

CONCORD TOWNSHIP BOARD OF TRUSTEES
LAKE COUNTY, OHIO
REGULAR MEETING

Held via Webex Teleconference
and YouTube Live Streaming

Concord Town Hall
7229 Ravenna Road
Concord, Ohio 44077

March 3, 2021
7:30 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Morgan McIntosh, Chair
Amy Lucci, Vice Chair
Carl Dondorfer, Trustee
Amy Dawson, Fiscal Officer

Also Present:

Andy Rose, Administrator
Michael Lucas, Esq., Legal Counsel
Matt Sabo, Fire Chief
Tim Brown, Service Director
Heather Freeman, Zoning Director
Debra Bechel-Esker, Recreation Director
Lieutenant Bryan Bowen, Sheriff's Department

Melton Reporting
11668 Girdled Road
Concord, Ohio 44077
(440) 946-1350

7:31 p.m.

CHAIRMAN McINTOSH: Good evening. I would like to call to order the Concord Township Board of Trustee meeting for Wednesday, March 3, 2021. Would you please join me in the Pledge of Allegiance.

(Whereupon, the Pledge of Allegiance was recited.)

CHAIRMAN McINTOSH: Proceed with the roll call, please.

MS. DAWSON: Mrs. Lucci?

MS. LUCCI: Present.

MS. DAWSON: Mr. Dondorfer?

MR. DONDORFER: Present.

MS. DAWSON: Mr. McIntosh?

CHAIRMAN McINTOSH: Present.

Next we have the approval of the minutes. We had two meetings last -- two weeks ago, on the 17th, the regular trustee meeting and a special work session.

MS. LUCCI: Mr. Chairman, I move that we approve the minutes for the February 17th regular trustees meeting 2021 and the February 17, 2021, special meeting minutes work session.

MR. DONDORFER: And I will second.

CHAIRMAN McINTOSH: All in favor?

(Three aye votes, no nay votes.)

CHAIRMAN McINTOSH: Okay, approved. And Elected Officials Reports, Amy Dawson.

MS. DAWSON: Thank you, Mr. McIntosh. As of February 28th, we were 17 percent of the way through the calendar year. The Treasury balance for the 20 funds within the Township Treasury was \$6.4 million after posting the

1 advance of the first half of the 2020 real estate taxes. The
2 remainder of the funds will be received in late March or early
3 April. The Treasury balance includes \$1.1 million set aside
4 for specific projects, including the fire stations. Year-to-
5 date revenue is 10 percent of the annual revenue budget, and
6 expenditures were 7 percent of the 2021 permanent
7 appropriations, so we are well within budget.

8 If you have any questions or have any questions that
9 we can put through the Financial Facts Section of the second
10 meeting of the month, please do not hesitate to call my
11 office, 354-7516. Thank you very much.

12 CHAIRMAN McINTOSH: All right. Thank you,
13 Mrs. Dawson.

14 Trustees, Mrs. Lucci.

15 MS. LUCCI: Thank you, Mr. Chairman. I did get the
16 privilege of meeting with a few residents regarding their
17 property and possible water line extensions, which Mr. Rose is
18 helping to work through some resources for those residents.

19 I spoke with a resident about some new development
20 and zoning questions surrounding his existing property, which
21 Heather Freeman is also helping him as well.

22 I had a nice talk with a new resident who had some
23 questions about township regulations and firearms. I was able
24 to attend an in-person Mayors and Managers meeting with
25 Mr. Rose, which was very nice to meet with our county
26 officials face to face. I think the vibe was generally pretty
27 optimistic about vaccines helping with COVID numbers and
28 economic growth within the county and, hopefully, being able
29 to gather for community events this summer, given that COVID
30 numbers are going way down. So lots of optimism. It was a

1 nice meeting and I appreciate the opportunity.

2 And with that, as always, I am happy to answer any
3 questions. I enjoy chatting with the residents. So please
4 feel free to call anytime. I wish everybody a great rest of
5 the -- a healthy and happy rest of the week.

6 CHAIRMAN McINTOSH: Thank you, Mrs. Lucci.

7 Mr. Dondorfer.

8 MR. DONDORFER: Thank you, Mr. McIntosh. Mr. Rose
9 and I had the honor to attend the District Advisory Council
10 meeting for the Lake County General Health District on Monday.
11 That was done virtually. Health Director Ron Graham provided
12 most of the attendees an overview of the response to the
13 coronavirus, what the county has done as far as mitigating
14 exposures and things of that nature. We did have, there was
15 some discussion on the reductions in hospitalizations and
16 infections and things of that nature, so provided a summary
17 for, you know, the townships, villages and the mayors from
18 local municipalities. So we did that on Monday.

