

CONCORD TOWNSHIP BOARD OF TRUSTEES
LAKE COUNTY, OHIO
REGULAR and ORGANIZATIONAL MEETINGS

Held via YouTube Live Streaming

Concord Town Hall
7229 Ravenna Road
Concord, Ohio 44077

January 5, 2022
7:30 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Amy Lucci, Chairwoman
Carl Dondorfer, Vice Chair
Morgan McIntosh, Trustee
Amy Dawson, Fiscal Officer

Also Present:

Michael Lucas, Esq., Legal Counsel
Matthew Sabo, Fire Chief
Tim Brown, Service Director
Heather Freeman, Zoning Director
Debra Bechel-Esker, Recreation Director
Sergeant Jerrold Infalvi, Sheriff's Office

Melton Reporting
11668 Girdled Road
Concord, Ohio 44077
(440) 946-1350

1 7:30 p.m.

2 CHAIRMAN McINTOSH: Good evening and happy New Year.
3 Welcome to the Wednesday, January 5, 2022, trustee meeting,
4 and would you please join me in Pledge of Allegiance.

5 (Whereupon, the Pledge of Allegiance was recited.)

6 CHAIRMAN McINTOSH: Mrs. Dawson, would you please
7 call the roll.

8 MS. DAWSON: Mrs. Lucci?

9 MS. LUCCI: Present.

10 MS. DAWSON: Mr. Dondorfer?

11 MR. DONDORFER: Present.

12 MS. DAWSON: Mr. McIntosh?

13 CHAIRMAN McINTOSH: Present.

14 Okay. And starting things off this year, we have
15 the organizational meeting where we will handle all of our
16 designations in the township, we'll reelect our -- rotate our
17 chairperson and so forth.

18 So I move to designate Mrs. Dawson as chairperson
19 pro tem. Chairpersonship of the meeting is turned over to
20 Mrs. Dawson for the purpose of electing a chairperson.

21 MS. DAWSON: Nominations are now open for the
22 position of chairperson for 2022.

23 MR. DONDORFER: I would like to nominate Mrs. Lucci
24 as chairperson of the Township Board of Trustees for the year
25 2022.

26 CHAIRMAN McINTOSH: I second.

27 MS. DAWSON: All those in favor?

28 (Three aye votes, no nay votes.)

29 MS. DAWSON: Nominations are now open for the
30 position of vice chairperson for 2022.

1 CHAIRMAN McINTOSH: I nominate Mr. Dondorfer as vice
2 chairperson of the Township Board of Trustees for the year
3 2022.

4 MS. LUCCI: And I second.

5 MS. DAWSON: All those in favor?

6 (Three aye votes, no nay votes.)

7 MS. DAWSON: Nominations are now open for the
8 position of Fiscal Officer pro tempore for 2022.

9 MR. DONDORFER: I would like to nominate
10 Mr. McIntosh as Fiscal Officer pro tempore for the year 2022.

11 MS. LUCCI: And I second.

12 MS. DAWSON: All those in favor?

13 (Three aye votes, no nay votes.)

14 MS. DAWSON: Mrs. Lucci now assumes the position of
15 chair, Mr. Dondorfer assumes the position of vice chair,
16 Mr. McIntosh assumes the position of Fiscal Officer pro
17 tempore, and I now assume the position as Fiscal Officer.
18 Switch.

19 MR. McINTOSH: Okay, musical chairs. Don't forget
20 your --

21 MS. DAWSON: Yeah, you've got to take your name
22 plat, name tag.

23 CHAIRWOMAN LUCCI: You're going that way. All
24 right. Are we all set?

25 MR. McINTOSH: We're set.

26 CHAIRWOMAN LUCCI: Okay. We will set the time and
27 date of meetings for 2022. Trustee meetings will be held the
28 first and third Wednesdays of each month at 7:30 p.m. in the
29 Town Hall meeting room, and office hours precede the trustee
30 meeting at 6:30 to 7:30. Staff meetings will be set for the

1 Friday preceding the first trustee meeting of each month at
2 9:00 a.m. in the conference room at Town Hall. The
3 appropriations workshop will be announced at a later date.
4 Special meetings will be announced at least 24 hours in
5 advance and posted on our website, emailed to local
6 newspapers, including the News-Herald, The Plain Dealer and
7 the Lake County Tribune. Do I hear a motion?

8 MR. McINTOSH: I so move.

9 MR. DONDORFER: I will second.

10 CHAIRWOMAN LUCCI: All in favor?

11 (Three aye votes, no nay votes.)

12 CHAIRWOMAN LUCCI: We will now make the department
13 assignments for each trustee. Do I hear a motion?

14 MR. DONDORFER: I move we make the department
15 assignments for each trustee as follows: Fire, myself,
16 Mr. Dondorfer; Service, Mr. McIntosh; and Zoning, Recreation
17 and Administration, Mrs. Lucci.

18 MR. McINTOSH: And I second.

19 CHAIRWOMAN LUCCI: And do I hear -- And we all vote.

20 (Three aye votes, no nay votes.)

21 CHAIRWOMAN LUCCI: We will now appoint the township
22 department directors. Do I hear a motion?

23 MR. McINTOSH: I move to approve the following
24 township department directors: Legal counsel, Michael Lucas;
25 Cemetery Sexton, Karen Warner; Fire Chief, Matthew Sabo;
26 Service Department Director, Tim Brown; Recreation Director,
27 Debra Bechel-Esker; Planning and Zoning Director, Zoning
28 Inspector, Heather Freeman; secretary to the Board of Zoning
29 Appeals and Zoning Commission, Heather Freeman.

30 MR. DONDORFER: I second.

1 CHAIRWOMAN LUCCI: And do I hear a vote? All in
2 favor?

3 (Three aye votes, no nay votes.)

