeting on Wednesday. There are four variance public hearings scheduled. The detailed agenda may be viewed on the township's website at ConcordTwp.com.

Thank you. That's all I have.

CHAIRWOMAN LUCCI: Thank you very much.

Moving on to Recreation, Susie Cobb.

MS. COBB: Hello, everyone. Thank you so much for having me this evening.

We are busy. There is a lot going on right now. The month of October was full and we're going into November

and December and we have so many things going on. We have the Spooktacular that happened.

If you put that on, thanks, Brian.

It was this past Saturday. And I just brought a few pictures just for us to see all the fun. We turned Town Hall into a games location, along with having the band, the Chardon Polka Band that they already discussed. But we have so many thank-yous, from First Federal of Lakewood to Drug Mart to Concord Township Alliance Church. Eleanor Ramos, who is the Miss Ohio Teen Volunteer of the Year, she was there. And then, of course, we had several Concord facility attendants that were on duty that day, too. And even the band dressed up, which was really fun. So there is my boy.

All right. Then today -- As I said, it's been a long day, a long week. Today we had our lunch, long-time luncheon residents, for our residents, I mean. It was a day full of food, music and reminiscing. We have lots of thank-yous for that. We have Redhawk and the Concord Cake Company. Auburn Career Center provided some gift certificates for poinsettias. And then Laverne Buckle and Pat Cobb all made, both made some delicious cookies that we got to enjoy, along with the cake. Special thank you for the Garden Club, Concord Garden Club for hosting the luncheon and supporting us and giving us so much help. It was a great day.

We have a lot going on in the next few weeks here. Tomorrow is our blood drive at the Community Center from 10:00 to 3:00. They are still looking for more donors. So, please, you can sign up right at the website, Red Cross's website, if you are interested in doing that.

Next Wednesday is our 55+ November 9th at 1:00 p.m.

at the Community Center. Rachel will have our seniors making a craft of fall leaf placemats, which will then be used for our Friendsgiving later in the month.

Also next Friday, at the Old Stone School, Dan Maxson will be there from 11:30 to 1:00 giving out tributes for Veterans Day. We would love to have all the veterans stop by and we have a couple really fun gifts that we're excited to give out this year.

And then November, it's November, on the 16th we have our Friendsgiving luncheon. This is exciting for our seniors that come and just be able to have time together. We provide the turkey and mashed potatoes and whatever else they're planning and we ask that people just bring a side to share. But that's at 1:00 p.m. And if you have any questions about that, make sure you give us a call.

And then the last event for November is our White Elephant Bingo at 1:00 p.m., which is on Wednesday, November 23rd. So if you have something that you want to bring as a white elephant gift to Bingo off to play Bingo, then we would love it.

And then we get to December. We're very excited about this. We have our annual holiday tree lighting and our Bicentennial grand finale, which is our fireworks, which is Friday, December 2nd at 7:00 p.m. here at Town Hall. Fireworks will go off at 8:30 sharp right above the, beyond the baseball fields over here, too.

So, and then my favorite part is being able to drive around Concord and see all the beautiful houses that are decorated. So we will have our Light Up Concord Holiday Decorating Contest, which applications need to be in by

Thursday, December 8th, and voting will again on Tuesday,

December 13th and will end on Monday, December 19th, and we
will announce the winners after December 20th.

So we look forward to finishing off this year strong and really celebrating our Bicentennial because it's such a great time for us to be here and celebrate and we are grateful for all of our residents because, otherwise, we really wouldn't have nothing to do. So it's fun to be able to serve them.

So thank you.

CHAIRWOMAN LUCCI: Thank you very much. Great job.
MR. DONDORFER: Thank you.

CHAIRWOMAN LUCCI: Okay. Moving on to Concord law, Sergeant Infalvi.

SERGEANT INFALVI: Good evening.

CHAIRWOMAN LUCCI: Good evening.

SERGEANT INFALVI: For the month of October, the Sheriff's Office generated 1,190 calls for service, two being injury accidents, 11 property damage accidents. We arrested one male for domestic violence and aggravated -- I am sorry -- assault and aggravated menacing, one male for a temporary protection order violation, one female for felony theft and a second female for felony theft at the Concord Motor Sports, one female for OVI and underaged consumption, one male for OVI, another male for OVI, and then another male for OVI, and then another male for OVI, and then another male for OVI but this gentleman was also charged with aggravated vehicular assault due to injuries to another vehicle occupant in the car when he crashed. Fifty alarms we responded to, eight citations for traffic violations, 65 warnings for traffic violations, ten disturbances, 62

suspicious circumstances, vehicles and persons, and 18 welfare checks, to just name a few.

The FLOCK cameras are moving ahead. We're looking at the Auburn and Crile Road corridor unless we hear from you guys for a better location.

We also were out on Halloween, no issues reported. Deputies were saturated with kids in Summerwood passing out candy, in the Hunt Club and then Ellison Creek is where we made it during that two-hour time. It was hard to navigate through all these kids because they were all coming up.

Deputy Arko provided security at the Halloween event and had a great time, he said. So he was passing out candy, so he was happy with that.

Deputy Rich has started at Melridge Elementary School on Melridge Road in Concord, so that he is their full-time SSO now.

