

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on March 04, 2020

The Concord Township Board of Trustees met for a Regular Meeting March 4, 2020 at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Carl H. Dondorfer called the meeting to order and led in the Pledge of Allegiance. Trustees present were Amy L. Lucci, Carl H. Dondorfer and Morgan R. McIntosh.

APPROVAL OF MINUTES:

February 19, 2020 Regular Trustees Meeting Minutes. Mr. McIntosh moved to approve the February 19, 2020 Regular Trustees Meeting Minutes as written. Mrs. Lucci seconded. Vote 3 ayes.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

- As of February 29, we were 17% of the way through the calendar year. The Treasury Balance for the 18 Funds within the Township Treasury was \$5.8 million after posting the advance of the 1st Half 2019 Real Estate Taxes. The remainder of the funds will be received in late March or early April. The Treasury Balance includes \$146,086 in funds set aside for specific projects.
- Year-to-date revenue is 22% of the annual budgeted resources after requesting an amended certificate of estimated resources from the county auditor, and expenditures were 34% of the temporary appropriations or 12% of the budgeted expenses for 2020 that I am requesting approval on by the Trustees tonight, so we are well within budget.
- If you have any questions, please do not hesitate to call our office.

B. TRUSTEES:

Mrs. Lucci – Attended the Lake Health District Meeting and was provided updates on the Coronavirus; we had our first fire station open meeting and it was a good start to the discussions. (see transcripts for more details).

Mr. McIntosh – Responded to two emails regarding the grocery store (still ongoing negotiations with a potential tenant but no official date has been announced); dialogue continued about development of Auburn and Crile Road with both of those residents as well as another resident; entertained some facts on the next door app about economic development in Concord Township; I visited another fire station with Administrator Rose, Chief Sabo and Deputy Chief Terriaco and met one-on-one with a resident regarding the fire station project; we all received and answered a complaint about our salting policies (see transcripts for more details).

Mr. Dondorfer – Great strategic planning meeting last Friday with good input and discussions; we welcome our new Service Director Tim Brown (see transcripts for more details).

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Administration Report:

Good evening.

- Item D under new business is a vote for a PO to enter into a new phase with our fire station architect, Lemay Erickson Wilcox. This PO will cover evaluating an alternate site along with revised schematic designs and revised design development. This PO also includes the architect's participation in our stakeholder meetings.
- Item F under new business is a vote on the amended amount for the joint road resurfacing project. While Concord's portion did not change, due to the inclusion of some alternate bids in other communities, the total is now set at \$1,025,561.80. The communities participating in the joint program are required to vote on the total amount for all communities. I encourage passage of this item.
- We did hear this afternoon that the geotechnical analysis drilling is scheduled for Thursday, March 12. It will take about 4 weeks to obtain the results at which time we will be scheduling the first stakeholder meeting. I do not think we should have this meeting until we know if the alternate site is feasible.
- I will be attending the National Fire Station Design Conference in mid-May.
- The Kellogg Creek Restoration package is out to solicit design build qualifications. Those packages are due by March 20 to the County Commissioners. After that, the packages will be reviewed and a short list will be compiled to have the finalists submit an RFP, which will result in the selection of a contractor to perform the design build. We anticipate the design-build team to be selected by the end of May.

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Cemetery Report:

- A gravesite clean-up is scheduled for April 1st. Please allow two (2) weeks to be sure removal has been completed before placing new decorations on your gravesite, this will protect your new decorations from being accidentally removed; items in an urn or on a monument will not be removed unless items pertain to a past holiday or they are unkempt; please contact the cemetery office if honoring a loved one seven (7) days prior the removal times listed above. Please understand that if you are placing sentimental items on the graves, they may get lost, stolen or damaged; if it's something that's near and dear to your heart, we do not recommend that it be placed in the cemetery.
- Due to the Easter Holiday falling on April 12th, Easter decorations will not be removed until April 27th.
- More Information: The Rules and Regulations are available at the entrance of the cemetery, online at <http://concordtwp.com/departments/cemetery/> and in Town Hall. Call Karen Warner in the Cemetery Office at 440-354-7518 for any questions.

Finally, a friendly reminder to everyone. Daylight Savings Time begins this Sunday so please remember to set your clocks ahead 1 hour on Saturday night or Sunday morning.

B. FIRE DEPT. - Chief Sabo

Total Runs for February 2020: 201

February 2020:

EMS 127 events with 98 transports

Fire: 9 Events: In Concord

Outside Concord

1 structure fire, 1 vehicle fire, 2 cooking

1 structure fire, 1 FIU, 2 vehicles, 1 cooking

Mutual Aid Given: 23

Mutual Aid Received: 17

Fire Prevention Bureau:

Total of Inspections Completed: 58 Inspections

Hours to complete 58 inspections: approximately 99 hours

Inspection results

Passed: 31

Passed with Comments: 11

Passed with discrepancies: 0

Correction Notice Issued: 5

Pending: 9

(Note: Pending is a combination of consultations and follow ups on past failures or discrepancies working towards correction and repairs)

Failed tests: 2

Plan Reviews: 3

Approximately 7 Hours on plan reviews for submission to Lake County Building Dept.

