

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on August 5, 2020

This meeting was held via Webex Teleconference and YouTube Live Streaming. See transcripts for more details.

The Concord Township Board of Trustees met for a Regular meeting on August 5, 2020, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Morgan R. McIntosh, Amy L. Lucci and Carl H. Dondorfer.

APPROVAL OF MINUTES:

July 15, 2020 Regular Trustees Meeting. Mr. McIntosh moved to approve the July 15, 2020 Regular Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

July 22, 2020 Special Meeting. Mrs. Lucci moved to approve the July 22, 2020 Special Meeting Minutes as written. Mr. McIntosh seconded. Vote 3 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

Amy L. Dawson, Fiscal Officer reviewed the state of Concord Township finances since the last meeting.

B. TRUSTEES:

Mrs. Lucci, Mr. McIntosh and Mr. Dondorfer discussed Concord Township business since the last meeting.

DEPARTMENT REPORT:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Mr. Rose reviewed items pertaining to the agenda and general Township business. In addition, Mr. Rose stated "I accepted a resignation letter on behalf of the Trustees for PT Facility Attendant Tom Borris effective July 13, 2020. We wish Tom well in his future endeavors and we thank him for his service to Concord Township".

B. FIRE DEPT. – Chief Sabo

Chief Sabo reviewed the Fire Department's July activity.

C. SERVICE DEPT. – Tim Brown, Service Director

Tim Brown, Service Director reviewed the Service Department's July activity in Concord Township.

D. ZONING DEPT. – Heather Freeman, Zoning Director

Heather Freeman, Zoning Director reviewed the Zoning Department's July activity in Concord Township.

E. RECREATION DEPT. – Debra Esker, Recreation Director

Debra Bechel-Esker, Recreation Director reviewed the Recreation Department's August activities in Concord Township.

F. CONCORD LAW ENFORCEMENT REPORT – Sheriff Leonbruno

Sheriff Leonbruno reviewed the Sheriff Department's July activity in Concord Township.

AUDIENCE:

- Ms. Linda Kangas of 7061 Cascade Road asked a two-part levy question.
- Mr. Bob Sanderson of 7796 Rock Dove Lane asked about the construction of Fire Station 2.
- Ms. Vanessa Pesec of 11705 Cali Court asked questions about Fire Station 1.

OLD BUSINESS:

APPROVE MEMORANDUM OF UNDERSTANDING BETWEEN CONCORD TOWNSHIP BOARD OF TRUSTEES AND THE INTERNATIONAL ASSOCIATION OF PROFESSIONAL FIREFIGHTERS LOCAL 3329-AFL-CIO RELATING TO VACATION AND HOLIDAY ROLL-OVER FOR 2020. Mr. McIntosh moved to approve the Memorandum of Understanding between Concord Township Board of Trustees and the

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on August 5, 2020

International Association of Professional Firefighters Local 3329-AFL-CIO relating to vacation and holiday roll-over for 2020. Mrs. Lucci seconded. Vote 3 ayes.

NEW BUSINESS:

- A. JULY FINANCIAL REPORT. Mrs. Lucci moved to approve the July financial report. Mr. McIntosh seconded. Vote 3 ayes.
- B. RES. 2020-23 STREET LIGHTS. Mr. McIntosh moved to approve the following resolution:

RESOLUTION NO. 2020-23

A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO CERTIFY ASSESSED STREET LIGHTING TO THE COUNTY AUDITOR FOR THE TAX YEAR 2020, WITH SUCH ASSESSED STREET LIGHTING BEING COLLECTABLE IN THE CALENDAR YEAR 2021.

WHEREAS, the Concord Township Board of Trustees wishes to continue the following Concord Township, Lake County, Ohio, lighting assessments:

SPEAR ROAD, MARLO DRIVE, FAIRGROUNDS ROAD, MORLEY HILLS 4-A, MORLEY HILLS, QUAIL HOLLOW DEVELOPMENT, CAMBDEN CREEK, NATURE PRESERVE SOUTH, NOBLE RIDGE ESTATES, NATURE PRESERVE NORTH, HUNT CLUB/FREDLE, QUAIL HIGHLANDS INDUSTRIAL PARK, SUMMERWOOD, CONCORD RIDGE, ORCHARD SPRINGS I AND II, AND AUBURN BUSINESS CORRIDOR LIGHTING DISTRICTS.

