

CONCORD TOWNSHIP BOARD OF TRUSTEES
LAKE COUNTY, OHIO
REGULAR MEETING

Held via Webex Teleconference
and YouTube Live Streaming

Concord Town Hall
7229 Ravenna Road
Concord, Ohio 44077

April 7, 2021
7:30 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Morgan McIntosh, Chair
Amy Lucci, Vice Chair
Carl Dondorfer, Trustee

Also Present:

Andy Rose, Administrator
Michael Lucas, Esq., Legal Counsel
Matt Sabo, Fire Chief
Tim Brown, Service Director
Heather Freeman, Zoning Director
Debra Bechel-Esker, Recreation Director
Sergeant Jerry Infalvi, Sheriff's Department

Melton Reporting
11668 Girdled Road
Concord, Ohio 44077
(440) 946-1350

1 7:31 p.m.

2 CHAIRMAN McINTOSH: Good evening. I'd like to call
3 to order the Concord Township Board of Trustee meeting for
4 Wednesday, April 7, 2021. Would you please join me in the
5 Pledge of Allegiance?

6 (Whereupon, the Pledge of Allegiance was recited.)

7 CHAIRMAN McINTOSH: Okay. Mr. Rose, are you calling
8 the roll?

9 MR. ROSE: I am sorry. Yes, as soon as I get the
10 camera out of the camera. I apologize.

11 MR. DONDORFER: See, we're all out of whack without
12 our Fiscal Officer here calling the roll.

13 MS. LUCCI: I know, it's crazy.

14 CHAIRMAN McINTOSH: Oh, boy, wait till she hears
15 that.

16 MR. ROSE: Sorry. I am ready.

17 CHAIRMAN McINTOSH: Mr. Rose, would you please call
18 the roll.

19 MR. ROSE: Certainly. Mr. Dondorfer?

20 MR. DONDORFER: Present.

21 MR. ROSE: Mrs. Lucci?

22 MS. LUCCI: Present.

23 MR. ROSE: Mr. McIntosh?

24 CHAIRMAN McINTOSH: Present.

25 Okay. And with that, approval of the minutes from
26 March 17, 2021. I guess --

27 MR. DONDORFER: I will make a motion to approve the
28 minutes.

29 CHAIRMAN McINTOSH: You weren't here.

30 MR. DONDORFER: Oh, I guess I wasn't here.

1 CHAIRMAN McINTOSH: You can't make the motion.

2 MS. LUCCI: I move that we approve the March 17,
3 2021, regular trustees meeting minutes.

4 CHAIRMAN McINTOSH: And I will second. All in
5 favor? One abstention.

6 (Two aye votes, no nay votes, one abstention.)

7 CHAIRMAN McINTOSH: Okay. Fiscal Officer report.
8 Amy Dawson is not in town. She's on vacation. But Mr. Rose
9 has the Fiscal Officer's report, so Administrator Rose.

10 MR. ROSE: Thank you, Mr. Chair. The treasurer's
11 report from the Fiscal Officer: As of March 31st, we were 25
12 percent of the way through the calendar year. The treasury
13 balance for the 18 active funds within the township treasury
14 was \$7.8 million. We received the first half 2020 real estate
15 taxes last week. The treasury balance includes 1.4 million in
16 funds set aside for specific projects. This does not include
17 working capital.

18 Year-to-date revenue is 12 percent of the annual
19 budgeted resources and expenditures -- I am sorry. Year-to-
20 date revenue is 12 percent of the annual budgeted resources
21 and expenditures were 12 percent of the treasury balance for
22 2021, so we are well within budget.

23 If anyone has any questions, please contact the
24 Fiscal Office at (440) 354-7516. Thank you.

25 CHAIRMAN McINTOSH: All right. Thank you, Mr. Rose.
26 Trustees, Mrs. Lucci.

27 MS. LUCCI: Thank you, Mr. Chairman. I just wanted
28 to start out by thanking our first responder team. We've been
29 getting some letters from residents about, pretty much, saving
30 their lives and how grateful they are, letters from our Health

1 District thanking you for your services with the vaccine
2 distribution. You know, we are so thankful for you and your
3 service. We are so lucky to have what you do in our township.
4 So thank you. It really means a lot.

5 CHIEF SABO: You're welcome.

6 MS. LUCCI: Safety is extremely important.

7 I also want to thank Ms. Deb Esker and her rec team
8 for putting on a very nice Easter Bunny Hop throughout the
9 township. It was another great turnout and it was great
10 seeing a lot of our local businesses here participating.

11 I want to thank Mr. Joe Imondi, who has been making
12 Easter eggs for the past eight years, volunteers and hands
13 them out. So great community support, community effort,
14 really appreciate that.

15 So this week I had some discussions with residents
16 regarding some new developments, new businesses in the area,
17 same questions about Lucky's, you know, when is the ice cream
18 store coming, lots of good, exciting stuff for Concord.

19 And it's that time of year where it's nice and warm
20 out, so we've got to raise some safety concerns and awareness
21 regarding driving in the streets. You know, a lot of
22 questions about speeding and how we can curtail speeding when
23 the kids are out on their bikes and so kind of raising
24 awareness again with that.

25 I also had a resident who had some questions about
26 ATVs in neighborhood streets, go-karts, dirt bikes, and we
27 sort of looked at, you know, maybe some of the legal
28 ramifications of that. Maybe Mr. Dondorfer can or our sheriff
29 here can comment on that. But, again, we're worried about
30 hitting these kids on these bikes, not paying attention,

1 they're not paying attention to traffic signs. So that's a
2 real concern, and so we appreciate the residents who are
3 bringing up those issues.

4 We had a busy staff meeting. We were looking at our
5 RFQs for our owner's rep and so I spent a lot of time kind of
6 looking at all those, and so I look forward to moving forward
7 with that process. And with that, that's it.

8 CHAIRMAN McINTOSH: All right. Thank you,
9 Mrs. Lucci.

10 Mr. Dondorfer.

11 MR. DONDORFER: Okay. I would also like to echo
12 Mrs. Lucci's comments as far as our first responders. Thank
13 you for all the great work you're doing out there, law
14 enforcement and fire collaborating, working well together. We
15 have always had a great relationship with the Sheriff's Office
16 and that continues, and we do have excellent safety services
17 here.

18 Deb Esker, your team, thank you, just an outstanding
19 Easter Egg drive-by. I mean, I saw, from the time it
20 started -- When was it, 10:00 to 12:00? From the time that I
21 saw it start until the time it ended, there was just wall-to-
22 wall cars all the way down till I couldn't see anymore. So a
23 great, great event. I got some calls and some people that I
24 ran into out and about through town that said what a well -- a
25 great event it was that attended it and their kids enjoyed it.
26 So thank you for what you do for Concord.

27 Yeah, you know, as the weather breaks now, everybody
28 has had cabin fever, being in for the winter, and everybody is
29 out and about, getting out in their yard a little more,
30 breaking out the ATVs, the go-karts, and the dirt bikes. It's

1 all good and well as long as it's done safely and you follow
2 the law.

3 I know we're fortunate tonight to have Sergeant
4 Infalvi, who I believe is going to expound on that a little
5 bit. But, you know, not to steal his thunder but, you know,
6 as far as go-karts and dirt bikes go, private property is
7 great but they should not be on a public roadway. You know, I
8 had some calls about those type of vehicles crashing stop
9 signs in residential areas and driving recklessly, and we
10 don't want to see anybody get hurt. I have seen those type of
11 accidents. So we would ask you to please, you know, be
12 responsible when you're enjoying your recreation vehicles and
13 things of that nature. I know Sergeant Infalvi is going to
14 talk about the ATV laws when he comes up to do his report.

15 I drove by Lucky's on the way in tonight. There is
16 work going on inside there. I saw some guys coming out. So
17 that is in process, as well as the Crile Road road project.
18 Again, we've had some dialogue on this before about how it was
19 slated for last year but COVID sort of put a damper on that
20 and it's coming up here this spring. And I want residents to
21 know that we are working very closely with the Engineer's
22 Office to make sure that that road project does not interfere
23 with the opening of Lucky's, and we're excited about the
24 pending opening of Lucky's.

25 I did have a call from a resident in Concord
26 Township regarding some water drainage that was coming from a
27 neighbor's, apparently, more than likely, an external hose
28 coming from a sump pump that was draining onto the property
29 and causing saturation in the front yard.

30 I wasn't aware of it but I guess the Lake County

1 Health District has an illicit water drainage entity that will
2 come out and investigate things of this matter and they're
3 working with myself and the board and the resident and a
4 couple other residents to alleviate that problem. So we're
5 working on that.

6 I would like to remind people, with everybody coming
7 out now, too, these were always times in the Sheriff's
8 Department that we got calls of, you know, shots being fired
9 or people target practicing on their property and things of
10 that nature because everybody is getting out a little bit
11 more. You know, again, it goes back to safety. You know, if
12 you're discharging a firearm or weapons, there is not a
13 problem with that but it has to be done in safe manner.
14 You've got a lot of responsibility when you do that.

