

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on April 20, 2022

This meeting was held via YouTube Live Streaming and Facebook Live.

The Concord Township Board of Trustees met for a Regular meeting on April 20, 2022, 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairperson Amy L. Lucci called the meeting to order and led in the Pledge of Allegiance. Trustees present were Morgan R. McIntosh and Amy L. Lucci. Mr. Dondorfer was absent.

LAKE COUNTY STORM WATER PRESENTATION

Nick Agins and Steven Houser gave a presentation on Stormwater Control Practices in our Community.

APPROVAL OF MINUTES:

April 6, 2022 Public Hearing Meeting Minutes. Mr. McIntosh moved to approve the April 6, 2022 Public Hearing Meeting Minutes as written. Mrs. Lucci seconded. Vote 2 ayes.

April 6, 2022 Regular Meeting Minutes. Mr. McIntosh moved to approve the April 6, 2022 Regular Meeting Minutes as written. Mrs. Lucci seconded. Vote 2 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

No report

B. TRUSTEES

Mr. McIntosh and Mrs. Lucci discussed Concord Township business since the last meeting.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Andy Rose, Administrator, covered issues pertaining to the general business of the Township.

AUDIENCE:

None

OLD BUSINESS:

None

NEW BUSINESS:

A. RES. 2022-11 PERMANENT APPROPRIATIONS. Mr. McIntosh moved to adopt the following resolution:

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION
CONCORD TOWNSHIP, LAKE COUNTY
Revised Code Section 5705.38
2022-11

The Board of Trustees of Concord Township, Lake County, Ohio, met in Regular Session on the 20th day of April, 2022, at the Office of Concord Township, with the following members present:

Amy L. Lucci
Morgan R. McIntosh

Mr. McIntosh moved the adoption of the following Resolution:

THEREFORE BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2022, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said year, as follows, viz:

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GENERAL FUND		1000
ADMINISTRATIVE		
Salaries--Trustees	\$	73,000.00
Salary--Fiscal Officer		33,300.00
Salary--Administrator		97,500.00
Salary--Legal Counsel		150,000.00
Salaries--Town Hall Staff & Other		190,000.00
OPERS		95,000.00
Social Security		1,000.00
Medicare		8,000.00
Medical Insurance		140,000.00
Dental / Life Insurance		8,000.00
Long-Term Disability Insurance		6,000.00
Workers' Compensation		20,000.00
Auditing Services		6,000.00
UAN		4,500.00
County Auditor & Treasurer's Fees		20,000.00
Election Expense		10,000.00
Travel & Meeting Expense (Officials)		7,000.00
Economic Development/Advertising		1,000.00
General Health District (Other Political Subdivision)		310,000.00
Property and Liability Insurance		20,000.00
Purchased Services		60,000.00
Office Supplies		5,000.00
Office Supplies--Community Center		2,000.00
Computer (Small Equipment)		25,000.00
Other Dues & Fees		6,000.00
Compensation & Damages		2,000.00
Other Expenses		10,000.00
Machinery, Equipment & Furniture		5,000.00
Machinery, Equipment & Furniture--Community Center		5,000.00
Trash Removal		6,000.00
Repairs & Maintenance		25,000.00
Repairs & Maintenance--Community Center		15,000.00
Repairs & Maintenance--Old School & Barn		500.00
Phone		6,000.00
Phone--Community Center		1,500.00
Postage		3,000.00
Postage--Community Center		8,000.00
Recreation Printing		18,000.00
Recreation Advertising		250.00
Electric		10,000.00
Electric--Community Center		6,000.00
Electric--Old School & Barn		200.00
Water & Sewer		3,000.00
Water & Sewer--Community Center		1,500.00
Water & Sewer--Old School		400.00

