

CONCORD TOWNSHIP BOARD OF TRUSTEES
LAKE COUNTY, OHIO
ORGANIZATIONAL and REGULAR MEETING

Concord Town Hall
7229 Ravenna Road
Concord, Ohio 44077

January 2, 2020
7:30 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Carl Dondorfer, Chairman
Morgan McIntosh, Trustee
Amy Lucci, Trustee
Amy Dawson, Fiscal Officer

Also Present:

Andy Rose, Administrator
Michael Lucas, Esq., Legal Counsel
Matt Sabo, Fire Chief
Frank Kraska, Service Director
Heather Freeman, Zoning Director/Zoning Inspector
Debra Bechel-Esker, Recreation Director
Sheriff Frank Leonbruno, Sheriff's Department

Melton Reporting
11668 Girdled Road
Concord, Ohio 44077
(440) 946-1350

1 7:30 p.m.

2 CHAIRMAN DONDORFER: Okay. Good evening, everyone.
3 I'd like to call to order the Concord Township Board of
4 Trustees meeting for January 2, 2020. I'd like everyone to
5 join us in the Pledge of Allegiance. Please stand.

6 (Whereupon, the Pledge of Allegiance was recited.)

7 CHAIRMAN DONDORFER: Mrs. Dawson, roll call, please.

8 MS. DAWSON: Mr. McIntosh?

9 MR. McINTOSH: Here.

10 MS. DAWSON: Mrs. Lucci?

11 MS. LUCCI: Present.

12 MS. DAWSON: Mr. Dondorfer?

13 CHAIRMAN DONDORFER: Present.

14 Okay. Good evening, everyone, and happy new year to
15 everyone out there in Concord Township. As you can see, we've
16 transitioned to a new board. With that, we have some
17 housekeeping issues to address for the beginning of the year.
18 We are going to begin the organizational meeting with
19 procedures for the new year and our reorganization of our
20 Board.

21 With that, I would like to designate Mrs. Dawson as
22 chairman pro tem. Chairmanship of the meeting is turned over
23 to Mrs. Dawson for the purpose of electing a chairman.

24 MS. DAWSON: Nominations are now open for the
25 position of the chairman.

26 MR. McINTOSH: I nominate Carl Dondorfer for the
27 position of chairman.

28 MS. LUCCI: I will second.

29 MS. DAWSON: All those in favor?

30 (Three aye votes, no nay votes.)

1 MS. DAWSON: Okay. Mr. Dondorfer is announced.

2 Nominations are now open for the position of vice
3 chair.

4 CHAIRMAN DONDORFER: I would like to nominate Morgan
5 McIntish -- McIntosh as vice chairman. Excuse me.

6 MS. LUCCI: I will second.

7 MS. DAWSON: All those in favor?

8 (Three aye votes, no nay votes.)

9 MS. DAWSON: Okay. Mr. McIntosh is the new vice
10 chair. Excuse me.

11 Nominations a now open for the position of fiscal
12 officer pro tempore.

13 MR. McINTOSH: I nominate Amy Lucci to serve as
14 fiscal officer pro tempore.

15 CHAIRMAN DONDORFER: I will second.

16 MS. DAWSON: All those in favor?

17 (Three aye votes, no nay votes.)

18 MS. DAWSON: Pardon me.

19 CHAIRMAN DONDORFER: Excuse you. Are you okay?

20 MS. DAWSON: I am sorry. Amy Lucci is now fiscal
21 officer pro tempore. Mr. Dondorfer assumes the chair,

22 Mr. McIntosh assumes the position of vice chair, Mrs. Lucci
23 assumes the position of fiscal officer pro tempore, and I will
24 resume the position of fiscal officer.

25 CHAIRMAN DONDORFER: Okay. We will now set time and
26 date of meetings for 2020. The Trustee meetings will be held
27 the first and third Wednesdays of each month at 7:30, as in
28 the past, in Town Hall meeting room, except the first meeting
29 of February which would be on February 3, 2020.

30 Office hours will always precede the Trustee meeting

1 and will be from 6:30 to 7:30 p.m.

2 Staff meetings will be set for the Friday preceding
3 the first Trustee meeting of each month at 9:00 a.m. in the
4 conference room in Town Hall.

5 The appropriations workshop will be announced at a
6 later date.

7 Special meetings will be announced at least 24 hours
8 in advance on Spectrum, which is formerly Time Warner Cable,
9 Channel 1020, and faxed to local newspapers, including the
10 News Herald, the Plain Dealer and the Lake County Tribune.

11 We will now appoint the following township
12 department directors. Do I hear a motion?

13 MS. LUCCI: So moved.

14 MR. ROSE: You have to read them off first. I am
15 sorry.

16 CHAIRMAN DONDORFER: For Administrator, Andy Rose;
17 legal counsel --

18 MR. McINTOSH: Do we need to motion each one of
19 these individually?

20 MR. LUCAS: I think we should.

21 CHAIRMAN DONDORFER: After all?

22 MR. LUCAS: Yeah.

23 MR. ROSE: You want a motion for each one? Okay.
24 Sorry.

25 MR. McINTOSH: Mr. Chair, I nominate Andy Rose for
26 township Administrator.

27 MS. LUCCI: I second.

28 CHAIRMAN DONDORFER: All in favor?

29 (Three aye votes, no nay votes.)