15 Concord, in some areas, is not as rural as it used
16 to be. We have a lot more development. So you have to be
17 cognizant and considerate of your neighbors when you're doing
18 that. You have to make sure you have an appropriate backstop.
19 If you don't have an appropriate backstop, it's unsafe. If
20 you have questions about a backstop, you can reach out to me,
21 you can reach out to the Sheriff's Department. We have
22 qualified people that are certified instructors with OPOTA
23 that can come out and determine whether or not your backstop
24 is appropriate.

25 We want to ensure that, you know, if you are doing
26 that type of activity, it's done safely. So, again, we have
27 no problem with it but we want to make sure that, you know,
28 nobody's property gets damaged and everybody does so safely.
29 So we are working on a couple concerns with some residents in
30 Concord on that that I took some calls on.

1 Outside of that, it's been busy. We've had a lot
2 going on. We've reviewed, in the last, what, week and a half,
3 I know we received ten Requests For Qualifications for owner's
4 rep to assist us in the Fire Station Project. It took several
5 readings and a lot of copious notes to sort of digest each
6 company's proposal. So we have all worked diligently on that,
7 so it's been busy but we're working well and we hope everybody
8 is enjoying the nice weather.

9 CHAIRMAN McINTOSH: Thank you, Mr. Dondorfer.

10 MR. DONDORFER: Thank you.

11 CHAIRMAN McINTOSH: I've been busy as well. I've
12 had a lot of contact with residents. First, I would like to
13 also add that the Bunny Trail was great. When we did
14 Halloween last fall, it was a lot of fun. This year or this
15 spring, it was a little more enjoyable because it wasn't quite
16 so cold. So that was great.

17 Again, thank you to Deb for putting that on -- it
18 was great -- and your staff and everybody getting that
19 together for us. It was a lot of fun. It's so rewarding to
20 see the community come out for something like that and it's
21 just great to see the kids and the families really enjoying
22 it. It's nice to have that interaction.

23 We all attended the Riverside Board, School Board
24 meeting. We were invited and asked to give a township update.
25 So that was kind of -- That was nice, as a new board, to
26 interact with their board.

27 I had an opportunity to go to a legislative
28 breakfast with -- Mr. Rose and I were both on a virtual
29 breakfast with, we had Congressman Joyce, Senator Brown,
30 Representative Callender was on that. It was very interesting

1 to talk about different things going on there.

2 One of the things I think is unfortunate or whatever
3 with the American Recovery Act that was passed, the big
4 stimulus thing that Congress just passed, and for those that
5 don't know, townships are not included in that. So at this
6 point, as required by law, Concord isn't necessarily looking
7 to receive those funds.

8 I know the Ohio Township Association and just about
9 every legislator, including both of our senators at the
10 federal level, are advocating that they try to rework that.
11 It was a version from the House to the Senate that somehow
12 excluded that and so they're looking at working it back in.

13 Short of that, I also know there is some talk at the
14 county level about how Lake County, if that doesn't happen,
15 might, might work with the townships. So that's sort of an
16 up-in-the-air thing right now but I felt residents probably
17 would want to know that.

18 I also had seen the letters that the other trustees
19 had and the Fire Department has been very busy and doing some
20 great life-saving things. I also note the Fire Department has
21 been doing a lot of COVID vaccinations, so those guys have
22 been really busy.

23 We got some letters, a letter about a resident
24 concerned about an illegal turn or a dangerous turn at the top
25 of Girdled Road and Keystone there. And we did have a fatal
26 accident last fall over there. Now, that wasn't due to an
27 issue with the left-hand turn. That was a center line
28 infraction. But we're aware of that and, in combination with
29 the traffic study that was going on last fall following that
30 accident, I am sure we will be having dialogue with the county

1 about what to do. As a county road, Concord can only
2 advocate, at best, to do something there.

3 Did also get a call from a resident and, in turn,
4 requested some extra patrol at the Auburn Road and 44
5 interchange over there in front of the Red Hawk. I guess the
6 illegal U-turns there --

7 MR. DONDORFER: U-turns there, right.

8 CHAIRMAN McINTOSH: Make the left, the former left
9 off of Crile Road has become a problem again. And I know
10 we're hitting up patrol and maybe the Sheriff's Department
11 with give us an update on that. So that's something to
12 encourage the residents, you know, that change was made and it
13 wasn't made to make people's lives inconvenient, it was made
14 for safety reasons and for traffic flow.

15 MR. DONDORFER: Right.

16 CHAIRMAN McINTOSH: So we really encourage people
17 to -- all of our lives have been impacted by that and just to
18 follow the traffic regulations and use that interchange
19 appropriately.

20 Had a JEDD meeting a couple weeks ago. JEDD revenue
21 has been flowing pretty steadily. We are within dollars of
22 the JEDD revenue through '21 as we were in '20 and still
23 substantially over where the JEDD was just a few years ago.
24 Last year year-to-date was 314,000 and change and this year
25 was 317, and if you go back to '18 it was only 256. So the
26 JEDD is continuing to grow and we haven't seen a fall-off
27 economically based on COVID, so that's very encouraging.

28 MR. DONDORFER: Right.

29 CHAIRMAN McINTOSH: Because that's a nice healthy
30 part of the township's budget.

1 We continue to get calls about the Fire Station
2 Project and Lucky's. Every morning when I go to work and I
3 drive down 44 and I look, that parking lot is full of
4 construction workers. So that's really great and they are
5 headed towards an opening. So I know they're sort of letting
6 us know they think it's going to be in July, so that's great.

7 With that, we will move into our Department Reports
8 and start with Administrator Rose.

9 MR. ROSE: Thank you, Mr. McIntosh. Members of the
10 Board, good evening. Item C on tonight's agenda is a vote to
11 accept all bids for stone, asphalt, concrete, and limestone.
12 We do this every year. These bids set the price for the
13 upcoming season and were reviewed by the Service Director and
14 myself and found to be appropriate. We received bids from
15 Osborne Concrete and Stone, Cuyahoga Asphalt Materials, and
16 Kokosing Materials. So I request a favorable vote to accept
17 all bids on Item C.

18 Item D on the agenda is to award the mowing and
19 landscape maintenance contract for township properties. These
20 are the bids that were read on the record at the staff
21 meeting. So I request a favorable vote to award that to Lake
22 Erie Shores Contracting at the appropriate time.

23 As the Board is aware, over the past ten days, I've
24 been working very closely with Congressman Joyce's staff on
25 some community funding requests. That is the, what used to be
26 called "earmarks" years ago that Congress has brought back
27 this year and, instead of calling them "earmarks," they call
28 them "community funding requests."

29 Unfortunately, after much discussion with
30 Congressman Joyce's staff and then some additional calls to

1 the USDA, we don't qualify to submit for any of these funds.
2 There's a condition that's outlined in the Code of Federal
3 Regulations. It places a median household income threshold on
4 this type of funding that was baked in by Congress. We are
5 well above the qualifying median household income, so we're
6 not eligible for consideration on this round.

7 But I guess the purpose of this is, you know, the
8 congressman's staff was -- I didn't speak to the congressman
9 but his staff was fantastic. They were very responsive to our
10 questions. They assisted me. We were looking for alternative
11 ways to try to meet some type of the funding but, in the end,
12 it just, it didn't work. But, you know, I appreciate -- and I
13 was talking to the folks in DC and I just appreciate their
14 willingness, you know, to assist the local communities in
15 trying to find these needed dollars across the board. So hats
16 off to Congressman Joyce and his staff.

17 The conceptual plan for the stormwater issues at
18 Sarah Lee and Cali that I mentioned at the last meeting is
19 still pending. We are waiting for easement language to be
20 worked out with a resident before proceeding to finalize the
21 plans. It's our hope that the language will be worked out by
22 next week and then we can move forward on the final design
23 phase.

24 It is April. April is National Child Abuse
25 Prevention Month. And I talked to my friends over at Lake
26 County Job and Family Services. During 2020, Lake County
27 Children's Services responded to over 1,900 calls regarding
28 children and their families. In some situations, children
29 just could not be safely maintained in their homes. That
30 resulted in over 200 children being cared for either by foster

1 families, adoptive families, relatives that live outside of
2 the primary residence, or other caregivers.

3 So we would like to thank Lake County Children's
4 Services for providing this important need within our
5 community. And I will have a resolution at our next meeting
6 for your consideration to commemorate the National Child Abuse
7 Prevention Month.

8 The Service Director and I will be attending the bid
9 opening on April 14th for the Crile Road Widening Project. We
10 want to watch the bid opening and then we want to start some
11 initial discussions with both the Engineer's Office and the
12 contractor and start that dialogue. And we've also agreed to
13 host the preconstruction meeting once that gets set up, once
14 the bids are accepted by the commissioners.

