

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on April 07, 2021

This meeting was held via Webex Teleconference, YouTube Live Streaming and Facebook Live. See transcripts for more details.

The Concord Township Board of Trustees met for a Regular meeting on April 04, 2021, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Morgan R. McIntosh called the meeting to order and led in the Pledge of Allegiance. Trustees present were Carl H. Dondorfer, Amy L. Lucci and Morgan R. McIntosh.

APPROVAL OF MINUTES:

March 17, 2021 Regular Meeting Minutes. Mrs. Lucci moved to approve the March 17, 2021 Regular Meeting Minutes as written. Mr. McIntosh seconded. Vote 2 ayes. Mr. Dondorfer abstained.

ELECTED OFFICIALS REPORTS:

A. FISCAL OFFICER – Amy L. Dawson

Mrs. Dawson was absent. Mr. Rose read the Fiscal Officer report prepared by Mrs. Dawson.

B. TRUSTEES:

Mr. Dondorfer, Mrs. Lucci and Mr. McIntosh discussed Concord Township business since the last meeting.

DEPARTMENT REPORT:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Mr. Rose covered issues pertaining to the general business of the Township as well as read the bids for the Stone, Asphalt, Concrete & Limestone bid. Osborne Concrete & Stone, Cuyahoga Asphalt Materials and Kokosing Materials Inc. all submitted bids and were reviewed / approved by the Service Director and Administrator. Mr. Rose asked for a favorable vote locking in this year's pricing on these products.

B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's March activity.

C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's March activity in Concord Township.

D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's March activity in Concord Township.

E. RECREATION DEPT. – Debra Esker, Recreation Director

Debra Bechel-Esker, Recreation Director, reviewed the Recreation Department's April activities in Concord Township.

F. CONCORD LAW ENFORCEMENT REPORT – Sheriff's Office

Sgt. Infalvi read the Sheriff Department's March activity report in Concord Township and covered off road vehicle usage rules in the Township.

AUDIENCE:

None

OLD BUSINESS:

None

NEW BUSINESS:

The Trustees continued the discussion from the Staff Meeting on April 2, 2021 regarding the Owner's Rep. candidates for the Fire Station projects. The Trustees reviewed ten submissions they received and decided to schedule a meeting with the following five candidates: QCI, Mannik Smith Group and CT Consultants, Cold Harbor, K2M and RFC.

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- A. MARCH FINANCIAL REPORT- TABLED
- B. RESOLUTION 2021-05 AUTHORIZING PARTICIPATION IN THE ODOT WINTER CONTRACT OR ROAD SALT. Mrs. Lucci moved to adopt the following resolution:

RESOLUTION 2021-05

A RESOLUTION AUTHORIZING PARTICIPATION IN THE 2021 ODOT WINTER ROAD SALT CONTRACT.

WHEREAS, Concord Township, Lake County, Ohio, by and through its Board of Trustees (the "Township") hereby submits this written agreement to participate in the Ohio Department of Transportation's ("ODOT") annual winter road salt bid in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Township hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and
- b. The Township hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Township; and
- c. The Township agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Township's participation in the winter road salt contract; and
- d. The Township's electronic order for Sodium Chloride (Road Salt) will be the amount the Township agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Township hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period; and
- f. The Township hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Township acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 30 **by 5:00 p.m.** The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Township's participation request. Furthermore, it is the sole responsibility of the Township to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Township's participation agreement and/or a Township's request to rescind its participation agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF CONCORD TOWNSHIP, COUNTY OF LAKE, STATE OF OHIO:

Section 1. That this participation agreement for the ODOT winter road salt contract is hereby approved by this Board, funding has been authorized, and the Township agrees to the above terms and conditions regarding participation on the ODOT winter salt contract.

Section 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22. of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Mr. Dondorfer seconded. Vote 3 ayes.

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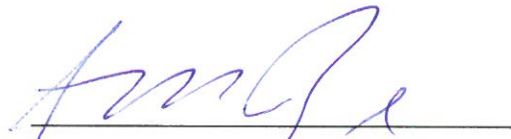
Held on April 07, 2021

- C. SERVICE DEPT. ACCEPT ALL BIDS FOR STONE, ASPHALT, CONCRETE & LIMESTONE. Mr. Dondorfer moved to accept all the bids submitted for Stone, Asphalt, Concrete and Limestone. Mrs. Lucci seconded. Vote 3 ayes.
- D. ADMIN DEPT. AWARD MOWING AND LANDSCAPE MAINTENANCE OF CONCORD TOWNSHIP PROPERTIES AND CEMETERIES TO LAKE ERIE SHORES CONTRACTING IN THE AMOUNT OF \$57,063.00. Mrs. Lucci moved to award the Mowing and Landscape Maintenance of Concord Township Properties and Cemeteries contract to Lake Erie Shores Contracting in the amount of \$57,063.00. Mr. Dondorfer seconded. Vote 3 ayes.
- E. FIRE DEPT. MOTION TO APPROVE CONNOR BACHMAN PROMOTION TO PART-TIME REGULAR STATUS FIREFIGHTER/PARAMEDIC EFFECTIVE APRIL 1, 2021. Mr. Dondorfer moved to approve Connor Bachman's promotion to Part-time Regular Status Firefighter/Paramedic, effective April 1, 2021. Mrs. Lucci seconded. Vote 3 ayes.
- F. FIRE DEPT. MOTION TO APPROVE PURCHASE ORDER TO MOTOROLA SOLUTIONS IN THE AMOUNT OF \$13,166.80 FOR THE PURCHASE OF PORTABLE RADIOS (MARCS GRANT). Mrs. Lucci moved to approve purchase order to Motorola Solutions in the amount of \$13,166.80 for the purchase of portable radios (Marcs Grant.) Mr. Dondorfer seconded. Vote 3 ayes.
- G. FIRE DEPT. MOTION TO APPROVE PURCHASE ORDER TO ATWELLS FOR \$17,000.00 FOR UNIFORMS. Mr. Dondorfer moved to approve purchase order to Atwells for \$17,000.00 for uniforms. Mrs. Lucci seconded. Vote 3 ayes.
- H. FUTURE MEETINGS & ANNOUNCEMENTS:
- | | | |
|------|-------------------------|-----------------------------------------------------------------------|
| 4/14 | 5:00 PM
7:00 PM | SPECIAL MEETING / Concord Community Center
BZA / Town Hall |
| 4/16 | 5:00 PM | SPECIAL MEETING / Concord Community Center |
| 4/21 | 6:30-7:30 PM
7:30 PM | TRUSTEE OFFICE HOURS / Conference Room
TRUSTEE MEETING / Town Hall |

Upon proper motion the meeting was adjourned.

For financial information go to: checkbook.ohio.gov


Morgan R. McIntosh, Chairman


Andy Rose, Administrator