

CONCORD TOWNSHIP BOARD OF TRUSTEES
LAKE COUNTY, OHIO
REGULAR MEETING

Concord Town Hall
7229 Ravenna Road
Concord, Ohio 44077

December 4, 2019
7:00 p.m.

TRANSCRIPT OF PROCEEDINGS

Present on behalf of the Board of Trustees:

Caroline Luhta, Vice Chairwoman
Carl Dondorfer, Trustee
Amy Dawson, Fiscal Officer

Also Present:

Andy Rose, Administrator
Michael Lucas, Esq., Legal Counsel
Matt Sabo, Fire Chief
Frank Kraska, Service Director
Heather Freeman, Zoning Director/Zoning Inspector
Debra Bechel-Esker, Recreation Director
Sheriff Frank Leonbruno, Sheriff's Department

Melton Reporting
11668 Girdled Road
Concord, Ohio 44077
(440) 946-1350

7:30 p.m.

VICE CHAIR LUHTA: I'll now call the meeting of the Concord Township Board of Trustees to order. It is December 4th and please join me in the Pledge of Allegiance.

(Whereupon, the Pledge of Allegiance was recited.)

VICE CHAIR LUHTA: Amy, may we have the roll call.

MS. DAWSON: Yes. Mr. Dondorfer?

MR. DONDORFER: Present.

MS. DAWSON: Mrs. Luhta?

VICE CHAIR LUHTA: Present.

Now we have the swearing in of a part-time firefighter, Sterling Black, if you come up.

MR. ROSE: Do you have the oath?

VICE CHAIR LUHTA: I do.

MR. ROSE: Okay. I brought a spare.

VICE CHAIR LUHTA: Oh, okay.

(Whereupon, the oath of office was administered to Sterling Black.)

VICE CHAIR LUHTA: Congratulations.

MR. BLACK: Thank you so much.

MR. DONDORFER: Congratulations.

CHIEF SABO: Congratulations. Do you want to say a few words about yourself? Right here.

MR. BLACK: Good evening, ladies and gentlemen.

MR. DONDORFER: Good evening.

MR. BLACK: So just a little bit about myself, I actually grew up in Solon, Ohio, so I am a little bit a ways away from there. It was actually my fire instructor, Firefighter Larman, who actually introduced this place to me, and I am glad to be here. Outside of the fire department, I

1 am also with the United States Coast Guard. I am also working
2 on trying to go to school next year to try to get my paramedic
3 as well. Other than that, I am looking forward to serving the
4 people of Concord here.

5 VICE CHAIR LUHTA: Thank you.

6 MR. ROSE: Welcome aboard.

7 MR. DONDORFER: Welcome aboard.

8 MR. BLACK: Thank you.

9 VICE CHAIR LUHTA: Now, we have a presentation of
10 the American Heart Association Mission Lifeline Silver Award.
11 Would you come up, please?

12 MS. RENATO: Hi. My name is Amy Renato. I'm from
13 University Hospitals, and I work with the EMS agencies
14 throughout our med direction. And we're always trying to,
15 What can we do to make things better for the patients? And
16 one of the standards that the American Heart Association has
17 put out there is Mission Lifeline Standards. And what that
18 means is things are transmitted, identified early, and people
19 are taken to the appropriate hospitals.

20 Concord fire received a Mission Lifeline Silver Plus
21 Award. The only reason it wasn't a Gold was that they haven't
22 done it for three consecutive years. I think last year may
23 have been the first year that it was started. They received a
24 Bronze. This year it is the Silver Plus. And we are
25 continuing to monitor these and, hopefully, we will be able to
26 present a Gold next year to Concord Township. And we want to
27 thank Chief Sabo and his department and their commitment for
28 providing great patient care.

29 MR. DONDORFER: Great. Thank you very much.

30 MR. ROSE: Thank you very much.

1 VICE CHAIR LUHTA: Thank you.

2 MR. OLIVER: Chief is going to let me speak.

3 CHIEF SABO: I wasn't going to stop you.

4 MR. OLIVER: Oh, you weren't going to stop me, okay.

5 I am Dan Oliver. I am from University Hospitals.

6 Dr. DeCarlo, the president of Geauga, was going to come but
7 he's stuck in a snow drift. There's about five roads closed
8 on the way here.