15 Finally, I will be out of the office on Monday,
16 April 19th. I will be attending the executive committee
17 meeting for CLOUT. So I am hoping to get some solid updates
18 on the township funding with the Treasury Department that
19 everybody's been working on, so we're hoping to get a good,
20 solid update there and have some discussions.

21 That concludes my report, sir.

22 CHAIRMAN McINTOSH: All right. Thank you, Mr. Rose.

23 MR. ROSE: Thank you.

24 CHAIRMAN McINTOSH: Fire Department, Chief Sabo.

25 CHIEF SABO: Good evening, everyone.

26 MR. ROSE: Good evening.

27 CHIEF SABO: So for the month of March, we had a
28 total of 196 events, 119 of those were EMS with 127 transports
29 to area hospitals. We had nine fire events. We responded to
30 four structure fires outside of Concord. We had two grass or

1 leaves fires outside of Concord that we helped with. We had
2 two mulch fires in Concord and one brush fire in Concord that
3 we responded to. We gave mutual aid 25 times and received
4 mutual aid six times.

5 From the fire prevention bureau, they completed 66
6 inspections, for approximately 159 hours. They did two plan
7 reviews and participated in four hours of continuing education
8 and training in the month of March, and they also participated
9 in two fire investigations.

10 From the fire prevention standpoint, they installed
11 two residential lockboxes, which is really helpful when
12 somebody calls 911 and can't get to the door to unlock it,
13 whether they're not able to or whatever. But that gives us
14 access to the house without doing damage, so it's very
15 helpful.

16 On the agenda tonight is a purchase order request
17 for Motorola Solutions in the amount, I think it's just over
18 \$13,000. I just wanted to point out that \$10,000 of that was
19 a grant that was received from the State Fire Marshal's
20 Office. It's the MARCS Grant. Concord Township Fire
21 Department led, took the lead on this regional grant with all
22 the eastern Lake County fire departments and each department
23 received \$10,000. So it was a very, very good opportunity
24 there and it enables us to get four additional portable
25 radios.

26 MR. ROSE: Nice.

27 CHIEF SABO: Rick, if you don't mind, please.

28 I am taking a lesson from Deb here, so she's helping
29 me.

30 In terms of a safety message tonight, we urge anyone

1 who is exhibiting signs and symptoms of a heart attack to call
2 911. What you see on the screen in front of you is a recent
3 image of one of our patients. On the left is before treatment
4 and on the right is after. So this is an example of what
5 happens when you're having a heart attack. So far in 2021, we
6 responded to four heart attacks similar to this. In 2020, we
7 responded to seven of them, seven heart attacks. We call them
8 stemis.

9 Our goal, working with the University Hospitals of
10 Cleveland, is not from the time they get to the emergency room
11 to intervention but from the time that EMS providers show up
12 on scene in their living room to intervention, and that has to
13 happen within 90 minutes. So it is so important -- I can't
14 over emphasize this enough -- to call 911 when you're having
15 signs and symptoms of a heart attack, chest pain, shortness of
16 breath, sweaty, whatever it is, just -- and sometimes it's
17 nonspecific. A lot of times in female patients we see the
18 symptom of back pain more than we do chest pain.

19 So we urge everybody to call 911. And why is that?
20 Our EMS providers are trained in capturing electrical
21 impulses from the patient on scene and trans -- And we call
22 those a 12 lead EKG. So we capture that. We transmit it to
23 the hospital.

24 In this case, this is an inferior wall MI, or
25 myocardial infarction. The crew made contact with the
26 appropriate receiving hospital and, in some cases, they're on
27 the phone already with the cardiologist that's going to be
28 treating that patient right from the patient's living room.
29 So they're already starting that dialogue with the
30 cardiologist.

1 Our EMS crews can start appropriate medications and
2 provide safe transport to the appropriate facilities. You
3 know, a lot of times we hear about patients driving themselves
4 to the hospital or having a family member drive them to the
5 hospital. The problem is, first of all, safety. We can
6 provide that safe transport and start treatment right away.

7 And not every hospital has the same capabilities.
8 So if you're having an event like this and you decide to drive
9 yourself to a hospital such as TriPoint, TriPoint is not set
10 up to deal with events like this. They do very well with the
11 abilities that they have but they are not set up to treat
12 this, so they have to, they have to transfer the patient out.
13 If you call 911, we are going to get that patient to the right
14 facility as fast as possible and start treatment immediately.

15 This patient experienced a 100 percent blockage of
16 the mid-right coronary artery. So I urge, again, to call 911.
17 Don't risk driving your loved one to the hospital. Call us.
18 Let us start treatment and get them to the right place.

19 I am confident that in this case, if that patient
20 would have gone by private vehicle to the hospital, this would
21 not have been a successful outcome.

22 CHAIRMAN McINTOSH: Chief, I know we have the letter
23 that was sent that Mrs. Lucci mentioned. I know she had a
24 copy of it. I was thinking maybe now would be the appropriate
25 time and I'd like, we'd like to read it for the record.

26 MS. LUCCI: I would love to read it.

27 CHIEF SABO: Thank you.

28 MS. LUCCI: "Dear Chief: On March 16, 2021, I
29 suffered a heart attack at home and called 911. I was treated
30 and transported to Geauga Hospital by your emergency rescue

1 squad. As a former government employee, I know firsthand how
2 often public employees receive negative and critical criticism
3 regarding the work they perform.

4 "I wish to go on record that the response team that
5 came to my house were instrumental in saving my life. Their
6 quick response and medical attention were praised by my
7 physician and his staff, which resulted in my having no
8 permanent heart damage. As a result, I was able to walk out
9 of the intensive care unit 23 hours later looking forward to
10 the future.

11 "I would like to personally thank Cory, Kyle and
12 Rich for all you did. What you do makes a difference."

13 CHIEF SABO: Thank you. Thank you very much.

14 MR. ROSE: Well done.

15 MR. DONDORFER: That's great. Well done.

16 (Applause.)

17 CHIEF SABO: And that's, all the credit goes to
18 these guys that do this every day. And even when they're not
19 performing these services for somebody, they're learning about
20 it, they're training on it, they're educating themselves on
21 it. The latest -- Medicine changes every day and we have to
22 stay up on it, and we do. We're very aggressive when it comes
23 to EMS and it is because we love what we do.

24 CHAIRMAN McINTOSH: Actually, before you go, I think
25 Mr. Dondorfer has the letter we got from Ron Graham.

26 MR. DONDORFER: Yes.

27 CHAIRMAN McINTOSH: So I thought we would like to
28 also read that one for the record.

29 MR. DONDORFER: "On behalf of the Board of Health
30 and I, we would like to give a big thanks to you and your

1 staff working tirelessly on the frontline, beside the Health
2 District, to vaccinated our Lake County residents; each of you
3 not only represent health care or fire, but each of you also
4 represent public health. To Chief Jim Powers, thank you for
5 your countless hours helping support our response and I will
6 forever remember such a simple message that you sent via text
7 ... 22 agencies, 150 people, and one team.

8 "We are truly inspired by your commitment to making
9 a difference in these and challenging times. It was brought
10 to my attention that we were ranked 4th in the state for
11 percentage of residents vaccinated before today's clinic. As
12 a direct result of your efforts, you are bringing families
13 together and getting our precious children back to school and
14 our businesses back on track, and you are saving lives every
15 day. It continues to be a pleasure for me to work beside you,
16 and for you as your Health Commissioner. Ron Graham."

17 Just a true testament to our Fire Department and
18 safety services' commitment, commitment and dedication to
19 public safety, so we really appreciate your excellent efforts.

20 CHAIRMAN McINTOSH: I was able to attend a Mayors
21 and Managers meeting last month with Administrator Rose and
22 heard the coordinated effort. And I know that throughout, I
23 mean, when they talk about doing the pods and moving around
24 the county and doing all the different things, it was obvious
25 this was a massive undertaking. What kind of commitment did
26 we specifically -- How did we contribute to that?

27 CHIEF SABO: So at the administrative level, Deputy
28 Chief and I have participated with the Lake County fire chiefs
29 in the logistic side of it and assisting all the Lake County
30 fire chiefs as we work with the Health Department to put these

1 pods together, especially as we migrated over to what we call
2 a megapod.

3 That letter that you read, Mr. Dondorfer, was right
4 after our first megapod at Mentor High School. Now we have
5 transitioned over to Lakeland Community College.

6 So the Deputy Chief and I provided support in terms
7 of the logistics to get things moving there, whether it's
8 greeting people at the door. When people show up, a lot of
9 them are very skeptical. They're nervous. They're scared. They
10 don't know where to go. They don't know what to do. They
11 don't know what to expect. So a lot of times, that first face
12 that they see is critical. And every step of the way, I mean,
13 you can't turn a corner in these distribution sites without
14 seeing somebody that can help direct and answer questions, and
15 it's been tremendous.

16 As far as the vaccinations, all of our EMS
17 providers, all of our paramedics -- excuse me -- are, because
18 the governor declared a state of emergency, we are allowed to
19 give vaccinations. Normally, we are not allowed to give
20 vaccinations as paramedics. So we are providing support,
21 usually, two EMT paramedics at each clinic to help give those
22 vaccinations.