4 CHAIRWOMAN LUCCI: We will now establish legal
5 holidays for the year. If the holiday falls on a Saturday, it
6 is observed on the preceding Friday, on Sunday, it is observed
7 on the following Monday. Do I hear a motion?

8 MR. DONDORFER: I move we establish the legal
9 holidays for 2022 as follows: December 31st --

10 MS. DAWSON: You have to say holidays for --

11 MR. DONDORFER: I'm sorry. Holidays for
12 Administration and Service Departments, Fire Department
13 Administrative personnel: December 31st, New Years Day;
14 January 17th, Martin Luther King Jr. Day; February 21st,
15 President's Day; May 30th, Memorial Day; June 20th, Juneteenth
16 Day; July 1st, Trustee designated holiday; July 4th,
17 Independence Day; September 5th, Labor Day; October 10th,
18 Columbus Day; November 11th, Veterans Day; November 24th,
19 Thanksgiving Day; November 25th, the day after Thanksgiving;
20 and December 26th, Christmas Day.

21 MR. McINTOSH: I second.

22 CHAIRWOMAN LUCCI: All in favor?

23 (Three aye votes, no nay votes.)

24 MR. McINTOSH: I move we establish 2022 holidays for
25 Fire Department personnel as follows: January 1, New Years
26 Day; April 17th, Easter Sunday; May 30th, Memorial Day;
27 July 4th, Independence Day; September 5th, Labor Day;
28 November 24th, Thanksgiving Day; and December 25th, Christmas
29 Day.

30 MR. DONDORFER: I second.

1 CHAIRWOMAN LUCCI: And all in favor?

2 (Three aye votes, no nay votes.)

3 CHAIRWOMAN LUCCI: Establish the mileage rate. Do
4 I hear a motion?

5 MR. DONDORFER: I move we establish the 2022 mileage
6 rate reimbursements per IRS guidelines. As of 1/1/2022, it is
7 58.5 cents per mile.

8 MR. McINTOSH: I second.

9 CHAIRWOMAN LUCCI: And all in favor?

10 (Three aye votes, no nay votes.)

11 MR. McINTOSH: The temporary appropriations for 2022
12 were passed at the regular trustee meeting on December 15,
13 2021, Resolution 2021-32. Mrs. Lucci made the motion to
14 approve the rates as discussed, Mr. Dondorfer seconded the
15 motion. Three eye votes.

16 CHAIRWOMAN LUCCI: At the 12/15/2021 regular
17 meeting, I moved to approve the list of Super Blanket
18 Certificates 1-2022 through 108-2022 effective January 1,
19 2022. Mr. Dondorfer seconded the motion and we all voted,
20 three eyes.

21 The motion to appoint two board members to the
22 Volunteer Firefighters Department -- Dependents' Fund Board.

23 MR. McINTOSH: I make a motion to elect Carl
24 Dondorfer to VFFDF Board to serve a one-year term commencing
25 1/1/2022.

26 CHAIRWOMAN LUCCI: And I second. All in favor?

27 (Three aye votes, no nay votes.)

28 MR. DONDORFER: I make a motion to elect Morgan
29 McIntosh to the VFFDF Board to serve a one-year term
30 commencing on 1/1/2022.

1 CHAIRWOMAN LUCCI: And I second. All in favor?

2 (Three aye votes, no nay votes.)

3 CHAIRWOMAN LUCCI: This concludes the organization
4 meeting portion of the regular trustee meetings and we will
5 move to the regular meeting agenda.

6 So it's time for the approval of minutes.

7 MR. DONDORFER: I will, Madam Chair, I will make a
8 motion to approve the December 15, 2021, regular trustees
9 meeting.

10 MR. McINTOSH: And I'll second.

11 CHAIRWOMAN LUCCI: And all in favor?

12 (Three aye votes, no nay votes.)

13 CHAIRWOMAN LUCCI: And time for our Elected
14 Officials Reports, our Fiscal Officer, Mrs. Dawson.

15 MS. DAWSON: Thank you, Mrs. Lucci. Treasurer's
16 report summary of 2021: Concord Township continues to be
17 fiscally sound. The Township began 2021 with \$6.1 million in
18 the treasury. We collected \$21.4 million in bond proceeds,
19 taxes, grants, interest, permits and EMS fees, leases and
20 rents, Community Center classes, cemetery sales, gifts and
21 donations, or 101 percent of the budgeted revenue.

22 We received bond proceeds for the new fire stations,
23 COVID money for specific expenses, and increased money from
24 gas tax in 2021. Shortfalls due to the pandemic were in hotel
25 tax, JEDD revenue and liquor permit tax.

26 We expended \$15.2 million in salaries and benefits,
27 fire station planning, road improvement, road repair and
28 maintenance, emergency services and equipment, property
29 maintenance, fees to Lake County and the State of Ohio, and
30 building improvements. This was 67 point -- I am sorry -- 67

1 percent of projected expenditures. In addition, we ended the
2 year with \$875,269 in encumbered funds set aside for specific
3 projects. Three million dollars -- sorry -- \$3.5 million is
4 required to cover expenses until the first half of the real
5 estate taxes arrive the end of March, and \$10 million is
6 currently being held in our Capital Projects and JEDD Funds to
7 cover the cost of the new fire stations.

8 Financial statements for Concord Township will be
9 available after March 1st. In the meantime, if you have
10 questions or concerns, please do not hesitate to contact my
11 office, 354-7516.

12 And I hope everybody had a happy and healthy new
13 year.

14 CHAIRWOMAN LUCCI: Thank you, Mrs. Dawson.

15 And our Trustees Report, Mr. Dondorfer.

16 MR. DONDORFER: Thank you, Mrs. Lucci. I would like
17 to start off by saying I hope everyone had a pleasant and
18 relaxing holiday season. And as we kick off this 2022 year, I
19 am looking forward to working with everybody here and getting
20 back to township business. We have a lot going on this year
21 in 2022. I am excited regarding our Bicentennial year. We
22 have some great events coming up monthly as we work through
23 the year that, you know, I know the township and Deb Esker and
24 the rest of our Recreation staff has worked very hard on, so
25 it's going to be an exciting year.

