

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on September 1, 2021

This meeting was held via YouTube Live Streaming and Facebook Live. See transcripts for more details.

The Concord Township Board of Trustees met for a Public Hearing on September 1, 2021, 6:30 pm., in Township Hall, located at 7229 Ravenna Road. Chairman Morgan R. McIntosh called the meeting to order. Trustees present were Morgan R. McIntosh, Amy L. Lucci and Carl H. Dondorfer.

It was established legal notice had been made.

The purpose of the Public Hearing was to consider an Amended Preliminary Plan for the Villas at Canterwood Farms, Residential Conservation Development District, as requested by ALM Lake Properties LLC.

Jeff Smul of 7992 Stillwater Court, provided an overview of the amended Preliminary Plan for the Villas at Canterwood Farms, Residential Conservation Development District.

Frank Schindler of 7396 Brenel Drive, on the Zoning Commission Board, but representing himself at the Public Hearing, asked who initiated the changes to the plan (Trustees or Developer). Mr. Smul stated they initiated the changes to preserve wetlands, work around the cemetery and get the plan going. Mr. Dondorfer asked if the number of lots remained the same at 59, and Mr. Smul confirmed it remained the same. Mr. Schindler stated he would like to see consideration taken from the developer to care for the cemetery and keep it nice and show respect to those buried there.

Tom Riebe of 10210 Ilsley Square, stated he hopes to relocate the cemetery in a respectful way in the future. Mrs. Lucci asked how he plans to restore the open space if the cemetery is moved or if it is not moved could it be a historical site. Mr. Riebe stated the cemetery has not been cared for and at this time plans have not been finalized to address the cemetery issue. Mr. McIntosh noted there is a legal process (court to decide if cemetery can be moved or stays - Mr. Lucas confirmed) but wanted to know the intention of the space if it remains or is moved. Mr. Riebe stated they would have to do something to make it appealing, but they have not given that consideration at this point. Mrs. Lucci and Mr. Dondorfer both asked for a stipulation or assurance regarding the open space. Mr. McIntosh stated there is a landscape easement on the open space and if it is not moved there would be some level of maintenance that would occur and if the cemetery is moved it would be treated like open space – Mr. Riebe said yes.

Mr. Dondorfer liked the modifications to the plan. Mrs. Lucci appreciated the area where the cemetery is either creating open space or allowing the cemetery to remain. Mr. McIntosh stated the plan gives better flexibility to handle the cemetery options. Reasonable changes have been made.

At 6:48 pm., Mrs. Lucci moved to close the Public Hearing. Mr. Dondorfer seconded. Vote 3 ayes.

The Concord Township Board of Trustees met for a Regular meeting on September 1, 2021, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Morgan R. McIntosh called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Carl H. Dondorfer, and Morgan R. McIntosh.

#### APPROVAL OF MINUTES:

August 4, 2021 Regular Trustees Meeting. Mr. Dondorfer moved to approve the August 4, 2021 Regular Trustees Meeting as written. Mrs. Lucci seconded. Vote 3 ayes.

August 30, 2021 Special Meeting Minutes. Mrs. Lucci moved to approve the August 30, 2021 Special Meeting Minutes as written. Mr. Dondorfer seconded. Vote 3 ayes.

August 31, 2021 Special Meeting Minutes. Mr. Dondorfer moved to approve the August 31, 2021 Special Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

#### ELECTED OFFICIALS REPORTS:

##### A. FISCAL OFFICER – Amy L. Dawson

Mr. Dondorfer, Fiscal Officer Pro Tempore, read the report prepared by Amy L. Dawson, Fiscal Officer, reviewing the state of Concord Township finances since the last meeting.

##### B. TRUSTEES:

Mr. Dondorfer, Mrs. Lucci and Mr. McIntosh discussed Concord Township business since the last meeting.

#### DEPARTMENT REPORTS:

##### A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Mr. Rose covered issues pertaining to the general business of the Township.

##### B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's August activity.

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**C. SERVICE DEPT. – Tim Brown, Service Director**

Tim Brown, Service Director, reviewed the Service Department's August activity in Concord Township.

**D. ZONING DEPT. – Heather Freeman, Zoning Director**

Heather Freeman, Zoning Director, reviewed the Zoning Department's August activity in Concord Township.

**E. RECREATION DEPT. – Debra Bechel-Esker, Recreation Director**

Debra Bechel-Esker, Recreation Director, reviewed the Recreation Department's September activities in Concord Township.

**F. CONCORD LAW ENFORCEMENT REPORT – Sheriff's Office**

Sgt. Infalvi read the Sheriff Department's August activity report in Concord Township.

**AUDIENCE:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. AMENDED PRELIMINARY PLAN FOR THE VILLAS AT CANTERWOOD FARMS, RESIDENTIAL CONSERVATION DEVELOPMENT DISTRICT.** Before a motion was made, Mrs. Lucci asked Mike Lucas, Legal Counsel, for clarification on the cemetery and the open space at the Villas of Canterwood Farms. Mr. Lucas recommended a motion be made with a request to the developer to provide a plan with the final development plan regarding how they want to address the maintenance of the burial lot if it continues forward. Discussion between legal counsel and the developer was made regarding an existing landscape easement on the property and who maintains the open area where the cemetery exists. Mr. Lucas confirmed that at the final development plan, the proposed bylaws will be submitted to the Township for review, and the Township wants the HOA to maintain the cemetery if it remains, such as cutting grass.