9 VICE CHAIR LUHTA: Oh, my gosh.

10 MR. DONDORFER: Really?

11 MR. OLIVER: Something about the salt. I don't
12 know, no salt, first snow.

13 Anyhow, so we have a great relationship with
14 Concord, you know, the community and also the Fire Department.
15 And I just want to let you know that the folks here in Concord
16 and your advanced life support service that the Fire
17 Department has, they're your life savers. And in the past
18 year, you had about 14 STEMIs that came to Geauga. And they
19 don't hold the record anymore, but they're at about, somewhere
20 at about 45 minutes from the time the person started having
21 the heart attack until their vessel was opened. And when we
22 talk about Mission Lifeline, we really look at 90 minutes as
23 EMS to balloon, EMS to balloon, the vessel being open. And
24 when you are looking at half that time when you're thinking
25 about somebody that activates, calls 911, the Fire Department
26 arrives on the scene, and I don't know if you are familiar
27 with everything that they do but, you know, they have to
28 encounter the patient, they assess the patient, they acquire
29 the 12 leads. The 12 leads is one of the four pillars of the
30 Mission Lifeline. They do that within ten minutes of the

1 arrival on the scene, so whether they have to slip on the
2 sidewalk, climb up the steps, get to the living room, undress
3 folks, but within ten minutes they're acquiring that 12-lead
4 EKG and transmitting that 90 percent of the time. And so
5 that's a high hurdle. And then they also -- Part of that is
6 90 percent of the time they have to recognize it. So they
7 actually activate the cath lab.

8 So, you know, if I started to have a heart attack,
9 Chief Sabo right here, have a heart attack, they would
10 activate the cath lab and they would be ready for us, okay,
11 when we arrive on the scene.

12 So, really, you are very fortunate to have the
13 service that you have here. They are true life savers and
14 heroes, and we just want to let you know that.

15 MR. DONDORFER: We are proud of them. They do a
16 great job.

17 VICE CHAIR LUHTA: Yes.

18 MR. OLIVER: All right. Thank you.

19 VICE CHAIR LUHTA: Thank you for being here.

20 MR. ROSE: Thank you very much.

21 VICE CHAIR LUHTA: Thank you for --

22 MR. OLIVER: We are going to exit now, if you don't
23 mind.

24 VICE CHAIR LUHTA: Okay. Thank you very much for
25 coming.

26 MR. ROSE: Have a good evening. Drive safe.

27 VICE CHAIR LUHTA: Right.

28 MR. OLIVER: All right. Thank you.

29 (Whereupon, discussion was held off the record.)

30 VICE CHAIR LUHTA: Oh, yes, do a picture.

1 MR. OLIVER: The award of the Trustees? There you
2 go. You don't need me. I would break the camera.

3 (Whereupon, pictures were taken.)

4 VICE CHAIR LUHTA: Okay. Ready for approval of
5 minutes. Do you have any changes or corrections?

6 MR. DONDORFER: No. I make a motion to approve.

7 VICE CHAIR LUHTA: Second. All in favor?

8 (Two aye votes, no nay votes.)

9 VICE CHAIR LUHTA: Elected official reports, Fiscal
10 Officer.

11 MS. DAWSON: Thank you, Mrs. Luhta. As of
12 November 30th, we were 92 percent of the way through the
13 calendar year. Treasury balance for the 19 active funds
14 within the Township treasury was \$5.4 million. The treasury
15 balance includes \$158,600 in funds set aside for specific
16 projects.

17 Year-to-date expenditures of \$9.6 million were 75
18 percent of the amount appropriated for 2019. Revenue received
19 year to date is \$10.4 million and that is 108 percent of the
20 amount budgeted. So we are well within budget.

21 Finally, at least \$3 million is needed for carryover
22 until our last -- I am sorry -- until our first tax settlement
23 at the end of the first quarter 2020.

24 And before I wish you a safe and festive holiday
25 season, I, in particular, would like to thank Connie Luhta. I
26 will not be at the next meeting, so this is my final meeting
27 with Mrs. Luhta. And she has been a very special friend and
28 mentor to me over the last 15 years. So I will miss you very
29 much, Connie. Thank you.

30 VICE CHAIR LUHTA: Thank you, Amy. I will miss you

1 all.

2 MR. DONDORFER: You'll definitely be missed.

3 VICE CHAIR LUHTA: Okay. Trustees, Mr. Dondorfer.

4 MR. DONDORFER: Well, I hope everybody had a
5 wonderful Thanksgiving. With that, I did take a complaint or
6 a concern from a resident on Stuart Drive the day before
7 Thanksgiving. If everyone recalls, we had that significant
8 wind storm with some power outages on Stuart Drive. And a
9 gentleman there was going to have some family the following
10 day, so we did make contact with our contacts with CEI and got
11 that problem remedied rather quickly. So he was very happy
12 with that.

13 We are also working on a couple other road
14 complaints on Coleridge that I am working on that we're going
15 to rectify. Frank is aware of that. We're working on that.

16 Other than that, I didn't have anything else.

17 VICE CHAIR LUHTA: Thank you. I guess you're
18 getting all the calls because you are the newbie, because I am
19 not getting any. I don't have anything to report.