Hours used for training and continuing education: 10

Fire Investigations: Concord 1 Approx. 3 hours

Mutual Aid 1 Approx. 5 hours

Public Education:

Knox Box: Installations 2

Returns 2

Join us for our Open House on Saturday April 4 11:00 – 1:30

Concord Fire is working with other County agencies to plan and prepare for potential local impact of Coronavirus

C. SERVICE DEPT. – Tim Brown, Service Director

- Good evening everyone, I would first like to congratulate Frank Kraska on his retirement as Service Director here at Concord Township. I would like to thank Frank for his help in my transition to Service Director. I am very grateful for the assistance he has provided me, coming to Concord Township as the new Service Director.

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- For the month of February, the Service Department responded to a total of 23 snow and ice related events and put down 1,080 tons of salt. In addition to snow and ice control we have been out making repairs to mailboxes damaged by snow plowing operations.
- Other activities performed by the dept. were cold patching of potholes throughout the township and tree trimming in the right of way. Cheryl Drive and Discovery Lane had full depth crack repairs done. The loose and broken material was removed and replaced with cold patch then compacted with a roller to insure a lasting repair.
- The Service Department will be working on bids for stone, asphalt, and concrete materials for the upcoming season. Also, we will be obtaining a bid for a new plow truck for next year's snow season. This truck will replace one of the older trucks in the fleet. The Service Department was also able to help out our neighbors in Leroy Twp. by selling them one of our older out of service trucks that was going up for auction.
- As we change seasons in the coming months and construction season begins we would like to remind motorists to utilize caution when approaching all crews working in the right of way, (Police, Fire and Service Dept.) slow down and move over.
- The Concord Township Service Department would like to remind residents that if they have any concerns or questions they can contact us at 440-350-3225 or email at www.concordtp.com.

D. ZONING DEPARTMENT – Heather Freeman, Planning & Zoning Director

- During the month of February, the Zoning Department processed 11 zoning permit applications and collected \$3,150 in fees.
- Our office also received and began investigations on 4 new complaints about potential zoning violations. Additionally, we performed 39 site inspections for open zoning permits.
- Last night, the ZC and trustees held a special meeting for the purposes of reviewing a proposed Residential Conservation Development District located off of Colburn Road. No decisions were made at this meeting. The developer may now choose to formally submit their application to the Township for a zoning map amendment.
- The ZC also held their regular meeting last night, where they conditionally approved a project for a new medical building on Auburn Road. The board also had another work session to discuss housing and senior housing options and how it relates to our current zoning resolution.
- This year the US Census Bureau is conducting the 2020 Census. This is an effort to get a complete and accurate count of all people living in the U.S.
- Data from the census provides the basis for distributing more than \$675 billion in federal funds annually to communities across the country to support vital programs—impacting housing, education, transportation, employment, health care, and public policy. It is also used to redraw the boundaries of congressional and state legislative districts and accurately determine the number of congressional seats each state has in the U.S. House of Representatives.
- Between now and middle of March every household will receive an invitation to participate in the 2020 Census. You have the option to respond online, by phone or mail. When you respond to the census, you'll tell the Census Bureau where you live as of April 1, 2020. In May, the U.S. Census Bureau will begin following up in person with households that haven't responded to the census. It is very important that all our residents respond. So when you get your survey please do your civic duty and respond. For more information about the 2020 Census go to 2020census.gov.

E. RECREATION DEPARTMENT – Debra Esker, Recreation Director

- Good Evening Everybody. I'd like to thank Administrator Rose for presenting my report at last month's meeting, when I was out of town at a professional conference. I watched the meeting through the township website and feel compelled to give Andy a "woot woot" for his enthusiasm about Recreation programs! Now let's keep that momentum going!
- Who's important? You're important! Who's worth investing time for a hobby or fun class? You are! So make yourself a priority and experience something new! In March, the Recreation Department is offering Martial Arts for adults and children, POUND, Beginning Yoga, and Yoga Pilates Fusion Classes. Specifically for seniors, we are offering Sit & Stay Fit chair exercise classes, LEAN Start and Prime Time Health – which are guidance for families and seniors on making healthy choices, The AARP Smart Driver Class, Getting Started with Medicare and Financial Options in Retirement. For Kids, we have Move & Groove for ages 2-3, Princess Ballet for ages 3-5 and Hip Hop & Tumble for ages 4-6. Sign up online at concordtp.com or call the Recreation Department for immediate personal assistance.

