

CONCORD TOWNSHIP BOARD OF TRUSTEES
LAKE COUNTY, OHIO
REGULAR MEETING

Held via Webex Teleconference
and YouTube Live Streaming

Concord Town Hall
7229 Ravenna Road
Concord, Ohio 44077

June 3, 2020
7:30 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Carl Dondorfer, Chairman
Morgan McIntosh, Trustee
Amy Lucci, Trustee

Also Present:

Andy Rose, Administrator
Michael Lucas, Esq., Legal Counsel
Heather Freeman, Zoning Director/Zoning Inspector

Melton Reporting
11668 Girdled Road
Concord, Ohio 44077
(440) 946-1350

8:10 p.m.

1
2 CHAIRMAN DONDORFER: Okay. Good evening, Concord
3 Township and welcome to the Concord Township Board of Trustees
4 meeting for June 3, 2020. I am going to call the meeting to
5 order, if we would all stand for the Pledge of Allegiance,
6 please.

7 (Whereupon, the Pledge of Allegiance was recited.)

8 CHAIRMAN DONDORFER: And the roll call, please,
9 Mr. Rose.

10 MR. ROSE: Mr. Dondorfer?

11 CHAIRMAN DONDORFER: Present.

12 MR. ROSE: Mrs. Lucci?

13 MS. LUCCI: Present.

14 MR. ROSE: Mr. McIntosh?

15 MR. McINTOSH: Present.

16 CHAIRMAN DONDORFER: We need to approve the minutes
17 for the May 20, 2020, public hearing. Is there a motion to
18 approve that meeting?

19 MS. LUCCI: Mr. Chairman, I move to approve the
20 minutes from the May 20th meeting.

21 MR. McINTOSH: I second.

22 CHAIRMAN DONDORFER: All in favor?

23 (Three aye votes, no nay votes.)

24 CHAIRMAN DONDORFER: And we need approval of the
25 May 20, 2020, regular trustee meeting minutes. Is there a
26 motion?

27 MR. McINTOSH: Mr. Chairman, I move that we approve
28 the May 20, 2020, regular trustee meeting minutes.

29 MS. LUCCI: I second.

30 CHAIRMAN DONDORFER: All in favor?

1 (Three aye votes, no nay votes.

2 CHAIRMAN DONDORFER: Elected Officials Report, I
3 believe Mr. Rose is going to present Amy Dawson, our Fiscal
4 Officer's, report for the evening.

5 MR. ROSE: I am, sir. Thank you very much. The
6 treasurer's report: As of May 31st, we were 42 percent of the
7 way through the calendar year. The treasury balance for the
8 18 active funds within the Township treasury was \$6.6 million.
9 The treasury balance includes \$2.1 million in funds set aside
10 for specific projects.

11 Year-to-date expenditures were 31 percent of the
12 amount appropriated and revenue is at 53 percent received for
13 2020, so we are well within budget.

14 If you have any questions, please do not hesitate to
15 contact the Fiscal Office at 354-7516. Thank you, sir.

16 CHAIRMAN DONDORFER: Thank you, Mr. Rose.
17 Trustees' report, Mrs. Lucci.

18 MS. LUCCI: Thank you, Mr. Chairman. I just wanted
19 to mention, I did meet with residents this past week regarding
20 the previous zoning issue, spent considerable time with them
21 in their homes going over the impacts of this plan and how it
22 would impact their home, as well as their neighbors. I do
23 appreciate the public reach-out for that. So thank you for
24 your efforts.

25 I also spoke with a resident regarding fire station
26 stakeholder meetings and gained some input from that as well.
27 I do appreciate that. We do look forward to our stakeholder
28 meeting on the 16th and hope for some good constructive
29 feedback so that we can support our firefighters in moving
30 forward with a good plan.

1 I also wanted to acknowledge Deb Esker in the
2 Recreation Department. She is working, they are working
3 diligently to open the Community Center in a week or so and
4 getting all the protocols in place for COVID restrictions. I
5 appreciate that help. My hope is that with everything that's
6 going on, we are still remaining positive, have some faith in
7 our future. Hopefully, the rest of 2020 will be more of in an
8 upswing.

9 And with things kind of reopening and summer here, I
10 hope everybody is feeling a little bit more sense of normalcy
11 and is making plans to have a nice, at least, try to have a
12 nice summer. If anybody needs anything, please feel free to
13 reach out.