20 MR. DONDORFER: You don't? Okay. Well, that's
21 okay. You've done your duty, so I don't mind running that for
22 you.

23 VICE CHAIR LUHTA: Okay. Then we will move on to
24 department reports. Andy, Administrator.

25 MR. ROSE: Thank you, Mrs. Luhta. Members of the
26 Board, Mrs. Dawson, members of the public, good evening.

27 Start off with Wreaths Across America. Wreaths
28 Across America will take place at noon on Saturday,
29 December 14th, at the Concord Cemetery. That's the cemetery
30 located on Route 608 just east of Fire Station 1.

1 Wreaths Across America is an event that takes place
2 all across the country and it's a great opportunity to
3 remember and honor those that have served, along with teaching
4 the next generation about the values of freedom. On this
5 day -- And there is a very short ceremony and then all in
6 attendance are invited to participate by laying a wreath
7 beside every veteran's grave. And this is done every year.
8 It's done at the same time on the same day all across the
9 country, which is Wreaths Across America.

10 If you have any questions about Wreaths Across
11 America, you can contact our cemetery sexton, Karen Warner.
12 She can be reached at (440) 354-7518. And we look forward to
13 seeing you there.

14 Other items, pursuant to the Settlement Agreement
15 that we have with Riverside Schools regarding Parkside
16 Elementary, I did meet with Riverside Schools superintendent,
17 Mr. Kalis, and their treasurer, Mr. Platko, for a monthly
18 status meeting. If you remember, the agreement states that we
19 are to meet monthly for the first three months the school is
20 open. This was our second meeting. Things are going very
21 smooth at the new school and there are no significant issues
22 to report from either side. So we will schedule one more
23 meeting, and then after that it's an annual meeting pursuant
24 to the Settlement Agreement.

25 Trustees, we will be going into executive session
26 this evening for you to consider the appointment of a public
27 official. There are 14 applications for you to review. The
28 appointment has to be made by December 27th, 2019. If not,
29 then that authority to appoint automatically passes to the
30 Lake County Probate Court judge, pursuant to the Ohio Revised

1 Code. So the 27th is the magic date.

2 VICE CHAIR LUHTA: Okay.

3 MR. ROSE: The staff has been busy preparing
4 departmental briefings for the incoming trustees, Mr. McIntosh
5 and then the player to be named later.

6 And the 2020 meeting schedule has been drafted.
7 We're going to present that at the meeting on the 18th. I can
8 tell you that the first Trustee meeting of the year, along
9 with the organizational meeting, will take place on Thursday,
10 January 2nd, 2020. And that is because the first meeting, the
11 first Wednesday of the month is January 1st. I don't think
12 anybody really wants to be here on New Year's Day. So that
13 will be -- That's being moved to January 2nd and that will
14 also be the first meeting and the organizational meeting.

15 So that concludes my report. Thank you very much.

16 MR. DONDORFER: Thank you, Andy.

17 VICE CHAIR LUHTA: Thank you.

18 Fire Department, Chief Sabo.

19 CHIEF SABO: Good evening, everyone.

20 MR. DONDORFER: Good evening, Chief.

21 VICE CHAIR LUHTA: Good evening.

22 CHIEF SABO: On behalf of Concord Township Fire
23 Department, I too want to extent my heartfelt thanks to Connie
24 for her years of service. And the Fire Department is
25 certainly grateful for your support over the years, and me,
26 personally, have been grateful for your service and your
27 support for me over the last three years, almost four. So
28 thank you very much and congratulations.

29 VICE CHAIR LUHTA: Thank you.

30 CHIEF SABO: For the month of November, we had a

1 total of 214 events. We had 146 EMS events, including 116
2 transports.

3 On the fire side, we had three vehicle fires within
4 Concord Township and three structure fires that we responded
5 to outside of Concord Township, and all three of those
6 required suppression efforts by our firefighters when they
7 showed up. We gave mutual aid to our neighbors 18 times and
8 we received mutual aid 13 times.

9 In terms of our fire prevention bureau, we are kind
10 of changing things up. We have a new inspector and he is
11 working on finding ways to report off more details and give
12 you more information. So for the month of November, we had a
13 total of 47 inspections, which included 58 man hours to
14 complete among the four. We have a full-time inspector, a
15 part-time inspector, a part-time educator, and Ron is in the
16 bullpen. So he steps up to help when he can. So we
17 appreciate the many hours that they put to making sure our
18 community is safe. They attended and participated in 43 hours
19 of training and continuing education.

