

## RECORD OF PROCEEDINGS

## Minutes of Concord Township Board of Trustees Meeting

Held on December 4, 2019

The Concord Township Board of Trustees met for a Regular Meeting December 4, 2019, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Vice-Chairman Caroline N. Luhta called the meeting to order and led in the Pledge of Allegiance. Trustees present were Carl H. Dondorfer and Caroline N. Luhta.

**FIRE DEPT. - SWEARING IN:** The oath was read by Mrs. Luhta and recited by Part-time Firefighter / EMT Sterling Black (see transcript for more details).

**FIRE DEPT. PRESENTATION OF AMERICAN HEART ASSOCIATION MISSION LIFELINE SILVER AWARD TO CONCORD TOWNSHIP FIRE DEPARTMENT FROM AMY BERNATO OF UNIVERSITY HOSPITALS.** Amy Bernato presented Concord Fire Department with the American Heart Association Mission Lifeline Silver Award. Dan Ellenberger from University Hospitals explained about the award in more detail (see transcripts for more details).

**APPROVAL OF MINUTES:**

November 20, 2019 Regular Trustees Meeting – Approved as written.

**ELECTED OFFICIALS REPORT:****A. FISCAL OFFICER – Amy L. Dawson****Treasurer's Report:**

- As of November 30, we were 92% of the way through the calendar year. The Treasury balance for the 19 Active Funds within the Township Treasury was \$5.4 million. The Treasury Balance includes \$158,600 in funds set aside for specific projects. Year-to-date expenditures of \$9.6 million were 75% of the amount appropriated for 2019. The revenue received year-to-date, \$10.4 million, is 108% of the amount budgeted. We are well within budget.
- Finally, at least \$3.0 million is needed for carryover until our first tax settlement at the end of first quarter 2020.
- This is the last meeting I will have with Mrs. Luhta so I wanted to thank her for being a very special friend and mentor to me over the years. You will be missed (see transcripts for more details).
- Have a safe and festive holiday season.

**B. TRUSTEES:**

Mr. Dondorfer – Received a call from a concerned resident on Stuart Drive regarding the loss of power from the wind storm before Thanksgiving. We were able to reach out to our contacts at CEI and the power was restored before the holiday. I also received a couple of calls regarding road issues on Coleridge Drive which Frank is aware of.

Mrs. Luhta – No report.

**DEPARTMENT REPORTS:****A. ADMINISTRATION DEPT. – Andy Rose, Administrator****ADMINISTRATOR'S REPORT:**

- Wreaths Across America will take place at noon on Saturday, December 14, 2019 at the Concord Cemetery. The cemetery is located on Route 608, just east of Fire Station 1. Wreaths Across America is an event that takes place all across the country as an opportunity to remember and honor those that served along with teaching the next generation about the value of freedom. On this day, there is a very short ceremony and then all in attendance are invited to participate by laying a wreath beside every Veteran's grave.
- Pursuant to the Riverside Schools settlement agreement, I met with Riverside Schools Superintendent and Treasurer for our monthly status meeting. The agreement states that we are to meet monthly for the first 3 months the new school is open. This was our second meeting. Things are going smoothly and there are no significant issues to report.
- Trustees, we will be going into executive session this evening for you to consider the appointment of a public official. We have 14 applications for you to review. This appointment should be made



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by 12/27/19. If not, the authority to appoint automatically passes to the Lake County Probate Court Judge pursuant to the ORC.

- The staff has been busy preparing departmental briefings for the incoming trustees.
- The 2020 meeting schedule has been drafted. It will likely be published towards the middle of the month. I can tell you that the first Trustee meeting of the year along with our organizational meeting will take place on Thursday, January 2, 2020.