19 I did have a phone call from a resident that
20 recently moved to Concord Township, had some concerns about
21 target shooting in the township. I explained to him that, you
22 know, townships don't have the ability to enact laws or
23 ordinances, like a municipality, restricting discharge of
24 firearms on private property. It is allowed under the ORC. I
25 did explain to him, though, it's the resident's or home
26 owner's obligation and responsibility to make sure that that's
27 done in a safe manner, that there is a safe backstop and
28 things of that nature. And I am actually going to go out and
29 meet with the resident over the weekend just to speak with him
30 further, and there was some concerns with a few other

1 neighbors. And then I am going to meet with the resident on
2 the other adjacent street and talk with him regarding his
3 backstop.

4 I would like to just remind people that, you know,
5 if you do have a backstop and if you're target shooting on
6 your own property, make sure, you have an obligation under the
7 law to make sure you do that safely and responsibly and, you
8 know, be considerate of your neighbors.

9 We did recently, I think today, we had the "No
10 Engine Brake" signs have been erected along our highways in
11 Concord Township. We had several complaints for several
12 months regarding Jake-braking on 44, so we worked with another
13 department and had those signs erected. So we're going to
14 reach out to our partners at the Sheriff's Office for some
15 attention to that area to make sure that that's taking place
16 and people are obeying the new signage.

17 Other than that, not too much. I would like to
18 thank everybody for, you know, attending these meetings that
19 are watching virtually now on Facebook Live. I did talk to
20 several people that were really engaged in the Facebook Live
21 social media platform that liked that, so we appreciate you
22 joining us and I hope everybody stays healthy and well.
23 Again, as Amy said, if you have any questions for any of us,
24 always feel free to reach out. We're always, you know,
25 looking to have contact with people and make ourselves
26 assessable. So thank you.

27 CHAIRMAN McINTOSH: Thank you, Mr. Dondorfer.

28 It sounds like we've been all busy talking with
29 residents. I've had a lot of conversation. I was with
30 Mrs. Lucci and Mr. Rose in the water line conversation in

1 regards to Girdled Road. That's definitely a challenging
2 situation and not going to be an easy one to solve.

3 I've had conversations with a resident regarding
4 some of the situations with Parkside that are still kind of
5 lingering. I've had, continue to get questions about the Fire
6 Station Project. I've talked to residents about that. I also
7 received a complaint about the noise and we did vote back in
8 November, I think, to put those signs up, so that work's in
9 process for there. Continue to get questions about Lucky's.

10 A few signs, a few trickling in on the political
11 signs thing still. Just as a reminder to the residents in
12 Concord is that the Supreme Court has ruled that local
13 entities cannot enforce residents putting those signs up on
14 their private property. That's their First Amendment right to
15 do so. So we don't have that political sign limited, you
16 know, just to campaigns. They're allowed to be displayed at
17 any point.

18 Last week we did have a vicious, well, a dog attack
19 here in the township and I ended up talking with the Sheriff's
20 Department. They did a fantastic job of getting out there and
21 dealing with it. I know we ended up having to transport
22 someone for medical reasons. But I had a conversation with a
23 couple residents there about that and I know that they were
24 very appreciative of Concord helping and getting the Sheriff's
25 Department out there.

26 So it's been a busy couple weeks. And I don't know
27 if I am going to steal my Recreation director's thunder but,
28 because we will not meet again until after, I am going to wish
29 Concord Township a happy 199th birthday because that occurs on
30 March 8th.

1 MS. LUCCI: March 8th.

2 MS. ESKER: Yes.

3 CHAIRMAN McINTOSH: Next year, I am even more
4 excited about the fact that we will be celebrating a big 200.

5 MR. DONDORFER: Right.

6 CHAIRMAN McINTOSH: That's a pretty exciting thing.

7 And, again, I also, too, would like to thank
8 everybody on Facebook Live. I enjoy the fact that we're
9 getting out there and that people are following what's
10 happening in Concord.

11 So with that, we will move into Department Reports
12 and Administrator Rose.

13 MR. ROSE: Good evening, Mr. McIntosh, members of
14 the Board, Mrs. Dawson, members of the audience both here in
15 the room, on Facebook Live, and on the Webex.

16 On tonight's agenda is Item F, which is a vote to
17 the Concord Township and Painesville Township Joint Road
18 Replacement Contract for 2021. I am requesting a favorable
19 vote on this award. On February 9th of 2021, the bids were
20 opened at the Lake County Engineer's Office. The winning bid
21 was received by Chagrin Valley Paving in the amount of
22 \$891,330. Concord's share of the bid is \$540,442.67, which
23 is -- and this is the good news -- \$76,278 below what we
24 budgeted. This is part of the value of the joint road
25 project.

26 There were six bids received on the project. Three
27 of the bids received were considered nonresponsive and the
28 nonresponsive bids were from Specialized Construction Company,
29 Barbicus Construction Company, and NES Corporation. The three
30 bids that were considered out of the six, Chagrin Valley

1 Paving, which was the winning bid, came in at \$891,330; Karvo
2 Companies came in at \$908,224.25; and Ronyak Paving came in at
3 \$946,188. So those were all the bids.