20 They had 27 passed inspections, nine passed
21 inspections with comments, and two passed with discrepancies.
22 There's six pending inspections that they're currently working
23 on, including some consultations and follow-ups of past
24 failures or discrepancies that they're working with the
25 businesses to get them to compliance and spending some time
26 with education to bring them up to where they need to be.
27 They did have one inspection failed with discrepancies. And
28 they performed two fire drill lockdown performance
29 evaluations, along with the Lake County Sheriff's Office, at
30 Parkside Elementary and Auburn Career Center. So we're out in

1 the community helping to protect the businesses and schools
2 and all of our community.

3 We also did three knox box installations and we
4 removed one.

5 So for the month of November and coming into the
6 winter months, we want to remind everyone, what is carbon
7 monoxide? This time of year, we get a lot of calls for carbon
8 monoxide, whether it's their alarm or true emergencies. But
9 carbon monoxide is called the visible killer because it's a
10 colorless, odorless, poisonous gas. And according to the
11 Consumer Product Safety Commission, more than 150 people in
12 the United States die every year from accidental nonfire-
13 related carbon monoxide poisoning associated with consumer
14 products, including generators.

15 What are the symptoms of carbon monoxide? Initial
16 symptoms of low to moderate carbon monoxide poisoning are
17 similar to the flu but without the fever, and include
18 headache, fatigue, shortness of breath, nausea, and dizziness.
19 High level of carbon monoxide poisoning results in
20 progressively more severe symptoms, including mental
21 confusion, vomiting, loss of motor coordination, loss of
22 consciousness, and ultimately death.

23 So if any of these symptoms present, call 911 and we
24 will be happy to come out and take a look. If your carbon
25 monoxide detector is going off, we will come out and take a
26 look with our meters.

27 So what can you do to protect your home and family?
28 First, install carbon monoxide detectors on each level of your
29 home, including sleeping areas. And I can't stress that
30 enough. Make sure you have carbon monoxide detectors in your

1 sleeping areas. Test the alarm at least once a month. Use
2 portable generators outdoors in a well ventilated area away
3 from the home. Make sure all vents for your furnace, stove,
4 fireplaces and dryers are clear of snow and other debris. And
5 make sure you get all your appliances inspected by a certified
6 technician.

7 That concludes my report.

8 MR. DONDORFER: Thanks, Chief.

9 VICE CHAIR LUHTA: Thank you.

10 CHIEF SABO: Thanks.

11 VICE CHAIR LUHTA: And next we will have the Service
12 Department, Frank Kraska.

13 MR. KRASKA. Good evening.

14 MR. DONDORFER: Good evening, Frank.

15 VICE CHAIR LUHTA: Good evening.

16 MR. ROSE: Good evening, Frank.

17 MR. KRASKA: The annual residential leaf pickup was
18 completed last week. Once again, Major Waste Disposal
19 efficiently completed this year's roundup of leaf bags, and we
20 want to thank Chris Major and his organization for
21 communicating with us throughout and representing our
22 community professionally.

23 In the meantime, we do not -- In the meantime, if we
24 do not encounter any substantial snow -- tonight don't
25 count -- snow accumulation, we will continue to provide a
26 dropoff location here at the Service Department facility for
27 the rest of the month. Residents can drop off yard waste and
28 bagged leaves on weekdays at the Service Department, Monday
29 through Friday, 7:00 a.m. until 3:30 p.m.

30 With the onset of winter weather crew -- Excuse me.

1 With the onset of winter weather, our crews had seven separate
2 dispatches in early November. It was early and a reminder to
3 be prepared for what's yet to come.

4 During November, we began to survey each road in the
5 township and began the right-of-way tree-trimming program. We
6 prune back any tree limbs that will strike snowplow mirrors
7 and have similar encounters with commercial traffic and school
8 buses. This activity is currently continuing into December.

9 Other tasks performed included roadside ditching on
10 Althea, driveway culvert installations on Pinehill Road, and
11 we continued concrete joint repair patching in the North
12 Meadow area. We also installed 25 snow barricades and
13 completed some miscellaneous assignments at the cemetery.

14 The mailbox snow barricade program has been pretty
15 popular and it would be advantageous for residents to still
16 take advantage of this line of protection. Mailbox snow
17 barricades are available to Concord residents for \$40 each.
18 That is just the cost of material. Installation is by our
19 Service Department as a courtesy. Join over 700 other Concord
20 households in protecting your mailbox from plowed snow.

21 If you have any questions regarding services
22 provided by Concord Service Department or if you have made any
23 observations that you want to report to Concord Service
24 Department, you can find our contact numbers and other related
25 information under the Service Department tab on the Concord
26 website at www.ConcordTwp.com or call our office directly at
27 (440) 350-3225.

28 As I did last month, let me remind everyone that
29 once the roads are snow covered, driving is no longer routine.
30 Your commute to work, school and business will be impacted.