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- Our collaboration with the Mentor and Morley Libraries continues this month with two fresh new programs. Celebrate St. Patrick's Day with us on March 17th as we learn about hats thru the centuries! Don your own or wear an old fashioned hat provided by the Lake County History Center and hear about the stylish history of hats and the historic Lake County women who wore them. Then, on March 24th, experience a different way of making beautiful art, and paint with bubbles! Library Tuesday programs are hosted by library staff, but are held at the Concord Community Center on Auburn Road. All we ask is that you call the Recreation Department at 440-639-4650 to reserve your seat.
 - Our Senior Socials this month are visually stunning. On March 4th, we're going on a field trip to the Willoughby Fine Arts Center to take "A Stroll Down Broadway". And on March 18th, local photographer Jim Sedlecek will "Wow" us with beautiful pictures from his recent trip to India. New this year, we are also offering a monthly bingo program on the fourth Wednesday of the month. Bingo begins at 11 am and is immediately followed by a free light lunch. This month's bingo program is scheduled for March 25th. Regular Senior Socials occur on the first and third Wednesday of each month. Socials begin at 1 pm and are FREE unless otherwise noted. All are welcome to attend and dessert & coffee is always served! All we ask is that you call the Recreation Department at 440-639-4650 to reserve your seat.
 - It's finally here! The sale you've been waiting for all winter! Get ready to shop for treasures you didn't know you needed! Our wildly popular Spring Garage Sale is set for March 5th, 6th and 7th! Shop from 8 am till noon each day inside the Community Center – so the sale happens, rain or snow or shine! We'll be serving free coffee & donuts while they last, so mark your calendars and save the dates! Be sure to vote for your favorite pictures in Concord Township's 30th Annual Photo Contest! Entries were due by February 28th, and we are now in the process of uploading the pictures and creating an online voting ballot so that residents and friends can select the winners! Online voting begins on March 9th and continues thru March 20th at www.concordtwp.com. Winners will be announced on March 23rd. All photos will be on display at the Concord Community Center, so stop by to vote in-person, or check them out when you come for a class or program.
 - Looking ahead to April, save the date of April 4th for the annual Concord Township Easter Egg Hunt! Meet the Easter Bunny and enjoy some good old-fashioned family-friendly entertainment. The Hunt begins promptly at 11 am at the ball fields at Town Hall. Kids will be separated into age categories, so the little ones hunt with little ones and older kids hunt with their peers. The Hunt moves forward regardless of the weather, so be sure to dress appropriately. Thanks to First Federal Lakewood Bank on Crile Road in Concord for sponsoring the event once again this year! Immediately after the Easter Egg Hunt, everyone is invited into Fire Station #1 for an Open House through 1:30 pm. If you haven't toured Fire Station #1 yet, this is a great opportunity to see firsthand where (and how) the firefighters live while on duty. We warmly welcome everyone to participate in the beloved community tradition that is the Easter Egg Hunt, and encourage you to check out Fire Station 1.
 - Concord Township will celebrate its Bicentennial in 2022. In preparation of this momentous occasion, we are collecting Concord history to be used in displays, publications and potentially included in a book about Concord. We are seeking any photos or stories about Concord's past, and are particularly interested in pictures of early businesses and people that depict life in Concord in the 1800's. We'd also love to hear your recommendations for people who have lived in Concord anytime between 1822 and today, that you would consider to be a "Notable Concord Resident". So if you have deep roots in Concord, or have pictures and a story to share, please contact the Recreation Department. We'd love to honor your family memories.
 - There are many ways to stay informed on township happenings. Start by reading the printed Grapevine newsletter and subscribing to our monthly e-mail newsletter, the e-Grapevine. You can also download the Concord APP and visit our highly informative website. Follow us on social media platforms including Facebook, Twitter and Instagram. Or, simply pick up the phone and call for immediate assistance.
 - The Recreation Department is always interested in resident ideas and suggestions. Contact us anytime and let us know your thoughts!
 - Thanks for your time tonight, and to quote an old Irish saying, "May your troubles be less and your blessings be more, and nothing but happiness come thru your door".
 - Happy St. Patrick's Day everybody!
- F. CONCORD LAW ENFORCEMENT – Sheriff Leonbruno
- **Activities Report for February** – 936 Total Calls for February; **Accidents** – 2 Injury, 16 Property Damage Accidents; **Arrests** – 4; **Alarms** – 69; **Citations** – 23; **Warnings** – 189; **Driving Under Suspension** – 8; **OVI** – 4; **Business Checks** – 98; **Crime Prevention** – 57; **New Investigations** – 1 Abandoned Vehicle, 0 Abuse, 8 Animal Complaints, 0 Assault, 0 ATV Complaints, 0 Breaking and Entering Structure, 0 Breaking and Entering Vehicle, 1 Burglary, 10 Civil Complaints, 0 Death Investigations, 35 Disabled Vehicle Assists, 2 Disorderly Conduct, 10 Disturbances, 0 DOA, 5 Domestic Violence, 0 Drug Investigations / Complaints, 0 Fights, 0 Forgeries, 2 Harassment / Threats, 12 Hazards, 2 Juvenile Complaints, 0 Litter, 4 Lost / Found Property, 5 Mental Health / Emergency Admissions, 0 Missing Persons, 1 Neighbor Dispute, 2 Noise Complaints, 0 Opiate Overdoses, 12 Parking Violations, 0 Prowler Complaints, 0 Robbery, 4 Scam Reports, 1 Sex Offense, 0 Shoplifting, 3 Shots Fired Complaints, 0 Stolen Vehicles, 47 Suspicious Circumstances / Persons / Vehicles, 6 Thefts, 27 Traffic Complaints, 15 Traffic Details, 1 Trespass, 0 Vandalism, 20 Vehicle Lockouts, 2 Warrant Arrests, 0 Weapon Complaints, 9 Welfare Checks.