14 CHAIRMAN DONDORFER: Thank you, Mrs. Lucci.

15 MS. LUCCI: Thank you.

16 CHAIRMAN DONDORFER: Mr. McIntosh.

17 MR. McINTOSH: Thank you, Mr. Chairman. I just had
18 a number of conversations the last few weeks here. I have
19 also spoken with a lot of residents along Timber Lane
20 regarding this rezone hearing that we just had. I had a
21 couple conversations regarding the fire station project with
22 some residents and the stakeholders meetings, continue to
23 dialogue with residents about some stormwater issues we've had
24 in the township, specifically over on Sara Lee and Cali Drive.
25 I've also talked with a developer who is wanting to work with
26 some residents regarding some zoning issues there. And I
27 think we've had some continuing conversations in the
28 Summerwood Homeowners' Association and folks that are impacted
29 with Parkside. That's still an ongoing thing.

30 I would like to echo Ms. Lucci's comments. It is

1 exciting to see the Rec Department headed back. I've got to
2 believe Deb Esker is about ready to explode.

3 CHAIRMAN DONDORFER: Yes, she's like the most
4 enthusiastic, very passionate about that.

5 MR. McINTOSH: She's very passionate about rec and I
6 know she was very excited --

7 MS. LUCCI: She's great.

8 CHAIRMAN DONDORFER: Right.

9 MR. McINTOSH: -- when we had our staff meeting last
10 week to talk about opening that. So that's a great
11 observation. I am also excited for summer and warm weather
12 and it's nice that we can get outside and I hope that
13 everybody gets a chance to get outside and enjoy some fresh
14 air. We've all been cooped up and I think it's been a tense
15 first half of 2020, for sure.

16 CHAIRMAN DONDORFER: Right, right, right.

17 MR. McINTOSH: And if there is anything we can do at
18 the township, please don't hesitate to contact us. I also
19 like to engage in dialogue with residents about concerns and
20 knowing what's going on in the township, what we can do to
21 help. Thank you.

22 CHAIRMAN DONDORFER: Thank you. It was a busy week
23 in Concord Township last week. I think all the trustees were
24 busy. I know I spoke with several residents. I spoke with
25 some residents regarding the public hearing that we just had
26 as far as the RCD plan for that development. I can promise
27 you that we will work to get you the answers to those
28 questions before we determine what action we're going to take.

29 We were also very busy with some stormwater issues
30 last week. There were several calls that I think we all

1 fielded as far as some stormwater concerns. I want to thank
2 our Service Department. They were out in response immediately
3 on most of these issues and rectified them and did a great job
4 as far as addressing our residents' needs. So thank you to
5 our Service Department.

6 I also would like to mention that I had some
7 conversation regarding our upcoming fire station stakeholder
8 meeting. We're looking forward to working with our residents
9 on that station project and our first meeting. With that, we
10 have determined our venue for that meeting on the 16th. We
11 are going to be holding the stakeholder meeting at Quail
12 Hollow ballroom. It's a ballroom on the second floor. Now,
13 this is not the country club, this is the actual hotel. The
14 management there has given us the opportunity to have people
15 join us in a public forum there and socially distance and
16 follow the guidelines set forth by the state to conduct this
17 first meeting. We are also going to run a Webex for those
18 that are, that are not going to be able to attend.

19 Initially, we had talked about some focus groups and
20 breaking out into different groups but when we sat back and
21 thought about it logistically, we didn't figure it was going
22 to be in the best interest of getting, of gathering the
23 information that we need and especially for the trustees to
24 take feedback from people in the community. So we're in the
25 process of formulating an agenda that will sort of -- And,
26 again, this is going to be our first meeting. So it's going
27 to be very broad based because we're looking for a lot of
28 input from the residents to get this thing off the ground.
29 And logistically, with everything going on in the world right
30 now, we're trying to do this, so there might be some hiccups.

1 With that, we're going to have an orderly agenda and
2 I think it's going to be -- work well for everybody involved.
3 So we would encourage that everybody that wants to be present,
4 they will have the opportunity to be present one way or
5 another, either in public at Quail Hollow at the ballroom on
6 the second floor on June 16th at 7:00. We expect it to go
7 till, I think, about 9:00, two hours maybe, give and take.
8 For those that aren't able to join us, we will have a venue
9 for to you join us via Webex. So you can also participate in
10 our first stakeholder meeting. So I urge all that want to be
11 involved to be involved. We're looking forward to that.

12 I did have a sink hole issue that I spoke to
13 somebody about on Old Johnnycake. I am working on that.

14 And with that, I would also just encourage, you
15 know, the guidelines have been sort of lifted by the
16 Governor's Office. We hope our residents are doing well. And
17 we would ask that, if you do get out, if you can patronize our
18 local businesses and show support to our Concord Township
19 businesses, that would be greatly appreciated.