4 Also on tonight's agenda is a vote to grant
5 permission to advertise for an Owner's Representative Request
6 for Qualifications for the fire stations project. It's
7 Item H. I request a favorable vote. And if approved, we will
8 advertise immediately and the qualifications will be due to
9 the township on March, by March 25, 2021, at 3:00 p.m.

10 Just a couple things on a request for
11 qualifications, this is not a lock-in-stone bid document where
12 we advertise something and then folks come in and bid and then
13 we have to select the lowest and best. This is a solicitation
14 for qualifications from firms that feel that they meet the
15 requirements for the owner's representative document. This
16 document was put together by myself after consulting with
17 several folks that have recently gone through these
18 construction projects, along with Hull Engineering, who is our
19 consulting engineer. And they will not be submitting on this
20 project, obviously. And then it was also sent to the law
21 director for his full review and then, as you know, the law
22 director sent it to you guys upon completion of his review.

23 But it lists all the types and scope of professional
24 services. It's a full laundry list of all the things that
25 we've talked about and chatted about in the past. And then
26 once we receive the qualifications, the chair, at a time he
27 deems appropriate, will appoint or let us know who he wants to
28 do the initial review of the qualifications statements. At
29 that point, that team will whittle it down similar to what we
30 did for the architect selection back in 2018.

1 At that point, once the finalists are identified, we
2 will schedule a work session with the Board of Trustees, the
3 Fiscal Officer, Fire Department leadership, and we will bring
4 those finalists in and we will have interviews with them where
5 they will present how they can best manage this project as the
6 owner's representative. We will have a Q and A. And then
7 once we've decided on who we are going to go with, at that
8 point, we would begin an open negotiation for the cost of
9 their services.

10 There is nothing binding. We may turn out to like
11 candidate ABC over FGH and, when we negotiate with ABC, if
12 their price doesn't fall in line or if we're too far apart, we
13 can move to a different candidate. So this is a request for
14 qualifications to get this on the street and get this going.

15 CHAIRMAN McINTOSH: So, I mean, may I interject?

16 MR. ROSE: Sure.

17 CHAIRMAN McINTOSH: So with respect to this process
18 and having reviewed the RFQ, so our process will be going
19 through and reviewing their responses to the specifications
20 we're basically putting forward here.

21 MR. ROSE: That's correct.

22 CHAIRMAN McINTOSH: Asking questions and being able
23 to contrast the different firms against each other, the
24 initial screening round, and then, obviously, the final batch
25 will come to the Trustees, at which it will be a full
26 interview and so forth.

27 MR. ROSE: That is correct.

28 CHAIRMAN McINTOSH: So is there -- Okay. I guess,
29 that pretty much -- Any questions from Carl and Amy?

30 MR. DONDORFER: No.

1 MS. LUCCI: And that last, once it comes to all of
2 us, that's an open meeting.

3 MR. McINTOSH: Correct.

4 MR. ROSE: That is correct. That would be a
5 scheduled work session just like -- And I know it was a
6 different board but when we did the architect interviews, that
7 was a scheduled work session and the finalists for the
8 architect/engineer team, they came in at different time slots
9 and made a presentation and then were interviewed by the
10 Trustees at the time, and this will be a similar process in an
11 open meeting.

12 CHAIRMAN McINTOSH: I recall what I was going to
13 say.

14 MR. ROSE: Sure.

15 CHAIRMAN McINTOSH: And I don't know if this is just
16 an observation or if this is something either you or the law
17 director can respond to. It seems like we have done this is
18 such a way that it is flexible. To what you just said, we are
19 not --

20 MR. ROSE: It is.

21 CHAIRMAN McINTOSH: -- stuck in the sense that we
22 are going to have the ability to review a number of candidates
23 and, at multiple decision points, whittling it down and we can
24 move fluidly through them, depending on how we feel they're
25 qualified.

26 MR. LUCAS: Well, remember, this is just a
27 threshold, an RFQ. After the qualifications come in and are
28 reviewed, the contractors that we feel best serve the township
29 will be required to send in an RFP.

30 CHAIRMAN McINTOSH: Okay.

1 MR. LUCAS: Which is a request for proposal. And
2 then those proposals that are sent in by the ones that we
3 select from the RFQ, that will be what the Trustees will then
4 engage and determine who best serves the purpose of the
5 construction that we're talking about.

6 CHAIRMAN McINTOSH: So we will be able to go
7 through, basically, by the number of respondents and compare
8 and contrast the qualification of each one. We will be asking
9 questions and be able to really ferret out who is the, you
10 know, we will be able to figure out who is the one that's best
11 qualified.

12 MR. LUCAS: Yeah, that is correct.

13 CHAIRMAN McINTOSH: Okay.

14 MS. LUCCI: There is an opportunity to enhance the
15 competencies, sort of, in what the RFQ is with the RFP.

16 MR. LUCAS: That's right, that's right. The RFQs,
17 when they come in, there is a thinning out process, depending
18 on how qualified the people are that are submitting their
19 RFQs. And then the people that we feel best serve or meet the
20 criteria are requested, generally, to present an RFP then,
21 request for proposal, which then that's where you're really
22 looking at and comparing what's being offered and things of
23 that nature.

