

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on April 15, 2020

This meeting was held via Webex Teleconference and YouTube Live Streaming.

The Concord Township Board of Trustees met for a Regular meeting on April 15, 2020, 7:31 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Carl H. Dondorfer and Morgan R. McIntosh.

APPROVAL OF MINUTES:

April 1, 2020 Public Hearing Meeting. Mr. McIntosh moved to approve the April 1, 2020 Public Hearing Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

April 1, 2020 Regular Trustees Meeting. Mrs. Lucci moved to approve the April 1, 2020 Regular Meeting Minutes as written. Mr. McIntosh seconded. Vote 2 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

My CPIM training in Columbus has been pushed back to later sometime this year. Two different purchase orders are on the agenda tonight for a snow plow truck. The original budget the Service Department was given for that truck was \$200,000 and they came in \$40,000 under budget for that particular purchase. This truck will be replacing a 2004 truck.

B. TRUSTEES:

Mrs. Lucci – Extended her support to the Concord Community during this awkward time; understand the concerns with not only health and safety but with the economic impact as well; confident that we are moving forward with intention to become stronger than ever; "Necessity is the mother of invention"-we have seen our community make masks and helping our seniors; it's more important now than ever for our community to be collaborative.

Mr. McIntosh – It is very challenging times with the pandemic; I talked with a few residents and know it is very stressful but I urge us to recognize we are all in this together and we need to be thinking in a community sense; I think Mrs. Lucci's comment about mother of invention is true; we will see a lot of good things come out of this and our lives will change; I urge us to stick together as a community, maintain a positive attitude and have some faith this will unwind itself, and we just need to stick it out.

Mr. Dondorfer – I agree our community is facing challenging times; the Board of Trustees and Concord Township's offices are working collectively to keep the business of Concord Township moving forward; everyone's safety and well-being is definitely a concern; staying at home is difficult but think of it as not being stuck at home but safe at home; we will get through this together and we are here for you.

DEPARTMENT REPORT:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Good evening. There are a few items on tonight's agenda I'd like to cover briefly.

- Item A under New Business – Please remove this from the agenda. After discussions with our Law Director, this vote is not required.
- Item C and D under New Business - relates to a new truck for the Service Department. This truck has been in the works and was budgeted for. It is a 2020 2-1/2 ton truck. It will replace a 2004 truck that has reached the end of its service life.

With regard to the COVID-19 virus, things remain the same for Concord Township:

- All Township controlled buildings continue to be closed to the public. Business is conducted via phone, fax, email, or regular mail. We have installed a drop box at the front door for anyone wishing to drop off paperwork. We will have someone checking Town Hall daily for mail and items in the drop box. Residents are encouraged to call or email if they have questions.
- Any questions or concerns regarding the COVID-19 virus should be directed to the Lake County General Health District. There is a link on our webpage that will take you directly to the Health District's COVID-19 page for more information.

A few other items of note:

- I accepted the resignation of Part Time Firefighter Brian Horvath on April 13, 2020. Brian has been with us for just over 22 years. We thank him for his dedicated service to our community and wish him well in his future endeavors.

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- Yard waste can be dropped off by our residents at the Service Department. Hours for drop off are 7:30 am to 2:30 pm. There is a yard waste dumpster and residents must drop off their own yard waste.
- Road work has started on Lancaster. That is a full concrete replacement and is expected to be completed by mid-July.
- Other road projects coming up are: Cali Woods area and Alexander/Bridlewood will be resurfaced next month. This is part of the joint resurfacing program with Painesville Township and Perry Village. The crews started in Perry Village and will work their way towards Concord. The County Engineers have informed us of their resurfacing projects which are scheduled to begin April 27 and will last to the end of July. These are:
 - ❖ Concord-Hambden - Auburn Road to Ravenna Road
 - ❖ Morley - Hoose Road to SR 44 Ramp
 - ❖ Pinecrest - Morley Road to Hermitage Road
 - ❖ Old Johnnycake Ridge Ext - SR 84 to 500 west of the intersection
- I continue to stay in regular contact with Lake County Mayors and Managers and we are all coordinating. We have regularly scheduled conference calls.
- I would like to make special mention of our Fire and Service Departments. They have done a terrific job of managing personnel to meet the needs of our community during these unusual times.
- Finally, there are local restaurants that remain open for carryout service. We encourage all of our residents to "shop local" when considering takeout food.

AUDIENCE:

The following audience members spoke and/or asked the Trustees questions (see transcripts for more details): Vanessa Pesec of 11705 Cali Court asked about the geological study at the soccer field and asked about the fire station stakeholder's meeting; Bob Sanderson of 7796 Rockdove Lane is concerned with the economic ramifications of the pandemic.