26 Also, we are looking at our groundbreaking for Fire
27 Station Number 1, so that's exciting. We all worked hard on
28 that and we'll have that kicking off here at the beginning of
29 the year.

30 I am looking forward to attending the OTA conference

1 at the end of the month with the rest of the Trustees and our
2 Township Administrator to get some additional training into
3 being a steward of the township and doing trustee's work, so I
4 am looking forward to that.

5 I did have one call during the holiday briefly
6 regarding a traffic concern at Auburn and 608 that I am going
7 to research but it was nothing major. And I am just looking
8 forward to getting back to the work of the township and it's
9 great to be here, so thank you.

10 CHAIRWOMAN LUCCI: Great. Thank you.

11 Mr. McIntosh.

12 MR. McINTOSH: Thank you, Madam Chairman --
13 Chairwoman.

14 CHAIRWOMAN LUCCI: That's okay.

15 MR. McINTOSH: Got to get used to that. Yeah, it's
16 been quiet. I haven't had a lot of conversation with
17 residents. I know that I did answer, throughout the month of
18 December, a bunch of questions about the Sheetz approval and
19 the BZA. A bunch of people did approach me and social media
20 and comments about trustees making that decisions. So I
21 clarified the fact that that was a BZA Board decision and not
22 a trustee decision. That was about it, actually.

23 I am also looking forward to the Bicentennial, the
24 groundbreaking of the fire station. It was a quiet holiday
25 season. I know I got a chance to relax with my family and I
26 hope everybody else did as well, and I'm looking forward to
27 getting back at it here in 2022.

28 CHAIRWOMAN LUCCI: Thank you. And I certainly agree
29 with both of you. It's certainly great to be back and start
30 this new year with our board and with all the exciting things

1 that we have planned this year. I hope everybody had a nice
2 holiday. I'm certainly looking forward to this year. I know
3 it's been sort of rocky with all the COVID stuff and things
4 sort of uncertain but, you know, we did it before. We can,
5 we'll make it through again.

6 Like Mr. Dondorfer said, I look forward to our new
7 fire station. We just made arrangements for our
8 groundbreaking ceremony on the 31st, which is very exciting.
9 We've got a lot of road projects to look forward to, our
10 Bicentennial activities. I can't wait to see people playing
11 pickleball.

12 MR. DONDORFER: Yeah.

13 CHAIRWOMAN LUCCI: And we have some new development
14 and we just are excited to continue to work hard for our
15 township and our residents here.

16 I didn't hear too much from anybody over the
17 holidays. It was pretty quiet, just a few questions, the
18 usual kind of salt policies and a little bit of plowing
19 questions that I fielded, nothing major, and just an issue
20 with stormwater which we are looking into for the coming year.
21 But other than that, that's about it for me.

22 So let's move on to our Department Reports, our
23 Administration Department, Mr. Andy Rose.

24 MR. ROSE: Thank you, Mrs. Lucci. Members of the
25 Board, Mrs. Dawson, members of the audience, welcome to 2022.

26 I am going to just cover a few items on the agenda.
27 I've got a very short report. Item B on the reso -- Item B on
28 the agenda -- I can't talk today. Item B on the agenda is a
29 resolution to move forward to advertise and solicit bids for
30 the 2022 road program. The program is coordinated again by

1 the County Engineer's Office and it will be a joint venture
2 with Painesville Township, which gives us a better price due
3 to volume and quantity. We expect the bid opening will be on
4 February 8th of 2022.

5 Item D is a vote to approve a purchase order for
6 third-party testing and this third-party testing is for, is
7 during the construction phases of Fire Station 1.

8 And Item F is a change order to last year's road
9 program. There was an increase in Painesville Township's
10 portion. We did not incur any price increase. But because it
11 is a joint road program, we have to vote on it and then, once
12 we complete the vote, then tomorrow I will forward all the
13 paperwork over to Painesville Township for their vote to clean
14 up the change order that impacts Painesville Township's
15 finances.

16 That concludes my report, other than I wish everyone
17 the best for 2022. Thank you, ma'am.

18 CHAIRWOMAN LUCCI: Thank you, Mr. Rose.

19 And our Fire Department, Chief Sabo.

20 CHIEF SABO: Good evening, everyone. Happy New
21 Year.

22 CHAIRWOMAN LUCCI: Good evening.

23 MR. McINTOSH: Good evening.

24 MR. DONDORFER: Happy New Year, Chief.

25 CHIEF SABO: So tonight I am going to report on all
26 of 2021 line by line, item by item.

27 (Laughter.)

28 MS. DAWSON: Thank you.

29 MR. McINTOSH: You're on tonight.

30 CHAIRWOMAN LUCCI: Yes.

1 MR. ROSE: We've only got four hours worth of tape
2 in the machine.

3 CHIEF SABO: So for 2021, we had 2,830 calls for
4 service. This is almost 11 and a half percent more than we
5 ran in 2020 and is another record number of incidents for the
6 Fire Department. This is the highest we've ever been as far
7 as our call volume. We had 1,868 EMS events, with 1,369
8 transports. We had 962 non-EMS events. These include fires,
9 hazardous conditions, service calls, good intent calls, false
10 alarms, weather events. And we had 68 fires that we responded
11 to, inside of Concord 30 and outside of Concord 38. We gave
12 mutual aid 239 times and received mutual aid 162 times, and we
13 had 108 -- I am sorry -- we had 866 overlapping calls. So
14 those are calls that are, at least, we're running two at a
15 time, sometimes three or four. That accounts for about 30.6
16 percent of our call volume.

