

CONCORD TOWNSHIP CEMETERIES



Concord Township Cemetery
Concord-Hambden Road

Stickney Cemetery
State Route 86

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RULES & REGULATIONS

The following Rules & Regulations supersede all previous Rules & Regulations (effective June 1, 2022). All Rules & Regulations are subject to change without notice.

PURPOSE

The following Rules & Regulations have been adopted as a guide by the Trustees of Concord Township for management of the cemeteries. The aim is to make the cemeteries a quiet, beautiful resting place for the deceased. To be successful requires the cooperation of the lot owners and their families. Everything which would take away from the natural beauty should be avoided. The Rules & Regulations are to help protect all who have interest here.

GENERAL OVERVIEW

1. Visitation Hours are from dawn to dusk – seven (7) days a week.
2. Any pet(s) brought into the cemetery must be leashed and clean-up is the responsibility of the pet owner.
3. Driving on the grass is prohibited.
4. Concord Township will not be responsible for any broken or stolen items and reserves the right to remove articles that impede the maintenance of the grounds including plantings, rocks and decorations.
5. Each section of the cemeteries may have unique rules. Please contact the cemetery office with any questions.
6. Mausoleums are prohibited.
7. An item not addressed in the Rules & Regulations will be considered not permitted.

TERMS OF SALE AGREEMENT

1. Purchaser of lot(s):
 - a) Any person who is a resident of Concord Township at the time of lot(s) purchase.
 - b) Any person living in a public institution but whose last permanent home address was in Concord Township.
 - c) Any person serving in the military whose last permanent address was in Concord Township.
 - d) A resident of Concord Township may buy a lot(s) to bury a member of the resident's immediate family even though the deceased is not a resident of Concord Township. Immediate family shall be the resident's spouse, children, grandchildren, parents, grandparents, brothers and sisters.
 - e) A copy of the Rules & Regulations will be presented to the purchaser of a cemetery lot(s) at the time of purchase.
 - f) Owners of cemetery lot(s) acquire the right of burial only and are subject to the Rules & Regulations contained herein or as / after amended by the Concord Township Board of Trustees.
 - g) Residents may pre-plan up to two (2) burial lots or one (1) columbarium niche; exceptions will be evaluated on an individual basis.
 - h) Payment shall be cash or check made payable to Concord Township.
2. Lots shall be purchased from the Cemetery Sexton, or other Township designee, who shall record the deed thereto, after confirming that said lot(s) are not already owned.
3. It is the responsibility of the lot(s) owner(s) to notify the Concord Township Board of Trustees, in writing, of any changes in their contact information and the name(s) or contact information of any persons to whom property would descend every twenty-five (25) years. Any person who receives a Township cemetery lot(s) by inheritance, or any other means other than original conveyance shall, within one (1) year after receiving the interest, give written notice of the person(s) name and contact information to the Concord Township Board of Trustees having control of the

cemetery, and shall notify the Concord Township Board of Trustees of any subsequent changes in the person(s) name and contact information. If the terms of the sale agreement are not met, the Concord Township Board of Trustees has the right to reentry after the initial twenty-five (25) years of purchase.

4. Ownership of cemetery lot(s) shall not be transferable except in the case of death of the owner, when lot(s) may be transferred to the deceased owner's heir(s) or sold back to Concord Township.
5. The Township will buy back lots for the full price originally purchased or fifty percent (50%) of the current price, whichever is greater, with a valid deed and as long as no one is interred or a monument has been placed on such lot(s).
6. No lot(s) shall be sold in less than the platted dimensions.

BURIALS

Full Burial & Cremation - In-Ground or Columbarium (Above Ground)

1. The Cemetery Department shall confirm, with a deed (proof of ownership), the burial lot(s) before any burial is arranged. Indigent burials are exempt.
2. Permanent vaults are required for all full burials; however, vaults are not required for cremation burials.
3. No pets shall be buried at any place in Concord Township Cemeteries.
4. No interments, disinterments, or interment/removal services shall be permitted on Sundays or any of the following holidays: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving and Christmas Day.
5. The Cemetery Superintendent or the Township designee shall be responsible for coordinating burials. He/She is empowered to accept grave opening fees, which shall be turned over to the Township Fiscal Office.
6. The use of one (1) 4' X 10' lot shall be limited to interments of the lot owner(s) and immediate family as defined in the Sale of the lot(s) as follows:

- a) One (1) adult full burial, or
 - b) One (1) adult full burial and one (1) infant burial, or
 - c) One (1) adult full burial and three (3) receptacles of cremated remains, or
 - d) Four (4) receptacles of cremated remains
7. The method of disposition for indigent burials shall be cremation. Indigent burials will be in the 2004 in-ground cremation section.
 8. Columbarium niches hold up to two (2) cremains. Both cremation vessel(s) must be able to fit within the dimensions of 10" x 10" x 10".
 9. All inscriptions on niche plaques are limited to the surname, first name, middle initial, year of birth/death and up to two (2) emblems upon request (first emblem is free, a fee applies for the second emblem). All emblems must be picked from our approved emblem book.
 10. A pre-paid niche plaque must be ordered the same calendar year as purchase of the plaque or any additional charges will be the responsibility of the niche owner.
 11. The death year plate must be ordered the same calendar year of passing or any additional changes will be the responsibility of the niche owner.
 12. Concord Township will be responsible for ordering the requested plaque and inscriptions.