30 MR. McINTOSH: Mr. Chairman, I nominate Michael

1 Lucas as legal counsel.

2 MS. LUCCI: I will second.

3 CHAIRMAN DONDORFER: All in favor?

4 (Three aye votes, no nay votes.)

5 MR. McINTOSH: Mr. Chairman, I nominate Karen Warner
6 to serve as cemetery sexton.

7 CHAIRMAN DONDORFER: Is there a second?

8 MS. LUCCI: I second.

9 CHAIRMAN DONDORFER: All in favor?

10 (Three aye votes, no nay votes.)

11 MR. McINTOSH: Mr. Chairman, I nominate Matthew Sabo
12 to serve as township Fire Chief.

13 MS. LUCCI: I will second.

14 CHAIRMAN DONDORFER: All in favor?

15 (Three aye votes, no nay votes.)

16 MR. McINTOSH: Mr. Chairman, I move to nominate
17 Frank Kraska as Service Department director.

18 MS. LUCCI: I will second.

19 CHAIRMAN DONDORFER: All in favor?

20 (Three aye votes, no nay votes.)

21 MR. McINTOSH: Mr. Chairman, I move that Debra Esker
22 serve as Recreation Department director.

23 MS. LUCCI: Second.

24 CHAIRMAN DONDORFER: All in favor?

25 (Three aye votes, no nay votes.)

26 MR. McINTOSH: Mr. Chairman, I move that Heather
27 Freeman serve as the Planning and Zoning Department director
28 and zoning inspector.

29 MS. LUCCI: And I will second.

30 CHAIRMAN DONDORFER: All in favor?

1 (Three aye votes, no nay votes.)

2 MR. McINTOSH: And, Mr. Chairman, I move that
3 Heather Freeman serve as the secretary to the Board of Zoning
4 Appeals and Zoning Commission.

5 MS. LUCCI: I will second.

6 CHAIRMAN DONDORFER: All in favor?

7 (Three aye votes, no nay votes.)

8 CHAIRMAN DONDORFER: We will now go over the
9 employee pay rates for 2020. They were passed at the special
10 meeting on 12/27/2019, at which time I made a motion to
11 approve the rates as discussed and Connie Luhta seconded the
12 motion.

13 We will now establish legal holidays for the year.
14 If the holiday falls on Saturday, it is observed on the
15 preceding Friday, on Sunday, it is observed on the following
16 Monday. The following holidays are offered for consideration,
17 after which a motion will be entertained.

18 Holidays for Administration and Service Department,
19 Fire Department administrative personnel will be on January
20 1st, New Year's Day; January 20th, Martin Luther King Jr. Day;
21 February 17th, President's Day; May 25th, Memorial Day; July
22 4th, Independence Day; September 7th, Labor Day; October 12th,
23 Columbus Day; November 11th, Veterans Day; November 26th,
24 Thanksgiving Day; November 27th, which is the day after
25 Thanksgiving; December 24th, a Trustee designated holiday; and
26 December 25th, Christmas Day.

27 Holidays for Fire Department firefighting personnel:
28 January 1st, New Year's Day; April 12th, Easter Sunday;
29 May 25th, Memorial Day; July 4th, Independence Day;
30 September 7th, Labor Day; November 26th, Thanksgiving Day; and

1 December 25th, Christmas Day.

2 A motion to approve?

3 MR. McINTOSH: Mr. Chairman, I move that we accept
4 the holidays for Administrative, Service, Fire Department
5 personnel and then the holidays for the Fire Department
6 firefighting personnel.

7 MS. LUCCI: And I will second those.

8 CHAIRMAN DONDORFER: All in favor?

9 (Three aye votes, no nay votes.)

10 CHAIRMAN DONDORFER: The temporary appropriations
11 for 2020 were passed at the regular meeting on 12/4/2019,
12 Resolution 2019-26. I made a motion to approve the rates as
13 discussed and Mrs. Luhta seconded the motion and there were
14 two ayes.

15 Is there a motion to approve the list of Super
16 Blanket Certificates 1-2020 through 102-2020 effective
17 January 1, 2020?

18 MR. McINTOSH: Mr. Chairman, I move that we approve
19 the list of Super Blanket Certificates 1-2020 through 102-2020
20 effective January 1st of this year, 2020.

21 MS. LUCCI: And I second that.

22 CHAIRMAN DONDORFER: All in favor?

23 (Three aye votes, no nay votes.)

24 CHAIRMAN DONDORFER: Is there a motion to appoint
25 Carl Dondorfer to the Volunteer Fire Fighters' Dependents Fund
26 Board for a one-year term commencing on 1/1/2020?

27 MR. McINTOSH: Mr. Chairman, I move to appoint Carl
28 Dondorfer to the Volunteer Fire Fighters' Dependents Fund
29 Board for a one-year term commencing on 1/1/2020.

30 MS. LUCCI: And I second that.

1 CHAIRMAN DONDORFER: All in favor?

2 (Three aye votes, no nay votes.)