24 MS. LUCCI: Thank you.

25 CHAIRMAN McINTOSH: Thank you. Sorry. I didn't
26 mean to jump into your --

27 MR. ROSE: No, that's great. So that's Item H in a
28 nutshell.

29 A couple other things: I continue to coordinate
30 with Rita McMahan, the JEDD Administrator, and I am having

1 ongoing discussions with several new businesses that are
2 designated to come to the township. We believe they would be
3 great additions to the township and the JEDD. So those are,
4 those are in discussion, various discussions phases and,
5 hopefully, here in the near future we will be presenting some
6 JEDD petitions to the Board for consideration and so forth.

7 CHAIRMAN McINTOSH: Great.

8 MR. ROSE: But all the discussions have been
9 fruitful and good and I'll continue to update you as things
10 progress.

11 The conceptual plan for the stormwater issues at
12 Sarah Lee and Cali I talked about at the last meeting, that's
13 still under review and discussion with Stormwater and the
14 design engineer who put the package together. They're working
15 through some questions and there is an Army Corps of Engineer
16 question that they've posed. So they're working through that
17 but we should have a -- I should have a solid update for you
18 at the next meeting on the course going forward on that.

19 We're working on a State of Ohio Nature Works Grant
20 in order to try to get permanent restrooms constructed over by
21 the ball fields and the pavilion. That grant application is
22 due by June 1st but we're starting to line everything up now
23 to have a strong submission for that.

24 Next week, I will be meeting with a representative
25 from First Energy to begin the discussion of converting street
26 lights to LED. Been chewing on this for a little while. This
27 will be a phased approach that will likely take several years
28 to complete, and next week is my initial discussion. I've
29 reviewed the criteria and the things that we need to do but I
30 want to sit down with First Energy's representative and get a

1 little more in-depth on that.

2 And, finally, a little bit of fun news. Rick, can
3 you bring up my picture? So two Sundays ago, I am in my
4 family room. I am enjoying a nice afternoon watching a NASCAR
5 race. Yes, I'm a NASCAR fan. It was down at Daytona
6 Speedway. And during the race, I noticed a very familiar sign
7 that was right along the track, and here is a picture of it.
8 But Cometic Gaskets, which is one of our companies right here
9 on Auburn Road, they've been in business since 1980, mid
10 1980s. I believe they moved to Concord Township in 1996. I
11 did a little Google homework. They are a sponsor of various
12 races and they're big in the racing industry. They sponsor
13 several race cars.

14 I went and met with them and got a tour of the
15 factory, and what a terrific place. But they're a major
16 engine gasket supplier to the entire racing industry
17 worldwide. So, but I thought it was just neat and great to
18 see one of our local companies that's featured in such a
19 prominent event. So Cometic Gasket prominently displayed, a
20 Concord Township company. So I thought that was fun, so I
21 thought I would share that with all the residents.

22 MS. LUCCI: Yeah, that's great.

23 CHAIRMAN McINTOSH: Great.

24 MR. DONDORFER: That's great.

25 MR. ROSE: So good for them.

26 MS. LUCCI: Yeah, a lot of people watch those NASCAR
27 races.

28 MR. DONDORFER: Yeah.

29 MR. ROSE: That concludes my report, barring any
30 questions. Thank you very much.

1 MR. DONDORFER: Thank you, Andy.

2 CHAIRMAN McINTOSH: Fire Department, Chief Sabo.

3 CHIEF SABO: Good evening, everyone.

4 MS. LUCCI: Good evening.

5 MR. DONDORFER: Good evening.

6 CHIEF SABO: For the month of February, the Fire
7 Department responded to a total of 177 events. We had 102 EMS
8 calls, with 76 transports to local hospitals. We had four
9 fires, one in Concord and three outside of Concord. Inside
10 Concord we had one stove fire and outside we had provided
11 mutual aid for one kitchen fire, one grease fire, and one
12 structure fire, which was a garage. We gave mutual aid 14
13 times and received mutual aid 17 times.

14 Our fire prevention bureau completed 60 inspections
15 in the month of February, so they were pretty busy, accounting
16 for approximately 95 hours. They did seven plan reviews,
17 accounting for about 22 hours, and used about 10 hours for
18 training and continuing education.

19 In terms of the fire prevention bureau and COVID-19,
20 use of personal protective equipment is required on all
21 inspections. They mask up anytime they're around people in
22 the businesses. They continue to suspend in-person
23 inspections at all nursing homes, skilled nursing, assisted
24 living, occupancies to protect the at-risk population and
25 verifying maintenance to fire protection systems via phone and
26 virtually with their facility managers. So they continue to
27 take actions during COVID-19.