17 The fire prevention bureau, just for December,
18 completed 64 inspections, accounting for approximately 96
19 hours. They had three plan reviews, spent about 10 hours in
20 training and continuing education, assisted on one fire
21 investigation which was a mutual aid to Madison, and they
22 installed two knox boxes and had one returned.

23 Tonight I'd just like to take a moment, Rick, if you
24 would -- And thank you for the new device to challenge me a
25 little bit. So tonight we are going to focus on hoarding and
26 fire, reducing the risk. So many of us have made a New Year's
27 resolution to clean out our homes and dump our junk. For some
28 people, however, discarding personal possessions is difficult
29 and may evolve into a hoarding condition. Hoarding increases
30 home fire risks and directly affects first responders.

1 How can we -- How does hoarding increase the fire
2 risk? Flammable items next to cooking surfaces, heating units
3 too close to things that can burn, electrical wiring that's
4 old or worn from the weight of piles or being hidden
5 underneath carpets or rugs, pests can chew on the wires, open
6 flames from smoking materials, blocked pathways and exits that
7 can hinder escape from a fire.

8 And how does it affect first responders? Well, it
9 puts first responders in harm's way. Firefighters are not
10 able to move swiftly through a home that's filled with clutter
11 as we attempt to find victims and save the property and lives.
12 Responders can be trapped in the home when exits are blocked
13 and injured by objects that are falling from piles. The
14 weight of stored items, especially water, added to a fire can
15 lead to a building collapse. And fighting fires is risky in a
16 hoarding home. It is hard to enter the home to provide
17 medical care and impedes search and rescue of people and pets.

18 So how can we help to reduce the risk of injury? We
19 can do this by, when we speak to a person who hoards, first
20 focus on safety rather than clutter, help the resident make a
21 home safety and escape plan, install working smoke alarms, and
22 reach out to community resources.

23 Concord Fire Department can assist with home fire
24 safety planning and we continue to offer free smoke alarm
25 installation and assistance with residential alarm
26 maintenance. Our fire prevention division can be reached at
27 (440) 350-1856 if you have questions or want to learn more.

28 Some of you may have seen this posted. I put on
29 social media in regards to whether to seek services from your
30 doctor, urgent care or the emergency department. An increased

1 demand for emergency services has created long wait times in
2 local emergency rooms. And this post wasn't put up to scare
3 anybody. We're still here. We're still going to provide you
4 with excellent service and patient care, but we just want
5 people to be aware of what the conditions are and to dispel
6 some myths.

7 So being transported by ambulance does not
8 necessarily mean that you will be seen more quickly in the
9 emergency room. In many cases today when you're transported
10 by ambulance, unless you are experiencing a true emergency,
11 you will be taken to a triage area and then sent to the
12 waiting room. That's the reality that we're facing today.

13 TriPoint was boarding about 16 people in the
14 emergency room. That's 16 beds that are not available in the
15 emergency room while those patients wait for beds upstairs.
16 Lake West, I think, was, they were boarding 40-some in the
17 emergency room and that's just what's happening right now.
18 Please do not use the emergency rooms for COVID testing.
19 That's a trend that we're starting to see more and more in the
20 emergency rooms.

21 Only utilize the medical 911 system when
22 experiencing an emergency, which you will see in the red
23 column. EMS is only authorized to transport a patient to an
24 emergency room. We are not authorized to transport anybody to
25 an urgent care or doctor's office. If possible, utilize other
26 medical resources such as virtual doctor visits, nurse call
27 lines, primary care physicians or urgent care facilities if
28 you are not experiencing a true emergency. This allows
29 ambulances to be available for life-threatening emergencies.

30 We are also not authorized to transport a patient

1 from a hospital waiting room. If someone is in the waiting
2 room and they call 911, yes, we will show up and we will leave
3 them there. They are at a hospital. They are being taken
4 care of. So that's just the reality.

5 What we're also seeing is wait times for EMS. Some
6 squads are being held in the emergency rooms for 30 minutes,
7 an hour, two hours. Some are doing shift change at the
8 hospital while they wait for their patient to get a bed. So
9 this is, this is unprecedented but these are the realities of
10 what we're facing.

11 Concord Fire transports to UH TriPoint, UH Lake
12 West, UH Geauga, or Hillcrest and makes every attempt to
13 transport our patients to the hospital of their choice.
14 However, there are many variables that our EMS providers must
15 consider when making a decision on which hospital a patient
16 should be transported to. If the patient's experiencing a
17 heart attack, they have to go to a hospital with cardiac
18 capabilities. If a patient is experiencing stroke-like
19 symptoms, they have to be transported to the closest hospital
20 with a CAT scan machine. If a patient is involved in any sort
21 of trauma, they must be transported to a trauma center. Other
22 variables that impact which hospital EMS transports to include
23 weather and traffic conditions, staffing, status of the
24 emergency room, or if we're on multiple calls. We do the best
25 we can but just not everything is in the cards every time for
26 every patient.

27 If you have any questions regarding our operations,
28 please feel free to give me a call at (440) 354-7504.

29 Concord Fire Department extends its deepest
30 condolence to the family of former Concord firefighter/

1 paramedic Jim McAdams. Jim was a member of Concord Township
2 Fire Department from January 26, 1984, through August 1st of
3 1988 and was one of the first members to provide paramedic-
4 level service to Concord Township. Jim and his family will
5 remain in our prayers and we will make sure we keep his memory
6 alive in the firehouse.

7 And then this just in: The groundbreaking for the
8 new Fire Station 1 will be January 31st at 4:00 on the site.
9 We might do a quick ceremonial shovel pull and then maybe
10 retreat to warmer attire in the station for comments but we
11 will make it work however we've got to make it work. So thank
12 you to this Board and Mrs. Dawson, Andy, members of staff.
13 It's been a long road but it's nice to be able to get here.
14 Thank you.