3 CHAIRMAN DONDORFER: Is there a motion to appoint
4 Morgan McIntosh to the Volunteer Fire Fighters' Dependents
5 Fund Board for a one-year term commencing on 1/1/2020?

6 MS. LUCCI: Mr. Chairman, I move that we appoint
7 Morgan McIntosh to the Volunteer Fire Fighters' Dependents
8 Fund Board for a one-year term commencing 1/1/2020.

9 CHAIRMAN DONDORFER: I will second that. All in
10 favor?

11 (Three aye votes, no nay votes.)

12 CHAIRMAN DONDORFER: This concludes the organization
13 meeting portion of the regular trustees meeting and we will
14 now move to the regular meeting agenda.

15 Okay. We need to approve our minutes from the
16 December 27, 2019, meeting. Amy, do you want to make a
17 motion?

18 MS. LUCCI: Mr. Chairman, I move that we accept the
19 December 27, 2019, special meeting minutes.

20 CHAIRMAN DONDORFER: I will second.

21 MR. McINTOSH: Abstain.

22 CHAIRMAN DONDORFER: All in favor?

23 (Two aye votes, no nay votes, one abstention.)

24 CHAIRMAN DONDORFER: Okay. Elected officials
25 report, Amy Dawson, Fiscal Officer.

26 MS. DAWSON: Andy is going to read my report.

27 CHAIRMAN DONDORFER: Andy is? Okay, I understand.
28 Andy, thank you for stepping in.

29 MR. ROSE: Good evening. The Treasurer's report
30 summary for 2019: Concord Township continues to be fiscally

1 sound. The Township began 2019 with \$4.8 million in the
2 Treasury. We collected \$10.7 million in taxes, grants,
3 interest, permit and EMS fees, leases and rents, Community
4 Center classes, cemetery sales, and gifts and donations, or
5 111 percent of the budgeted revenue.

6 We expended \$10.4 million in salaries and benefits,
7 road improvement, road repair and maintenance, emergency
8 services and equipment, property maintenance, fees to Lake
9 County and to the State of Ohio, and building improvements.
10 This was 81 percent of projected expenditures.

11 In addition, we ended the year with \$40,565 in
12 encumbered funds set aside for specific projects.

13 \$1.5 million is required to cover expenses until the
14 first half real estate taxes arrive at the end of March.

15 Financial statements for Concord Township will be
16 available after March 1st. In the meantime, if you have any
17 questions or concerns, please do not hesitate to contact the
18 Fiscal Officer, Amy Dawson, in her office at (440) 354-7516.

19 Have a happy and healthy new year. This concludes
20 the Fiscal Officer's report, sir.

21 MS. DAWSON: Thank you.

22 MR. ROSE: Sure.

23 CHAIRMAN DONDORFER: Thank you, Mr. Rose.

24 Trustee reports, Mrs. Lucci.

25 MS. LUCCI: Nothing to report other than I wanted to
26 say a quick hello. Thank you for being here tonight. Thank
27 you for this appointment. I am deeply honored, very grateful
28 to be here. I understand what an honor it is to work with you
29 all, to be with this great group of people. I've been a
30 Concord resident. I love Concord. I think it's an

1 exceptional place to live. I think there are exceptional
2 people here.

3 I have been working hard to get myself acclimated
4 and kind of getting up to speed, and I intend to keep working
5 hard with our team to do my best for everybody here, myself
6 included, for our community.

7 I'd also like to thank, again -- or just say happy
8 new year to everybody again and wishing you and your families
9 the best for 2020.

10 CHAIRMAN DONDORFER: Thank you, Amy.

11 Mr. McIntosh.

12 MR. McINTOSH: Yes. Well, I'd like to start off by
13 saying that I am very excited to be here this evening. I've
14 been in Concord for 21 years and it's -- I have served for 10
15 years on the Zoning Board, but I am very proud to be sitting
16 here tonight with Carl and Amy to serve as a township trustee.
17 I spent a lot of time over the summer getting to know the
18 community, meeting more people, and I found that really
19 exciting. And I am happy to be here, looking forward to
20 working with this new board. And I am very honored to follow
21 in the footsteps of Connie Luhta, who just retired from her
22 28th year as Trustee, and I believe that's the longest serving
23 trustee in Concord history.

24 CHAIRMAN DONDORFER: Right.

25 MR. McINTOSH: And I also wanted to just recognize
26 the fact that Connie was also part of a long-standing board.
27 This is first time in 14 years we've had an entirely new
28 board. I look forward to working with the township but also
29 with you guys here. I think we have a great opportunity. The
30 township has been very successful these last 14 years, and I

1 think we have an opportunity to bring in a fresh perspective
2 and just carry the torch. So I am excited to be here.

3 CHAIRMAN DONDORFER: Okay, great.

4 I would like to reiterate what Mrs. Lucci and
5 Mr. McIntosh mentioned, that I am excited about serving
6 Concord Township. Being appointed in April of '19, I am still
7 new, also. I believe that we have a nice balance between the
8 three of us here. With any change, there is always a lot to
9 learn. I believe we've all made a commitment to learn what we
10 need to do to be an effective and good trustee, and we're all
11 committed to making the best decisions for Concord Township.
12 And I believe that, collectively, we're going to work well
13 together and work well with the community to do its best for
14 Concord because we have the same interests. So I look forward
15 to working with everybody and serving as chair this year.