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AUDIENCE:

Frank Kraska spoke (see transcripts for more details).

OLD BUSINESS:

None

NEW BUSINESS:

- A. FEBRUARY FINANCIAL REPORTS – Mr. McIntosh moved to approve the February financial reports. Mrs. Lucci seconded. Vote 3 ayes.
- B. RESOLUTION 2020-10 PERMANENT APPROPRIATIONS. Mrs. Dawson made a recommendation to the Trustees to approve this year's Permanent Appropriations of \$13,102,738.50. Mr. McIntosh moved to adopt the following resolution:

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION
CONCORD TOWNSHIP, LAKE COUNTY
Revised Code Section 5705.38
2020-10

The Board of Trustees of Concord Township, Lake County, Ohio, met in Regular Session on the 4th day of March, 2020, at the Office of Concord Township, with the following members present:

Carl H. Dondorfer
Morgan R. McIntosh
Amy L. Lucci

Mr. McIntosh moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2020, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said year, as follows, viz:

GENERAL FUND		1000
ADMINISTRATIVE		
Salaries—Trustees	\$	70,000.00
Salary—Fiscal Officer		32,000.00
Salary—Administrator		86,000.00
Salary—Legal Counsel		50,000.00
Salaries—Town Hall Staff & Other		140,000.00
OPERS		80,000.00
Social Security		600.00
Medicare		8,000.00
Medical Insurance		140,000.00
Dental / Life Insurance		10,000.00
Long-Term Disability Insurance		5,500.00
Workers' Compensation		25,000.00
Auditing Services		5,000.00
UAN		5,000.00
County Auditor & Treasurer's Fees		15,000.00
Election Expense		-
Travel & Meeting Expense (Officials)		5,000.00
Economic Development/Advertising		4,000.00
General Health District (Other Political Subdivision)		300,000.00
Property and Liability Insurance		25,000.00
Purchased Services		55,000.00
Office Supplies		5,000.00
Office Supplies—Community Center		2,000.00
Computer (Small Equipment)		15,000.00
Other Dues & Fees		3,500.00
Compensation & Damages		2,000.00
Other Expenses		5,000.00

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Machinery, Equipment & Furniture	8,000.00
Machinery, Equipment & Furniture—Community Center	3,500.00
SD Salaries	2,000.00
Trash Removal	15,000.00
Repairs & Maintenance	20,000.00
Repairs & Maintenance—Community Center	10,000.00
Repairs & Maintenance—Old School & Barn	1,500.00
Phone	10,000.00
Phone—Community Center	1,000.00
Postage	3,000.00
Postage—Community Center	6,000.00
Recreation Printing	25,000.00
Recreation Advertising	250.00
Electric	10,000.00
Electric—Community Center	5,000.00
Electric—Old School & Barn	500.00
Water & Sewer	2,500.00
Water & Sewer—Community Center	600.00
Water & Sewer—Old School	350.00
Natural Gas	2,500.00
Natural Gas—Community Center	3,000.00
Natural Gas—Old School & Barn	500.00
Other Expenses	20,000.00
CCC Rental Refunds	2,000.00
Land & Improvements	-
ZONING	
Zoning Board Salaries	9,000.00
Zoning Office Salaries	105,000.00
Zoning Purchased Services	11,000.00
Supplies	2,000.00
Other Expenses	5,000.00
Communications & Advertising	17,000.00
Engineering Services	25,000.00
Street Lighting Contracts	20,000.00
PARKS & RECREATION	
Salaries	1,000.00
Salaries—Community Center	125,000.00
Repairs	40,000.00
Purchased Services	4,000.00
Parks Supplies	5,000.00
Senior Programs—Community Center	4,000.00
Schoolhouse Supplies	250.00
Recreation Programs	8,000.00
Other Expenses (CCD)	50,000.00
Other Expenses—Community Center	20,000.00
Parks—Improvement of Sites	-
Parks—Improvement of Sites—Community Center	-
Improvement of Sites	5,000.00
Advances Out	-
Contingency Account	-
TOTAL GENERAL FUND	\$ 1,702,050.00