#### B. FIRE DEPT. – Chief Sabo

**Activities Report for November** – Total Runs for November – 214; EMS 146 events with 116 transports; Fire – 6 Events (3 – vehicle fires within Concord Twp., 3 structure fires outside Concord Twp.), Mutual Aid Given - 18, Mutual Aid Received – 13; **Fire Prevention Bureau:** November 2019 Inspections results: Total of Inspections Completed in Date Range – 47, Hours to complete 47 inspections – 58, Hours used for training and continuing education – 43, passed – 27, Passed with comments - 9, Passed with discrepancies – 2, Pending – 6 (note: pending is a combination of consultations and follow ups on past failures or discrepancies working towards correction and repairs), Test failed with discrepancies – 1, Fire Drill / Lock Down Performance Evaluation completed – 2 (Parkside Elementary and Auburn Career Center with LCSO); **Public Education** – Knox Box – 3 installations, 1 removal.

- **What is it CO?**

Carbon monoxide is called the “invisible killer” because it’s a colorless, odorless, poisonous gas. According to the Consumer Product Safety Commission, more than 150 people in the U.S. die every year from accidental non-fire related CO poisoning associated with consumer products, including generators.

- **What are the symptoms of CO poisoning:**

Initial symptoms of low to moderate CO poisoning are similar to the flu - but without the fever and include: Headache, fatigue, shortness of breath, nausea, dizziness. High level CO poisoning results in progressively more severe symptoms, including: mental confusion, vomiting, loss of muscular coordination, loss of consciousness, ultimately death.

- **What can I do to protect my home and family?**

- ❖ Install carbon monoxide detectors on each level of your home; test the alarm at least once a month.
- ❖ Use portable generators outdoors in a well-ventilated area away from your home.
- ❖ Make sure all vents for your furnace, stove, fireplaces and dryers are clear of snow and other debris.

#### C. SERVICE DEPT. – Frank Kraska, Service Director

- The annual residential leaf pickup was completed last week. Once again Major Waste Disposal efficiently completed this year’s pickup of leaf bags. We want to thank Chris Major and his organization for communicating with us throughout the process and representing our community professionally. If we do not encounter any substantial snow accumulation, we will continue to provide a drop off location here at the Service Department facility for the rest of this month. Residents can drop off yard waste and bagged leaves on weekdays at the Service Department Monday through Friday 7:00 a.m. until 3:30 p.m.
- In the month of November, crews were dispatched seven separate times with the onset of winter weather.
- Crews also began to survey each road in the township and began a right of way tree trimming program. We pruned back any tree limbs that would strike the snowplow mirrors and have similar encounters with commercial traffic and school buses. This activity will continue into December.
- We have also been busy completing roadside ditching on Althea Drive, driveway culvert installations on Pinehill Road, concrete joint patching in the North Meadow area, installing 25 snow barricades and some miscellaneous assignments in the cemetery.
- Snow barricades for mailboxes are available to Concord residents for \$40.00, which covers the cost of the material. Installation by our Service Department is a courtesy. Join over 700 other Concord households in protecting your mailbox.
- If you have any questions regarding services provided by the Concord Service Department or if you have made observations that you want to report to the Concord Service Department you can find our contact numbers and other related information under the Service Department tab on the Concord website at [www.concordtwp.com](http://www.concordtwp.com) or call our office directly at 440-350-3225.



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- As I did last month let me remind everyone that once the roads are snow covered, driving is no longer routine, your commute to work, school and work will be impacted. Plan ahead and give yourself added travel time. Help yourself and the Sherriff's Department out by driving safely this winter. Have the best of holidays and most of all take in Concord beauty after a snowfall.

### D. ZONING DEPT. – Heather Freeman, Zoning Director

- During the month of November, the Zoning Department processed 21 zoning permit applications and collected \$2,100 in fees.
- Our office also received and began investigations on 5 new complaints about potential zoning violations. Additionally, we performed 100 site inspections for open zoning permits.
- Last night the Zoning Commission met for their regular meeting. The public hearing that was scheduled for the zoning map amendment on Prouty Road, has been continued until the January 7<sup>th</sup> meeting, per the request of the applicant.
- Next week the Board of Zoning Appeals will meet on Wednesday evening at 7pm at Town Hall. There is one old case and one new case to be reviewed. The detailed agenda may be found on the Township website.
- Additionally, residents may begin to notice the construction of two subdivisions that are currently underway; Quail Hollow Phase 10 and Lilly Farm. If there are any questions or concerns about these developments, please contact our office so we may assist you.
- Thank you and Happy Holidays from the Zoning Department staff.