23 At Mentor High School, we had 30 vaccination
24 stations set up in the gym and it takes absolutely everybody
25 so no one department is overwhelmed.

26 CHAIRMAN McINTOSH: Awesome. Well, thank you.

27 MS. LUCCI: And while they're saving lives, they're
28 also escorting home our young man.

29 CHIEF SABO: Yeah, that was a fun event. Ashton's
30 dad, yeah, we were able to work --

1 MS. LUCCI: Thank you.

2 MR. ROSE: That was cool.

3 MS. LUCCI: Yeah.

4 CHIEF SABO: There were so many people involved with
5 that, the Lake County Sheriff's Office, us, the State Highway
6 Patrol was invited -- I am not sure if they made it -- Lake
7 Metroparks. I saw the marching band had a presence there and
8 just so many people. And we were so thankful to that family.
9 I mean, I couldn't imagine going through what they did but
10 Ashton, he survived, you know. He persevered through that, as
11 did his family. And we are grateful to them for everything
12 that they went through. I mean, I just -- I can't imagine
13 what to say or how they're feeling but it was good to have him
14 home.

15 MR. DONDORFER: Thanks, Chief.

16 MR. ROSE: Thanks, Chief.

17 CHAIRMAN McINTOSH: Thank you, Chief.

18 Okay. Service Department, Mr. Brown.

19 MS. LUCCI: You've got to follow that one, Tim.

20 MR. BROWN: There's no following that one. Good
21 evening, everyone. The Service Department is currently
22 starting up the construction season. Crews are out repairing
23 snowplow damage, doing some ditch maintenance, curb inlet
24 repairs, and preparing the baseball fields for the upcoming
25 season.

26 The Yard Waste Dropoff is open at the Service
27 Department and getting steady traffic. The dropoff will be
28 open from 7:30 a.m. to 2:30 p.m. Monday through Friday until
29 June 7th this year. The dropoff will open again in the fall.

30 The Annual Brush Day collection will be Saturday,

1 May 15th, from 7:30 a.m. to 2:30 a.m. Residents may drop off
2 brush only, no lumber, landscape timbers, railroad ties or
3 tree stumps.

4 The road resurfacing projects for 2021 are scheduled
5 to begin the week of April 26th. Residents in the Cherry Hill
6 and Fay Road Subdivisions will start to see crews mobilizing.
7 The projects are projected to be completed by the end of June.
8 We remind motorists to slow down and move over when
9 approaching crews working in or alongside the roadway.

10 For residents with questions or concerns, feel free
11 to contact us at 350-3225 or by email at ConcordTwp.com. The
12 Service Department wishes everyone a safe and healthy spring.

13 CHAIRMAN McINTOSH: One quick question. Have you
14 fielded any calls about the change in the brush collection?

15 MR. BROWN: Yes, yes, we have fielded some calls as
16 far as the yard waste collection.

17 CHAIRMAN McINTOSH: Right, that's what I meant,
18 yeah.

19 MR. BROWN: Residents are concerned that it's not
20 going to happen this year as long but we're trying to do that
21 and continue our road projects and everything else.

22 CHAIRMAN McINTOSH: I'll catch up with you offline
23 about that one. I'd like to get it worked out.

24 MR. BROWN: Okay.

25 CHAIRMAN McINTOSH: Thanks, Tim.

26 MR. BROWN: Yeah, no problem.

27 CHAIRMAN McINTOSH: Zoning Department, Mrs. Freeman.

28 MS. FREEMAN: Good evening.

29 MR. ROSE: Good evening.

30 MS. FREEMAN: So the month of March has been fairly

1 busy for the Zoning Department. We had issued 54 zoning
2 permit applications and collected approximately \$8,600 --
3 \$8,700 in fees. Ten of the permits were for new single-family
4 dwellings and we actually issued one new permit for a
5 commercial building, medical building proposed on Auburn Road
6 at 8003 Auburn Road. It's going to be about 5,800 square feet
7 of new medical office space. So, hopefully, we will see
8 construction starting on that soon.

9 Additionally, during the month of March, our office
10 performed 106 site inspections for open zoning permits and we
11 followed up on 11 new complaints about potential zoning
12 violations.

13 Last night the Zoning Commission met. They
14 continued their work session on the microdistilleries and
15 residential conservation development districts, and they also
16 had a site plan review application that they conditionally
17 approved for the Auburn Career Center, who is proposing an
18 addition onto the west side of their existing industrial art
19 building, which is located on the west side of Auburn Road
20 kind of adjacent to their horticulture building.

21 Next week the Board of Zoning Appeals will meet on
22 Wednesday for their regular meeting. It's going to be a full
23 agenda. We've got five new variances and two conditional use
24 permits. So that detailed agenda can be found on the website.

25 If there's any other questions, I'd be happy to
26 answer. That's it.

27 MS. LUCCI: Thank you.

28 MR. DONDORFER: Thank you.

29 MR. ROSE: Thanks, Heather.

30 CHAIRMAN McINTOSH: Recreation Department, Deb

1 Esker.

2 MS. ESKER: Good evening, everybody.

3 CHAIRMAN McINTOSH: Good evening.

4 MR. ROSE: Good evening.

5 MS. ESKER: The Recreation Department is planning
6 some fun and inviting programs for residents in April and into
7 the summer. But before I tell you what's ahead, I'd like to
8 take a moment to celebrate the township's recent Easter Egg
9 Hunt and some contest winners.

10 So PowerPoint please, Rick. Oh, it's up there.
11 There we go.

12 CHAIRMAN McINTOSH: No, not that one.

13 MR. ROSE: We have already celebrated that one.

14 MS. ESKER: Thank you, Rick.

15 THE VIDEO TECHNICIAN: Oh, wrong direction.

16 MS. ESKER: Why don't we try -- Oh, there we go.
17 All right. Thanks to all who participated in Concord
18 Township's Bunny Trail Easter Egg Hunt. The weather was
19 beautiful and the bunny ears were plentiful as residents and
20 guests made their way throughout beautiful Concord Township in
21 search of Easter eggs and treats.

22 Thanks to our elected officials for their kind words
23 tonight and gratitude and handing out really cool butterfly
24 treats at Town Hall, right along with the Easter Bunny and
25 Trustee McIntosh's dog, the very well-behaved Cooper.

26 I'd also like to give a shout out to Susie Cobb and
27 Rachel Lamb, who work with me in the Recreation Department,
28 who always make our events shine so brightly. Thank you so
29 much.

30 Thanks also to our -- Oh, we're going backwards.

1 There we go.

2 Thanks also to our anchor partners who amped up the
3 fun with festive decorations and contagious enthusiasm,
4 including Concord Alliance Church, Vista Springs Assisted
5 Living, St. Gabriel Church, Hope Ridge Church, and the Goddard
6 School of Concord. And, yes, that is Father Fred in the
7 middle picture with the bunny ears. So fun was had by all.

8 We would love to get some resident input on their
9 preferences for next year's Easter Egg Hunt, so look for
10 questions on our communications platforms.

11 Congratulations to Dawn Kozlevchar, who won Best of
12 Show in Concord's 31st Annual Photo Contest for her photo of
13 her daughter entitled "Ready for the World."

14 Congratulations also to the Kovalchik family for
15 making Concord's Best Snowman this year.

16 Both winners took home big, beautiful trophies and
17 bragging rights. Check out the complete list of winners for
18 both contests still on the Concord Township website.

19 Now looking ahead to April activities, this month,
20 classes at the Community Center include Martial Arts for
21 adults and children, Pound!, Yoga Pilates Fusion, Baton
22 Twirling for kids, a stained glass butterfly class, a mixed
23 media collage class, and Getting Ready for Retirement. We
24 continue to offer our Family Fun Adventure Kits every month,
25 and in April our theme is "How Does Your Garden Grow?" and
26 includes fun activities that encourage you to play in the
27 dirt. You can register online at ConcordTwp.com or simply
28 call the Recreation Department for personal assistance.

29 Local historian and Old Stone School docent Dan
30 Maxson hosts our next senior social on April 21st when he

1 presents interesting and little known facts about Concord
2 Township in his presentation called "You might be from Concord
3 if..." And then on April 28th, local entertainer Susan
4 Cannavino will captivate our 55+ Group with fascinating and
5 funny stories about past presidents and their families in her
6 presentation called "Behind the Front Door." And this was
7 rescheduled from today. She couldn't make today's
8 presentation, so we're scheduling it to April 28th. Both
9 presentations are in person but guests can also participate
10 via Zoom if they wish. Preregistration is required and
11 seniors are encouraged to call the Recreation Department for
12 assistance with participation or any questions.