1 Plan ahead, give yourself added travel time, know the
2 conditions you will be encountering, and slow down. And
3 all-wheel drive does not mean you can drive normal speeds.
4 Ice is ice. You will slide into who knows what. Help
5 yourself and the Sheriff's Department out by driving safely
6 this winter.

7 Have the best holidays and, most of all, take in
8 Concord's beauty after a snowfall.

9 In closing, Connie, you're the character of Concord
10 Township.

11 VICE CHAIR LUHTA: Thank you.

12 MR. KRASKA: And I just want to say that I've been
13 -- I've had a lot of pride in being part of your team.

14 VICE CHAIR LUHTA: Thank you very much.

15 MR. KRASKA: And I hope that you enjoy your
16 retirement in full.

17 VICE CHAIR LUHTA: Thank you. I have one more
18 meeting to go, you guys.

19 MR. KRASKA: Okay.

20 MS. DAWSON: They won't be here.

21 VICE CHAIR LUHTA: Oh, they won't be?

22 MR. DONDORFER: Department heads won't.

23 MS. DAWSON: No, departments won't be here.

24 VICE CHAIR LUHTA: Oh, that's right. Oh, okay.
25 Thank you very much.

26 MR. KRASKA: You're welcome.

27 VICE CHAIR LUHTA: Okay. Zoning, Heather Freeman.

28 MS. FREEMAN: Good evening.

29 MR. DONDORFER: Good evening.

30 MS. FREEMAN: So during the month of November, the

1 Zoning Department processed 21 zoning permit applications and
2 collected about \$2,100 in fees. Our office also received and
3 began investigations on five new potential zoning violations
4 and performed 100 inspections on open zoning permit
5 applications.

6 Last night the Zoning Commission had their regular
7 scheduled meeting. The public hearing that was supposed to
8 happen for the Zoning Map amendment that's currently on Prouty
9 Road has been continued until the January 7th, 2020, meeting,
10 and that was at the request of the applicant. So that should
11 pick up at the first meeting in January.

12 Next week our Board of Zoning Appeals will meet on
13 Wednesday at 7:00 p.m. here at Town Hall. We have one old
14 case and one new case. The agenda can be found on the
15 website.

16 Additionally, some residents may have noticed that
17 there is construction happening in a couple different areas in
18 the township. There's two developments that are currently
19 under construction, another phase of the Quail Hollow
20 development, which is off Hunting Lake near Rockdove, and then
21 another development, Lilly Farm, which is just north of
22 Meredith off of Winchell Road. So those are going to be
23 happening over the wintertime. If there's any questions or
24 concerns about either one of those, feel free to give our
25 office a call and we'll help try to answer those questions.

26 And I just want to say thank you and happy holidays
27 from the Zoning Department staff.

28 VICE CHAIR LUHTA: Thank you.

29 MR. DONDORFER: Thanks, Heather.

30 MS. FREEMAN: Thanks.

1 VICE CHAIR LUHTA: Recreation Department, Debra.

2 MS. ESKER: Good evening, everybody.

3 MR. DONDORFER: Good evening, Debra.

4 MR. ROSE: Good evening.

5 VICE CHAIR LUHTA: The last few months certainly
6 have brought about some changes in Concord Township. Trustee
7 Dondorfer and Fiscal Officer Dawson were reelected. Trustee
8 Malchesky is now Judge Malchesky. And Trustee McIntosh will
9 begin his first term in a few weeks. And then there is Connie
10 Luhta.

11 Rick, do you want to fire up the PowerPoint?

12 THE VIDEOGRAPHER: Sure thing.

13 VICE CHAIR LUHTA: Oh, no.

14 MR. ROSE: Here we go.

15 MS. ESKER: Trustee Luhta is retiring after 28 years
16 of dedicated service to Concord Township and is leaving behind
17 some mighty big shoes to fill.

18 Oh, we're a little out of sync but we're good.

19 Connie graduated from Harvey High School and earned
20 her Bachelor of Arts degree in chemistry from Ohio Wesleyan
21 University in 1952. She put her chemistry degree to work at
22 Sohio's research laboratory in Warrensville Heights from 1952
23 to 1968, where she developed tests for petroleum products and
24 published papers on them. She went on to earn her Bachelor of
25 Science degree at Lake Erie College in 1977.

26 Connie owns and operates Concord Air Park,
27 established by her late husband, Adolph, in 1952. When he
28 passed away in '93, she took it over and still runs it today.

29 Connie always loved flying and has always been up
30 for a challenge. She competed in 12 international air races,

1 17 proficiency races, and 10 national coast-to-coast races.