28 Just some construction site reviews that they sent
29 over to me: The Well Fit Shake Shop, the build-out is almost
30 complete; Dr. Joyce's new building plans have been submitted,

1 I believe that's on Auburn Road; Stay True Tattoo should be in
2 by February 28th; and the demolition has started on Lucky's
3 Market, it started back on February 26th.

4 In other news related to COVID, the Fire
5 Department's been really busy helping leaders throughout Lake
6 County and other fire departments, the Lake County Health
7 District, the Lake County Emergency Management Agency in
8 providing vaccines. We were at Perry Park yesterday for a
9 good part of the day. I think, in total, we administered
10 right around 650 to 700 vaccines, so it was a pretty busy day
11 for us. And those are just ramping up, so we are going to be
12 even more busy as those vaccines become available, and all the
13 fire departments are working together to help get that done.

14 We are in a unique situation as firefighters and EMS
15 providers, in that, we are permitted to give those vaccines
16 during the state of emergency. Normally, we are not able to
17 do that. Like normal flu vaccines, we are not permitted to
18 do, but COVID vaccines we are permitted because we're under a
19 state of emergency. So that's a permitted use now.

20 So just as a reminder, as I mentioned, three of the
21 four fires we responded to in February were related to
22 cooking, and cooking is the main cause of home fires and fire
23 injuries. Practice safe cooking and keep your family safe.
24 Here's a recipe for safe cooking. Number 1, keep an eye on
25 what you fry. I don't write them. I just read them. Stand
26 by your pan.

27 MR. ROSE: Wow, wow.

28 CHIEF SABO: Right? Turn pot handles toward the
29 back of the stove. Wear short sleeve or roll your sleeves up
30 so that nothing gets ignited there. And keep a pan lid or

1 cook sheet nearby to cover that pan if it catches fire.

2 MR. DONDORFER: Well done.

3 CHIEF SABO: Thank you very much. Unless you have
4 questions, that concludes my report. Thank you.

5 CHAIRMAN McINTOSH: Thanks, Chief.

6 MR. DONDORFER: Thanks, Chief.

7 MR. ROSE: Stand by your pan, very good.

8 CHAIRMAN McINTOSH: Service Department, Tim Brown.
9 Sorry, Tim, you have to follow that.

10 MR. BROWN: Well, there will be none of that in my
11 report. I am sorry. Good evening, everyone.

12 CHAIRMAN McINTOSH: Good evening.

13 MR. BROWN: The Service Department, in the month of
14 February, responded to 18 dispatches for snow and ice. We
15 used approximately 1,175 tons of road salt. When our crews
16 had not been out fighting the ice and snow, they're busy
17 making pothole repairs, performing building and equipment
18 maintenance, and evaluating the roadways for repairs.

19 Service recently completed a stormwater improvement
20 project in a drainage easement on Weathersfield. Crews
21 redefined a drainage ditch and removed several tons of
22 sediment. The project was funded by Lake County Stormwater
23 Department. The Service Department continues to work with
24 Stormwater in the planning of future enhancements to the
25 township stormwater runoff.

26 As Mr. Rose stated earlier, the bids for the 2021
27 Joint Resurfacing Project came in \$76,000 under the estimated
28 cost, which is great. The roads to be resurfaced include the
29 Cherry Hill subdivision and Fay Road area. That includes
30 Palmer, Hazel, and Tulip. We estimate the projects to be

1 completed by late spring, early summer. That could change due
2 to weather.

3 The yard waste dropoff will begin on April 5th and
4 tentatively end on June 7th. The Annual Brush Day dropoff
5 will take place in the month of May. A date has not yet been
6 decided, so please watch the website for a date and
7 announcements for that.

8 Residents with questions or concerns may contact the
9 Service Department at (440) 350-3225 or email us at
10 ConcordTwp.com. The Service Department reminds all residents
11 that, as weather begins to improve, road work will begin. And
12 we ask that you slow down and move over when approaching all
13 crews operating in a work zone.

14 We wish everyone a safe and healthy spring. And
15 that concludes my report, if you have any questions.

16 MR. DONDORFER: No.

17 CHAIRMAN McINTOSH: No, thanks.

18 MR. BROWN: Thanks.

19 MR. DONDORFER: Thank you.

20 CHAIRMAN McINTOSH: Zoning Department, Mrs. Freeman.

21 MS. FREEMAN: Good evening.

22 MR. DONDORFER: Good evening.

23 MS. FREEMAN: During the month of February, the
24 Zoning Department staff processed 11 zoning permit
25 applications and collected \$2,900 in fees. Of those permits,
26 six of them were for new single-family dwellings. Right now,
27 the Lilly Farms development, located off of Winchell Road, and
28 the new phase of the Quail Hollow development are pretty
29 active, with homes being constructed over in those areas.

30 Additionally, in February, we performed 89 site

1 inspections for open zoning permits and followed up on two new
2 complaints about potential zoning violations.