13 The Community Center will host another Red Cross
14 Blood Drive on Monday, April 12th, from 10:00 a.m. to
15 3:00 p.m. There are a few appointments still available, so
16 please consider signing up at RedCrossBlood.org. And if
17 you've already received a COVID vaccine, you will need to
18 disclose the manufacturer of your dose to the Red Cross
19 technician prior to donating, so just have that information
20 handy.

21 And this year we welcome summer with open arms and
22 some really great music. I am thrilled to announce our Summer
23 Concert Series is back with eight nights of music under the
24 stars at the Gazebo, starting on June 17th and going through
25 August 5th. The lineup includes The Pop-Tarts, Hip to That,
26 Blue Evolution, Abbey Rodeo, the BlackJack Gypsies, Risk
27 Factor, The Woodpeckers, and we wrap up the series with a very
28 special DJ Karaoke Night. And this is not your average DJ
29 Karaoke Night. This will include all kinds of special awards,
30 activities, and a few surprises that you just don't want to

1 miss.

2 Our concerts are made possible by a generous grant
3 from NOPEC and donations from Cometic Gasket, Accurate
4 Landscaping, Barrington Homes Incorporated, the Thomas E. Pyle
5 Insurance Agency, Chadwick Homes Incorporated, and William
6 Nelson DDS. Look for more information on the Summer Concert
7 Series coming in our future e-Grapevines, our website, social
8 media posts, all of our communications platforms.

9 Shout out to 84 Lumber this month for donating
10 treated lumber to use in our community garden to create
11 additional raised beds. We just need volunteers to build
12 those beds now. So anyone interested in a great community
13 project, please contact the Recreation Department.

14 And we are also seeking additional sponsors for our
15 Summer Concert Series and seasonal events, as well as partners
16 for our Bicentennial activities next year. So anyone
17 interested in becoming a sponsor or donor or partner, again,
18 please contact us directly.

19 And, finally, the Recreation Department wishes all
20 of our residents and friends a very happy spring. We look
21 forward to celebrating soon and often. Thank you so much for
22 your time tonight.

23 MR. DONDORFER: Thank you.

24 MS. LUCCI: Thank you.

25 CHAIRMAN McINTOSH: Thank you, Deb.

26 And Concord law enforcement, Sergeant Infalvi.

27 SERGEANT INFALVI: Thank you for having me. I
28 appreciate it.

29 CHAIRMAN McINTOSH: Thank you.

30 SERGEANT INFALVI: I am Jerry Infalvi. I am a

1 sergeant with the Lake County Sheriff's Office. And today,
2 this evening, I am going to give you a presentation about our
3 monthly events and then I will go into your concerns with the
4 ATVs.

5 For March of 2021, we had a total of 947 calls for
6 service. We responded to four injury accidents, ten property
7 damage accidents. As far as arrests go, we had four OVI
8 arrests, we had an arrest of a female for methamphetamine
9 possession and use of child restraints and driving without a
10 license. She had a child in the car at the time of her
11 arrest. We had one of the males was reckless operation, OVI,
12 weapons while under disability -- which means he had a
13 criminal background that prohibited him from carrying a
14 weapon -- and improper transport of a firearm in a motor
15 vehicle.

16 We had a male arrested for a burglary warrant that
17 was out of state. We had a male arrested for possession of
18 cocaine and marijuana, and then one of our OVIs was a third
19 degree felony for his repeated offenses. We had a juvenile
20 female that was arrested for aggravated menacing and carrying
21 a concealed weapon, and we had one unauthorized use of a motor
22 vehicle.

23 We also responded to 32 alarms, 20 citations for
24 traffic violations, 169 warnings for traffic violations, ten
25 driving under suspension citations, operating a vehicle while
26 intoxicated, again, four.

27 Business checks, we conducted 88; crime prevention,
28 we conducted 82, which is, you know, vehicles where lights
29 were on, doors that were left open overnight, things like
30 that. We responded to 16 disturbances, six domestic violence

1 incidents, seven juvenile complaints, four noise complaints,
2 five neighbor disputes, two opiate overdoses, a suspicious
3 circumstance involving vehicles or persons: 25 occasions, 44
4 theft reports, 28 traffic complaints, two vandalism case
5 reports, and 18 welfare checks.

6 And we're seeing a lot more welfare checks and
7 mental health incidents where we're involved to help take care
8 of the situation and make sure that people are getting the
9 treatment that they need.

10 And I have a copy of that for you, sir.

11 MR. ROSE: You can just set it right there, Sergeant
12 Infalvi. Perfect. Thank you.

13 SERGEANT INFALVI: And moving on to the traffic
14 violations as far as for your concerns for the ATVs, I wish I
15 could have done a PowerPoint for you. Next time I will. I
16 learned about this a little bit late but I would have had a
17 nice presentation for you but I think I will cover a lot of
18 your aspects that you're looking for. If there is anything
19 you need clarified on or more information on, please let me
20 know and I will get that information to you.

21 First and foremost, you do need an operator's
22 license to operate an all-terrain vehicle on the roadway, so
23 anything that's defined as a motor vehicle. A motor vehicle
24 means anything that -- a mobile home, recreational vehicles
25 that are powered by motor, et cetera. And I can go into
26 detail with that but I am not going to bore you, but you
27 definitely need a driver's license. You have to be 16 years
28 of age or over. You can't be riding with your child. Just
29 because you're present, that's not acceptable. You have to
30 have a driver's license, first and foremost.

1 Rules for equipment: Snowmobiles aren't going to be
2 really our concern right now but off-highway motorcycles and
3 all-purpose vehicles, you have to have at least one headlight
4 affixed to the vehicle, especially if you are going to be
5 driving at night. Daytime, there is an exception. At least
6 one red taillight if you are going to be on the roadway.
7 Adequate brakes and adequate brake light if you are going to
8 be on the roadway. And you have to follow the same muffler
9 system as you do any other vehicle. It cannot -- It has to be
10 capable of precluding emissions and excessive smoke, exhaust,
11 engine noise, et cetera.

12 Prohibited acts, what you cannot do while you're on
13 your ATV as set by the Revised Code, and you can look these up
14 on the internet, 4519.40. Any operation of a snowmobile,
15 off-highway motorcycle or all-purpose vehicle, except that --
16 no person shall operate a snowmobile, highway -- off-highway
17 motorcycle or all-purpose motor vehicle on any state highway,
18 including limited access highways or freeways with the right-
19 of-way therefore, except emergency travel during the time and
20 in such a manner at the direction of public safety official.

21 You cannot ride your motor vehicle, your all-terrain
22 vehicle on any private property, in any nursery or planting
23 area without the permission of the owner or the person having
24 the right to the possession of the property. So you can get a
25 criminal trespassing charge if you were to ride your ATV on
26 somebody's property or a nursery or a public right-of-way;

27 Any land or waterway controlled by the state, except
28 at those locations where signage is posted permitting those
29 activities;

30 On the railroad tracks right-of-way, which Concord

1 doesn't really have any concern for railroad tracks but if you
2 were, food for thought, you cannot ride on the railroad
3 tracks;

4 While transporting any firearm, bow, or implement
5 for any hunting that is, that is not unloaded or secured or
6 encased on your vehicle. So you cannot be riding on an
7 all-terrain vehicle while your firearm is loaded;

8 For the purpose of chasing, pursuing, capturing, or
9 killing any animals or wildlife;

10 And then during from the time from sunset to
11 sunrise, unless you display lights that are required under the
12 section that I previously discussed.

13 There are exceptions to not having a registration on
14 your all-terrain vehicle and that only applies to somebody who
15 can prove that they are -- it's used for agricultural use or
16 farm use. You have to be able to prove that. Otherwise, you
17 have to have a registration for your all-terrain vehicle or
18 your dirt bike.

19 When you go to the BMV and your titling company,
20 they will give you the paperwork that is necessary to affix
21 the documentation to your, to your vehicle. Most vehicles
22 require two stickers, on each side of the vehicle, and a
23 license plate. If you don't have a license plate and the
24 required stickers and you are driving on the roadway, you are
25 in violation and you can be cited.

26 Again, if you are working as an all-purpose vehicle
27 in the capacity of a farm, farming vehicle or agriculture,
28 agricultural -- I can't say it. I'm sorry.

29 MR. DONDORFER: That's a hard one.

30 SERGEANT INFALVI: -- vehicle, you can ride on the

1 public roadway only for business purposes without a
2 registration but do that cautiously and safely.

3 As far as anything that's not considered a motor
4 vehicle, as far as bicycles go, motorized bicycles go, I will
5 say this: You don't need a registration for them but you can,
6 you can log them with us as far as having a record for your
7 serial number if it was stolen, if it ends up being stolen.
8 That way, when we come across these items abandoned or in the
9 possession of somebody, we can look up your serial number on
10 your bike and determine that it's not whose bike it is, the
11 person who is riding the bike.

12 Also, when you're operating these vehicles, drive
13 with the flow of traffic. Ride your bike with the flow of
14 traffic. And you can ride tandem -- I don't recommend it --
15 two bikes together but do that cautiously. Try to do it
16 single file if at all possible.