MOTOR VEHICLE LICENSE TAX		2011
Repairs & Maintenance	\$	15,000.00
Contracted Services		25,000.00
Other Supplies & Materials		3,000.00
Other Expenses		3,000.00
Other Financing Uses (Carryover Account)		10,000.00
TOTAL MOTOR VEHICLE LICENSE TAX FUND	\$	56,000.00

GASOLINE TAX		2021
OPERS	\$	125,000.00
Repairs		25,000.00
Contracted Services		50,000.00
Other Supplies & Materials		2,000.00
Other Expenses		2,000.00
Other Financing Uses (Carryover Account)		100,000.00
TOTAL GASOLINE TAX FUND	\$	304,000.00

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ROAD & BRIDGE		2031
Salaries	\$	775,000.00
Phone		3,000.00
Electric		12,000.00
Water & Sewer		2,500.00
Natural Gas		7,500.00
Contracted Services		-
Operating Supplies & Materials		1,500.00
Other Supplies & Materials		110,000.00
Buildings & Additions		25,000.00
Machinery, Equipment & Furniture		200,000.00
Advances Out		-
Other Financing Uses (Carryover Account)		-
TOTAL ROAD & BRIDGE FUND	\$	1,136,500.00

CEMETERY		2041
Salaries—Cemetery Sexton	\$	11,000.00
Salaries—SD		5,000.00
Repairs		5,000.00
Water		300.00
Other Supplies		3,000.00
Other Expenses		15,000.00
Other Financing Uses (Carryover Account)		25,000.00
TOTAL CEMETERY FUND	\$	64,300.00

FIRE LEVY FUND		2191
Salaries	\$	500,000.00
OPERS		30,000.00
Social Security		40,000.00
Medicare		35,000.00
OP & F		350,000.00
Medical Insurance		300,000.00
Dental / Life Insurance		25,000.00
Long-Term Disability		25,000.00
Workers' Compensation		25,000.00
Uniforms		40,000.00
County Auditor & Treasurer Fees		20,000.00
Training		8,000.00
Other Professional & Technical Services (Physicals)		25,000.00
Repairs & Maintenance		75,000.00
Phone		13,000.00
Electric		13,000.00
Water & Sewer		2,500.00
Natural Gas		5,000.00
Contracts		90,000.00
Property Insurance		30,000.00
Office Supplies		2,500.00
Operating Supplies & Materials		40,000.00
Other Supplies		50,000.00
Machinery, Equipment & Furniture		210,000.00
Improvement of Sites		-
Other-Harrisburg		15,000.00
Transfers Out		-
Other Financing Uses (Carryover Account)		30,000.00
TOTAL FIRE LEVY FUND	\$	1,999,000.00

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ROAD LEVY		2192
Medicare		15,000.00
Medical Insurance		300,000.00
Dental / Life Insurance		22,000.00
Long-Term Disability Insurance		6,000.00
Workers' Compensation		20,000.00
Tax Collection Fees		30,000.00
Repairs		25,000.00
Contracted Services		1,250,000.00
Property Insurance		16,000.00
Purchased Services		15,000.00
Office Supplies		2,500.00
Supplies		3,000.00
Operating Supplies		150,000.00
Operating Supplies—Road Salt		300,000.00
Machinery, Equipment & Furniture		50,000.00
Other Financing Uses (Carryover Account)		100,000.00
TOTAL ROAD LEVY FUND	\$	2,304,500.00
SAFETY SERVICES LEVY		2194
Fire Salaries	\$	1,500,000.00
Policing Contracts		850,000.00
Tax Collection Fees		26,000.00
Other Financing Uses (Carryover Account)		300,000.00
TOTAL SAFETY SERVICES LEVY FUND	\$	2,676,000.00
PERMISSIVE MOTOR VEHICLE TAX		2231
Repairs & Maintenance	\$	25,000.00
Contracts		25,000.00
Operating Supplies		25,000.00
Other Financing Uses (Carryover Account)		25,000.00
TOTAL PERMISSIVE MVL TAX FUND	\$	100,000.00
EMS BILLING		2281
Salaries	\$	500,000.00
Contracts		30,000.00
Supplies		20,000.00
Other Expenses		-
Machinery & Equipment		150,000.00
Reserve Fund Balance Account		25,000.00
TOTAL EMS BILLING FUND	\$	725,000.00
LIGHTING ASSESSMENT		2401
Salaries		500.00
Contracts	\$	150,000.00
TOTAL LIGHTING ASSESSMENT FUND	\$	150,500.00
TIF-AUBURN ROAD INTERCONNECT		2402
Tax Collection Fees	\$	5,000.00
Contracts		50,000.00
SIB Loan-Principal		100,000.00
Loan Interest		45,000.00
TOTAL TIF FUND	\$	200,000.00