HEADSTONES, MARKERS, MONUMENTS

1. All monuments must be placed by a monument company.
2. All monuments will be placed on a concrete foundation prepared by the Township. Foundations are based upon the size of the monument chosen.
3. Restrictions apply - no more than two (2) monuments may be placed on a 4'x10' lot, one (1) at the head and a flush monument at the foot of the lot, depending on the location of the lot(s).

4. Monuments are restricted as follows:
 - a) Single full burial lot (4'x10'): width (left to right) less than 48", depth (front to back) less than 20", height less than 48"
 - b) Two full burial lots (8'x10'): width (left to right) less than 96", depth (front to back) less than 20", height less than 48"
 - c) In-ground cremation single lot (2'x4'): restricted to a flush monument
 - d) In-ground cremation double lot (4'x4'): standard slant of width (left to right) 24", depth (front to back) 12", height 16"
5. Wooden Crosses (see Decorations, Full Burial and In-Ground Cremation, #7).

DECORATIONS

Prohibited Items: Alcohol, glass of any kind (including gazing balls), styrofoam, bird houses and wildlife feeders. All decorations/plantings must be contained within your lot(s). Concord Township reserves the right to remove decorations as deemed necessary by the Cemetery Sexton or Cemetery Superintendent. No removed decorations will be replaced.

Columbarium

1. Funeral flowers and decorations at the time of burial are to be left at the base of the columbarium. Decorations will then be removed three (3) to five (5) days after interment.
2. Fresh cut flowers maybe placed at the base of the columbarium in non-glass containers. Flowers and container will be removed once unkempt.
3. No decorations or flowers may be affixed to any part of the columbarium (medals, decorations, stickers, etc.).

Full Burial and In-Ground Cremation

1. Any decoration placed on your lot(s) must be in front of the headstone, at the side, or at the head of the grave if no headstone exists. Decorations/Plantings shall not cover the center, foot or entire grave lot(s). Any decorations/plantings that impedes the ability of interment is not permitted and will be removed and not replaced.

2. One (1) steel rod hanger (shepherd's hook) is permitted per lot.
 - a) Hangers shall be placed flush at the side of the monument
 - b) All hangers should have a visible decoration on the hook at all times for safety
3. Live cut flowers are allowed year-round, placed directly in front of or at the side of the monument or in an "in-ground" container (no glass containers of any type are allowed for cut flowers).
4. One (1) live decoration per occupied gravesite (contained in a flower pot/basket/urn), from April 15th to Oct 31st
5. One (1) artificial flower decoration is permitted year-round. Artificial decoration wires must be attached in a non-breakable urn or vase and shall not interfere with cemetery maintenance. Any artificial decoration that is unkempt or damaged shall be removed and not replaced.
6. One (1) non-floral, stand-alone decoration (such as statutes, pinwheels, trinkets, garden/stepping stones, holiday place cards) is permitted in urns, pots or flower holders placed alongside the monument on the foundation extension as long as it does not impede the maintenance of grounds
7. Wooden crosses are temporarily permitted to mark the location of gravesites under the following circumstances and conditions:
 - a) If a permanent monument has not yet been placed
 - b) Mark any monument under 18" tall from Nov. 15th-March 31st
 - c) The cross shall not exceed 24" above the ground and 12" in width

Decoration Removals

1. Gravesites are to be cleaned of all decorations twice a year on April 1st and November 1st. Removal dates are posted in the cemetery.
2. Please allow two (2) weeks from a removal date to ensure full removal has been completed before placing new decorations on your gravesite. This will protect your new decorations from being accidentally removed. Items in an urn or on a monument will not be removed unless these items pertain to a past holiday or they are unkempt.

Please contact the cemetery office if honoring a loved one seven (7) days prior to the removal times listed above.

3. Placing live and artificial decorations for honoring "loved ones" special dates (birthdays/anniversaries/Mother's Day/Father's Day/and major holidays such as Christmas, Independence Day, Halloween, Memorial Day, etc.) should be removed fourteen (14) days after the placement date or these decorations will be removed by cemetery staff and will not be replaced.

Planting in the Cemetery

1. All plantings/decorations must be contained within your lot(s). Plantings/Decorations shall not cover the center, foot or entire grave lot(s). Any plantings/decorations that impedes the ability of interment is not be permitted and will be removed and not replaced.
2. No trees or shrubbery shall be planted in the cemeteries.
3. All perennials, their type and location, must be approved by the Cemetery Sexton.
4. No plantings will be allowed in the 2004 In-Ground Cremation section.
5. Concord Township reserves the right at its sole discretion to maintain plantings, which may include trimming or removal, without replacement, if deemed necessary by the Cemetery Sexton or Cemetery Superintendent.