17 When you are jogging or running or walking, please
18 walk, jog and run against traffic. You want to be against
19 traffic. Ride your bikes with traffic, walk and run against
20 traffic and wear reflective clothing.

21 As far as go-karts go and minibikes and dirt bikes,
22 they are not permitted to be on the roadway. They are not
23 considered a motor vehicle. They don't have the proper
24 signals. They don't have proper lights on them. They are not
25 registered. You can ride those on private property but you
26 can -- but they are not permitted on the roadway.

27 CHAIRMAN McINTOSH: Dirt bikes, no?

28 SERGEANT INFALVI: Dirt bikes are not tech -- There
29 is a lot of definitions with the state ORC as far as what a
30 dirt bike is. There will be a lot of bikes that you will see

1 on the roadway that look like dirt bikes but they meet
2 specifications.

3 CHAIRMAN McINTOSH: So look for if they have signals
4 and stuff like that.

5 SERGEANT INFALVI: Yes.

6 CHAIRMAN McINTOSH: Because I got somebody, now that
7 you are saying that, I got a neighbor.

8 SERGEANT INFALVI: And you're technically supposed
9 to have, like golf carts, certain bikes and certain vehicles
10 inspected before you get a registration. So if the bike is on
11 the roadway, there should be a registration.

12 CHAIRMAN McINTOSH: Okay.

13 SERGEANT INFALVI: There should be a license plate
14 and there should be a registration sticker. If they're not,
15 then they shouldn't be on the roadway and then we can take
16 corrective action.

17 But when you are on the roadway, you have to follow
18 all traffic rules that a typical driver of a vehicle has to, a
19 motor vehicle or a regular car or regular pickup truck, et
20 cetera, has to follow. If not, you will be cited for those
21 traffic offenses.

22 CHAIRMAN McINTOSH: So kind of reflecting on what
23 Mrs. Lucci said and just this revelation I had about my, you
24 know, teenager in my neighborhood, what's practical from the
25 standpoint of the Sheriff's Department enforcing this stuff in
26 Concord? I mean, is it, you know, you see somebody zip down
27 the street and, you know, fiddling with the bike and driving
28 it, buzz down the street back and forth a couple times and
29 they park it. It's like the whole thing. Do you guys,
30 I mean, is that something that's a persistent problem

1 throughout the township or is it just -- What do you, how do
2 you respond to that when you get those calls?

3 SERGEANT INFALVI: So I can tell you from my
4 experience, and I looked at it, we had four ATV complaints in
5 Concord for the month of March. I can tell you from my
6 perspective over the past 14 years of being on the road
7 patrol, the ATV complaints are not a huge concern in Concord
8 because we don't get them that often.

9 CHAIRMAN McINTOSH: Okay.

10 SERGEANT INFALVI: And if so, it's something very,
11 the offense is very slight, if you will.

12 CHAIRMAN McINTOSH: Right.

13 SERGEANT INFALVI: It's not a huge concern. We
14 evaluate each situation and determine the appropriate action.
15 We're not out to get anybody. We usually try to do warnings
16 unless there is some kind of extended circumstance that we
17 have to be involved or if it's a repeated offense. But if
18 there is a problem area and we go and address it and it
19 continues then, yes, we will take corrective action.

20 CHAIRMAN McINTOSH: So we should encourage
21 residents, if there is a persistent issue in a community, they
22 should just call you guys you can come out and work through
23 it.

24 SERGEANT INFALVI: That is correct. And we evaluate
25 each situation as it comes. It's too dynamic to give you a
26 broad -- or an exact way we're going about it.

27 CHAIRMAN McINTOSH: It certainly sounds like for
28 months or the year and change that I've been here, when I
29 listen to the Sheriff's Office report, that the Sheriff's
30 Department gives far more warnings in Concord Township than it

1 does citations anyway. So that they're already, it's already
2 evident --

3 MR. DONDORFER: That is true.

4 CHAIRMAN McINTOSH: -- that we try to work with our
5 community as far as getting through this stuff.

6 SERGEANT INFALVI: Absolutely. We're not out to
7 hinge anybody up. We're out there to try to make it safe and
8 just make a statement that we are present and we're looking
9 out for your well-being. And, again, under certain
10 circumstances, we like to leave the discretion to the
11 deputies. If they feel that it is not a violation that's
12 worth citing, then we trust them. But they all have common
13 scenes. They're all professionals. They're all extremely
14 well trained. They know when to cover that threshold.

15 CHAIRMAN McINTOSH: Okay.

16 SERGEANT INFALVI: One more thing I would like to
17 address is --

18 CHAIRMAN McINTOSH: Sure.

19 SERGEANT INFALVI: I am the community liaison for
20 the Sheriff's Office. It's a rather new position. We started
21 it in January. We're getting a lot of functions going. I
22 want to be a lot more involved with the Concord Township
23 community and a lot more involved with the administration. I
24 also talked to Debbie. We had some conversations. I did not
25 know about the Easter Egg Hunt but now she knows to give me
26 some information because we would have had a booth set up.

27 CHAIRMAN McINTOSH: Okay.

28 SERGEANT INFALVI: But also what I would like to do
29 this summer is kind of do like a, I guess, you've heard
30 "coffee with the cops," but I want to bring it to the

1 neighborhoods. So certain weekends I might throw out, "Hey,
2 we're going to be in your neighborhood," cook up some hot
3 dogs, have some equipment there, have some of our guys there
4 and meet the people in the community.

5 Also, I'd like to throw out to any township admin --
6 or any development administrations as far as your associations
7 or HOAs go, my phone number is (440) 350-5598. That goes
8 directly to me. If I don't answer your phone call, leave me a
9 message. And my email is JInfalvi, I-n-f, as Frank, a-l-v, as
10 in Victor, -i@LakeCountyOhio.gov, and email me. I would like
11 to know more about your community. I would like to be
12 involved with your association and your development. And if
13 there is anything that we can do to assist you, please reach
14 out to me. We will do whatever we can. Or any events that
15 you would like to hold or if there is any safety meetings that
16 you would like, we will work on that.

17 Also, one more, one other thing we are working on is
18 the Explorer Program for our youth, ages 15 to 21. We are
19 nearing the end of getting this prepared and then we're hoping
20 by midsummer that we are going to start taking applications
21 from these students. That way, we can prepare them for
22 development in public safety, for police, not only police but
23 also fire as well. And then they can also help us with some
24 of, a lot of these community events, too.

25 We will also have a nice career path because, if
26 they are successful with us in our program, by the time
27 they're 18 they can get a job in corrections or dispatch with
28 us or the records division. And by the time they're 21, we
29 are doing lateral transfers now from divisions. They have a
30 good shot at becoming a law enforcement officer on the road

1 patrol.

2 So this is a good way to teach our youth how we want
3 professionalism and ethics and morals in law enforcement and
4 for our communities and how to work towards that with the
5 Sheriff's Office and get some good prospects.

6 And with that, if there are no questions, I am going
7 to give you my card with my cell phone number. I know you
8 reached out to me the one time. I was in class.

9 MR. DONDORFER: Thanks, Sarge.

10 MS. LUCCI: Thank you.

11 SERGEANT INFALVI: You know my cell.

12 MR. DONDORFER: I've got your number.

13 MR. ROSE: I've already got you in the rolo -- I
14 talk to you all the time.

15 CHAIRMAN McINTOSH: Thank you. It is nice to meet
16 you. It was great to connect.

17 MR. DONDORFER: Yeah.

18 CHAIRMAN McINTOSH: I am going to give you a final
19 plug. It's exciting to hear about Law Enforcement Exploring.
20 I did that for about five years, six years, not locally. I
21 did it in another state. But it's a great program. Even if
22 you don't go into law enforcement, it's a tremendous amount of
23 learning and it's great community service. That's exciting.
24 I was excited to hear about that.

25 SERGEANT INFALVI: Yes. We're extremely excited
26 about it.

27 And the Citizens Police Academy, hopefully, in the
28 fall. Once I get this up running, that's what I am going to
29 proceed to next.

30 CHAIRMAN McINTOSH: Okay, fantastic.

1 MR. DONDORFER: Thanks, Sarge.

2 MS. LUCCI: Thank you very much.

3 CHAIRMAN McINTOSH: Okay. We will move into the
4 Audience portion. Is there -- We don't have any guests in
5 person this evening. Is there anybody on virtually that would
6 like to speak or ask the trustees any questions tonight?

7 (No response.)

8 All right. Hearing none, we will move on to Old
9 Business, which we don't have any.

10 So we will get into -- I think before we get into
11 the votes, I know I would like to pick up the conversation
12 that we had in the staff meeting on Friday with respect to the
13 owner's rep. We need to -- I know we blocked out some time in
14 the calendar later this month to conduct some interviews and
15 we were having some good dialogue.