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Natural Gas	2,000.00
Natural Gas--Community Center	2,500.00
Natural Gas--Old School & Barn	500.00
Other Expenses	20,000.00
CCC Rental Refunds	5,000.00
Land & Improvements	-
ZONING	
Zoning Board Salaries	7,500.00
Zoning Office Salaries	117,000.00
Zoning Purchased Services	12,000.00
Supplies	1,500.00
Other Expenses	4,000.00
Communications & Advertising	10,000.00
Engineering Services	5,000.00
Street Lighting Contracts	20,000.00
PARKS & RECREATION	
Salaries--Community Center	130,000.00
Repairs/Mowing	50,000.00
Purchased Services	4,500.00
Parks Supplies	2,000.00
Senior Programs--Community Center	2,000.00
Schoolhouse Supplies	100.00
Recreation Programs	10,000.00
Other Expenses (CCD)	75,000.00
Other Expenses--Community Center	35,000.00
Parks--Improvement of Sites	-
Parks--Improvement of Sites--Community Center	-
Improvement of Sites	-
Contingency Account	-
TOTAL GENERAL FUND	\$ 1,940,250.00
MOTOR VEHICLE LICENSE TAX	
	2011
Repairs & Maintenance	\$ 10,000.00
Contracted Services	25,000.00
Other Supplies & Materials	3,000.00
Other Expenses	5,000.00
Other Financing Uses (Carryover Account)	-
TOTAL MOTOR VEHICLE LICENSE TAX FUND	\$ 43,000.00
GASOLINE TAX	
	2021
OPERS	\$ 125,000.00
Engineering	25,000.00
Repairs	15,000.00
Contracted Services	200,000.00
Other Supplies & Materials	2,000.00
Other Expenses	2,000.00
Other Financing Uses (Carryover Account)	50,000.00
TOTAL GASOLINE TAX FUND	\$ 419,000.00

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ROAD & BRIDGE		2031
Salaries	\$	900,000.00
Phone		3,000.00
Electric		10,000.00
Water & Sewer		3,500.00
Natural Gas		15,000.00
Contracted Services		250,000.00
Operating Supplies & Materials		1,500.00
Other Supplies & Materials		100,000.00
Buildings & Additions		265,000.00
Machinery, Equipment & Furniture		-
Other Financing Uses (Carryover Account)		-
TOTAL ROAD & BRIDGE FUND	\$	1,548,000.00
CEMETERY		2041
Salaries--Cemetery Sexton	\$	10,000.00
Repairs		15,000.00
Electricity		1,000.00
Water		500.00
Other Supplies		10,000.00
Other Expenses		15,000.00
Other Financing Uses (Carryover Account)		10,000.00
TOTAL CEMETERY FUND	\$	61,500.00
FIRE LEVY FUND		2191
Salaries	\$	600,000.00
OPERS		25,000.00
Social Security		45,000.00
Medicare		37,000.00
OP & F		425,000.00
Medical Insurance		400,000.00
Dental / Life Insurance		25,000.00
Long-Term Disability		40,000.00
Workers' Compensation		25,000.00
Uniforms		40,000.00
County Auditor & Treasurer Fees		30,000.00
Training		25,000.00
Other Professional & Technical Services (Physicals)		16,000.00
Repairs & Maintenance		75,000.00
Phone		10,000.00
Electric		12,000.00
Water & Sewer		2,000.00
Natural Gas		7,500.00
Contracts		105,000.00
Property Insurance		25,000.00
Office Supplies		2,000.00
Operating Supplies & Materials		50,000.00
Other Supplies		50,000.00
Machinery, Equipment & Furniture		25,000.00

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Improvement of Sites	-
Other-Harrisburg	-
Other Financing Uses (Carryover Account)	4,000.00
TOTAL FIRE LEVY FUND	\$ 2,100,500.00

ROAD LEVY	2192
Medicare	14,000.00
Medical Insurance	325,000.00
Dental / Life Insurance	25,000.00
Long-Term Disability Insurance	10,000.00
Workers' Compensation	15,000.00
Tax Collection Fees	44,900.00
Engineering	62,100.00
Repairs	25,000.00
Contracted Services	540,000.00
Property Insurance	25,000.00
Purchased Services	15,000.00
Office Supplies	1,500.00
Supplies	3,000.00
Operating Supplies	175,000.00
Operating Supplies--Road Salt	200,000.00
Machinery, Equipment & Furniture	150,000.00
Other Financing Uses (Carryover Account)	100,000.00
TOTAL ROAD LEVY FUND	\$ 1,730,500.00

SAFETY SERVICES LEVY	2194
Fire Salaries	\$ 1,750,000.00
Policing Contracts	900,000.00
Tax Collection Fees	30,000.00
Other Financing Uses (Carryover Account)	400,000.00
TOTAL SAFETY SERVICES LEVY FUND	\$ 3,080,000.00

PERMISSIVE MOTOR VEHICLE TAX	2231
Repairs & Maintenance	\$ 35,000.00
Contracts	50,000.00
Operating Supplies	25,000.00
Other Financing Uses (Carryover Account)	200,000.00
TOTAL PERMISSIVE MVL TAX FUND	\$ 310,000.00