16 So with that, we do have some priorities that are on
17 the horizon. As stated in the earlier meeting in November of
18 this year, I believe it was November 20th, we did make some
19 mention about the fire station project, which will be a
20 priority moving forward this year. We plan on meeting with
21 the Chief and our Administrator to get some updates here this
22 month, and looking to sit down collectively with those that
23 are interested sometime the beginning of February, possibly at
24 the first trustee meeting in February, to get some input and
25 moving the project forward.

26 With that, we will go into department reports.

27 Mr. Rose.

28 MR. ROSE: Thank you, Mr. Dondorfer. Members of the
29 Board, Mrs. Dawson, members of the audience, good evening.
30 Welcome to 2020. I hope everybody had a great holiday season.

1 I look forward to this year with a lot of optimism, almost as
2 much as what Deb Esker is going to give in her Recreation
3 report.

4 Today's agenda includes several items related to the
5 2020 road program. The first is Resolution 2020-01. That
6 would authorize us to enter into an agreement through the Lake
7 County Engineer to enter into a joint resurfacing project with
8 Painesville Township and Perry Village. Doing a joint road
9 program allows for better pricing. We did this last year with
10 Painesville Township and we got good pricing and it was very
11 successful, so we're doing it again and the engineers have
12 also brought in Perry Village. So I would respectfully
13 request an affirmative vote on that resolution.

14 Two other items on the agenda for a vote are
15 requests for the permission to advertise for road projects.
16 The first one is the joint road repair program that we are
17 entering into with the other communities and the other is for
18 the Lancaster Court road reconstruction through the OPWC grant
19 program. And getting these projects out early allows for
20 better pricing, so I respectfully request affirmative votes on
21 those.

22 And, finally, on behalf of the entire
23 Administration, we welcome the new board and we look forward
24 to working together. Thank you. That concludes my report,
25 sir.

26 CHAIRMAN DONDORFER: Thank you, Mr. Rose.

27 Fire Department, Chief Sabo.

28 CHIEF SABO: Good evening, everyone. Happy new
29 year.

30 For the month of December, the Fire Department

1 responded to 269 dispatches. Our total dispatches for 2019
2 was 2,639. And in the first quarter of 2020, you will see the
3 annual report come out that gives more details about those
4 events.

5 In the month of December, we had 168 EMS events,
6 with 123 transports to area hospitals. We had eight fire
7 events, which included in Concord three chimney fires, one
8 stove fire, and one outside, outdoors fire from debris.
9 Responses outside of Concord included one car fire and two
10 house fires in the month of December. We gave mutual aid 24
11 times and we received mutual aid 15 times.

12 Our fire prevention bureau has been busy. For the
13 month of December, they completed 58 inspections, accounting
14 for about 101 man hours between two inspectors. They had 36
15 inspections that passed, nine that had passed with comments,
16 five that passed with discrepancies, and four that are
17 pending. Pending is a combination of consultations and
18 follow-ups on past failures or discrepancy that are working
19 towards correction and repairs. They had four failed
20 inspections and two plan reviews. The plan reviews account
21 for approximately 22 hours for submission to the Lake County
22 Building Department. And they also had, the two inspectors,
23 participated in six hours for training and continuing
24 education in their field.

25 Our public education department was also busy with
26 three knox box installations, three knox box removals, and two
27 public events.

28 So the Fire Department looks forward to working with
29 the Board and looking forward to a good 2020. Thanks.

30 CHAIRMAN DONDORFER: Thanks, Chief.

1 Service Department, Frank Kraska.

2 MR. KRASKA: Good evening.

3 CHAIRMAN DONDORFER: Good evening, Frank.

4 MR. ROSE: Good evening.

5 MR. KRASKA: Frank on behalf of the entire staff at
6 the Service Department, we would like to welcome the new board
7 of Trustees and look forward to working closely with you in
8 attaining goals and objectives in the coming year and beyond.

9 December turned out to be relatively a mild month.
10 We only experienced winter-related conditions on seven days,
11 of which there was only light accumulations that primarily
12 required just treating the hills, curves and intersections
13 with salt.

14 As of January 1st, the Service Department has
15 dispatched crews on 16 occasions and we have dispensed
16 600 tons of salt on township streets and subdivisions. In
17 comparison to last year at this time, this represents a slight
18 bump up of activity in salt usage, though last January turned
19 out to be quite an active month throughout.

20 During December, we continued our right-of-way tree-
21 trimming program. This program requires us to remove trees,
22 tree limbs and brush overgrowth into the right-of-way that
23 would potentially cause damage to our snowplow mirrors and
24 similar encounters with commercial traffic and school buses.

25 We maintained a weekly road patching crew throughout
26 the month, and we also completed various assignments at the
27 cemetery.