16 So for the benefit of anybody that's joining us that
17 isn't following all of the specifics about this, the Board has
18 agreed and has been working with the Administration to recruit
19 an owner's rep. And what the owner's rep is going to do is
20 act on behalf of the township and construction manage the
21 project and oversee it. So we will have this individual, this
22 agency will come in and help us with the sequencing
23 conversation, help us take the project to bid, and then work
24 between the contractor or the architect and then sort of be
25 the representative of the township. And from what I am seeing
26 in these proposals, these Request for Qualifications, will be
27 conducting meetings with Administration, the trustees and
28 giving the community update.

29 So it's our eyes and ears. It's another layer of
30 monitoring on the project on behalf of the township.

1 And I would like to maybe confirm with our legal
2 counsel, just to recap this aspect of it, we've put out a
3 Request for Proposal. So the way that we draft it --

4 MR. ROSE: No, Request for Qualifications.

5 CHAIRMAN McINTOSH: I am sorry. That's correct.
6 That's actually what I meant to say is "qualifications."

7 MR. ROSE: Yes, sir.

8 CHAIRMAN McINTOSH: And that is going to allow us to
9 move through the process with a little more flexibility than
10 it would be a formal proposal because we're not evaluating the
11 financial aspect of this, correct?

12 MR. LUCAS: That's correct. That's correct,
13 Mr. Chairman.

14 CHAIRMAN McINTOSH: So we are at a point where we
15 are going to be giving an opportunity for some of these
16 candidates to interview with the township, with the Board, and
17 then we will be making the decision who ultimately will be our
18 representative in this.

19 Anyway, so I know we were having a conversation and
20 that Administrator Rose, Hull Engineering, who is our contract
21 engineer, Chief and Deputy Chief have made a recommendation of
22 a number of the people and we need to decide who to, who we're
23 going to interview, and we had some of that conversation.

24 So I don't know if anybody wants to lead off in what
25 their thinking is at this point as we work towards -- We've
26 got a list of ten.

27 MR. DONDORFER: Yeah. I think it's important. Like
28 you said, we had ten really complete RFQ packets for owner's
29 rep.

30 And for those that might not know clearly what an

1 owner's rep is responsible for, they're responsible for
2 conveying and protecting the township's goals, and
3 specifically for Concord here it is the Fire Station Project,
4 okay, Station 1 and 2. They oversee the construction, sort of
5 function as a construction management component for the
6 project, overseeing the project and making sure that they are
7 within budget, the trades are doing the job that they're
8 supposed to. And there is a lot of other responsibilities but
9 that's what the owner's rep does.

10 And initially when the ten RFQs came in, we had a
11 board of some township officials, our Administrator, Deputy
12 Chief, Chief.

13 And who else, Mr. Rose?

14 MR. ROSE: Bob Parker, who is our consulting
15 engineer, also assisted as well.

16 MR. DONDORFER: Right, our consulting engineer. You
17 know, evaluated initially -- Obviously, it is going to be
18 hard. We have all reviewed all ten of the applications or the
19 RFQs. Very difficult to interview all ten. So they were
20 tasked with reviewing the packets and sort of giving us a
21 guideline on where they felt that these RFQs that were
22 submitted fell into a certain range.

23 And what they used to evaluate those different
24 companies were, one, owner's rep experience, their experience
25 as owner's rep; whether or not they had fire construction
26 experience and what kind of experience that entailed;
27 knowledge of building trades, permitting and commissioning;
28 project manager and key staff experience; location of the firm
29 and of the key staff -- so, you know, are the project managers
30 or people on that team, are they close to the project? Are

1 they within the area if they need to be here? How close? Can
2 they get here on short notice? -- the project approach and
3 conformance with -- and then cost savings ideas, if any, were
4 presented.

5 So some other areas that I thought were key that I
6 sort of picked out on some of these RFQs were, you know,
7 existing relationships that these companies had with
8 contractors in the area. They worked with these different
9 contractors, these tradesmen. They have relationships over a
10 period of time, so they know how to work well together. They
11 know whether or not these people, you know, how did they work?
12 Did they perform within a certain time frame and on budget?
13 Their commitment, whether or not they're committed to the
14 community.

15 You know, when I read some of these RFQs, there are
16 some that talked about watching our stakeholder meetings to
17 get an idea of what the community input was. Some of them
18 also talked about, you know, collaborating with the community
19 and attending trustee meetings to sort of give updates to the
20 community and give feedback on the project and things of that
21 nature.

22 So all these evaluation guidelines went into effect
23 as far as the initial phase of evaluating these RFQs. And
24 after that, I think, our Administrator recommended the top
25 four that came into a certain threshold on the valuation
26 matrix, you know.

27 And I don't know if you want me, Mr. Chairman, to
28 give mine specifically right now.

29 CHAIRMAN McINTOSH: Well, that's a good recap. I
30 mean, I think we need to get into conversations. I know that

1 I had said at the staff meeting, three stuck out to me, kind
2 of, coming into the staff meeting. And, coincidentally, these
3 three were some of the ones that Mr. Rose and Mr. Parker and
4 the Fire Department was recommending.

5 Mrs. Lucci, I don't know if you had any thoughts you
6 want to throw in here as far as who you liked or the process.

7 MS. LUCCI: Yeah. So I think, you know, they were
8 all good. They all put a lot of work into the qualifications.
9 I was looking for things that stood out and what was important
10 for me was finding an owner's rep who I thought would qualify
11 as delivering on that personalized quality service for Concord
12 Township because this is about our community, so someone that
13 will help present Concord community the best. So I kind of
14 looked for qualities in each of those that I thought I would
15 like to interview just based on what was written.

16 Would you like me to tell you who I --

17 CHAIRMAN McINTOSH: Yeah, we can get into
18 conversation about the different -- I know that -- Well, yeah,
19 shoot.

20 MS. LUCCI: Yeah. So a couple that stood out for
21 me, I, actually, I think I had four.

22 CHAIRMAN McINTOSH: Okay.

23 MS. LUCCI: So I really liked Cold Harbor. I liked
24 the fact that they were local. I liked how they had, you
25 know, mentioned their relationships with subcontractors. I
26 think that's very important, especially with, you know, it's
27 hard to get, you know, it's hard to get construction
28 materials. So I thought maybe that would be kind of a good
29 relationship.

30 I also liked RFC. I liked how they commented on

1 providing, you know, community focus groups, community input.
2 I think that's, again, extremely important.

3 I also like QCI. I thought that their platform or
4 their approach to understanding sequencing is very important
5 and that's very unique to what we are trying to accomplish.

6 And last, you know, I was interested in CT's, how
7 they sort of, you know, they were able to complete a project
8 during a pandemic and stay on budget and that was very
9 interesting.

10 CHAIRMAN McINTOSH: Right.

11 MS. LUCCI: The fiscal responsibility of this is
12 also extremely important.

13 CHAIRMAN McINTOSH: Yeah, I liked Cold Harbor as
14 well. It was one that stood out. I think a lot of this
15 stuff, when you think about these things, I mean, there is a
16 lot of qualified firms that presented themselves here and they
17 all, a lot of them did the same thing, a lot with some similar
18 backgrounds. So my thought process was, hey, you know, what
19 stands out to me just kind of in a connection, like a cultural
20 thing? What seemed like it would be a fit for Concord?

21 I definitely resonated with people that mentioned
22 they watched our meetings. And I think one, it was either --
23 Well, one of two firms that I was interested in mentioned that
24 they had looked at, they watched one of our meetings and had
25 listened to our conversation about the sequencing, and I
26 thought that was like, you know, because that's one of the
27 things, yeah, get on board and help us out with that one, you
28 know.

29 MR. DONDORFER: Right.

30 CHAIRMAN McINTOSH: That one, you know, was

1 important.

2 Fire station experience, obviously, and K2M has a
3 lot of that. That seems to be almost a specialty.

4 I am looking for somebody that can, I think, be a
5 fit with Concord, like I said, back to culture, sort of, and
6 we'll figure that out by interviewing.

7 But as a contrast to LeMay Erickson, we have got
8 that relationship. We've got a very top notch architect, very
9 skilled, very qualified, award winning. So I think that was a
10 really good decision, not that we made. So I think this is an
11 opportunity for us to bring something to the table.

12 I liked RFC. I thought their presentation was very
13 professional. I did note that they had saved some substantial
14 money and I think that's something that would be, obviously,
15 cost of a project this size is important.

16 You know, Cold Harbor was pretty -- There's
17 something about that presentation, it seemed real hands-on and
18 I liked it. I'd like to interview and see if that seems like
19 it's a fit.

20 I think it's hard to not look at the K2M with their
21 fire station experience.

22 MR. DONDORFER: Yeah, I would agree with, you know,
23 with the ones you and Mrs. Lucci picked. You know, I had a
24 harder time. I actually ranked -- I liked five that I would
25 like to look at. Again, just touching on some of the things
26 you've already touched on without belaboring it but, you know,
27 Cold Harbor, I liked. They're local. They're hands on. I
28 actually know somebody that worked on a project with them and,
29 you know, gave them accolades about how hands on they were,
30 attention to detail. They had great relationships. They

1 collaborated well with the trades. They were on budget. When
2 there was a problem, they got it remedied in a quick manner.
3 So I liked that.