3 As far as our zoning board activities, last night
4 the Zoning Commission met at Town Hall and we continued a work
5 session to discuss potential amendments to the RCD district
6 and, also, microdistilleries. Next week the BZA is going to
7 meet again on Wednesday evening. They're going to have one
8 new variance hearing. And all the meeting information can be
9 found on the township website at ConcordTwp.com, under "Public
10 Meetings."

11 Just in closing, if any residents have any questions
12 or concerns about zoning permits or development or things that
13 they're seeing about in the township, our staff is always
14 willing to help you and give you any information that we can
15 provide. Thank you.

16 MR. DONDORFER: Thanks, Heather.

17 CHAIRMAN McINTOSH: Recreation, Deb.

18 MS. ESKER: Good evening, everybody.

19 CHAIRMAN McINTOSH: Good evening.

20 MS. ESKER: And happy sunshine, spring day. Wasn't
21 the weather beautiful today, holy moly. The warmer
22 temperatures bring thoughts of springtime and outdoor
23 activities, and the Recreation Department as got you covered
24 with programs and events to kick off a wonderful spring
25 season. So fire up the PowerPoint, Rick, please. Thank you.

26 Be sure to take time for yourself this month and
27 consider taking an enriching leisure class at the Community
28 Center. This month we offer Martial Arts for adults and kids,
29 Pound!, Yoga Pilates Fusion, baton twirling for kids, a photo
30 coaster craft class, Getting Started with Medicare, and

1 Getting Ready for Retirement.

2 We're continuing to offer our Family Fun Adventure
3 Kits every month and this is gaining in popularity. They're
4 adorable. In March, our theme is "Lucky in Concord," and this
5 kit includes a canvas and rock painting activity, a scavenger
6 hunt for Geocaches in Concord, a chart to track lion and lamb
7 weather days, and much more. It's a great family activity.
8 Register online at ConcordTwp.com or simply call the
9 Recreation Department for personal assistance.

10 As Trustee McIntosh stated a little while ago, on
11 Monday, March 8, 2021, Concord Township celebrates its 199th
12 birthday. In honor of this momentous occasion, the Recreation
13 Department is handing out birthday treats to our residents.
14 Drive through the Community Center parking lot between noon
15 and 2:00 on Monday to pick up your birthday treat. Quantities
16 are limited and preregistration is required. Simply call or
17 email the Recreation Department to sign up. And we're giving
18 a shout out to Golden Crust Bakery on Mentor Avenue for
19 sponsoring this treat.

20 We'll also have Concord Township History Coloring
21 Books available for sale during this time, so here is another
22 opportunity to get your coloring book.

23 The Community Center will host another Red Cross
24 Blood Drive on Tuesday, March 9th, from 10:00 a.m. to
25 3:00 p.m. There are plenty of appointments still available,
26 so please consider signing up at RedCrossBlood.org. All
27 donations are tested for COVID-19 antibodies. Results are
28 available within one to two weeks through the donor account
29 that you create when you schedule your appointments online.
30 And if you've already received a COVID vaccine, you will need

1 to disclose the manufacturer of the vaccine to the techs prior
2 to donating, so you want to have that information handy.

3 Everybody's Irish on St. Patrick's Day. And for our
4 senior social this month, we're providing complimentary "Luck
5 of the Irish" lunches-to-go for Concord seniors, compliments
6 of the Concord Family Restaurant, with support of Vista
7 Springs and Mapleview Country Villas. Concord seniors can
8 pick up their St. Paddy's Day lunches-to-go on Wednesday,
9 March 17th, between 1:00 and 2:00 p.m. Just drive through the
10 Community Center parking lot and we will hand your lunch to
11 you in your car. Again, quantities are limited and seniors
12 must preregister to receive a lunch, so simply contact the
13 Recreation Department for help and to sign up.

14 Celebrate Easter this year by hunting for prize-
15 filled Easter eggs on Concord Township's Bunny Trail. Concord
16 residents are encouraged to dress up in their Easter bonnets
17 and bunny-hop in their cars on Saturday, March 27th, and
18 follow the Bunny Trial map to collect treat-filled Easter eggs
19 and other goodies around beautiful Concord Township. Families
20 drive to the locations identified on the map, remain in their
21 vehicle and are handed treats at each stop. Drivers are asked
22 to pay close attention to the entrance and exits and drive
23 slowly and safely through each parking lot. The Bunny Trail
24 map is currently available on the township website.

25 Participants pick up treats right here at Concord Township
26 Town Hall parking lot, at the Community Center, and our
27 partner locations which include St. Gabriel's Church, Hope
28 Ridge Church, Vista Springs, The Goddard School of Concord,
29 and Concord Alliance Church. The Bunny Trail will -- The
30 Easter egg hunt will proceed regardless of the weather, so

1 please dress appropriately and don't forget your Easter
2 bonnet.