15 CHAIRWOMAN LUCCI: Thank you.

16 MR. ROSE: Thanks, Chief.

17 CHAIRWOMAN LUCCI: All right. Next, our Service
18 Department, Mr. Brown.

19 MR. BROWN: Good evening, everyone, and happy New
20 Year.

21 CHAIRWOMAN LUCCI: Good evening.

22 MR. BROWN: The Service Department, in the month of
23 December, responded to two call-outs for winter conditions.
24 So far the winter has been mild but we do anticipate some
25 winter weather here very soon. Crews are actually on alert
26 tonight and probably will be in the morning.

27 Our crews are continuing to evaluate the roads for
28 future repairs throughout the township. Pothole patching,
29 equipment maintenance and building maintenance are some of the
30 other duties the crews have been performing during this time

1 when we're a little bit slower without the construction
2 season.

3 Tonight there is a resolution on the agenda for the
4 approval of the -- to advertise for bids for the 2022 joint
5 road resurfacing projects. The roads we will be resurfacing
6 for 2022 are David Drive, Brian Drive, Stonewycke Drive, and
7 Nature View. These roads will be a mill and fill type project
8 with asphalt surface. The other roads are going to be Conley,
9 Breezewood Drive, Clearwater Drive, and Ridgewater Drive.
10 These will be a mill and fill with a Type 2 intermediate
11 asphalt course and a Type 1 chip and seal with fog coat
12 surface course. These roads -- These are the roads the
13 department deemed the most in need of resurfacing for the year
14 2022.

15 The Service Department reminds motorists during the
16 winter weather to -- during winter weather travel to allow
17 extra time for safe travel and to give our plow truck
18 operators plenty of room to perform their duties.

19 In addition, residents with questions or concerns
20 are encouraged to contact the Service Department Monday
21 through Friday, from 7:00 a.m. to 3:30 p.m. at (440) 350-3225
22 or email at ConcordTwp.com, under Service Department. That
23 concludes my report.

24 CHAIRWOMAN LUCCI: Thank you, Mr. Brown.

25 MR. DONDORFER: Thanks, Tim.

26 CHAIRWOMAN LUCCI: Next, our Zoning Department,
27 Mrs. Freeman.

28 MS. FREEMAN: Good evening and happy New Year.

29 CHAIRWOMAN LUCCI: Happy New Year.

30 MS. FREEMAN: Last month, the Zoning Department

1 staff processed 18 zoning permit applications, bringing the
2 2021 year-to-date total up to 383 zoning permits. Nine new
3 dwelling units were approved in December, bringing the year-
4 to-date total to 81 new dwelling units. A couple of the new
5 housing developments were approved in 2021, which maybe
6 attributed to much of this new housing, including the Lilly
7 Farms and the Quail Hollow Phase 10 subdivisions.

8 In December, staff opened four new cases about
9 zoning violations within the township, and total for the year
10 2021 112 cases were investigated and 100 of those cases have
11 been resolved.

12 At the December Zoning Commission meeting the board
13 approved plans for a new restaurant, Mary's Diner, that will
14 be locating in the Crile Crossing retail center located at
15 7649 Crile Road. Renovations will be underway and we look
16 forward to their opening sometime this spring.

17 The BZA was busy at their December meeting. They
18 held seven public hearings for various cases, all of which
19 were approved.

20 Just a quick reminder for our residents that the
21 Board of Zoning Appeals and Zoning Commission meetings are all
22 open to the public in person and they also can be watched from
23 home, as they are streamed live on our township YouTube
24 channel. If you miss it live, they are recorded and posted
25 back on the township website, so you may look at them there.
26 That's all I have for this evening. Thank you.

27 CHAIRWOMAN LUCCI: Thank you very much.

28 MR. DONDORFER: Thank you.

29 CHAIRWOMAN LUCCI: And our Recreation Department,
30 Mrs. Deb Esker.

1 MS. ESKER: Good evening, everybody.

2 CHAIRWOMAN LUCCI: Good evening.

3 MS. ESKER: Concord Township's special year has
4 finally arrived. 2022 marks Concord Township's Bicentennial
5 year, and all of the plans for special events and programs in
6 honor of our township are finally coming to fruition. We've
7 got a lot of celebrating to do and I am here to tell you about
8 it. So, Rick, please fire up that PowerPoint. There we go.

9 Concord Township's history is a fascinating story of
10 hard-working pioneers that cleared the land and built the
11 homesteads that are the foundation of our community. Our
12 history includes the trials and tribulations of early industry
13 that harnessed our unique natural topography to provide goods
14 and services that made our township thrive. From our early
15 pioneer roots to the charming and vibrant township we know and
16 love today, Concord is the epitome of the American dream.

17 The Recreation Department is hosting a variety of
18 programs throughout the year to celebrate our township and
19 honor our history, and a short summary of these special
20 programs can be found in the midsection of the winter
21 *Grapevine* newsletter. It looks a lot like what you are seeing
22 on the screen right now. We warmly invite everyone to join in
23 the celebrations as we make history together this year.

24 During my reports this year, I'd like to share brief
25 narratives of Concord history with you each month and tonight
26 I would like to talk about how Concord got its name. A lot of
27 people associate Concord Township with the famous grape but
28 that's just a happy coincidence. Concord was actually named
29 after the battles of Lexington and Concord fought in
30 Massachusetts in 1775, and that was the genesis of the

1 American Revolutionary War. During those battles, Paul Revere
2 made his famous ride and the first gunshot that started the
3 war was immortalized in Emerson's iconic poem as "the shot
4 heard 'round the world."

5 Concord Township is proudly named after those
6 battles that started the American Revolutionary War and were
7 the culmination of the struggle for American independence from
8 British rule, and our name proudly celebrates our independence
9 every day.

10 When we talk about celebrating all that is Concord
11 Township, we need to include the people who make our community
12 so very special. In my tenure as Recreation Director, I have
13 witnessed many random and purposeful acts of kindness, and
14 such acts really represent who we are as a community and the
15 depth of our kindness and spirit. So in order to truly
16 celebrate our township's Bicentennial, we need to celebrate
17 our people.