2 Among her many volunteer duties, Connie dedicates
3 her time to the International Women's Air and Space Museum at
4 Burke Lakefront Airport in Cleveland where she is a past
5 president of the Board of Trustees. She's also active on the
6 board of the local Experimental Aircraft Association.

7 Connie was even featured as the two-of-hearts card
8 in the International Women's Air and Space Museum's Deck of
9 Notable Female Pilots. And how appropriate that Connie was
10 selected for the two-of-hearts because she resonates good will
11 and joy wherever she goes.

12 Some of Connie's accomplishments include receiving
13 the award for the 2016 Lake County Republican Party's Woman of
14 the Year, induction into the Ohio Senior Citizens Hall of Fame
15 in 2016 for her lifetime achievements and contributions to her
16 community, receiving the 2017 Distinguished Alumni Award for
17 outstanding community service and personal achievement from
18 the National Alumni Board of Lake Erie College, receiving the
19 Lake County Bar Association's Liberty Bell Award in 2018. I
20 could go on.

21 With all of these remarkable achievements, Connie
22 also raised a very accomplished daughter, Kathy, and has two
23 stepchildren.

24 And when a local newspaper asked, "What's the best
25 piece of advice you've ever received," Connie said, "Don't
26 fall in love with things. Fall in love with people." And how
27 true that is, Connie, because we all love and adore you. So
28 thank you for all you've done and all that you are.

29 VICE CHAIR LUHTA: Thank you, Deb.

30 MS. ESKER: And now for some Recreation news.

1 VICE CHAIR LUHTA: Oh, good.

2 MS. ESKER: Give yourself a present this December
3 and take a soul-refreshing leisure class at the Community
4 Center. Classes moving forward this month include Martial
5 Arts; Yoga Pilates Fusion; Pound, the exercise class using
6 weighted drum sticks; Tai Chi; Make a Stained Glass Christmas
7 Tree; Learn American Mah Jongg; and Discover the Elements of
8 Photoshop.

9 Senior socials at the Community Center occur the
10 first and third Wednesday of every month. They're usually
11 free and include coffee and dessert. This afternoon, the
12 Recreation Department hosted our legendary Bingo. The
13 competition was fierce but always friendly and fun. Our next
14 senior social is our Annual Holiday Luncheon on Wednesday,
15 December 18th. It's a festive feast with fabulous friends.
16 Preregistration is required, just phone us to reserve your
17 seat.

18 Excitement is building for Concord Township's Second
19 Annual Holiday Tree Lighting Celebration this Friday,
20 December 6th, at the Gazebo at Town Hall. Residents are
21 invited to hang their personal star ornaments on the township
22 tree between 6:30 and 7:00. And then gather around the tree
23 at 7:00 p.m. and share in the holiday joy as we light up the
24 Concord Township tree together. And then watch Santa and
25 Mrs. Clause arrive on a fire truck, courtesy of our Fire
26 Department, as guests are invited inside Town Hall to visit
27 Santa and Mrs. Claus, enjoy cookies, hot cocoa and some
28 holiday fun.

29 Special thanks to Mountain Creek Tree Farm in
30 Concord for donating the beautiful tree this year that's in

1 the Gazebo and for sponsoring the event, and to Concord
2 Alliance Church, who are -- they're going to lead us in a
3 couple of Christmas carols and facilitate some kids' crafts.

4 Mrs. Claus returns to Concord Township on Saturday,
5 December 14th, when the Recreation Department hosts our annual
6 children's program, Letters to Santa with Mrs. Claus at the
7 Old Stone School. Mrs. Claus will help children write their
8 letters to Santa and read an old-fashioned Christmas story
9 while guests enjoy cookies and warm cocoa and savor the charm
10 that is the Old Stone School. Each child receives special
11 holiday gifts to take home, too. There are only a few seats
12 left for this program, so you've got to register soon.

13 And as Mr. Rose stated earlier, following this
14 program on Saturday, December 14th, is the Wreaths Across
15 America program at noon at the 608 cemetery.

16 If you decorate your home with holiday lights,
17 consider entering our 10th Annual Light Up Concord House
18 Decorating Contest. Categories include traditional reds and
19 greens, all white lights, lights set to music, and the ever
20 popular "Clark Griswold" category where anything goes. Entry
21 forms are available on our website or at Town Hall or the
22 Community Center. And then everyone is encouraged to vote for
23 their favorite homes through the website or our Facebook page
24 beginning December 11th through the 19th, and we announce the
25 winners on December 20th.

26 And there are many ways to stay informed on township
27 happenings. Start by reading the Grapevine newsletter and
28 subscribing to our monthly email newsletter, the e-Grapevine.
29 You can also download the Concord app and visit our highly
30 informative website. Follow on us on social media platforms,

1 including Facebook, Twitter and Instagram. Or simply pick up
2 the phone and call any department.