### E. RECREATION. DEPT. – Debra Bechel-Esker, Recreation Director

- The last few months have certainly brought about some changes in township government. Trustee Dondorfer and Fiscal Officer Dawson were re-elected, Trustee Malchesky is now Judge Malchesky and Trustee McIntosh will begin his first term in just a few weeks. And then there's Connie Luhta.
- Trustee Luhta is retiring from township government after 28 years of dedicated service and is leaving behind some mighty big shoes to fill.
  - ❖ Connie graduated from Harvey High School and earned her Bachelor of Arts degree in chemistry from Ohio Wesleyan University in 1952. She went on to earn her Bachelor of Science degree at Lake Erie College in 1977. She put her chemistry degree to work at Sohio's research laboratory in Warrensville Heights from 1952 to 1968 where she developed tests for petroleum products and published papers on them.
  - ❖ Connie owns and operates Concord Air Park, established by her late husband, Adolph, in 1952. When he passed away in 1993, she took it over. Connie has competed in 12 international air races, 17 proficiency races and 10 national coast-to-coast air races.
  - ❖ Among many volunteer duties, Connie is vice president of the local Experimental Aircraft Association and she volunteers at the International Women's Air & Space Museum at Burke Lakefront Airport in Cleveland where she was past president of the Board of Trustees for 20 years.
  - ❖ She was even featured as the two-of-hearts card in the International Women's Air and Space Museum's deck of notable female pilots. How appropriate that Connie was selected for the two-of-hearts because she resonates goodwill and joy wherever she goes.
  - ❖ SOME of Connie's Accomplishments include:
    - Receiving the award for the 2016 Lake County Republican Party's Woman of the Year.
    - Induction into the Ohio Senior Citizens Hall of Fame in May 2016 for her lifetime achievements and contributions to her community.
    - Receiving the 2017 Distinguished Alumni Award for outstanding community service and personal achievement from the National Alumni Board of Lake Erie College.
    - Receiving the award for the Lake County Bar Association's Liberty Bell Award in May 2018.
  - ❖ In addition to all of these remarkable achievements, Connie also raised an accomplished daughter, Kathy, and has two step-children.
  - ❖ When asked "what's the best piece of advice you've ever received", she said: "Don't fall in love with things. Fall in love with people." And how true, because we all simply love you, Connie. Thank you for all that you've done, and all that you are.
- And now, the Recreation Department Report. Give yourself a present this December and take a soul-refreshing leisure class at the Community Center. Classes moving forward this month include Martial Arts, Yoga Pilates Fusion, POUND, Tai Chi, Stained Glass Christmas Tree, American Mah Jongg and Photoshop Elements.