18 Everyone knows the now iconic "Concord" sign in the
19 roundabout at Capital Parkway, but did you know that kind of
20 just showed up one day. It was lovingly created and
21 generously donated by a Concord resident in a random act of
22 kindness several years ago. So fast forward now to last week
23 when Concord resident Nathan Okorn donated another informal
24 Concord landmark, the famous pencil-shaped school bus stop
25 that he hand drafted for his daughter. The giant pencil was
26 moved from his Hoose Road residence and now is proudly
27 displayed at the Old Stone School campus, and now that is also
28 formally part of our collective history. I'll continue to
29 share more random acts of kindness in Concord Township during
30 our Bicentennial year every month because our residents just

1 keep doing great things.

2 So what's happening at the Community Center this
3 month? Well, a lot. Take some time for yourself and enroll
4 in a leisure class. We're offering this month Gentle Morning
5 Yoga, Yoga Pilates Fusion, Martial Arts, American Mah Jongg is
6 back, several make-and-take classes including sugar lip
7 scrubs, winter body butter, Valentine's ducky soaps, a stained
8 glass art class, and Getting Started with Medicare. Residents
9 and guests are welcome to register for classes online at
10 ConcordTwp.com or just call the Recreation Department for
11 immediate personal assistance.

12 Starting in 2022, the Recreation Department will
13 offer senior socials four times a month. We kick off this
14 year with a craft where seniors create their personal vision
15 board on January 12th. We took the first month of January
16 off. Then on January 19th, the Lake County History Center
17 presents a lecture on the history of Prohibition in Lake
18 County. And our monthly Bingo is back this year starting with
19 Snowman Bingo on the 26th. All senior socials are on
20 Wednesday afternoons and begin at 1:00 p.m. They're free and
21 open to the public and we always welcome new friends. Just
22 call the Recreation Department to reserve your treat and your
23 seat.

24 And check out all of the groups and clubs that meet
25 at the Concord Community Center. Our Garden Club meets
26 monthly and truly enhances the beautification of Concord with
27 all of their volunteer work. The Community Band meets every
28 Monday evening and is always looking for new members. The
29 Pinochle and Art Clubs meet on Tuesdays. Our two Mah Jongg
30 groups meet Mondays and Wednesdays. Our Sewing and Quilting

1 Clubs meet on Thursdays and Fridays. And our new Voice Your
2 Views Discussion Group meets every Friday afternoon. So,
3 basically, there is a lot of opportunities to meet new friends
4 and new members are always welcome. Again, just contact the
5 Recreation Department for details.

6 Join local authors Dan Maxson and myself at the Old
7 Stone School on Wednesday, January 12th, from 3:00 to 4:30 for
8 an informal lecture on Concord history and personal guided
9 tours of the Old Stone School. We'll have the *Images of*
10 *America Book on Concord Township* available for sale and we
11 will be happy to sign copies on site. We'll also have the
12 *Concord Township Coloring Book* available. So if you love
13 Concord history and you don't have your copies yet, this
14 program is for you. And Dan and I intend to host these open
15 houses every month.

16 And, finally, the Concord Township Recreation
17 Department wishes everyone a happy and healthy new year.
18 We've got a lot planned this year to celebrate our
19 Bicentennial and we warmly invite everyone to join in the
20 celebrations and make Concord an important part of your
21 personal history as we make 2022 an important year of our
22 collective history. Thank you so much for your time tonight.

23 CHAIRWOMAN LUCCI: Thank you, Mrs. Esker.

24 MR. DONDORFER: Thank you.

25 CHAIRWOMAN LUCCI: Okay. And our Concord law, with
26 Sergeant Infalvi. Thank you.

27 SERGEANT INFALVI: Good evening.

28 CHAIRWOMAN LUCCI: Good evening.

29 SERGEANT INFALVI: For the month of December, the
30 Sheriff's Office responded to 818 calls for service, two

1 injury accidents, 12 property damage accidents. For the
2 arrests of the 818 calls, we had two possession of narcotics
3 arrests, a disorderly conduct/resisting arrest arrest, two OVI
4 arrests, a domestic violence assault, forgery involving a
5 juvenile male, and a sexual imposition at one of our hotel
6 establishments for an adult male.

7 We responded to 61 alarms, 10 citations were issued
8 for traffic violations, 72 warnings for traffic violation, 89
9 business checks and 49 crime preventions. We responded to,
10 but not limited to, 11 disturbances, 10 harassment and threat
11 reports, two sex offenses, 39 suspicious circumstance, and 17
12 welfare checks.

13 We are expecting four to seven inches of snow, I
14 think, in the next two days, so please be cautious if you are
15 driving. We have not had a huge snow event yet and people
16 sometimes forget to slow down. We want to keep our distance
17 between vehicles. We want to have extra time when we are
18 pulling out in front of traffic. We want to have extra time
19 stopping for intersections so you're not hitting a vehicle in
20 front of you for assured clear distance or stopping in the
21 middle of an intersection.

22 If you are not injured and you're involved in an
23 accident and you can safely move your vehicle off the roadway
24 or to a side street or to a parking lot, we encourage you to
25 do that. That way, it prevents from other accidents occurring
26 because of your accident and it also keeps you safe and your
27 occupants safe and other people safe. So if you can do that
28 at all, especially on the freeway, move off the freeway,
29 contact us or move off the roadway to a side street or a
30 parking lot if you are not injured and your vehicle is capable

1 of doing that.

2 Also, we have launched SCRAM on our, on our website.
3 SCRAM is the Security Camera Registration and Mapping. The
4 way that works is, we work hand in hand with the Geographic
5 Information System for Lake County. Other agencies on the
6 west side have already been participating kind of as a
7 checking to see, you know, making sure that the program is
8 going to run smooth. It is. We have decided to get on board.
9 We are focusing specifically on Concord and the other
10 townships but we do take other cities if somebody happens to
11 be watching.