28 We installed and/or reinstalled snow barricades this
29 past month, bringing our total up to 36. So far we have
30 installed 717 barricades since the program's inception in

1 2005. The mailbox snow barricade program is ongoing and
2 available to residents. Concord residents can purchase them
3 for \$40 each, that is the cost of material. Installation is
4 provided by our Service Department as a courtesy.

5 If you have any questions regarding services
6 provided by Concord Service Department or if you have made any
7 observations that you want to report to the Concord Service
8 Department, you can find our contact numbers and other related
9 information under the Service Department tab on the Concord
10 website at www.ConcordTwp.com or call our office directly at
11 (440) 350-3225.

12 As I did last month, we would like to remind
13 everybody that, once the roads are snow covered, driving is no
14 longer routine. Your commute to work, school and business
15 will be impacted. Plan ahead, give yourself added travel
16 time, know the conditions you will be encountering, and simply
17 slow down. Help the Sheriff's Department and, primarily, help
18 yourself by driving safely this winter.

19 That concludes our report. Have a good evening.

20 CHAIRMAN DONDORFER: Thank you, Frank.

21 MR. ROSE: Thanks, Frank.

22 CHAIRMAN DONDORFER: Okay. Next up, Zoning
23 Department, Heather Freeman.

24 MS. FREEMAN: Good evening.

25 CHAIRMAN DONDORFER: Good evening.

26 MS. FREEMAN: So during the month of December, the
27 Zoning Department processed 12 zoning permit applications and
28 collected just over \$2,000 in fees. Our office also began
29 investigations on three new complaints about potential zoning
30 violations and performed 84 site inspections for open zoning

1 permits.

2 Next week the Zoning Commission will meet for their
3 regularly scheduled meeting on Tuesday at 7:00 p.m. The
4 public hearing for the proposed rezoning of approximately 25
5 acres of land from R-1 to R-3 located on Prouty Road will be
6 continued, and the board may also potentially discuss some
7 zoning updates for 2020.

8 The BZA meeting for January has been canceled as we
9 have no new cases to review.

10 Thank you and happy new year from the Zoning
11 Department.

12 CHAIRMAN DONDORFER: Thank you, Heather.
13 Rec Department, Debra Esker.

14 MS. ESKER: Good evening, everybody.

15 CHAIRMAN DONDORFER: Good evening.

16 MS. ESKER: I will try to live up to Mr. Rose's
17 expectations of an enthusiastic report. So, Rick, can we fire
18 up that PowerPoint, please. Thank you so much.

19 We start this new decade with new leadership in
20 Concord Township. On behalf of the Recreation Department,
21 welcome, new Board of Trustees. Joining sitting Trustee Carl
22 Dondorfer, we welcome newly-elected Trustee Morgan McIntosh
23 and newly-appointed Trustee Amy Lucci. On behalf of the
24 Recreation Department, we look very forward to working for you
25 and with you to bring great programming to the Concord
26 residents. So welcome, welcome.

27 Thanks to the 17 families that entered our Light Up
28 Concord Holiday Decorating Contest and the 390 people who
29 voted for their favorite homes and decided our winners. If
30 you took advantage of the map we provided on our website that

1 showed the location of each of the houses in the contest and
2 took a tour of our charming township to view the homes in
3 person, I am sure you felt the holiday spirit all around
4 Concord.

5 So let's take a quick peek at the winners. Our
6 first category is "traditional lights." That's for the
7 Christmas purist and includes time-honored red and green
8 lights and decorations. And the winner is the Sluga family on
9 Deer Haven Street for this "traditional" category.

10 The "all white lights" category is pretty self-
11 explanatory, just simply beautiful white lights. And the
12 winner of the "all white lights" category is the Longano
13 family on Morley Road.

14 Our next category is "lights set to music" and this
15 is a fun one. This one really needs to be seen and heard in
16 order to fully appreciate the magnificence of the effort that
17 went into this. And the winner of the "lights set to music"
18 category is the Brandoni family on Ridgewater Drive. They've
19 won it several years in a row. And, oh, my goodness, they
20 bring so much joy to our little township.

21 And why be a Grinch when you can be a Griswold?
22 The "Clark Griswold" category is for the highly enthusiastic
23 Christmas decorator who goes all out with decorations that can
24 be seen from overhead aircraft. And the winner of the "Clark
25 Griswold" category is the Scheider family on Rosedale Drive.

26 We had a People's Choice Award this year and that is
27 basically the house that received the most overall votes. The
28 winner of the People's Choice Award goes to the Lucas family
29 on Wyndtree Drive.

30 And just thanks again to everyone who participated

1 in this little bit of holiday cheer. A big shout out to
2 everyone who decorated this year. It was beautiful to go
3 around Concord and see so many lights. Concord was just lit.
4 You made our season and township merry and bright. So thanks,
5 everybody.

6 And normally at this point, I'd begin to report
7 about all the exciting classes and events the Recreation
8 Department has planned for the upcoming month. But before I
9 do, I wanted to share this special letter with you. On
10 December 14th, we hosted our annual Children's Christmas
11 Program, Letters to Santa with Mrs. Clause, at the Old Stone
12 School. And just as the name suggests, Mrs. Clause helps
13 children write their letters to Santa and then mail them in a
14 special box. After the program, we look at the box, we make
15 sure Santa gets those letters, but we also send a copy of the
16 letter to parents so they know how much room to save under the
17 tree for Santa's gifts.