NOW, THEREFORE, be it resolved by the Board of Trustees of Concord Township, Lake County, Ohio:

Section 1. That the Fiscal Officer of Concord Township is hereby authorized and directed to certify such renewal to the Lake County Auditor for a one (1) year period as specified above for the above-listed lighting districts, as set forth in the attached Schedule which is incorporated by reference as if fully rewritten herein.

Section 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mrs. Lucci seconded. Vote 3 ayes.

- C. RES. 2020-26 A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO ENTER INTO THE OHIO WATER POLLUTION CONTROL LOAN FUND WATER RESOURCE RESTORATION SPONSOR PROGRAM SPONSORSHIP AGREEMENT FOR THE BRIGHTWOOD LAKE DAM REMOVAL AND KELLOGG CREEK RESTORATION PROJECT (WR3900043-0021). Mrs. Lucci moved to adopt the following resolution:

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO ENTER INTO THE OHIO WATER POLLUTION CONTROL LOAN FUND WATER RESOURCE RESTORATION SPONSOR PROGRAM SPONSORSHIP AGREEMENT FOR THE BRIGHTWOOD LAKE DAM REMOVAL AND KELLOGG CREEK RESTORATION PROJECT (WR3900043-0021).

NOW, THEREFORE, BE IT RESOLVED by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

SECTION 1. That the Board of Trustees is hereby authorized to enter into the Ohio Water Pollution Control Loan Fund Water Resource Restoration Sponsor Program Sponsorship Agreement for the Brightwood Lake Dam Removal and Kellogg Creek Restoration Project (WR3900043-0021) (the "WRRSP Sponsorship Agreement"), in a form substantially similar to the WRRSP Sponsorship Agreement annexed hereto and incorporated herein, and to further authorize the Township Administrator, Andy Rose, to execute any and all documents necessary to properly complete the Agreement in accordance herewith.

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on August 5, 2020

SECTION 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. McIntosh seconded. Vote 3 ayes.

- D. FIRE DEPT. APPROVE THE CHANGE IN STATUS OF PROBATIONARY PART-TIME FIREFIGHTER / EMT JOSHUA GIBSON TO PROBATIONARY PART-TIME FIREFIGHTER / PARAMEDIC EFFECTIVE 7/20/2020. Mr. McIntosh moved to approve Fire Dept. change in status of Probationary Part-time Firefighter / EMT Joshua Gibson to Probationary Part-time Firefighter / Paramedic effective 7/20/2020. Mrs. Lucci seconded. Vote 3 ayes.
- E. SERVICE DEPT. APPROVE STEP INCREASE TO \$24.77 / HOUR FOR OPERATOR 1 CAMRON EDWARDS EFFECTIVE 8/20/2020. Mrs. Lucci moved to approve Service Dept. step increase to \$24.77 / hour for Operator 1 Cameron Edwards effective 8/20/2020. Mr. McIntosh seconded. Vote 3 ayes.
- F. APPOINT RICHARD IAFELICE TO ZONING COMMISSION REGULAR MEMBER EFFECTIVE AUGUST 5, 2020 THROUGH MARCH 31, 2022. Mr. McIntosh moved to appoint Richard Iafelice to Zoning Commission Regular Member effective August 5, 2020 through March 31, 2022. Mrs. Lucci seconded. Vote 3 ayes.
- G. APPOINT JAMES ROWE TO BOARD OF ZONING APPEALS ALTERNATE MEMBER EFFECTIVE AUGUST 15, 2020 THROUGH AUGUST 14, 2022. Mrs. Lucci moved to appoint James Rowe to Board of Zoning Appeals alternate member effective August 15, 2020 through August 14, 2022. Mr. McIntosh seconded. Vote 3 ayes.
- H. RECOGNITION LETTER FOR STARS AND STRIPES AWARD RECIPIENT HANNAH DURYE. Mr. Rose read the recognition letter for Stars and Stripes Award Recipient Hannah Duryea.
- I. FUTURE MEETINGS & ANNOUNCEMENTS:
- | | | | |
|-------|------|---------|--------------------------------------------|
| WED. | 8/12 | 7:00 PM | BZA MEETING / TBD |
| WED. | 8/19 | 6:30 PM | CANCELED - TRUSTEE OFFICE HOURS / TBD |
| | | 7:30 PM | CANCELED - TRUSTEE MEETING / TBD |
| TUES. | 8/25 | 6:00 PM | TRUSTEES ECONOMIC WORK SESSION / Town Hall |

Upon proper motion the meeting was adjourned at 8:28 pm.

For financial information go to: checkbook.ohio.gov


Carl H. Dondorfer, Chairman


Amy L. Dawson, Fiscal Officer