3 The Recreation Department has been hard at work
4 planning enjoyable and worthwhile programs and classes for the
5 winter/spring 2020 semester. Look for the new edition of the
6 Grapevine in your mailbox in early January.

7 And in closing, I would like to take a moment to
8 thank the Board of Trustees, our Fiscal Officer, our
9 Administrator, our legal counsel for their dedicated and
10 inspiring leadership. Thank you for believing that recreation
11 is important to our community and supporting everything we do.
12 We've got a lot of great things in store for 2020 and we
13 couldn't be more thankful to work for this vibrant township.
14 So on behalf of the entire Recreation Department, we wish
15 everyone a joyful and peaceful holiday season. Thank you very
16 much. And we will miss you dearly, Connie.

17 VICE CHAIR LUHTA: Thank you.

18 MR. DONDORFER: Thanks, Debra.

19 VICE CHAIR LUHTA: Okay. Concord law enforcement,
20 Sheriff's Department. Sheriff, yes?

21 SHERIFF LEONBRUNO: Well, warmed by Mr. Lucas'
22 festive tie this evening and inspired by Mr. Rose's patriotic
23 socks, on behalf of the Sheriff's Office I'd like to
24 congratulations Ms. Luhta as the winner of this year's
25 survivor series. You have outlasted Paul and Chris.

26 VICE CHAIR LUHTA: That's true.

27 SHERIFF LEONBRUNO: And we never had a doubt.

28 VICE CHAIR LUHTA: Thank you, thank you.

29 SHERIFF LEONBRUNO: As for Sheriff's Office
30 activity, we had 1,026 calls for service this month. We

1 handled 23 damage accidents, four -- 23 injury accidents, four
2 property damage accidents. We had four arrests, male and
3 female juvenile for domestic violence. And a lot of people
4 don't understand but there's quite a few juveniles arrested
5 for domestic violence under the new law, so it's not an
6 uncommon occurrence across the county. We also had one adult,
7 one female and one male for receiving stolen property,
8 narcotics possessions, paraphernalia, and traffic offenses.

9 We did 89 business checks during the month of
10 November. We did 47 crime prevention visits. We did 13
11 citations, 130 warnings in the township. We cited five people
12 for driving under suspension.

13 We have a number of active investigations, some to
14 highlight: 22 road hazards, tree downs, 26 vehicle lockups,
15 50 suspicious persons, 44 traffic complaints. We did 32
16 traffic details in the township, did 22 welfare checks. And
17 we're continuing to investigate the theft of tools from
18 construction sites here in Concord around the 84-Ravenna Road
19 area.

20 I also posted today on our Facebook page about
21 break-ins in the area. There is a number of groups we believe
22 that are visiting houses a lot on daytime burglaries. And
23 what we believe is they'll pull into a drive or a nearby
24 drive, walk up to the house. If they don't see any alarm
25 systems, they'll knock on the door. Somebody will come to
26 door. They'll make up an excuse as to why they're there. If
27 nobody answers, they will move to back of the house and break
28 a window or go through a slider or a side door. They're not
29 staying long. They're looking for cash and jewelry and get in
30 and get out.

1 But we have a number of leads on some of those
2 individuals and so we're actively working on that but I want
3 to put it out to the residents that they need to be aware of
4 this. A lot of people are posting, "Well, where exactly is
5 this occurring?" That's the biggest error to make is
6 thinking, "Well, if I know where it's occurring, it's not at
7 my house." It's going to be at your house when you least
8 suspect it. So all of us should be taking extra care not
9 to -- to make sure that our house is protected, our doors are
10 locked.

11 And work with your neighbors, especially this time
12 of year because there's so many deliveries of packages.
13 They're on the increase, especially at Christmastime. So talk
14 to your neighbors. If you're not home, tell them to be
15 looking at your driveway. If they're not home, they're
16 telling you. If we can all watch out for people in our
17 community, it will make a safer Christmas for us all.

18 I had more but Chief Deputy Kraska filled in on our
19 safety tips for the Lake County Sheriff's Office, so I will
20 just close there.

21 MR. DONDORFER: Thank you, Sheriff.

22 VICE CHAIR LUHTA: Thank you.

23 MR. ROSE: Thanks, Sheriff.

24 SHERIFF LEONBRUNO: You're welcome.

25 VICE CHAIR LUHTA: Thank you.

26 Now we come to the audience portion. Is there
27 anyone in the audience who would like to come up and tell us
28 your name and address? No? Okay.

29 Then we'll -- We have no Old Business. We will move
30 on to New Business and we need to vote on the November

1 financial reports.