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FIRE PREVENTION		2902
Operating Supplies	\$	25,000.00
TOTAL FIRE PREVENTION FUND	\$	25,000.00
JEDD FUND		2905
Contracts	\$	1,000,000.00
Principal Payments		-
Other Expenses		-
Land		-
TOTAL JEDD FUND	\$	1,000,000.00
CAPITAL PROJECTS FUND		4901
Contracts	\$	500,000.00
Land		-
TOTAL CAPITAL PROJECTS FUND	\$	500,000.00
SERVICE DEPT CAPITAL PROJECTS FUND		4903
Other	\$	50,000.00
TOTAL SD CAPITAL PROJECTS FUND	\$	50,000.00
FIRE DEPT CAPITAL PROJECTS FUND		4904
Other	\$	100,000.00
TOTAL FD CAPITAL PROJECTS FUND	\$	100,000.00
CEMETERY TRUST		4951
Restricted Amount: \$55,000.00		
Supplies & Materials	\$	5,000.00
TOTAL CEMETERY TRUST FUND	\$	5,000.00
AGENCY FUND--SECURITY DEPOSITS		9001
Community Center & Rental		4,888.50
TOTAL AGENCY FUND	\$	4,888.50
RECAPITULATION OF FUNDS:		
GENERAL FUND	\$	1,702,050.00
MOTOR VEHICLE LICENSE TAX FUND		56,000.00
GASOLINE TAX FUND		304,000.00
ROAD and BRIDGE FUND		1,136,500.00
CEMETERY FUND		64,300.00
FIRE LEVY		1,999,000.00
ROAD LEVY		2,304,500.00
SAFETY SERVICES LEVY		2,676,000.00
PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND		100,000.00
EMS BILLING		725,000.00
LIGHTING ASSESSMENT FUND		150,500.00

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TIF-AUBURN ROAD INTERCONNECT	200,000.00
FIRE PREVENTION ACCOUNT	25,000.00
JEDD FUND	1,000,000.00
CAPITAL PROJECTS FUND	500,000.00
SD CAPITAL PROJECTS FUND	50,000.00
FD CAPITAL PROJECTS FUND	100,000.00
CEMETERY TRUST FUND	5,000.00
AGENCY FUND-SECURITY DEPOSITS	4,888.50
GRAND TOTAL ALL FUNDS	\$ 13,102,738.50

Second by Mrs. Lucci

Roll Call Vote:

Mrs. Lucci	yes
Mr. McIntosh	yes
Mr. Dondorfer	yes

Amy L. Dawson, Fiscal Officer, Board of Township Trustees 3/04/2020

Mrs. Lucci seconded. Roll Call Vote: Mr. McIntosh – yes; Mrs. Lucci – yes; Mr. Dondorfer – yes.

- C. FIRE DEPT. RECLASSIFICATION OF PART-TIME FIREFIGHTER / PARAMEDIC, DANIEL STECH FROM FIREFIGHTER I TO REGULAR PART-TIME FIREFIGHTER / PARAMEDIC EFFECTIVE 03/01/2020. Mrs. Lucci moved to approve the Fire Dept. reclassification of Part-time Firefighter / Paramedic, Daniel Stech from Firefighter I to Regular Part-time Firefighter / Paramedic effective 03/01/2020. Mr. McIntosh seconded. Vote 3 ayes.
- D. PO TO LEMAY ERICKSON WILCOX FOR FIRE STATION 1 REDESIGN AND OTHER SERVICES FOR AN AMOUNT NOT TO EXCEED \$305,951.86. Mr. McIntosh briefly discussed PO to Lemay Erickson Wilcox. Mr. McIntosh moved to approve the PO to Lemay Erickson Wilcox for Fire Station 1 redesign and other services for an amount not to exceed \$305,951.86. Mrs. Lucci seconded. Vote 3 ayes. Mrs. Dawson clarified the funds would come from the JEDD. A brief discussion followed (see transcripts for more details).
- E. MYLAR FOR QUAIL HOLLOW NO. 10 PH 1A SUBDIVISION FINAL PLAT, PLANNED UNIT DEVELOPMENT. Mrs. Lucci moved to approve the mylar for Quail Hollow No. 10 PH 1A Subdivision final plat, planned unit development. Mr. McIntosh seconded. Vote 3 ayes.
- F. AWARD THE COMBINED TOWNSHIP AND VILLAGE RESURFACING PROJECT, LCE NO. 2019-015 TO KARVO COMPANIES INC, AMENDED TOTAL \$1,025,561.80. Mr. McIntosh moved to award the Combined Township and Village Resurfacing Project, LCE No. 2019-015 to Karvo Companies Inc., amended total \$1,025,561.80. Mrs. Lucci seconded. Vote 3 ayes (see transcripts for more details).
- G. SERVICE DEPT. PERMISSION TO ADVERTISE FOR THE 2020 STONE, CEMENT, CONCRETE AND LIMESTONE BIDS. Mrs. Lucci moved to approve the Service Dept. permission to advertise for the 2020 Stone, Cement, Concrete, and Limestone bids. Mr. McIntosh seconded. Vote 3 ayes.
- H. APPOINTMENT OF RAY SINES TO THE JEDD BOARD. Mr. McIntosh provided information regarding Ray Sines. Mr. McIntosh moved to appoint Ray Sines to the JEDD Board. Mrs. Lucci seconded. Vote 3 ayes.
- I. ITEMS VOTED ON AT FEBRUARY 28, 2020 MEETING: CONDITIONAL OFFER OF EMPLOYMENT TO SUSAN BOBNAR, FULL-TIME SERVICE DEPARTMENT ADMINISTRATIVE ASSISTANT AT \$17.00 PER HOUR, STARTING MARCH 16, 2020 PENDING COMPLETION OF NEW HIRE PAPERWORK. Mr. McIntosh moved to approve the conditional offer of employment to Susan Bobnar, Full-time Service Department Administrative Assistant at \$17.00 per hour, starting March 16, 2020, pending completion of new hire paperwork. Mrs. Lucci seconded. Vote 3 ayes.

