

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on March 03, 2021

This meeting was held via Webex Teleconference, YouTube Live Streaming and Facebook Live. See transcripts for more details.

The Concord Township Board of Trustees met for a Regular meeting on March 3, 2021, at 7:31 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Morgan R. McIntosh called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Carl H. Dondorfer and Morgan R. McIntosh.

APPROVAL OF MINUTES:

February 17, 2021 Regular Meeting Minutes. Mrs. Lucci moved to approve the February 17, 2021 Regular Meeting Minutes as written. Mr. Dondorfer seconded. Vote 3 ayes.

February 17, 2021 Special Meeting Minutes. Mrs. Lucci moved to approve the February 17, 2021 Special Meeting Minutes as written. Mr. Dondorfer seconded. Vote 3 ayes.

ELECTED OFFICIALS REPORTS:

A. FISCAL OFFICER – Amy L. Dawson

Amy L. Dawson, Fiscal Officer, reviewed the state of Concord Township finances since the last meeting.

B. TRUSTEES:

Mrs. Lucci, Mr. McIntosh and Mr. Dondorfer discussed Concord Township business since the last meeting.

DEPARTMENT REPORT:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Mr. Rose covered issues pertaining to the general business of the Township as well as read the bids for the Lake County Engineers joint road replacement project with Painesville Township. There were six bids received on this project:

• Chagrin Valley Paving, Inc.	\$891,330.00
• Karvo Companies	\$908,224.25
• Ronyak Paving, Inc.	\$946,188.00
• Specialized Construction Company Inc.	Non-Responsive
• Barbicas Construction Company	Non-Responsive
• N.E.S. Corporation	Non-Responsive

The winning bid was received by Chagrin Valley Paving in the amount of \$891,330.00, with Concord's portion of the bid \$540,442.33 which is \$76,278.00 below budgeted.

B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's February activity.

C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director, reviewed the Service Department's February activity in Concord Township.

D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director, reviewed the Zoning Department's February activity in Concord Township.

E. RECREATION DEPT. – Debra Esker, Recreation Director

Debra Bechel-Esker, Recreation Director, reviewed the Recreation Department's March activities in Concord Township.

F. CONCORD LAW ENFORCEMENT REPORT – Sheriff's Office

Lt. Bowen read the Sheriff Department's February activity report in Concord Township.

AUDIENCE:

None

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OLD BUSINESS:

None

NEW BUSINESS:

- A. FEBRUARY FINANCIAL REPORT. Mrs. Lucci moved to approve the February financial report. Mr. Dondorfer seconded. Vote 3 ayes.
- B. FIRE DEPT. APPROVE THE PROMOTION OF STERLING BLACK TO PART-TIME FIREFIGHTER/PARAMEDIC EFFECTIVE FEBRUARY 4, 2021. Mr. Dondorfer moved to approve the Fire Dept. promotion of Sterling Black to Part-time Firefighter / Paramedic effective February 4, 2021. Mrs. Lucci seconded. Vote 3 ayes.
- C. FIRE DEPT. APPROVE THE PROMOTION OF STERLING BLACK TO PART-TIME FIREFIGHTER 1 EFFECTIVE APRIL 1, 2021. Mrs. Lucci moved to approve Fire Dept. promotion of Sterling Black to Part-time Firefighter 1 effective April 1, 2021. Mr. Dondorfer seconded. Vote 3 ayes.
- D. FIRE DEPT. APPROVE THE CONDITIONAL OFFER OF EMPLOYMENT TO RAYSHAUN MCCURDY, PART-TIME FIREFIGHTER/EMT-BASIC, PENDING BACKGROUND CHECK AND PHYSICAL. Mr. Dondorfer moved to approve Fire Dept. conditional offer of employment to Rayshaun McCurdy, Part-time Firefighter / EMT Basic, pending background check and physical. Mrs. Lucci seconded. Vote 3 ayes.
- E. FIRE DEPT. APPROVE PURCHASE ORDER TO OHIO FIRE CHIEFS' ASSOCIATION IN AN AMOUNT NOT TO EXCEED \$15,000.00 FOR FIRE DEPARTMENT PROMOTIONAL TESTING. Mrs. Lucci moved to approve Fire Dept. purchase order to Ohio Fire Chief's Association in an amount not to exceed \$15,000.00 for the Fire Dept. promotional testing. Mr. Dondorfer seconded. Vote 3 ayes.
- F. AWARD THE CONCORD TOWNSHIP AND PAINESVILLE TOWNSHIP PROJECT, LCE NO. 2020-017, TO CHAGRIN VALLEY PAVING INC. WITH THE FULL AMOUNT OF \$891,330.00 AND CONCORD TOWNSHIP'S PORTION OF \$540,442.33. Mr. Dondorfer moved to award the Concord Township and Painesville Township Project, LCE No. 2020-017, to Chagrin Valley Paving Inc. with the full amount of \$891,330.00 and Concord's portion of \$540,442.33. Mrs. Lucci seconded. Vote 3 ayes.
- G. SERVICE DEPT. PERMISSION TO ADVERTISE FOR THE 2021 STONE, CEMENT, CONCRETE AND LIMESTONE BIDS. Mrs. Lucci moved to advertise for the 2021 Stone, Cement, Concrete and Limestone bids. Mr. Dondorfer seconded. Vote 3 ayes.
- H. PERMISSION TO ADVERTISE FOR THE OWNER'S REPRESENTATIVE REQUEST FOR QUALIFICATIONS (RFQ) FOR FIRE STATION 1 AND FIRE STATION 2. Mr. Dondorfer moved to advertise for the Owner's Representative Request for Qualifications (RFQ) for Fire Station 1 and Fire Station 2. Mrs. Lucci seconded. Vote 3 ayes.
- I. APPOINT TODD GOLLING TO BOARD OF ZONING APPEALS ALTERNATE MEMBER EFFECTIVE APRIL 1, 2021 THROUGH MARCH 31, 2023. Mrs. Lucci moved to appoint Todd Golling to Board of Zoning Appeals Alternate Member effective April 1, 2021 through March 31, 2023. Mr. Dondorfer seconded. Vote 3 ayes.
- J. APPOINT BRANDON DYNES TO BOARD OF ZONING APPEALS REGULAR MEMBER EFFECTIVE APRIL 1, 2021 THROUGH MARCH 31, 2026. Mr. Dondorfer moved to appoint Brandon Dynes to Board of Zoning Appeals Regular Member effective April 1, 2021 through March 31, 2026. Mrs. Lucci seconded. Vote 3 ayes.
- K. APPOINT ANDREW LINGENFELTER TO ZONING COMMISSION REGULAR MEMBER EFFECTIVE APRIL 1, 2021 THROUGH MARCH 31, 2026. Mrs. Lucci moved to appoint Andrew Lingenfelter to Zoning Commission Regular Member effective April 1, 2021 through March 31, 2026. Mr. Dondorfer seconded. Vote 3 ayes.
- L. ITEMS VOTED ON AT STAFF MEETING: PERMISSION TO ADVERTISE FOR A MOWING AND LANDSCAPE CONTRACT OF TOWNSHIP PROPERTIES AND CEMETERIES. Mrs. Lucci moved to advertise for a Mowing and Landscape contract of Township Properties and Cemeteries at the staff meeting on February 26, 2021. Mr. Dondorfer seconded. Vote 3 ayes.

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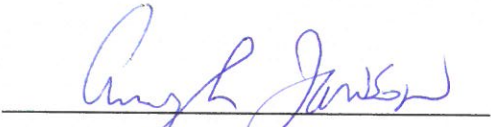
M. FUTURE MEETINGS & ANNOUNCEMENTS:

3/10	7:00 PM	BZA / Town Hall
3/17	6:30-7:30 PM 7:30 PM	TRUSTEE OFFICE HOURS / Conference Room TRUSTEE MEETING / Town Hall

Upon proper motion the meeting was adjourned at 8:13 pm.

For financial information go to: checkbook.ohio.gov


Morgan R. McIntosh, Chairman


Amy Dawson, Fiscal Officer