12 What that does is, if your neighborhood, if your
13 house or a commercial building has a camera, you can register
14 your camera with the Sheriff's Office. Geographical
15 Information System will place that information on a map of
16 Lake County and your development. So when an officer, a
17 deputy or detective is investigating a crime that occurred, he
18 can bring up that map, see who has cameras, click on that star
19 and get your contact information as far as your email, your
20 phone number, your address. And that is only visible to the
21 deputies or the detective. It is not visible to the public.
22 And then they will contact you and ask you for permission to
23 review your camera system to look for any suspicious activity
24 that will help solve a crime or help us apprehend a suspect.

25 So we encourage you guys to do that for us. It does
26 shorten the time in which we have to search out avenues to
27 find a suspect or for finding leads. And that can be found at
28 LakeCountyOhio.gov/sheriff/SCRAM, S-C-R-A-M. And we also
29 advertise it on our Facebook page as well. And that concludes
30 the report.

1 CHAIRWOMAN LUCCI: Wonderful.

2 MR. DONDORFER: Thank you.

3 CHAIRWOMAN LUCCI: Thank you for all that great
4 information.

5 So with that, we will move on to the Audience
6 Portion. Is there anybody here in the audience that would
7 like to address the Board?

8 (No response.)

9 Seeing none, we will move on to Old Business, which
10 there is none, and then next to New Business.

11 MR. McINTOSH: All right. I move to approve the
12 December financial report.

13 MR. DONDORFER: I will second.

14 CHAIRWOMAN LUCCI: Any discussion?

15 MR. McINTOSH: No.

16 CHAIRWOMAN LUCCI: All in favor?

17 (Three aye votes, no nay votes.)

18 MR. DONDORFER: I make a motion to approve
19 Resolution 2022-01, a resolution by the Concord Township Board
20 of Trustees to advertise for bids for the resurfacing of
21 various roads under a combined township resurfacing project,
22 Concord Township and Painesville Township, LCE Project Number
23 2021-015.

24 MR. McINTOSH: And I will second that motion.

25 CHAIRWOMAN LUCCI: Any discussion? None being
26 heard, all in favor?

27 (Three aye votes, no nay votes.)

28 MR. McINTOSH: I move to approve Resolution 2022-02,
29 resolution made by the Board of Trustees requesting the Lake
30 County Auditor to make advanced payment of taxes pursuant to

1 Ohio Revised Code Section 321.34.

2 MR. DONDORFER: I will second.

3 CHAIRWOMAN LUCCI: Any discussion?

4 MS. DAWSON: Yes, so let me just explain what that
5 is.

6 MR. McINTOSH: Sure.

7 MS. DAWSON: So we, instead of waiting until March
8 and October to get our tax money, if money comes in prior to
9 that, the Auditor, the Lake County Auditor will make an
10 advance payment due to this resolution. So we will get a
11 little tiny bit in February and then a little tiny bit over
12 the summer. So it helps with the cash flow.

13 MR. DONDORFER: Gotcha. Thank you.

14 MS. DAWSON: You're welcome.

15 CHAIRWOMAN LUCCI: Thank you. And all in favor?
16 (Three aye votes, no nay votes.)

17 MR. DONDORFER: I will make a motion to approve a
18 P.O. for GEO-SCI Consultants for the amount not to exceed
19 35,000.

20 MR. McINTOSH: And I will second.

21 CHAIRWOMAN LUCCI: Any discussion on that?

22 MR. McINTOSH: Good to be moving forward with the
23 Fire Station Project.

24 MR. ROSE: Correct. This is the third-party testing
25 company that will validate what the contractor is doing to
26 make sure that the proper specifications are being met.

27 CHAIRWOMAN LUCCI: Thank you, Mr. Rose. All in
28 favor?

29 (Three aye votes, no nay votes.)

30 MR. McINTOSH: I move to approve FD P.O. to

1 Countryside Truck Service in the amount of \$10,000.

2 MR. DONDORFER: I will second.

3 CHAIRWOMAN LUCCI: Any discussion? All in favor?
4 (Three aye votes, no nay votes.)

5 MR. DONDORFER: I will make a motion to approve a
6 change order for joint road resurfacing project, LCE Project
7 2020-017, for Chagrin Valley Paving in the amount \$29,443 for
8 Painesville Township, zero for Concord Township.

9 MR. McINTOSH: I second.

10 CHAIRWOMAN LUCCI: And any further discussion? All
11 in favor?

12 (Three aye votes, no nay votes.)

13 MR. McINTOSH: I move to --

14 CHAIRWOMAN LUCCI: So Item G is the Eastern Lake
15 County Chamber of Commerce Letter of Recognition for the
16 Beacon Award winner.

17 Mr. Rose, would you please read that.

18 MR. ROSE: Thank you, Mrs. Lucci. I will be happy
19 to.

20 The 2022 Beacon Award winner is the Lake County Free
21 Clinic.

22 "On behalf of Concord Township, we congratulate Lake
23 County Free Clinic as being selected as the Eastern Lake
24 County Chamber of Commerce 2022 Beacon Award winner.

25 "The Lake County Free Clinic provides no-cost
26 medical care, lab tests, pharmaceuticals and medical supplies
27 to adults and children who are underinsured or unable to
28 afford the costs associated with their insurance. In addition
29 to women's health and case management, clinic staff and
30 volunteer providers specialize in care for chronic conditions,

1 like diabetes, high blood pressure, acute conditions, like
2 infections, rashes and colds, and preventative care. Just
3 last month the Lake County Free Clinic announced it received a
4 2021 Gold Rating from the National Association of Free Clinics
5 Quality Standards Program. During the pandemic, the Free
6 Clinic has been a trusted resource for many individuals who
7 suddenly found themselves out of work and without health
8 insurance. The Lake County Free Clinic is currently located
9 at 125 East Erie Street in Painesville, Ohio.