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on March 04, 2020

J. FUTURE MEETINGS & ANNOUNCEMENTS:

THUR.-SAT.	3/5-3/7	8:00 AM-12:00 PM	SPRING COMMUNITY GARAGE SALE / Concord Community Center
WED.	3/11	7:00 PM	BZA MEETING / Town Hall
FRI.	3/13	12:00 PM	LANDSCAPE BID DUE
TUES.	3/17	6:30 AM – 7:30 PM	ELECTION DAY
WED.	3/18	6:30 PM 7:30 PM	TRUSTEE OFFICE HOURS / Conference Room TRUSTEE MEETING / Town Hall

Upon proper motion, the meeting was adjourned.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

Payment Listing
2/20/2020 to 3/4/2020

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
18-2020	02/25/2020	02/25/2020	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$47,252.14
19-2020	03/03/2020	03/03/2020	CH	OHIO CHILD SUPPORT PAYMENT CENTER	\$4,632.32
19-2020	03/05/2020	03/05/2020	NEG ADJ	OHIO CHILD SUPPORT PAYMENT CENTER	-\$3,172.50 *
20-2020	03/03/2020	03/03/2020	CH	CONCORD PAYROLL	\$136,633.76
21-2020	03/03/2020	03/04/2020	CH	FIFTH THIRD BANK	\$25.66
44243	02/26/2020	02/26/2020	AW	DOMINION ENERGY OHIO	\$597.51
44244	02/26/2020	02/26/2020	AW	THE ILLUMINATING COMPANY	\$2,257.35
44245	02/26/2020	02/26/2020	AW	A&B TIRE SERVICE	\$3,688.00
44246	02/26/2020	02/26/2020	AW	ADP INC	\$1,291.18
44247	02/26/2020	02/26/2020	AW	BURGESS & NIPLE, INC	\$1,302.36
44248	02/26/2020	02/26/2020	AW	CERNI MOTORS-PAINESVILLE	\$50.77
44249	02/26/2020	02/26/2020	AW	EMSAR MEDICAL REPAIR INC	\$2,271.96
44250	02/26/2020	02/26/2020	AW	KLINGSPOR	\$141.23
44251	02/26/2020	02/26/2020	AW	LAKE COUNTY SAFETY COUNCIL	\$20.00
44252	02/26/2020	02/26/2020	AW	LAKE COUNTY SHERIFF'S OFFICE	\$47.25
44253	02/26/2020	02/26/2020	AW	LBL PRINTING	\$141.18
44254	02/26/2020	02/26/2020	AW	MILL SUPPLY INC	\$754.08
44255	02/26/2020	02/26/2020	AW	MORTON SALT	\$18,883.45
44256	02/26/2020	02/26/2020	AW	NEOFPA	\$540.00
44257	02/26/2020	02/26/2020	AW	OHIO TOWNSHIP ASSOCIATION	\$20.00
44258	02/26/2020	02/26/2020	AW	PITNEY BOWES GLOBAL FINAN SERVICES	\$102.00
44259	02/27/2020	02/27/2020	AW	TRACTOR SUPPLY DEPT 30-1202587877	\$16.99
44260	02/27/2020	02/27/2020	AW	KIMBALL MIDWEST	\$533.33
44261	02/27/2020	02/27/2020	AW	LOVE INSURANCE AGENCY	\$1,000.00
44262	02/27/2020	02/27/2020	AW	SAM'S CLUB/GEMB	\$53.46
44263	02/27/2020	02/27/2020	AW	RICHARD SESCO	\$300.00
44264	02/27/2020	02/27/2020	AW	AMERICAN HERITAGE LIFE INSURANCE C	\$2,116.88
44265	02/27/2020	02/27/2020	AW	JAT ENTERPRISES INC dba JEN'S CLEANI	\$847.00
44266	02/27/2020	02/27/2020	AW	THE ILLUMINATING COMPANY	\$633.37
44267	02/27/2020	02/27/2020	AW	SPOK INC	\$23.33
44268	02/27/2020	02/27/2020	AW	MENTOR RECYCLED LANDSCAPE MATER	\$75.00
44269	02/27/2020	02/27/2020	AW	ELBER SUPPLY INC	\$156.00
44270	02/27/2020	02/27/2020	AW	STAPLES ADVANTAGE	\$369.88