3 And it's time to vote for your two favorites in
4 Concord Township contests. You can vote for your favorite
5 pictures in our 31st Annual Photo Contest. Online voting
6 begins March 6 and continues through the 21st. And then vote
7 for your favorite snowman in Concord's Best Snowman Contest
8 from March 4th through March 14th. A special edition of our
9 e-Grapevine will be sent out with links to both of these
10 voting applications. So if you subscribe to our monthly
11 electronic newsletter, simply look for the email. If you want
12 to subscribe for our monthly newsletter, just simply contact
13 the Recreation Department. This newsletter is packed with
14 great information of Recreation events and other township
15 departments. It's really a good thing to get in your inbox.

16 And I would like to take a moment to thank several
17 donors and sponsors of recent Recreation events. Heartfelt
18 thanks to Evolve Transporters; Peace, Love and Little Donuts
19 of Concord; Vista Springs; Concord Family Restaurant; Golden
20 Crust Bakery; and Mapleview Country Villas.

21 And the Recreation Department is still seeking
22 additional sponsors for our summer concert series and seasonal
23 events, as well as partners for our bicentennial activities
24 going into next year. Anyone interested in becoming a
25 sponsor, donor, or partner, please contact me directly and we
26 will make a plan.

27 As Mr. Rose mentioned earlier about Cometic Gasket,
28 I just wanted to add a shout out to them because they've been
29 a really great sponsor for our summer concerts for several
30 years. So thanks to them as well.

1 So there is a lot to celebrate in Concord Township
2 this month. Springtime is just around the corner. Concord
3 Township turns 199 years old. We all get to be Irish for a
4 day. Concord is filled with businesses who give back to our
5 community by sponsoring programs and events. We have elected
6 officials who steer the township in the best possible
7 direction and firmly believe in a vibrant Recreation
8 Department. And we celebrate our residents, who have worked
9 so hard to navigate this past year so respectfully, so
10 patiently so we can celebrate together in person, hopefully,
11 soon. So cheers to Concord and happy March and thanks for
12 your time.

13 MR. DONDORFER: Thanks, Deb. That's great.

14 CHAIRMAN McINTOSH: Thank you.

15 Okay. And Concord law enforcement, we'd like to
16 welcome back Lieutenant Bowen.

17 LIEUTENANT BOWEN: Thank you. Good evening.

18 CHAIRMAN McINTOSH: Good evening.

19 MR. DONDORFER: Good evening.

20 MS. LUCCI: Good evening.

21 LIEUTENANT BOWEN: In the month of February, the
22 Lake County Sheriff's Office, they handled a total of 993
23 calls for service, 14 of which involved accidents, 12 were
24 just damage accidents, two of which being injury accidents.
25 There were also nine arrests made in Concord Township, four of
26 which were for operating a vehicle under the influence, one of
27 those arrests also involved felony drug possession, and there
28 were also four additional felony drug possession arrests and
29 one felony warrant arrest.

30 Over the month, 20 traffic citations were issued,

1 194 warnings, and 18 driving under suspension tickets were
2 issued.

3 A total of 227 different types of business checks
4 and community policing events were handled by the Sheriff's
5 Office. We also responded to 41 residential and business
6 alarms and then handled 47 disabled vehicle assists. We also
7 took 51 reported thefts, 47 of which were involved with the
8 unemployment fraud, which just a reminder, if you have fallen
9 victim to that, to report that on the Ohio Department of Job
10 and Family Services website. There is links to follow where
11 you can provide that information. And we also had 18 traffic
12 complaints, nine vehicle lockouts, and then also assisted on
13 nine welfare checks.

14 CHAIRMAN McINTOSH: Busy.

15 MR. DONDORFER: Busy.

16 LIEUTENANT BOWEN: A busy month.

17 MR. DONDORFER: Thanks, Lieutenant, appreciate it.

18 LIEUTENANT BOWEN: Thank you very much.

19 MS. LUCCI: Thank you.

20 CHAIRMAN McINTOSH: Okay. Moving on, Audience,
21 anybody from the in-person audience? (No response.) Moving
22 to, it looks like we have an online call. Anybody in the
23 audience, questions, remarks? (No response.)

24 Okay. Moving on to Old Business, of which we don't
25 have any. Just turning over to the Board, we've got quite a
26 bit of New Business. Any additional conversation or
27 discussion?

28 MR. DONDORFER: I think we're good.

29 CHAIRMAN McINTOSH: Okay. Then we will just go
30 ahead and move into our votes for the month. We've got quite

1 a few votes here.

2 MS. LUCCI: Yes. Mr. Chairman, I move to approve
3 the February financial report.

4 MR. DONDORFER: I will second.

5 CHAIRMAN McINTOSH: All in favor?

6 (Three aye votes, no nay votes.)

7 MR. DONDORFER: Mr. Chairman, I make a motion to
8 approve the Fire Department promotion of Sterling Black to
9 part-time firefighter/paramedic effective February 4, 2021.

10 MS. LUCCI: I second.

11 CHAIRMAN McINTOSH: All in favor?

12 (Three aye votes, no nay votes.)

