



CONCORD TOWNSHIP CEMETERY FOUNDATION REQUEST FORM

Concord Township Cemetery Foundation Procedures

- Send a completed Cemetery Foundation Request form to the Cemetery Sexton, kwarner@concordtwp.com. Upon approval, the form will be returned.
- Headstones are to be inscribed as indicated on the attached digital headstone layout.
- Dates for the foundation pours are at the discretion of Concord Cemetery. The headstone may not be delivered until the foundation is installed. The Cemetery Sexton will notify the monument company when the foundation is installed.
- Headstones not conforming to the signed approval must be removed within 48 hours.

Date: _____

Monument Company: _____

Address (City/State/Zip Code): _____

Email Address: _____ Phone Number: _____

Purchaser: _____ Cemetery Lot Owner: _____
(If different than Purchaser)

Name of Deceased: _____

Address (City/State/Zip Code): _____

Email Address: _____ Phone Number: _____

****PRIOR TO APPROVAL, THIS SECTION MUST BE FILLED OUT
COMPLETELY BY MONUMENT COMPANY****

ATTACH DIGITAL HEADSTONE LAYOUT OR COPY THE LAYOUT ON BACK ON THIS FORM

Headstone or Base Size (Length x Width x Height): _____ x _____ x _____

Foundation Size (Length x Width): _____ x _____

FOR OFFICE USE ONLY

Layout Okay as Shown

Reverse Layout

Section _____

Row _____

Number _____

Monument Company Representative Date

Cemetery Approval Date