EMS BILLING	2281
Salaries	\$ 450,000.00
Contracts	35,000.00
Supplies	25,000.00
Other Expenses	5,000.00
Machinery & Equipment	-
Reserve Fund Balance Account	50,000.00
TOTAL EMS BILLING FUND	\$ 565,000.00

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ARPA FUNDS		2273
Contracts	\$	1,760,000.00
TOTAL ARPA FUND	\$	1,760,000.00
LIGHTING ASSESSMENT		2401
Salaries		500.00
Contracts	\$	150,000.00
TOTAL LIGHTING ASSESSMENT FUND	\$	150,500.00
TIF-AUBURN ROAD INTERCONNECT		2402
Tax Collection Fees	\$	1,500.00
Contracts		59,500.00
Electricity		1,000.00
SIB Loan Principal		44,000.00
TOTAL TIF FUND	\$	106,000.00
FIRE PREVENTION		2902
Operating Supplies	\$	25,000.00
TOTAL FIRE PREVENTION FUND	\$	25,000.00
JEDD FUND		2905
Contracts	\$	2,055,000.00
Capital Outlay (SIB)		20,000.00
Principle Reduction		25,000.00
TOTAL JEDD FUND	\$	2,100,000.00
CAPITAL PROJECTS FUND		4901
Contracts	\$	7,700,000.00
Capital Outlay (SIB)		50,000.00
TOTAL CAPITAL PROJECTS FUND	\$	7,750,000.00
SERVICE DEPT CAPITAL PROJECTS FUND		4903
Other	\$	75,000.00
TOTAL SD CAPITAL PROJECTS FUND	\$	75,000.00
FIRE DEPT CAPITAL PROJECTS FUND		4904
Other	\$	1,000,000.00
TOTAL FD CAPITAL PROJECTS FUND	\$	1,000,000.00
CEMETERY TRUST		4951
Restricted Amount: \$63,015		
Supplies & Materials	\$	2,500.00
TOTAL CEMETERY TRUST FUND	\$	2,500.00

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BOND RETIREMENT FUND		3102
Tax Fees		10,000.00
Principal		235,000.00
Interest		227,000.00
TOTAL BOND RETIREMENT FUND	\$	472,000.00
RECAPITULATION OF FUNDS:		
GENERAL FUND	\$	1,940,250.00
MOTOR VEHICLE LICENSE TAX FUND		43,000.00
GASOLINE TAX FUND		419,000.00
ROAD and BRIDGE FUND		1,548,000.00
CEMETERY FUND		61,500.00
FIRE LEVY		2,100,500.00
ROAD LEVY		1,730,500.00
SAFETY SERVICES LEVY		3,080,000.00
PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND		310,000.00
ARPA FUND		1,760,000.00
EMS BILLING		565,000.00
LIGHTING ASSESSMENT FUND		150,500.00
TIF-AUBURN ROAD INTERCONNECT		106,000.00
FIRE PREVENTION ACCOUNT		25,000.00
JEDD FUND		2,100,000.00
CAPITAL PROJECTS FUND		7,750,000.00
SD CAPITAL PROJECTS FUND		75,000.00
FD CAPITAL PROJECTS FUND		1,000,000.00
CEMETERY TRUST FUND		2,500.00
BOND RETIREMENT FUND		472,000.00
GRAND TOTAL ALL FUNDS	\$	25,238,750.00

Mrs. Lucci seconded. Roll Call Vote: Mrs. Lucci - yes; Mr. McIntosh - yes. Vote 2 ayes.