4 A couple of the other ones, K2M, you know, I liked
5 them a lot. They worked on -- They have vast experience with
6 townships, municipalities, counties. They worked on several
7 municipal buildings, fire station projects, police station
8 projects, some of which, you know, that I've been in. And,
9 you know, they have an extensive amount of experience.

10 RFC, out of Strongsville, I really liked. They have
11 25 years construction experience, again, a lot of experience
12 with fire stations. They did the Strongsville fire station.
13 I've been in that facility. They rehabbed the Strongsville, I
14 believe, the fire -- the police department. I've been in that
15 facility. The City of Willoughby Fire Department, they did an
16 excellent job there.

17 CHAIRMAN McINTOSH: Yeah. That station in
18 Strongsville was a headquarters station, too.

19 MR. DONDORFER: Yes, yes. And they've got a lot of
20 experience with fire stations and they were, you know, they
21 have operated on projects going from a million to 120 million
22 dollars in budget and they've always seemed to stay on budget
23 or come in under budget.

24 CHAIRMAN McINTOSH: Right.

25 MR. DONDORFER: So they have a lot of experience
26 with that.

27 You know, another one I liked, my fifth one I liked
28 was QCI. I mean, they've been in the business 35 years. They
29 got a lot of technical staff and professionals. They worked
30 on some local projects. They were involved in Crocker Park,

1 which was a huge facility out in Westlake. They've had some
2 experience with municipal and public service entities, so I
3 liked that.

4 There was one, I don't know if it was QCI or RFC,
5 that also had a fire station matter expert. Is that RFC?

6 CHAIRMAN McINTOSH: I think it's --

7 MR. DONDORFER: Or QCI. They actually had one of
8 their team members that was involved, it was a fire station
9 matter --

10 MR. ROSE: I think that was QCI.

11 CHAIRMAN McINTOSH: Was it QCI?

12 MR. DONDORFER: Was it QCI? That's what I thought.
13 But they actually had somebody that was hands on which was a
14 fire station project matter expert, so that was nice to see.

15 But they were all, they all had a great amount of
16 experience. Obviously, I think it's going to be important for
17 us to bring in an owner's rep that we have a connection with.

18 CHAIRMAN McINTOSH: Yeah.

19 MR. DONDORFER: That we can, you know, have,
20 obviously, foster a relationship over the years that this
21 project is forecasted to go out.

22 CHAIRMAN McINTOSH: Right.

23 MR. DONDORFER: And, at the same time, somebody
24 that's able to, you know, work well with the trades and the
25 construction and he's on the project and able to connect with
26 people within the community as far as what we're doing, where
27 we're at, listen to input, have some dialogue.

28 So, you know, I would, you know, my recommendation
29 would be to look at maybe interviewing the top five. I think
30 it's important.

1 MS. LUCCI: I would go with five.

2 CHAIRMAN McINTOSH: Okay. So if I am hearing
3 correctly then, that's QCI, Cold Harbor, CT, K2M, and RFC; is
4 that correct?

5 MR. DONDORFER: Correct.

6 CHAIRMAN McINTOSH: And we had picked, we have
7 tentatively blocked out some time, I think, is it Tuesday next
8 week?

9 MR. ROSE: What was discussed --

10 MR. DONDORFER: Wednesday.

11 CHAIRMAN McINTOSH: Oh, Wednesday, Wednesday.

12 MR. ROSE: -- Wednesday, the 14th, at 5:00, and
13 Friday, the 16th, at 5:00.

14 CHAIRMAN McINTOSH: The 16th, right.

15 MR. ROSE: I'm thinking 30- to 40-minute blocks to
16 do the interviews. These will be, my recommendation is a Q
17 and A interview. I don't think we need to have, in my
18 opinion -- and I think we talked about this during when Chief,
19 Deputy Chief and Mr. Parker -- we don't need them to come in
20 and give a presentation on their presentation that they've
21 already sent to us electronically.

22 CHAIRMAN McINTOSH: Right, right.

23 MR. ROSE: I think they need to come in, do some
24 quick introductions, have some standardized questions and then
25 go from there, is my recommendation.

26 CHAIRMAN McINTOSH: A lot, I guess I'm anticipating
27 a lot of dialogue, a lot of Q and A.

28 MR. ROSE: There will be during the Q and A.

29 CHAIRMAN McINTOSH: Pick things out of this, grab
30 stuff out of the presentation and tell us more about this,

1 explain that, kind of a thing.

2 MR. ROSE: Yes, sir. So I will get special meeting
3 notices out for Wednesday, April 14th. We will do these at
4 the Community Center where we've got a little bit more space.
5 So we'll meet there and we will get these meetings advertised
6 appropriately.

7 CHAIRMAN McINTOSH: Okay.

8 MR. ROSE: Thank you.

9 CHAIRMAN McINTOSH: Thank you.

10 MR. DONDORFER: Thank you.

11 CHAIRMAN McINTOSH: Okay. On to the new New
12 Business, we have a handful of voting or does -- The March
13 financials are tabled, correct?

14 MR. ROSE: Tabled, yes, sir, until Mrs. Dawson gets
15 back.

16 CHAIRMAN McINTOSH: We will return for that. We
17 will have Mrs. Dawson return for the next vote.

18 So we will move on to Item B.

19 MS. LUCCI: I move to vote on Resolution 2021-05
20 authorizing participation in the ODOT winter contract for road
21 salt.

22 MR. DONDORFER: I'll second.

23 CHAIRMAN McINTOSH: All in favor?

24 (Three aye votes, no nay votes.)

25 MR. DONDORFER: I make a motion to approve the
26 Service Department accept all bids for stone, asphalt,
27 concrete, and limestone.

28 MS. LUCCI: I second.

29 CHAIRMAN McINTOSH: All in favor?

30 (Three aye votes, no nay votes.)

1 MS. LUCCI: I move to vote and approve
2 Administrative Department award mowing and landscaping
3 maintenance of Concord Township properties and cemeteries to
4 Lake Erie Shores Contracting in the amount of \$57,063.

5 MR. DONDORFER: I will second.

6 CHAIRMAN McINTOSH: Okay. And before I do the vote,
7 I wanted to reiterate and remind that this was due, in fact,
8 to that our current landscaper declined their renewal.

9 MR. ROSE: They did. They declined their renewal
10 due to --

11 CHAIRMAN McINTOSH: Staffing?

12 MR. ROSE: -- staffing, yeah. And we're hearing
13 that a lot.

14 CHAIRMAN McINTOSH: And we're stuck. This was the
15 only qualified response that we received.

16 MR. ROSE: That is correct. The other bid was
17 deemed nonresponsive.

18 CHAIRMAN McINTOSH: So all in favor?

19 (Three aye votes, no nay votes.)

20 MR. DONDORFER: I will make a motion to approve Fire
21 Department Connor Bachman promotion to part-time regular
22 status firefighter/paramedic effective April 1, 2021.

23 MS. LUCCI: I second.

24 CHAIRMAN McINTOSH: All in favor?

25 (Three aye votes, no nay votes.)

26 MS. LUCCI: I move to approve Fire Department
27 motion, purchase order to Motorola Solutions in the amount of
28 \$13,166.80 for the purchase of portable radios, MARCS Grant.

29 MR. DONDORFER: I will second.

30 CHAIRMAN McINTOSH: All in favor?

1 (Three aye votes, no nay votes.)

2 MR. DONDORFER: I make a motion to approve purchase
3 order to Atwell's for \$17,000 for uniforms.

4 MS. LUCCI: I second.

5 CHAIRMAN McINTOSH: All in favor?

6 (Three aye votes, no nay votes.)

7 CHAIRMAN McINTOSH: Future meetings and
8 announcements, Mr. Rose, I assume.

9 MR. ROSE: Thank you, Mr. McIntosh.

10 Wednesday, April 14, 2021, at 5:00 p.m., at the
11 Concord Community Center, the trustees will hold a special
12 meeting for the purpose of interviewing owner's rep candidate
13 firms.

14 Wednesday, April 14th, at 7:00 p.m., Board of Zoning
15 Appeals will be meeting here at Town Hall.

16 On Friday, April 16, 2021, at 5:00 p.m. will be the
17 second special meeting held by the trustees at the Concord
18 Township Community Center for the purpose of interviewing
19 owner's rep candidates pursuant to the RFQ submissions.

20 And Wednesday, April 21st, 6:30 to 7:30 p.m. will be
21 trustee office hours, and at 7:30, the regular trustee meeting
22 here at Town Hall.

23 And that concludes the meetings and future
24 announcements. Thank you.

25 CHAIRMAN McINTOSH: All right. And if there is no
26 further discussion, I will adjourn a very productive trustee
27 meeting.

28 (Whereupon, the meeting was adjourned at 8:48 p.m.)

29

30