18 When we checked the letters this year, we found a
19 very special one from Ms. Betty Leiby. Anybody who knows
20 Betty knows that she is a volunteer at the Old Stone School
21 and she just turned 92 last year. That's Betty's letter. In
22 her letter, she asked Santa for a new red car, and a little
23 elf told me she got one in the form of a little red Matchbox
24 car. So just a shout out to Betty for sharing her holiday
25 spirit and sending her letter to Santa.

26 It's the start of a new decade, so make sure you
27 take time for yourself and consider taking a leisure class
28 that sparks your interest. In January, the Concord Township
29 Recreation Department offers a plethora of classes, including
30 Martial Arts for adults and children; Pound!, the exercise

1 with drumsticks class; beginning Yoda -- Yoga, Yoga Pilates
2 Fusion; Sit and Stay Fit chair exercise classes; Move and
3 Groove for ages 2 and 3; Princess Ballet for ages 3 to 5; Hip
4 Hop and Tumble for ages 4 to 6; Windows 10 for Adults;
5 Photography From A to Z; Photoshop Elements; Learning
6 Lightroom; Making a Stained Glass Sun Catcher; Getting Started
7 in Medicare; Getting Ready for Retirement; and our Life Skills
8 For Teens classes resume again.

9 You can sign up online at ConcordTwp.com or just
10 call the Recreation Department for personal assistance.

11 The focus is on fun this month as we welcome
12 comedian Mike Gersh on January 15th to entertain seniors while
13 they warm up with some hot soup at our first senior social of
14 the year, Soup and Crackers. Regular senior socials occur the
15 first and third Wednesday of each month. Senior socials begin
16 at 1:00 p.m. and are free, unless otherwise noted. All are
17 welcome to attend and we always serve coffee and dessert.

18 And new this year we're offering a monthly Bingo on
19 the fourth Wednesday of the month. This is in addition to our
20 other senior programming. Monthly Bingo programs begin at
21 11:00 a.m. and are immediately followed by a free light lunch.
22 This month's Bingo program is scheduled for January 22nd, and
23 all we ask is you give us a call at (440) 639-4650 to reserve
24 your seat.

25 There are many ways to stay informed on township
26 happenings. Start by reading the Grapevine newsletter coming
27 to your mailbox very soon, and subscribing to our monthly
28 email newsletter, the eGrapevine. You can also download the
29 Concord Township app or visit our highly informative website.
30 Follow us on social media platforms, including Facebook,

1 Twitter and Instagram, or simply pick up the phone and call
2 any department for immediate assistance. The Recreation
3 Department is always interested in resident ideas and
4 suggestions. We value your opinion and love to hear from you.
5 Stop by the Community Center or call us anytime.

6 And, finally, happy new year. I'd like to take a
7 moment to thank the Board of Trustees, our Fiscal Officer, our
8 Administrator, our legal counsel for their vibrant and
9 dedicated leadership. Again, the Recreation Department looks
10 forward to working with you and we hope to make 2020 great for
11 our residents. Happy new year, everybody, and thank you very
12 much.

13 MR. McINTOSH: Thank you, Debra.

14 MR. ROSE: Nice work.

15 CHAIRMAN DONDORFER: Thank you.

16 Next up, Concord law enforcement, Sheriff Leonbruno.

17 SHERIFF LEONBRUNO: I did notice the deer in the
18 parking lot and I thought they were here for the Santa letters
19 but they were protesting Andy's socks this evening.

20 The Sheriff's Office had 1,131 calls for service in
21 December. We had four injury accidents, ten property damage
22 accidents. We are trying to adapt our reports online because
23 a lot of the residents said they'd like to see the roads
24 listed once again with some of the burglaries, so we've
25 readjusted those. We had four OVI arrests in December. We
26 had a DUI on Prouty Road at North Meadow. We had a DUI at
27 Route 84 at Tanglewood, we had one on Girdled Road and one on
28 Auburn at the Comfort Inn. And so we also had one arrest for
29 heroin and that was on State Route 84, and one disorderly
30 conduct arrest and aggravated trespassing also on Auburn Road.

1 We responded to 85 alarms in Concord. We did 112
2 business checks, 47 crime preventions. We worked on 15
3 citations and 171 warnings. We also were responding to a lot
4 of complaints on parking violations, so we did 31 warnings in
5 Concord for various parking violations.

6 We have a number of new investigations. We have
7 three burglaries that we're investigating, one on Concord-
8 Hambden Road, one on Althea Drive and one on Marlo Drive. We
9 assisted 40 vehicles that were broken down, responded to two
10 drug complaints on Girdled Road and Gabriel's Way. We had a
11 prowler complaint at Winchester Place; two shots fired, one at
12 Cherry Hill and the other one on State Road 86, and a
13 vandalism on Lilly Lane and one on Browning Court.