- B. APPROVE SERVICE DEPARTMENT SUMMER HOURS 6 AM-4 PM, BEGINNING ON 5/9/2022 ENDING ON 9/9/2022. Mr. McIntosh moved to approve the Service Department summer hours 6 am-4 pm, beginning 5/9/2022 and ending on 9/9/2022. Mrs. Lucci seconded. Vote 2 ayes
- C. RETURNING SERVICE DEPT. SEASONAL EMPLOYEE AIDAN SWEENEY AT \$12.00 PER HOUR EFFECTIVE 5/9/2022 PENDING COMPLETION OF PAPERWORK. Mr. McIntosh moved to approve returning Service Dept. seasonal employee Aiden Sweeney at \$12.00 per hour effective 5/9/2022 pending completion of paperwork. Mrs. Lucci seconded. Vote 2 ayes.
- D. RETURNING SERVICE DEPT. SEASONAL EMPLOYEE BRENDEN SWEENEY AT \$14.00 PER HOUR EFFECTIVE 5/9/2022 PENDING COMPLETION OF PAPERWORK. Mr. McIntosh moved to approve returning Service Dept. seasonal employee Brenden Sweeney at \$14.00 per hour effective 5/9/2022 pending completion of paperwork. Mrs. Lucci seconded. Vote 2 ayes.
- E. RETURNING SERVICE DEPT. SEASONAL EMPLOYEE CALEB DAVIS AT \$12.00 PER HOUR EFFECTIVE 6/6/2022 PENDING COMPLETION OF PAPERWORK. Mr. McIntosh moved to approve returning Service Dept. seasonal employee Caleb Davis at \$12.00 per hour effective 6/6/2022 pending completion of paperwork. Mrs. Lucci seconded. Vote 2 ayes.
- F. RETURNING SERVICE DEPT. SEASONAL EMPLOYEE BRANDON THOMAS AT \$12.00 PER HOUR EFFECTIVE 5/16/2022 PENDING COMPLETION OF PAPERWORK. Mr. McIntosh moved to approve returning Service Dept. seasonal employee Brandon Thomas at \$12.00 per hour effective 5/16/2022 pending completion of paperwork. Mrs. Lucci seconded. Vote 2 ayes.

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- G. RECREATION DEPT. PO TO PURE EXCELLENCE PAINTING IN THE AMOUNT OF \$8,703.98 FOR INTERIOR PAINTING OF THE CONCORD COMMUNITY CENTER INCLUDING THE ELLISON ROOM, KELLOGG ROOM, FRONT LOBBY ENTRANCE AND SIDE HALLWAY. Mr. McIntosh moved to approve Recreation Dept. PO to Pure Excellence Painting in the amount of \$8,703.98 for interior painting of the Concord Community Center including the Ellison Room, Kellogg Room, front lobby entrance and side hallway. Mrs. Lucci seconded. Vote 2 ayes.
- H. FIRE DEPT. APPROVE PROMOTION OF PART-TIME PROBATIONARY FIREFIGHTER/EMT-BASIC, ANTHONY ILIANO TO PART-TIME REGULAR FIREFIGHTER/EMT-BASIC EFFECTIVE APRIL 10, 2022. Mr. McIntosh moved to approve the Fire Dept. promotion of Part-time Probationary Firefighter/EMT-Basic, Anthony Iliano to Part-time Regular Firefighter/EMT-Basic effective April 10, 2022. Mrs. Lucci seconded. Vote 2 ayes.
- I. FIRE DEPT. APPROVE THE PO TO STRYKER MEDICAL IN THE AMOUNT OF \$10,183.00 FOR ANNUAL SERVICE AGREEMENT OF HEART MONITORS, LUCAS DEVICES AND AED'S. Mr. McIntosh moved to approve the PO to Stryker Medical in the amount of \$10,183.00 for annual service agreement of Heart Monitors, Lucas devices and AED'S. Mrs. Lucci seconded. Vote 2 ayes.
- J. APPROVE THE FINAL DEVELOPMENT PLAN FOR THE VILLAS AT CANTERWOOD FARM, PHASE I, RESIDENTIAL CONSERVATION DEVELOPMENT. Mr. McIntosh moved to approve the Final Development Plan for the Villas at Canterwood Farm, Phase I, Residential Conservation Development. Mrs. Lucci seconded. Vote 2 ayes.
- K. FUTURE MEETINGS & ANNOUNCEMENTS:

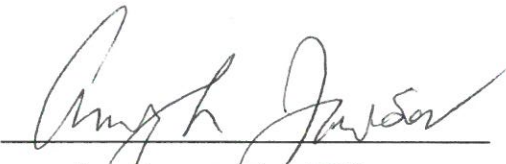
4/29	9:00 AM	STAFF MEETING / Town Hall
4/29	10:30 AM	ARBOR DAY CEREMONY / Town Hall Campus
5/3	7:00 PM	ZONING COMMISSION / Town Hall
5/4	6:30-7:30 PM	TRUSTEE OFFICE HOURS / Conference Room
	7:30 PM	TRUSTEE MEETING / Town Hall

Upon proper motion the meeting was adjourned at 7:59 pm.

For financial information go to: checkbook.ohio.gov



Amy L. Lucci, Chairperson



Amy Dawson, Fiscal Officer