OLD BUSINESS:

None

NEW BUSINESS:

- A. PART-TIME EMPLOYEE SICK LEAVE RELATED TO COVID-19 ISSUES. Removed per Mike Lucas, Law Director because it is not required.
- B. SERVICE DEPT. P.O. TO D.J.L. MATERIAL & SUPPLY EQUIPMENT RENTAL IN THE AMOUNT OF \$10,000.00 FOR RENTAL OF A CRACK SEALER AND RELATED MATERIALS. Mr. McIntosh moved to approve the P.O. to D.J.L. Material & Supply Equipment Rental in the amount of \$10,000.00 for rental of a crack sealer and related materials. Mrs. Lucci seconded. Vote 3 ayes.
- C. SERVICE DEPT. P.O. TO CERNI MOTOR SALES IN THE AMOUNT OF \$91,738.28 FOR A 2020 INTERNATIONAL SNOW PLOW TRUCK. Mrs. Lucci moved to approve the P.O. to Cerni Motor Sales in the amount of \$91,738.28 for a 2020 International Snow Plow Truck. Mr. McIntosh seconded. Vote 3 ayes.
- D. SERVICE DEPT. P.O. TO HENDERSON PRODUCTS INC. IN THE AMOUNT OF \$71,392.00 FOR A SNOW PLOW PACKAGE. Mr. McIntosh moved to approve the P.O. to Henderson Products Inc. in the amount of \$71,392.00 for a snow plow package. Mrs. Lucci seconded. Vote 3 ayes.
- E. FIRE DEPT. APPROVE HYLE SQUIRE TO FIREFIGHTER I EFFECTIVE APRIL 1, 2020. Mrs. Lucci moved to approve Hyle Squire to Firefighter I effective April 1, 2020. Mr. McIntosh seconded. Vote 3 ayes.
- F. FIRE DEPT. APPROVE KOREY BAKER TO FIREFIGHTER I EFFECTIVE APRIL 1, 2020. Mr. McIntosh moved to approve Korey Baker to Firefighter I effective April 1, 2020. Mrs. Lucci seconded. Vote 3 ayes.

G. FUTURE MEETINGS & ANNOUNCEMENTS:

FRI.	4/17	CANCELLED	JEDD MEETING / Town Hall
FRI.	5/1	9:00 AM	STAFF MEETING / Via Webex
TUES.	5/5	7:00 PM	ZONING COMMISSION MEETING / TBD
WED.	5/6	6:30 PM	TRUSTEE OFFICE HOURS / via Webex
		7:30 PM	TRUSTEE MEETING / Live Stream (Concord Twp. YouTube Channel) or listen thru Webex; Audience portion-call in during the meeting with questions / comments Webex)

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Mr. Dondorfer added the Trustees first "Talk of the Township" should be available soon on our website.

Upon proper motion the meeting was adjourned at 7:58 pm.

Transcripts are available online and in Town Hall.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

Payment Listing

04/02/2020 to 04/15/2020

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
31-2020	04/02/2020	04/03/2020	CH	FIFTH THIRD BANK	\$24.78
32-2020	04/10/2020	04/13/2020	CH	FIFTH THIRD BANK	\$234.59
33-2020	04/15/2020	04/15/2020	CH	CONCORD PAYROLL	\$140,031.45
34-2020	04/15/2020	04/15/2020	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$2,143.98
44406	03/26/2020	03/26/2020	AW	KELLY CARR	\$460.00 *
44406	04/08/2020	04/08/2020	AW	KELLY CARR	-\$460.00
44446	04/07/2020	04/07/2020	AW	AQUA OHIO INC	\$77.44
44447	04/07/2020	04/07/2020	AW	AT&T	\$359.28
44448	04/07/2020	04/07/2020	AW	AT&T	\$29.58
44449	04/07/2020	04/07/2020	AW	21ST CENTURY MEDIA-OHIO	\$587.05
44450	04/07/2020	04/07/2020	AW	ADP INC	\$338.65
44451	04/07/2020	04/07/2020	AW	AIRGAS USA,LLC	\$96.97
44452	04/07/2020	04/07/2020	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$178.48
44453	04/07/2020	04/07/2020	AW	BLUE TECHNOLOGIES	\$433.20
44454	04/07/2020	04/07/2020	AW	BRIGHT KESTREL LTD	\$500.00
44455	04/07/2020	04/07/2020	AW	BULLDOG BATTERY	\$36.00
44456	04/07/2020	04/07/2020	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$1,821.11
44457	04/07/2020	04/07/2020	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$28.28
44458	04/07/2020	04/07/2020	AW	CRILE ROAD HARDWARE	\$684.40
44459	04/07/2020	04/07/2020	AW	DOMINION ENERGY OHIO	\$47.33
44460	04/07/2020	04/07/2020	AW	HEMLY TOOL SUPPLY INC	\$228.88
44461	04/07/2020	04/07/2020	AW	OSBORNE CONCRETE & STONE COMPAN	\$567.36
44462	04/07/2020	04/07/2020	AW	CERNI MOTORS-PAINESVILLE	\$227.36
44463	04/07/2020	04/07/2020	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$458.44
44464	04/07/2020	04/07/2020	AW	L.C.D.U.	\$81.27
44465	04/07/2020	04/07/2020	AW	LAKE COUNTY ENGINEER	\$13.42
44466	04/07/2020	04/07/2020	AW	MARS ELECTRIC CO	\$60.93
44467	04/07/2020	04/07/2020	AW	NORTH COAST WILDLIFE CONTROL	\$725.00
44468	04/07/2020	04/07/2020	AW	O'REILLY AUTO PARTS	\$137.57
44469	04/07/2020	04/07/2020	AW	STAPLES ADVANTAGE	\$10.29
44470	04/07/2020	04/07/2020	AW	SUTPHEN CORPORATION	\$131.63
44471	04/07/2020	04/07/2020	AW	STATE INDUSTRIAL PRODUCTS	\$257.10
44472	04/07/2020	04/07/2020	AW	VERIZON WIRELESS	\$445.60
44473	04/07/2020	04/07/2020	AW	WARREN FIRE EQUIPMENT INC	\$1,982.35
44474	04/07/2020	04/07/2020	AW	LAKE COUNTY TREASURER,SHERIFF'S PO	\$199,957.25
44475	04/15/2020	04/15/2020	AW	AMY STACKO	\$76.00
44476	04/15/2020	04/15/2020	AW	DEBRA BECHEL-ESKER	\$514.50
44476	04/16/2020	04/16/2020	AW	DEBRA BECHEL-ESKER	-\$514.50 *
44477	04/15/2020	04/15/2020	AW	KAREN RODELLA	\$50.00
44478	04/15/2020	04/15/2020	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$3,655.00
44479	04/15/2020	04/15/2020	AW	SECURITY BENEFITS	\$2,075.84
44480	04/15/2020	04/15/2020	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$607.49