14 In response to scams, the Sheriff's Office has
15 developed a brochure on scams which highlights six or seven of
16 the major scams that are going on, who to call, phone numbers,
17 and what to do. We've distributed those to the senior centers
18 throughout the area but they're available if anyone calls and
19 wants copies of those brochures. They are also available on
20 our Facebook.

21 Last week, we did training with the other two SWAT
22 teams in Lake County, so we did joint training with all those
23 teams so that we are better prepared for prolonged incidents
24 that might occur in this area. So we're trying to work more
25 with law enforcement in the area to use joint resources.

26 Lastly, I don't know why the other staff won't say
27 it but I like the old Board -- no.

28 (Laughter.)

29 We do want to congratulate all the Trustees on your
30 new positions and we do look forward to working with you in

1 the future.

2 CHAIRMAN DONDORFER: Thank you, Sheriff.

3 MR. McINTOSH: Thank you.

4 MR. ROSE: Very nice.

5 CHAIRMAN DONDORFER: We have to expect that.

6 MS. LUCCI: Yeah.

7 CHAIRMAN DONDORFER: That brings us to the audience
8 portion of the meeting tonight. If there is anyone that would
9 like to come forward to the podium, please do at this time.
10 And if you want to state your name and address for the record,
11 we'd appreciate that. Thank you.

12 MR. GLIEBE: Good evening.

13 CHAIRMAN DONDORFER: Good evening.

14 MR. GLIEBE: My name is Ron Gliebe, 7223 Hunting
15 Lake Drive. We've been residents here for 26 years, couldn't
16 find a better place to live. My wife and I came here to say
17 hello to Morgan and Carl and Amy, welcome you aboard.

18 CHAIRMAN DONDORFER: Thank you.

19 MR. GLIEBE: I don't know how you are going to do it
20 with Ms. Luhta missing. You're going to have to try. I just
21 want to -- I found out that they got a Windows 10 coming up.
22 We just got a new phone. Obviously, these two seniors will be
23 there in attendance.

24 Again, that's all I really had. Thank you. Good
25 luck and keep Concord running as efficiently as you always
26 have. Thank you.

27 MR. McINTOSH: Thank you, Mr. Gliebe.

28 CHAIRMAN DONDORFER: Thank you.

29 MR. ROSE: Thanks, Mr. Gliebe.

30 CHAIRMAN DONDORFER: Anyone else?

1 Okay. That brings us to Old Business, which we have
2 none. So we will move into the New Business section of the
3 meeting tonight.

4 MS. DAWSON: Mr. Chairman, I would request that you
5 table the December financial reports. As this is the 2nd of
6 the year, I was not able to complete those today.

7 CHAIRMAN DONDORFER: Okay. I will make a motion to
8 table those.

9 MS. DAWSON: No, we're good.

10 CHAIRMAN DONDORFER: We're good? Okay, tabled.

11 Resolution 2020-01, which is the combined township
12 and village resurfacing project.

13 MR. McINTOSH: Mr. Chairman, I move to accept
14 Resolution Number 2020-01, a resolution by Concord Township
15 Board of Trustees to advertise for bids for the resurfacing of
16 various roads under a combined Township and Village
17 Resurfacing Project, Concord Township, Painesville Township
18 and Perry Village, LEC Project Number 2019-015, bids to be
19 opened on February 4, 2020.

20 CHAIRMAN DONDORFER: Okay. Is there a second?

21 MS. LUCCI: I will second.

22 CHAIRMAN DONDORFER: All in favor?

23 (Three aye votes, no nay votes.)

24 CHAIRMAN DONDORFER: Next on the agenda is a vote
25 for permission to advertise for the 2020 Concord Township/
26 Painesville Township Resurfacing Project.

27 MR. McINTOSH: Mr. Chairman, I move to accept --
28 There's no resolution number.

29 MS. DAWSON: No, it's just permission to advertise.

30 MR. McINTOSH: Okay. Resolution by the Concord

1 Board of Township Trustees --

2 MS. DAWSON: No.

3 MR. ROSE: No.

4 MS. DAWSON: It's a duplicate. You need to just --
5 permission to advertise for the same project.

6 MR. McINTOSH: Okay. I'm sorry.

7 MS. DAWSON: That's all right.

8 MR. McINTOSH: Mr. Chairman, I move for permission
9 to advertise for 2020 OPWC Lancaster Court Reconstruction
10 Project.

11 CHAIRMAN DONDORFER: Is there a second?

12 MS. LUCCI: I will second that.

13 CHAIRMAN DONDORFER: All in favor?

14 (Three aye votes, no nay votes.)

15 CHAIRMAN DONDORFER: Go back to C then.

16 MS. DAWSON: Amy will make the motion for the --

17 MS. LUCCI: For the first one?

18 MS. DAWSON: Uh-huh.

19 MS. LUCCI: I move to make -- I move for permission
20 to advertise for the 2020 Concord Township/Painesville
21 resurfacing project.

22 CHAIRMAN DONDORFER: Is there a second?

23 MR. McINTOSH: Second.

24 CHAIRMAN DONDORFER: All in favor?

25 (Three aye votes, no nay votes.)