Mrs. Lucci moved to approve the Amended Preliminary Plan for the Villas at Canterwood Farms, Residential Conservation Development District. Mr. Dondorfer seconded. Vote 3 ayes.

- B. AUGUST FINANCIAL REPORT.** Mr. Dondorfer moved to approve the August Financial Report. Mrs. Lucci seconded. Vote 3 ayes.

- C. ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CEC, INC. FOR PHASE 3 OF PUBLIC WATER TOWNSHIP WIDE SERVICE STUDY, IN THE AMOUNT OF \$16,550.00.** Mrs. Lucci moved to enter into a Professional Service Agreement with CEC, Inc. for Phase 3 of Public Water Township Wide Service Study, in the amount of \$16,550.00. Mr. Dondorfer seconded. Vote 3 ayes.

- D. FIRE DEPT. APPROVE THE REASSIGNMENT OF PART-TIME FIREFIGHTER 1, KOREY BAKER, TO PART-TIME REGULAR STATUS FIREFIGHTER/PARAMEDIC EFFECTIVE OCTOBER 2, 2021.** Mr. Dondorfer moved to approve the reassignment of Part-time Firefighter 1, Korey Baker, to Part-time Regular Status Firefighter/Paramedic effective October 2, 2021. Mrs. Lucci seconded. Vote 3 ayes.

- E. FIRE DEPT. APPROVE THE CONDITIONAL OFFER OF EMPLOYMENT TO JACK BUCKEY, PART-TIME PROBATIONARY FIREFIGHTER/PARAMEDIC PENDING BACKGROUND CHECK AND PHYSICAL.** Mrs. Lucci moved to approve the conditional offer of employment to Jack Buckey, Part-time Probationary Firefighter/Paramedic pending background check and physical. Mr. Dondorfer seconded. Vote 3 ayes.

- F. CEMETERY DEPT. PO TO BARRINGTON CONSULTING GROUP IN THE AMOUNT OF \$6,500.00 FOR PLOT MARKING.** Mr. Dondorfer moved to approve Cemetery Dept. PO to Barrington Consulting Group in the amount of \$6,500.00 for plot marking. Mrs. Lucci seconded. Vote 3 ayes.

- G. AUTHORIZE THE FISCAL OFFICER TO OPEN A STAR-OHIO ACCOUNT FOR THE BOND PROCEEDS AND OTHER FUNDS.** Mrs. Lucci moved to authorize the Fiscal Officer to open a Star-Ohio Account for the bond proceeds and other funds. Mr. Dondorfer seconded. Vote 3 ayes.

- H. SET PUBLIC HEARING FOR AMENDED FINAL DEVELOPMENT PLAN APPROVAL FOR EAGLE POINTE RESIDENTIAL CONSERVATION DEVELOPMENT DISTRICT.** Public Hearing for Amended Final Development Plan Approval for Eagle Pointe Residential Conservation Development District is set for October 6, 2021 at 7:15 pm.

**I. FUTURE MEETINGS & ANNOUNCEMENTS:**

ITEMS VOTED ON IN STAFF MEETING ON AUGUST 27, 2021:

**RECORD OF PROCEEDINGS**

**Minutes of Concord Township Board of Trustees Meeting**

**Held on September 1, 2021**

1. 2021 RECORDS DISPOSAL-RC-3. Mrs. Lucci moved to approve the 2021 Records Disposal-RC-3. Mr. Dondorfer seconded. Vote 3 ayes.
2. APPROVE STEP INCREASE FOR CAM EDWARDS TO \$26.23 EFFECTIVE 8/20/2021. Mrs. Lucci moved to approve the step increase for Cam Edwards to \$26.53 effective 8/20/2021. Mr. Dondorfer seconded. Vote 3 ayes.

9/6	CLOSED	IN OBSERVANCE OF LABOR DAY
9/7	7:00 PM	ZONING COMMISSION / Town Hall
9/8	7:00 PM	BZA / Town Hall
9/15	6:30-7:30 PM 7:30 PM	TRUSTEE OFFICE HOURS /Conference Room TRUSTEE MEETING / Town Hall

- J. MOTION FOR EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING IMMINENT LITIGATION PURSUANT TO OHIO REVISED CODE SECTION 121.22 (G) (3). Mrs. Lucci moved to enter into Executive Session for the purpose of discussing imminent litigation pursuant to Ohio revised code section 121.22 (G) (3). Mr. Dondorfer seconded. Roll Call Vote: Mrs. Lucci – yes; Mr. Dondorfer – yes; Mr. McIntosh – yes.

Mr. Dondorfer moved to exit out of Executive Session. Mrs. Lucci seconded. Vote 3 ayes.

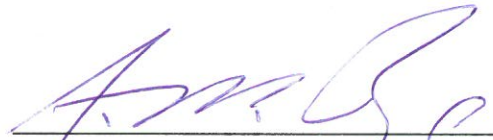
- K. Mr. McIntosh amended the October 6, 2021, 7:15 pm scheduled Public Hearing for Amended Final Development Plan Approval for Eagle Pointe Residential Conservation Development District to September 15, 2021 at 7:15 pm.

Upon proper motion the meeting was adjourned at 8:55 pm.

For financial information go to: [checkbook.ohio.gov](http://checkbook.ohio.gov)



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Morgan R. McIntosh, Chairman



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Andy Rose, Administrator