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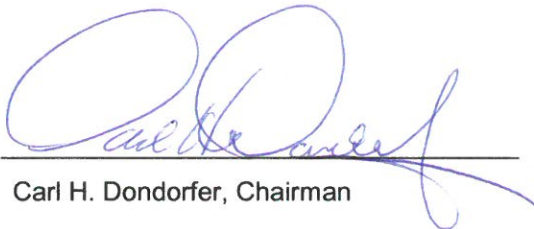
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44481	04/15/2020	04/15/2020	AW	AT&T	\$43.71
44482	04/15/2020	04/15/2020	AW	AUTO ZONE INC.	\$144.26
44483	04/15/2020	04/15/2020	AW	AFLAC	\$881.64
44484	04/15/2020	04/15/2020	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$119.98
44485	04/15/2020	04/15/2020	AW	CINTAS FAS LOCKBOX 636525	\$35.36
44486	04/15/2020	04/15/2020	AW	CINTAS CORPORATION #259	\$892.68
44487	04/15/2020	04/15/2020	AW	CINTAS CORPORATION #259	\$1,979.27
44488	04/15/2020	04/15/2020	AW	DOMINION ENERGY OHIO	\$82.79
44489	04/15/2020	04/15/2020	AW	FIVE STAR PLUMBING & HEATING	\$443.57
44490	04/15/2020	04/15/2020	AW	HULL & ASSOCIATES INC	\$6,363.31
44491	04/15/2020	04/15/2020	AW	ILLUMINATING CO (STREET LIGHTING)	\$11,104.98
44492	04/15/2020	04/15/2020	AW	LAKE COUNTY CLERK OF COURTS	\$63.00
44493	04/15/2020	04/15/2020	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$629.74
44494	04/15/2020	04/15/2020	AW	LAKE HEALTH	\$380.00
44495	04/15/2020	04/15/2020	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$300.00
44496	04/15/2020	04/15/2020	AW	MELTON REPORTING	\$134.70
44497	04/15/2020	04/15/2020	AW	MELZER'S FUEL SERVICE INC.	\$5,563.58
44498	04/15/2020	04/15/2020	AW	MORTON SALT	\$18,419.44
44499	04/15/2020	04/15/2020	AW	SIEVERS SECURITY INC	\$64.00
44500	04/15/2020	04/15/2020	AW	STAPLES ADVANTAGE	\$281.01
44501	04/15/2020	04/15/2020	AW	STRYKER EMS EQUIPMENT	\$6,987.60
44502	04/15/2020	04/15/2020	AW	SUMMIT AUTOMOTIVE EQUIPMENT	\$1,897.00
44503	04/15/2020	04/15/2020	AW	VALLEY FREIGHTLINER TRUCKS	\$241.09
44504	04/15/2020	04/15/2020	AW	DOMINION ENERGY OHIO	\$53.83
44505	04/15/2020	04/15/2020	AW	NELETECH ELECTRONIC SERVICES	\$352.39
44506	04/15/2020	04/15/2020	AW	RW DESIGNS	\$490.00
44507	04/15/2020	04/15/2020	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$8.88

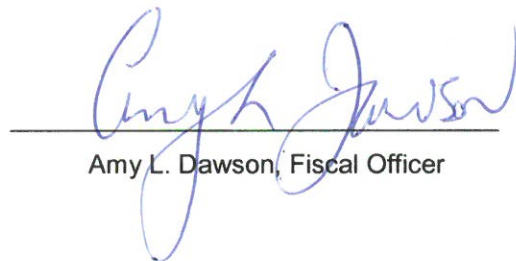
Total Payments: \$417,413.66

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$417,413.66



Carl H. Dondorfer, Chairman



Amy L. Dawson, Fiscal Officer