26 CHAIRMAN DONDORFER: Thank you.

27 Mr. Rose, sir, are we going to move to address our
28 Letters of Recognition?

29 MR. ROSE: Yes, sir. We have two Letters of
30 Recognition for the Eastern Lake County Chamber of Commerce.

1 The first one is a Letter of Recognition for Mr. Joseph Kallay
2 Jr. He is the 2020 Beacon Award winner.

3 "On behalf of Concord Township, we would like to
4 extend our sincere congratulations to Joseph Kallay Jr. on
5 being selected as the 2020 Beacon Award winner.

6 "Joe's professional life was rooted in community
7 service as a part-time firefighter in Painesville Township for
8 eight years and as a full-time firefighter in Perry Fire
9 District for 25 years. Retiring in 2014 as a firefighter, Joe
10 remains working as an electrician with his own business,
11 Perfection Electric. Joe spends much of his time volunteering
12 with Wounded Warriors in Action Foundation, Karpos Ministry at
13 St. Mary's Church in Painesville helping to feed the homeless
14 and less fortunate, and also with the Knights of Columbus
15 Painesville Council Number 947 helping with hosting various
16 community events during the year.

17 "Joe is known fondly by many people in Lake County
18 as the guy who quietly serves and the last person who would
19 ever expect any recognition for his service.

20 "Concord Township extends our gratitude and honors
21 you for your dedication and your long and distinguished tenure
22 of public service. In grateful appreciation, the Concord
23 Township Board of Trustees."

24 And the second letter of recognition is for the
25 Lantern of Madison, which is the 2020 Business of the Year.

26 "On behalf of Concord Township, we congratulate the
27 Lantern of Madison as being selected as the Eastern Lake
28 County Chamber of Commerce Business of the Year for 2020.
29 Lantern of Madison is committed to provide a desired place
30 that will physically, mentally and emotionally satisfy

1 seniors. The unique state of the art 'Fountain for Life' and
2 'Svayus' programs are designed to provide a dignified
3 lifestyle to seniors.

4 "Lantern of Madison is an active supporter of many
5 organizations throughout Lake County, including the Eastern
6 Lake County Chamber of Commerce. Jean Makesh, CEO of The
7 Lantern Group, encourages staff to get involved with many Lake
8 County and nonprofit organizations.

9 "The Lantern Group supports a variety of local youth
10 sporting teams, donates to local schools and nonprofits, was
11 instrumental in bringing a food bank to Madison, and actively
12 participates in the Lake County United Way Day of Caring. The
13 Lantern Group's three facilities located in Madison, Saybrook
14 and Chagrin Valley also participates in the Alzheimer's walk,
15 which is a fundraiser for the Alzheimer's Association.

16 "It is an expression of appreciation by your fellow
17 residents and local organizations for the significant
18 contributions The Lantern of Madison has made in the everyday
19 lives of this area's residents. Concord Township extends our
20 gratitude and honors you for your dedication.

21 "In grateful appreciation, the Concord Township
22 Board of Trustees."

23 CHAIRMAN DONDORFER: Thank you, Mr. Rose.

24 MR. ROSE: Thank you, sir.

25 CHAIRMAN DONDORFER: Okay. That takes us to future
26 meetings and announcements. The Zoning Commission meeting at
27 Town Hall is scheduled for Tuesday, January 7th at 7:00 p.m.

28 The BZA meeting at Town Hall scheduled for
29 Wednesday, January 8th, has been canceled.

30 The JEDD meeting at Town Hall on Friday,

1 January 10th, at 8:00 a.m.

2 And then we will have the Trustee office hours on
3 Wednesday, January 15th, at 6:30 p.m., followed by the Trustee
4 meeting at 7:30 p.m.

5 And that, I believe, concludes our first meeting of
6 the year. Again, we would like to --

7 (Applause.)

8 CHAIRMAN DONDORFER: Thank you. We would like to
9 wish everybody a happy new year. And if you have any
10 questions or concerns, please don't hesitate to reach out to
11 any one of us. And this meeting is adjourned.

12 (Whereupon, the meeting was adjourned at 8:10 p.m.)

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1 STATE OF OHIO)
2 COUNTY OF CUYAHOGA)

CERTIFICATE

3 I, Melinda A. Melton, Registered Professional
4 Reporter, a notary public within and for the State of Ohio,
5 duly commissioned and qualified, do hereby certify that, to
6 the best of my ability, the foregoing proceeding was
7 reduced by me to stenotype shorthand, subsequently
8 transcribed into typewritten manuscript; and that the
9 foregoing is a true and accurate transcript of said
10 proceedings so taken as aforesaid.

11 I do further certify that this proceeding took
12 place at the time and place as specified in the foregoing
13 caption and was completed without adjournment.

14 I do further certify that I am not a friend,
15 relative, or counsel for any party or otherwise interested
16 in the outcome of these proceedings.

17 IN WITNESS WHEREOF, I have hereunto set my hand
18 and affixed my seal of office this 16th day of January
19 2020.

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Melinda A. Melton _____
Melinda A. Melton
Registered Professional Reporter

Notary Public within and for the
State of Ohio

My Commission Expires:
February 4, 2023