2 MR. DONDORFER: I will make a motion to approve the
3 November financial reports.

4 VICE CHAIR LUHTA: I will second that. All in
5 favor?

6 (Two aye votes, no nay votes.)

7 VICE CHAIR LUHTA: And we need a resolution for the
8 temporary appropriations. That's Resolution Number 2019-26.
9 Do I hear a motion to approve?

10 MR. DONDORFER: I will make a motion to approve
11 Resolution 2019-26 for temporary appropriations as presented.

12 VICE CHAIR LUHTA: And I need a roll call vote.

13 MS. DAWSON: I need a second.

14 VICE CHAIR LUHTA: Oh, I will second that. I
15 forgot.

16 MS. DAWSON: Mrs. Luhta?

17 VICE CHAIR LUHTA: Yes.

18 MS. DAWSON: Mr. Dondorfer?

19 MR. DONDORFER: Yes.

20 VICE CHAIR LUHTA: Okay. Now we need a vote -- I
21 need a motion to accept the resignation from Morgan McIntosh.

22 MR. DONDORFER: From the Zoning Commission?

23 VICE CHAIR LUHTA: Yeah.

24 MR. DONDORFER: I am make a motion to accept his
25 resignation effective 12/4/2019 from the Zoning Commission.

26 VICE CHAIR LUHTA: I will second that. All in
27 favor?

28 (Two aye votes, no nay votes.)

29 VICE CHAIR LUHTA: And now we come to an executive
30 session.

1 MR. DONDORFER: Right.

2 VICE CHAIR LUHTA: But before that, Amy, would you
3 do the future meetings and announcements?

4 MS. DAWSON: I'd be happy to, Mrs. Luhta.

5 On Friday, December 6th, at 7:00 p.m., the Holiday
6 Tree Lighting Celebration will be here at Town Hall.

7 Wednesday, December 11th, at 7:00 p.m., there is
8 going to be a Board of Zoning Appeals Meeting here at Town
9 Hall.

10 Saturday, December 14th, at 11:00 a.m. are the
11 Letters to Santa with Mrs. Claus at the Old Stone Schoolhouse;
12 at 12:00 p.m., Wreaths Across America at the Concord Cemetery,
13 608.

14 On Wednesday, December 18th, at noon, the Senior
15 Christmas Luncheon will be held at the Concord Community
16 Center; at 6:30 p.m., the Trustees' office hours here at the
17 conference room; and at 7:30 p.m., the Trustee meeting here at
18 Town Hall.

19 VICE CHAIR LUHTA: Thank you.

20 MR. DONDORFER: I would like to make a motion to
21 move to go into executive session to consider the appointment
22 of a public official pursuant to Ohio Revised Code
23 121.22(G)(1).

24 VICE CHAIR LUHTA: I will second that, and we will
25 have a roll call.

26 MS. DAWSON: Mrs. Luhta?

27 VICE CHAIR LUHTA: Yes.

28 MS. DAWSON: Mr. Dondorfer?

29 MR. DONDORFER: Yes.

30 VICE CHAIR LUHTA: Okay.

1 MR. DONDORFER: I would like to make a second motion
2 to invite Morgan McIntosh into this executive session for --
3 with the Board.

4 VICE CHAIR LUHTA: I will second that. Roll call.

5 MS. DAWSON: Mr. Dondorfer?

6 MR. DONDORFER: Yes.

7 MS. DAWSON: Mrs. Luhta?

8 VICE CHAIR LUHTA: Yes.

9 Okay. And we will be coming back here just to
10 adjourn the meeting, so you are welcome to stay but I don't
11 know how long it's going to take. So if you would like to
12 leave, that's okay too.

13 MR. DONDORFER: Thank you all.

14 VICE CHAIR LUHTA: I thank you all and merry
15 Christmas.

16 MR. DONDORFER: Yes, merry Christmas.

17 (Whereupon, the meeting was adjourned to executive
18 session at 8:11 p.m.)
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STATE OF OHIO)
)
COUNTY OF CUYAHOGA)

CERTIFICATE

I, Melinda A. Melton, Registered Professional Reporter, a notary public within and for the State of Ohio, duly commissioned and qualified, do hereby certify that, to the best of my ability, the foregoing proceeding was reduced by me to stenotype shorthand, subsequently transcribed into typewritten manuscript; and that the foregoing is a true and accurate transcript of said proceedings so taken as aforesaid.

I do further certify that this proceeding took place at the time and place as specified in the foregoing caption and was completed without adjournment.

I do further certify that I am not a friend, relative, or counsel for any party or otherwise interested in the outcome of these proceedings.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal of office this 9th day of December 2019.

Melinda A. Melton-----
Melinda A. Melton
Registered Professional Reporter

Notary Public within and for the
State of Ohio

My Commission Expires:
February 4, 2023