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

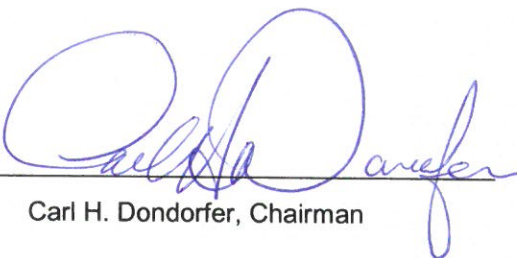
Held on March 04, 2020

44271	02/27/2020	02/27/2020	AW	SWEETHAVEN DOORS & MORE INC	\$100.00
44272	02/27/2020	02/27/2020	AW	TIME WARNER CABLE - NORTHEAST	\$231.05
44273	02/27/2020	02/27/2020	AW	UNIQUE PAVING MATERIALS CORP	\$688.60
44274	02/27/2020	02/27/2020	AW	SIGNS 'N STUFF INC.	\$98.00
44275	02/27/2020	02/27/2020	AW	RACHEL LAMB	\$76.44
44276	02/27/2020	02/27/2020	AW	BRIAN THIRION	\$109.64
44277	02/27/2020	02/27/2020	AW	STARLYN BRUNO	\$38.80
44278	02/27/2020	02/27/2020	AW	STEPHANIE MAZZA	\$66.00
44279	02/27/2020	02/27/2020	AW	TERRI MILLER	\$200.00
44280	02/27/2020	02/27/2020	AW	KRISTY MCBRIDE	\$200.00
44281	02/27/2020	02/27/2020	AW	KELLY MAUCK	\$200.00
44282	02/27/2020	02/27/2020	AW	KELLY MEREDITH	\$200.00
44283	02/27/2020	02/27/2020	AW	DEIDRA MINERD	\$200.00
44284	03/03/2020	03/03/2020	AW	AQUA OHIO INC	\$64.38
44285	03/03/2020	03/03/2020	AW	AT&T	\$40.50
44286	03/03/2020	03/03/2020	AW	AT&T U-VERSE	\$52.82
44287	03/03/2020	03/03/2020	AW	BAUER SUPPLY	\$232.65
44288	03/03/2020	03/03/2020	AW	CERNI MOTORS-PAINESVILLE	\$21.88
44289	03/03/2020	03/03/2020	AW	COLD SPRING GRANITE COMPANY	\$456.00
44290	03/03/2020	03/03/2020	AW	COSTAR REALTY INFORMATION INC	\$324.04
44291	03/03/2020	03/03/2020	AW	FIFTH THIRD BANK	\$4,294.63
44292	03/03/2020	03/03/2020	AW	CRILE ROAD HARDWARE	\$133.73
44293	03/03/2020	03/03/2020	AW	LEPPO RENTS	\$560.32
44294	03/03/2020	03/03/2020	AW	LINCOLN NATIONAL LIFE INSURANCE CO	\$1,735.38
44295	03/03/2020	03/03/2020	AW	LOWE'S	\$109.38
44296	03/03/2020	03/03/2020	AW	LOWE'S	\$219.29
44297	03/03/2020	03/03/2020	AW	O'REILLY EQUIPMENT, LLC	\$31.20
44298	03/03/2020	03/03/2020	AW	RW DESIGNS	\$525.00
44299	03/03/2020	03/03/2020	AW	SIEVERS SECURITY INC	\$280.00
44300	03/03/2020	03/03/2020	AW	STAPLES ADVANTAGE	\$100.88
44301	03/03/2020	03/03/2020	AW	JOE WILLIAMS	\$200.00
44302	03/03/2020	03/03/2020	AW	SECURITY BENEFITS	\$2,160.79
44303	03/03/2020	03/03/2020	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$562.80
44304	03/03/2020	03/03/2020	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$3,280.00
44305	03/03/2020	03/03/2020	AW	SAM'S CLUB/GEMB	\$382.36
44306	03/03/2020	03/03/2020	AW	TROY YODER	\$350.00
44307	03/03/2020	03/03/2020	AW	AQUA OHIO INC	\$13.36
44308	03/03/2020	03/03/2020	AW	BACKGROUNDCHECKS.COM	\$228.75

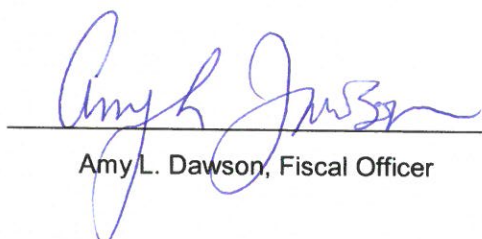
Total Payments: \$245,546.11

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$245,546.11



Carl H. Dondorfer, Chairman



Amy L. Dawson, Fiscal Officer