13 MS. LUCCI: Mr. Chairman, I move to approve Fire
14 Department approval of the promotion of Sterling Black to
15 part-time firefighter 1 effective April 1, 2021.

16 MR. DONDORFER: I will second.

17 CHAIRMAN McINTOSH: All in favor?

18 (Three aye votes, no nay votes.)

19 MR. DONDORFER: Mr. Chairman, I make a motion to
20 approve the conditional offer of employment to Rayshaun
21 McCurdy, part-time firefighter basic, pending background check
22 and physical.

23 MS. LUCCI: I second.

24 CHAIRMAN McINTOSH: All in favor?

25 (Three aye votes, no nay votes.)

26 MS. LUCCI: I move to approve Fire Department
27 purchase order to Ohio Fire Chiefs Association in an amount
28 not to exceed \$15,000 for Fire Department promotional testing.

29 MR. DONDORFER: I will second.

30 CHAIRMAN McINTOSH: All in favor?

1 (Three aye votes, no nay votes.)

2 MR. DONDORFER: Mr. Chairman, I make a motion to
3 award the Concord Township and Painesville Township Project
4 LCE Number 2020-017 to Chagrin Valley Paving, Incorporated,
5 with the full amount of \$891,330 and Concord Township's
6 portion of \$540,442.33.

7 MS. LUCCI: I second.

8 CHAIRMAN McINTOSH: And all in favor?

9 (Three aye votes, no nay votes.)

10 MS. LUCCI: I move to approve Service Department's
11 permission to advertise for the 2021 stone, cement, concrete,
12 and limestone bids.

13 MR. DONDORFER: I will second.

14 CHAIRMAN McINTOSH: All in favor?

15 (Three aye votes, no nay votes.)

16 MR. DONDORFER: I make a motion for permission to
17 advertise for the Owner's Representative Request for
18 Qualifications, RFQ, for Fire Station Number 1 and Fire
19 Station Number 2.

20 MS. LUCCI: I second.

21 CHAIRMAN McINTOSH: And all in favor?

22 (Three aye votes, no nay votes.)

23 MS. LUCCI: I move to appoint Todd Golling to Board
24 of Zoning Appeals alternate member effective April 1, 2021,
25 through March 31, 2023.

26 MR. DONDORFER: I will second.

27 CHAIRMAN McINTOSH: All in favor?

28 (Three aye votes, no nay votes.)

29 MR. DONDORFER: I make a motion to appoint Brandon
30 Dynes to Board of Zoning Appeals regular member effective

1 April 1, 2021, through March 31, 2026.

2 MS. LUCCI: I will second.

3 CHAIRMAN McINTOSH: All in favor?

4 MS. LUCCI: I move to appoint Andrew Lingenfelter to
5 Zoning Commission regular member effective April 1, 2021,
6 through March 31, 2026.

7 MR. DONDORFER: I will second.

8 CHAIRMAN McINTOSH: All in favor?

9 (Three aye votes, no nay votes.)

10 CHAIRMAN McINTOSH: To just recount items voted on
11 at the staff meeting: Permission to advertise for a mowing
12 and landscaping contract of township properties and
13 cemeteries, Mrs. Lucci moved to advertise for that and
14 Mr. Dondorfer seconded, with three votes affirming that.
15 So our current vendor had declined to take their option to
16 renew, so we're back out there on that one.

17 So with that concludes our meeting for this evening,
18 if we could have the future meanings and announcements.

19 MS. DAWSON: Thank you, Mr. McIntosh. On March 10th
20 at 7:00 p.m., there will a Board of Zoning Appeals meeting
21 here at Town Hall.

22 On March 17th, from 6:30 to 7:30 p.m., trustee
23 office hours in the conference room; and the regular trustee
24 meeting following at 7:30 p.m. here at Town Hall.

25 CHAIRMAN McINTOSH: All right. Well, we will see
26 you all on St. Patrick's Day. Meeting adjourned.

27 MS. LUCCI: All Irish.

28 MR. DONDORFER: Yeah. Thank you.

29 (Whereupon, the meeting was adjourned at 8:13 p.m.)

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STATE OF OHIO)
COUNTY OF CUYAHOGA)

CERTIFICATE

I, Melinda A. Melton, Registered Professional Reporter, a notary public within and for the State of Ohio, duly commissioned and qualified, do hereby certify that, to the best of my ability, the foregoing proceeding extension reduced by me to stenotype shorthand, subsequently transcribed into typewritten manuscript; and that the foregoing is a true and accurate transcript of said proceedings so taken as aforesaid.

I do further certify that this proceeding took place at the time and place as specified in the foregoing caption and extension completed without adjournment.

I do further certify that I am not a friend, relative, or counsel for any party or otherwise interested in the outcome of these proceedings.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office this 9th day of March 2021.

Melinda A. Melton
Melinda A. Melton
Registered Professional Reporter

Notary Public within and for the
State of Ohio

My Commission Expires:
February 4, 2023

