

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on November 2, 2022

This meeting was held via YouTube Live Streaming and Facebook Live. See transcripts for more details.

The Concord Township Board of Trustees met for a Regular meeting on November 2, 2022, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Amy L. Lucci called the meeting to order and led in the Pledge of Allegiance. Trustees present were Carl H. Dondorfer, Morgan R. McIntosh and Amy L. Lucci.

APPROVAL OF MINUTES:

October 19, 2022 Regular Trustees Meeting. Mr. McIntosh moved to approve the October 19, 2022 Regular Meeting Minutes as written. Mr. Dondorfer seconded. Vote 3 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

Mrs. Dawson was absent.

B. TRUSTEES

Mr. Dondorfer, Mr. McIntosh and Mrs. Lucci discussed Concord Township business since the last meeting.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township.

B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's October activity.

C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's October activity in Concord Township.

D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's October activity in Concord Township.

E. RECREATION DEPT. – Susie Cobb, Administrative Assistant for the Recreation Dept.

Susie Cobb, Administrative Assistant, reviewed the Recreation Department's November activities in Concord Township.

F. CONCORD LAW ENFORCEMENT REPORT – Sheriff's Office

Sgt. Infalvi read the Sheriff Department's October activity report in Concord Township.

AUDIENCE:

None

OLD BUSINESS:

None

NEW BUSINESS:

A. APPOINT ANDY ROSE AS BOARD SECRETARY PRO TEMPORE FOR CONCORD TOWNSHIP, LAKE COUNTY, OH. Mr. Dondorfer moved to approve appointing Andy Rose as Board Secretary Pro Tempore for Concord Township, Lake County, OH. Mr. McIntosh seconded. Vote 3 ayes.

B. RES. 2022-26, A RESOLUTION TO AUTHORIZE THE FILING OF A LAND AND WATER CONSERVATION FUND (LWCF) GRANT APPLICATION AND TO OBLIGATE THE NECESSARY FUNDS TO COMPLETE THE PROJECT. Mr. McIntosh moved to adopt the following resolution:

RESOLUTION NO. 2022-26

A RESOLUTION BY THE BOARD OF TRUSTEES OF CONCORD TOWNSHIP TO AUTHORIZE THE FILING OF AN APPLICATION TO THE LAND AND WATER CONSERVATION FUND PROGRAM AND OBLIGATE NECESSARY FUNDS TO COMPLETE THE PROJECT.

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WHEREAS, the State of Ohio, through the Ohio Department of Natural Resources, administers financial assistance for public recreation purposes, through the federal Land and Water Conservation Fund program; and

WHEREAS, Concord Township desires financial assistance under the Land and Water Conservation Fund.

NOW, THEREFORE, BE IT RESOLVED by the Concord Township Board of Trustees, Lake County, Ohio that the following Resolution is hereby authorized and adopted as follows:

SECTION 1. That Concord Township by and through its Board of Trustees and/or its Administrator, is hereby authorized and directed to execute and file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance in a form substantially similar to the application annexed hereto as Exhibit A, and to execute all necessary documents required by or associated therewith.

SECTION 2. That the Concord Township agree to obligate the funds required to satisfactorily complete the proposed project and become eligible for reimbursement under the terms of the Land and Water Conservation Fund.

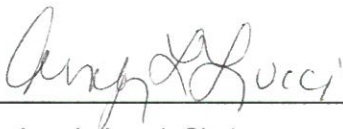
SECTION 3. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Dondorfer seconded. Vote 3 ayes.

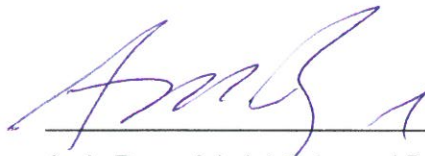
- C. FIRE DEPT. APPROVE CONDITIONAL OFFER OF EMPLOYMENT TO CODY BENDLOCK AS A PART-TIME PROBATIONARY FIREFIGHTER/EMT-BASIC PENDING BACKGROUND CHECK AND PHYSICAL. Mr. Dondorfer moved to approve Fire Dept. conditional offer of employment to Cody Bendlock as a Part-time Probationary Firefighter/EMT-Basic pending background check and physical. Mr. McIntosh seconded. Vote 3 ayes.
- D. ITEMS VOTED ON AT THE OCTOBER 28, 2022 STAFF MEETING: Mr. Rose read the following:
1. VOTE – APPROVE SALARY INCREASE OF \$2,411.40/YEAR FOR DEPUTY CHIEF MIKE BIDDELL EFFECTIVE 9/28/22. Mr. McIntosh moved to approve the salary increase of \$2,411.40/year for Deputy Chief Mike Biddell. Mr. Dondorfer seconded. Vote 3 ayes.
 2. VOTE - APPROVE MELISSA HOPPER AS ASSISTANT FISCAL OFFICER EFFECTIVE 11/2/2022 IN THE AMOUNT OF \$1,200/MONTH. Mr. Dondorfer moved to approve Melissa Hopper as Assistant Fiscal Officer effective 11/2/2022 in the amount of \$1,200/month. Mr. McIntosh seconded. Vote 3 ayes.
 3. VOTE - MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSES OF CONDUCTING INTERVIEWS FOR RECREATION DIRECTOR PURSUANT TO ORC 121.22(G) (1). At 10:28 am, Mr. McIntosh moved to enter into Executive Session for the purpose of conducting interviews for Recreation Director pursuant to ORC 121.22 (G) (1). Mr. Dondorfer seconded. Roll Call Vote: Mr. McIntosh – yes; Mr. Dondorfer – yes; Mrs. Lucci – yes. Mr. Dondorfer moved to exit out of Executive Session at 11:30 am. Mr. McIntosh seconded. Vote 3 ayes.
- E. FUTURE MEETINGS & ANNOUNCEMENTS:
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| 11/8 | | ELECTION DAY |
| 11/9 | 7:00 PM | BZA / Town Hall |
| 11/11 | CLOSED | IN OBSERVANCE OF VETERANS DAY |
| 11/16 | 6:30-7:30 PM | TRUSTEE OFFICE HOURS /Conference Room |
| | 7:30 PM | TRUSTEE MEETING / Town Hall |

Upon proper motion the meeting was adjourned.

For financial information go to: checkbook.ohio.gov



Amy L. Lucci, Chairperson



Andy Rose, Administrator and Board Secretary