10 "It is an expression of appreciation by your fellow
11 residents and businesses toward the significant contributions
12 of the Lake County Free Clinic that it makes in the everyday
13 life of Lake County residents.

14 "In grateful appreciation, The Concord Township
15 Board of Trustees."

16 CHAIRWOMAN LUCCI: Thank you, Mr. Rose. Very well
17 deserved.

18 MR. McINTOSH: I did some work a while back, helped
19 raise money for that organization. They do phenomenal work.

20 MR. DONDORFER: Yeah, they really do.

21 MR. McINTOSH: A great organization.

22 CHAIRWOMAN LUCCI: Very lucky to have them in our
23 county.

24 And then Item H is the Eastern Lake County Chamber
25 of Commerce Letter of Recognition for Business of the Year.
26 Mr. Rose, if you could please read.

27 MR. ROSE: Thank you, Mrs. Lucci.

28 The 2022 Business of the Year is West Orchards Farm
29 Market.

30 "On behalf of Concord Township, we congratulate West

1 Orchards Farm Market as being selected as the Eastern Lake
2 County Chamber of Commerce 2022 Business of the Year winner.

3 "Since 1891, the West family has farmed the land in
4 Perry Township. Todd and Ame West are fifth generation of the
5 West family to grow fruits and vegetable here near Lake Erie.
6 Today, they operate a thriving Farm Market and grow a wide
7 variety of fruits and vegetables, including strawberries,
8 sweet corn, sour cherries, peaches, plums, nectarines, pears,
9 and apples. Following in the footsteps of Todd's father,
10 Richard, and uncle Donald, the family continues to farm about
11 70 acres and supports the community. Treasured by the family
12 is the farm's Ohio Century Farm certificate recognizing that
13 the same family has worked the land for at least 100 years.
14 West Orchards Farm Market is located at 3034 North Ridge Road
15 in Perry, Ohio.

16 "It is an expression of appreciation by your fellow
17 residents and local businesses for the significant
18 contribution West Orchards Farm Market has made in the
19 everyday lives of this area's residents, as well as in
20 developing a true sense of community.

21 "In grateful appreciation, The Concord Township
22 Board of Trustees."

23 CHAIRWOMAN LUCCI: Well deserved for them, too.
24 Thank you, Mr. Rose.

25 MR. ROSE: Thank you.

26 CHAIRWOMAN LUCCI: So we're going to skip over the
27 Item I and go to our future meetings and announcements.
28 Mrs. Dawson, would you, please.

29 MS. DAWSON: Thank you, Mrs. Lucci.

30 On January 12, the BZA meeting at Town Hall has been

1 cancelled.

2 On January 17th, we will be closed in observance of
3 Martin Luther King Jr. Day here at the township.

4 And on January 19th, from 6:30 to 7:30 p.m., trustee
5 office hours will be held in our conference room, then from
6 7:30 p.m., the regular trustee meeting here at Concord Town
7 Hall.

8 CHAIRWOMAN LUCCI: Okay.

9 MR. McINTOSH: I make a motion to move into
10 executive session for the purpose of employee discipline
11 pursuant to Ohio Revised Code 121.22(G)(1).

12 MR. DONDORFER: I will second.

13 CHAIRWOMAN LUCCI: And I need a roll call vote,
14 please.

15 MS. DAWSON: Mr. McIntosh?

16 MR. McINTOSH: Yes.

17 MS. DAWSON: Mr. Dondorfer?

18 MR. DONDORFER: Yes.

19 MS. DAWSON: And Mrs. Lucci?

20 CHAIRWOMAN LUCCI: Yes.

21 So that puts us into executive session.

22 MR. ROSE: Madam Chair, I recommend we just move
23 into the conference room. This shouldn't take but a few
24 minutes. And then we can come back here and finish up on the
25 record. We have, we may have something else to put on the
26 record. Thank you.

27 CHAIRWOMAN LUCCI: That will work.

28 (Whereupon, the Trustees went into executive
29 session at 8:18 p.m. and came out of executive
30 session at 8:31 p.m.)

1 CHAIRWOMAN LUCCI: We are back on record at our, on
2 our meeting.

3 MR. DONDORFER: Okay. Madam Chair, I would like to
4 make a motion to authorize the Township Administrator to
5 proceed forward with discipline of a one-day suspension and
6 mandatory attendance at a relevant education class for the
7 public employee, along with follow-up checks by the Township
8 Administration for the next three months.

9 MR. McINTOSH: I second.

10 CHAIRWOMAN LUCCI: Any further discussion?

11 MR. DONDORFER: No.

12 CHAIRWOMAN LUCCI: None being heard, all in favor?
13 (Three aye votes, no nay votes.)

14 CHAIRWOMAN LUCCI: And with that, that concludes our
15 regular trustees meeting for January 5, 2022.

16 (Whereupon, the meeting was adjourned at 8:32 p.m.)
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STATE OF OHIO)
)
COUNTY OF LAKE) CERTIFICATE

I, Melinda A. Melton, Registered Professional Reporter, a notary public within and for the State of Ohio, duly commissioned and qualified, do hereby certify that, to the best of my ability from the video recording of the foregoing proceeding was reduced by me to stenotype shorthand, subsequently transcribed into typewritten manuscript; and that the foregoing is a true and accurate transcript of said proceedings so taken as aforesaid.

I do further certify that this proceeding took place at the time and place as specified in the foregoing caption and extension completed without adjournment.

I do further certify that I am not a friend, relative, or counsel for any party or otherwise interested in the outcome of these proceedings.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office this 14th day of January 2022.

Melinda A. Melton _____
Melinda A. Melton
Registered Professional Reporter

Notary Public within and for the
State of Ohio

My Commission Expires:
February 4, 2023