 $\label{eq:weaks} \text{We look forward to the fireworks on December 7th} \\ \text{(sic).}$

And we also, for Christmas, have some things up our sleeves for the township where we would like to plan on visiting a development. We can't to get to all of them, maybe one or two during the course of the night to be out with decorated vehicles, our mounted unit and, hopefully, a sleigh with the mounted unit, maybe some Christmas carols. And maybe I will work, hopefully, maybe contact the FD here coming up, just so you know, and the Rec Department just so maybe we can correlate the judging of the Christmas lights at the same time.

MS. COBB: That would be awesome.

SERGEANT INFALVI: So that concludes my report this

evening, unless you guys have anything. 1 MR. McINTOSH: I don't think so. 2 CHAIRWOMAN LUCCI: I don't think so. Thank you very 3 much. MR. DONDORFER: Thanks, Sargent. 5 MR. ROSE: Thank yoyu. 6 7 All right. Time for Audience Portion. Anyone here that would like to speak? 8 (No response.) 9 10 Seeing none, we will move on to Old Business, which there is none, and then on to New Business. 11 12 MR. DONDORFER: Madam Chair, I will make a motion to appoint Andy Rose as board secretary pro tempore for Concord 13 Township, Lake County, Ohio. 14 MR. McINTOSH: I'll second. 15 CHAIRWOMAN LUCCI: All in favor? 16 (Three aye votes, no nay votes.) 17 18 MR. McINTOSH: Madam Chair, I vote, move to approve 19 Resolution 2022-26, a resolution to authorize the filing of a 20 Land and Water Conservation Fund, LWCF, grant application to 21 obligate the necessary funds to complete the project. 22 MR. DONDORFER: I will second. 23 CHAIRWOMAN LUCCI: Any discussion? 24 MR. DONDORFER: No. 25 CHAIRWOMAN LUCCI: All right. All in favor? 26 (Three aye votes, no nay votes.) 27 MR. DONDORFER: Madam Chair, I make a motion to 28 approve conditional offer of employment to Cody Bendlock as a 29 part-time probationary firefighter/EMT basic pending 30 background check and physical.

MR. McINTOSH: Second.

CHAIRWOMAN LUCCI: All in favor?

(Three aye votes, no nay votes.)

CHAIRWOMAN LUCCI: And moving on to D, items that were voted on at the staff meeting, Mr. Rose, do you mind reading, please.

MR. ROSE: Thank you, Mrs. Lucci.

There were three items of note. There was a motion made by Mr. McIntosh to approve a salary increase of \$2,411.40 a year for Deputy Chief Mike Biddell effective 9/28/22. That motion was seconded by Mr. Dondorfer and the vote was three ayes.

There was a motion made by Mr. Dondorfer to approve Melissa Hopper as Assistant Fiscal Officer effective 11/2/2022 for the amount of \$1,200 a month. Mr. McIntosh seconded and the vote was three eyes.

And then the final item was, there was a motion made by Mr. McIntosh at 10:28 a.m. to enter into executive session for the purpose of conducting interviews for Recreation Director, and that's pursuant to Ohio Revised Code Section 121.22(G)(1). Mr. Dondorfer seconded and the Trustees immediately went into executive session. Upon -- And I am sorry. And that was a roll call vote where Mr. McIntosh, Mr. Dondorfer and Mrs. Lucci all voted yes. And then at 11:30 a.m., Mr. Dondorfer moved to exit out of executive session, Mr. McIntosh seconded, and the vote was three ayes.

 $$\operatorname{\mathtt{And}}$$ that concludes the items voted on at the October 28th meeting.

CHAIRWOMAN LUCCI: Thank you.

Moving on to Future Meetings and Announcements,

Mr. Rose. 1 MR. ROSE: Thank you. As previously covered, 2 Tuesday, November 8th is Election Day. All the polling 3 locations will be open. Wednesday, November 9th, the Board of Zoning Appeals 5 6 will be meeting here at Town Hall at 7:00 p.m. Town Hall will be closed, Town Hall offices will be 7 closed in observance of Veterans Day on Friday, November 11th. 8 And then on November 16th, from 6:30 to 7:30 p.m., 9 will be trustee office hours in the conference room of Town 10 Hall and then at 7:30 p.m. will be the regular trustee meeting 11 here in Town Hall chambers. 13 And that concludes the Future Meetings and Announcements. 14 CHAIRWOMAN LUCCI: All right. Thank you. 15 This concludes our meeting for this evening. 16 Thank you, and have a great evening. 17 18 MR. DONDORFER: Good evening. 19 (Whereupon, the meeting was adjourned at 7:57 p.m.) 20 21 22 23 24 25 26 27 28 29 30

STATE OF OHIO 1 CERTIFICATE COUNTY OF LAKE 2) I, Melinda A. Melton, Registered Professional 3 Reporter, a notary public within and for the State of Ohio, duly commissioned and qualified, do hereby certify that, to the best of my ability from the video recording of the foregoing proceeding was reduced by me to stenotype 5 shorthand, subsequently transcribed into typewritten manuscript; and that the foregoing is a true and accurate 6 transcript of said proceedings so taken as aforesaid. 7 I do further certify that this proceeding took place at the time and place as specified in the foregoing 8 caption and extension completed without adjournment. 9 I do further certify that I am not a friend, relative, or counsel for any party or otherwise interested 10 in the outcome of these proceedings. 11 IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office this 5th day of December 2022. 13 14 15 16 Melinda A. Melton Registered Professional Reporter 17 Notary Public within and for the 18 State of Ohio 19 My Commission Expires: 20 February 4, 2023 21 22 23 24 25 26 27 28 29

30