20 With that, I will conclude and we will move to
21 Department Reports and our Administrator, Andy Rose.

22 MR. ROSE: Thank you, Mr. Chairman. Members of the
23 Board, members of the virtual audience, good evening. Just a
24 few things to cover this evening. You'll note that we did add
25 a resolution to the agenda at the last minute, Resolution
26 2020-17. It is a similar piece of legislation to the last
27 meeting's Resolution Number 16. The amount in the resolution
28 that was passed at the last meeting was listed incorrectly, so
29 I apologize for that. The correct amount for the starting bid
30 is \$3,000, so I would respectfully request your passage. And

1 that is Item B of the agenda under New Business.

2 The Service Department's been very busy lately. The
3 Lancaster concrete replacement has been completed as of
4 yesterday. All the driveway aprons have been replaced.
5 They've completed the restoration work. The contractor, Tri
6 Mor, is finishing up a few loose ends with some residents.
7 But that job has gone extremely well and we appreciate the
8 wonderful cooperation of the residents over there while we put
9 the new road in.

10 The Cali Woods and Alexander-Bridlewood resurfacing
11 project is coming along. Crews from Karvo performed some
12 full-depth repairs this weekend and Specialized Construction
13 came in and installed the chip and, chip and seal inner layer
14 in the work areas yesterday. Paving is scheduled to begin on
15 Friday and they're going to start with Alexander and
16 Bridlewood and then they'll work their way over to the Cali
17 Woods.

18 On top of that and watching those, monitoring those
19 projects, our crews recently self-installed a 90 by 40, 90
20 foot by 40 foot concrete pad. That's in preparation for the
21 new salt structure that we recently passed in legislation, so
22 we're excited to get that. The crews have also been working
23 on the various stormwater trouble calls that we've gotten from
24 the residents, and they're also performing ditch maintenance
25 and they're doing some culvert replacements throughout the
26 township. So our Service Department is doing some good, heavy
27 lifting and we appreciate their hard work.

28 CHAIRMAN DONDORFER: Right.

29 MR. ROSE: As previously mentioned, the Rec
30 Department has been very busy. They're preparing for the

1 reopening of our Community Center on June 15th. Currently,
2 just, currently, the ball fields, tennis courts and the
3 community garden are open. The Community Center will open on
4 June 15th and they will be utilizing the universal protocols
5 as set forth by the State of Ohio regarding sanitation, social
6 distancing, and also there is a required sign-in sheet until
7 further notice when the building opens.

8 Also, a reminder from the Recreation Department,
9 applications for the college scholarships from high school
10 seniors, that application period is still open, along with
11 Citizen of the Year, that application period is still open.
12 All that information can be found on the township's website
13 under the Recreation tab.

14 And Deb also asked me to give a friendly reminder,
15 we're still looking -- We've gotten some pictures but we're
16 still looking for pictures of those seniors with decorated
17 grad caps. They're putting together a nice collage for the
18 website.

19 From my point of view, I am going to stay on my
20 census soapbox. Lake County is doing very well with census
21 responses. We are still leading the pack. We are well over
22 80 percent. Obviously, the goal is 100 percent. And so I
23 encourage you, if you have not completed your census, to
24 please do so. That does nothing but help the township.

25 CHAIRMAN DONDORFER: As far as funding, isn't that
26 correct?

27 MR. ROSE: As far as funding and data and everything
28 that we do. So that concludes my report. So thank you, sir.

29 CHAIRMAN DONDORFER: Thank you very much.

30 How many people do we have online for the audience

1 portion; do you know?

2 MR. ROSE: I will see. Two.

3 CHAIRMAN DONDORFER: Okay. We are on to the
4 Audience portion of the evening tonight and it appears that we
5 only have two callers on the line. So I am going to ask, will
6 somebody state your name and address for the record and go
7 ahead and speak at this time, please. Hello?

8 (No response.)

9 MR. ROSE: They're just listening, I guess.

10 MR. McINTOSH: No comments.

11 CHAIRMAN DONDORFER: Okay. Nobody wants to speak.

12 Okay. We will move on from the Audience portion to
13 Old Business. Seeing that we have none, we will move on to
14 the New Business for the meeting this evening. Hello? Okay.
15 New Business, we need to make a motion to approve the May
16 financial reports.

17 MR. McINTOSH: Mr. Chairman, I move to approve the
18 financial reports for May.

19 MS. LUCCI: I second.

20 CHAIRMAN DONDORFER: All in favor?

21 (Three aye votes, no nay votes.)

22 MS. LUCCI: Mr. Chairman, I move that we vote on
23 Resolution 2020-17 declaring certain personal property of the
24 Concord Township Fire Department surplus and not needed for
25 public purpose and obsolete and unfit for the use which the
26 property was acquired as amended.

27 MR. McINTOSH: And I second.

28 CHAIRMAN DONDORFER: All in favor?

29 (Three aye votes, no nay votes.)

30 MR. ROSE: And then C will be tabled.

1 MS. LUCCI: Mr. Chairman, I move that we vote on
2 Zoning Commission alternate member appointment of Ashley
3 Garcar effective June 4, 2020, through June 3, 2022.

4 MR. McINTOSH: Mr. Chairman, I second that motion.

5 CHAIRMAN DONDORFER: All in favor?

6 (Three aye votes, no nay votes.)

7 MR. McINTOSH: Mr. Chairman, I move for Zoning
8 Commission alternative member appointment of Richard Iafelice
9 effective June 4, 2020, through June 3, 2022.

10 MS. LUCCI: And I second.

11 CHAIRMAN DONDORFER: All in favor?

12 (Three aye votes, no nay votes.)

13 MS. LUCCI: Mr. Chairman, I move that we vote to
14 approve returning summer administrative intern Hannah Brentar
15 at \$14 per hour effective June 8, 2020, through August 7,
16 2020, pending completion of screening.

17 MR. McINTOSH: Second.

18 CHAIRMAN DONDORFER: All in favor?

19 (Three aye votes, no nay votes.)

20 CHAIRMAN DONDORFER: We are on to future meetings
21 and announcements. And even though Mrs. Dawson usually takes
22 that role and she is not here tonight, Mr. Rose will do a fine
23 job.

24 MR. ROSE: Thank you, Mr. Dondorfer. Future
25 meetings and announcements:

26 Wednesday, June 10th, at 7:00 p.m., there will be a
27 BZA meeting.

28 Wednesday -- I am sorry. Tuesday, June 16th, at
29 7:00 p.m., will be the fire station project stakeholder
30 meeting. That will take place at the Quail Hollow Resort

1 Hotel and that will take place in the ballroom on the second
2 floor.

3 And then on Wednesday, June 17th, at 6:00 -- Well, I
4 am going to digress here, Mr. Chair. You need to set a time
5 for the next --

6 CHAIRMAN DONDORFER: Public hearing.

7 MR. ROSE: Continuation of the public hearing. I am
8 going to guess 7:00 on the 17th.

9 CHAIRMAN DONDORFER: Yes. Why don't we set the
10 continuance of the public hearing for 7:00 on June 17th prior
11 to the trustee meeting and after our office hour, so we're
12 going to move the office hour back to 6:00 so we can have an
13 hour for office hours.

14 MR. ROSE: So on Wednesday, June 17th, at 6:00 p.m.,
15 will be trustee office hours; at 7:00 on June 17th, we will
16 have the remainder or the next public hearing or continuation
17 of the public hearing on the RCD proposal; and then at
18 7:30 p.m. or immediately following the public hearing, we will
19 go into the regular trustee meeting of the Board of Trustees.
20 And I will set up Webexes and we will get the appropriate
21 announcements up. Depending on the governor's guidance, which
22 should be coming out by the end of the week, we may have the
23 opportunity to have public in the room.

24 CHAIRMAN DONDORFER: Okay, great.

25 MR. ROSE: We will still continue the Webex for time
26 being.

27 CHAIRMAN DONDORFER: Right.

28 MR. ROSE: Thank you, sir.

29 CHAIRMAN DONDORFER: Thank you, Mr. Rose.

30 Well, that concludes our meeting for tonight. So

1 good evening, Concord Township. We wish you the best. Please
2 stay safe, and our meeting is adjourned.

3 (Whereupon, the meeting was concluded at 8:28 p.m.)
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30

STATE OF OHIO)
COUNTY OF CUYAHOGA)

CERTIFICATE

I, Melinda A. Melton, Registered Professional Reporter, a notary public within and for the State of Ohio, duly commissioned and qualified, do hereby certify that, to the best of my ability, the foregoing proceeding extension reduced by me to stenotype shorthand, subsequently transcribed into typewritten manuscript; and that the foregoing is a true and accurate transcript of said proceedings so taken as aforesaid.

I do further certify that this proceeding took place at the time and place as specified in the foregoing caption and extension completed without adjournment.

I do further certify that I am not a friend, relative, or counsel for any party or otherwise interested in the outcome of these proceedings.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office this 15th day of June 2020.

Melinda A. Melton
Melinda A. Melton
Registered Professional Reporter

Notary Public within and for the
State of Ohio

My Commission Expires:
February 4, 2023