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- Senior Socials at the Concord Community Center occur the first and third Wednesday of every month. They are usually free, and include coffee and dessert. This afternoon, the Recreation Department hosted our legendary Holiday Bingo! Our next senior social is our Annual Holiday Luncheon on Wednesday, December 18<sup>th</sup>. It's a festive feast with fabulous friends. Just phone us to reserve your seat.
  - Excitement is building for Concord Township's Second Annual Holiday Tree Lighting Celebration this Friday, December 6<sup>th</sup> at the Gazebo at Town Hall. Residents are invited to hang their personal star ornament on the township tree between 6:30 and 7 pm, then gather 'round the tree at 7 pm and share in the holiday joy as we light up the Concord Township tree together. Then watch Santa and Mrs. Claus arrive on a fire truck, courtesy of our Fire Department. Then, guests are invited inside Town Hall to visit with Santa and Mrs. Claus, enjoy cookies, hot cocoa, and some holiday fun. Special Thanks to Mountain Creek Tree Farm in Concord Township for donating the beautiful tree this year, and to Concord Alliance Church for leading us in some Christmas carols and facilitating kid's crafts.
  - Mrs. Claus returns to Concord Township on Saturday, December 14<sup>th</sup>, when the Recreation Department hosts our annual children's holiday program, *Letters to Santa with Mrs. Claus* at the Old Stone School. Mrs. Claus will help children write their letters to Santa, and read an old fashioned Christmas story while guests enjoy cookies and warm cocoa and savor the charm of the Old Stone School. Each child receives a special holiday gift to take home, too. There are only a few seats left for this program, so register today at [www.concordtwp.com](http://www.concordtwp.com).
  - If you decorate your home with holiday lights, consider entering our Tenth Annual Light Up Concord House Decorating Contest. Categories include traditional reds & greens, all white lights, lights set to music and the popular "Clark Griswold" category where anything goes! Entry forms are available on our website, or pick one up at Town Hall or the Community Center. Everyone is encouraged to VOTE for their favorite homes (entered in the contest) through our website and Facebook page December 11<sup>th</sup> through the 19<sup>th</sup>. Winners will be announced December 20<sup>th</sup>.
  - There are many ways to stay informed on township happenings. Start by reading the Grapevine newsletter and subscribing to our monthly e-mail newsletter, the e-Grapevine. You can also download the Concord APP or visit our highly informative website. Follow us on social media platforms including Facebook, Twitter and Instagram. Or, simply pick up the phone and call for immediate assistance.
  - The Recreation Department has been hard at work, planning enjoyable and worthwhile programs and classes for the Winter/Spring 2020 semester. Look for them in the new edition of the Grapevine, our township newsletter, in your mailbox by early January.
  - In closing, I would like to take a moment to thank the Board of Trustees, our Fiscal Officer, our Administrator, and Legal Counsel, for their dedicated and inspiring leadership. Thank you for believing that a Recreation Department is vital to our community, and supporting what we do. We've got a lot of great things in store for 2020, and we couldn't be more thankful to work for an amazing team and a vibrant Township. So on behalf of the entire Recreation Department staff, we wish everyone a very joyful and peaceful holiday season.

## F. CONCORD LAW – Sheriff Leonbruno

- **Activities Report for November** – 1,026 Total Calls for November; **Accidents** – 23 Injury, 4 Property Damage Accidents; **Arrests** – 4; **Alarms** – 84; **Business Checks** – 89; **Crime Prevention** – 47; **Citations** – 13; **Warnings** – 130; **Driving Under Suspension** – 5; **OVI** – 0; **New Investigations** – 2 Opiate Overdoses, 22 Animal Complaints, 2 Breaking & Entering, 8 Civil Complaints, 37 Disabled Vehicle Assists, 11 Disturbances, 11 Domestic Violence, 1 Drug Complaint, 22 Roadway Hazards / Tree Down, 4 Juvenile Complaints, 26 Vehicle Lockouts, 9 Mental Health / Suicide / Threat / Attempts, 3 Noise Complaints, 5 Parking Violations, 4 Property Lost / Found, 2 Prowler Reports, 10 Scam Reports, 3 Shots Fired Complaints, 49 Suspicious Persons / Vehicle / Circumstances, 15 Theft Reports, 4 Harrassment / Threat Complaints, 44 Traffic Complaints, 32 Traffic Detail / Target Enforcement, 1 Trespass, 1 Vandalism, 22 Welfare Checks and we continue to investigate into theft of tools from construction sites / residential sheds and detached structures in the area of State Route 84 / Ravenna Road.

## AUDIENCE:

None

## OLD BUSINESS:

None



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**NEW BUSINESS:**

- A. NOVEMBER FINANCIAL REPORT. Mr. Dondorfer moved to approve the November financial report. Mrs. Luhta seconded. Vote 2 ayes.
- B. RESOLUTION 2019-26, TEMPORARY APPROPRIATIONS. Mr. Dondorfer moved to adopt the following Resolution:

**TOWNSHIP ANNUAL APPROPRIATION RESOLUTION  
CONCORD TOWNSHIP, LAKE COUNTY  
Revised Code Section 5705.38  
2020 Temporary Appropriations  
2019-26**

The Board of Trustees of Concord Township, Lake County, Ohio, met in Regular Session on the 4th day of December, 2019, at the Office of Concord Township, with the following members present:

Caroline N. Luhta  
Carl H. Dondorfer

Mr. Dondorfer moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year beginning on January 1, 2020 and ending Dec. 31, 2020, sums be the following and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said year, as follows, viz:

GENERAL FUND		1000
<b>ADMINISTRATIVE</b>		
Salaries--Trustees	\$	20,000.00
Salary--Fiscal Officer		10,000.00
Salary--Administrator		20,000.00
Salary--Legal Counsel		25,000.00
Salaries--Town Hall Staff & Other		30,000.00
OPERS		20,000.00
Social Security		500.00
Medicare		2,000.00
Medical Insurance		40,000.00
Dental / Life Insurance		5,000.00
Long-Term Disability Insurance		1,000.00
Workers' Compensation		5,000.00
Auditing Services		6,000.00
UAN		4,000.00
County Auditor & Treasurer's Fees		10,000.00
Election Expense		5,000.00
Travel & Meeting Expense (Officials)		5,000.00
Economic Development/Advertising		2,000.00
General Health District (Other Political Subdivision)		150,000.00
Property and Liability Insurance		10,000.00
Purchased Services		26,000.00
Office Supplies		1,500.00
Office Supplies--Community Center		500.00
Computer (Small Equipment)		5,000.00
Other Dues & Fees		1,500.00
Compensation & Damages		2,000.00
Other Expenses		10,000.00

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Machinery, Equipment & Furniture	2,500.00
Machinery, Equipment & Furniture--Community Center	1,500.00
SD Salaries	5,000.00
Trash Removal	5,000.00
Repairs & Maintenance	5,000.00
Repairs & Maintenance--Community Center	5,000.00
Repairs & Maintenance--Old School & Barn	500.00
Phone	2,500.00
Phone--Community Center	500.00
Phone--Old School	-
Postage	500.00
Postage--Community Center	3,000.00
Recreation Printing	10,000.00
Recreation Advertising	250.00
Electric	2,500.00
Electric--Community Center	1,000.00
Electric--Old School & Barn	100.00
Water & Sewer	1,500.00
Water & Sewer--Community Center	250.00
Water & Sewer--Old School	250.00
Natural Gas	1,500.00
Natural Gas--Community Center	1,500.00
Natural Gas--Old School & Barn	300.00
Other Expenses	15,000.00
CCC Rental Refunds	1,000.00
Land & Improvements	150,000.00
ZONING	
Zoning Board Salaries	5,000.00
Zoning Office Salaries	20,000.00
Zoning Purchased Services	5,000.00
Supplies	1,500.00
Other Expenses	3,000.00
Communications Services	5,000.00
Engineering Services	25,000.00
Street Lighting Contracts	5,000.00
PARKS & RECREATION	
Salaries	5,000.00
Salaries--Community Center	30,000.00
Repairs	5,000.00
Purchased Services	2,500.00
Parks Supplies	500.00
Senior Programs--Community Center	1,000.00
Schoolhouse Supplies	250.00
Recreation Programs	2,500.00
Other Expenses (CCD)	20,000.00
Other Expenses--Community Center	5,000.00
Parks--Improvement of Sites	-
Parks--Improvement of Sites--Community Center	10,000.00
Improvement of Sites	10,000.00
Transfers-Out	-
Contingency Account	-
<b>TOTAL GENERAL FUND</b>	<b>\$ 794,400.00</b>

MOTOR VEHICLE LICENSE TAX		2011
Repairs & Maintenance	\$	10,000.00
Other Supplies & Materials		3,000.00
Other Expenses		2,000.00
Other Financing Uses (Carryover Account)		-
<b>TOTAL MOTOR VEHICLE LICENSE TAX FUND</b>	<b>\$</b>	<b>15,000.00</b>



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GASOLINE TAX		2021
OPERS	\$	55,000.00
Repairs		15,000.00
Contracted Services		-
Other Supplies & Materials		1,500.00
Other Expenses		1,500.00
Other Financing Uses (Carryover Account)		-
<b>TOTAL GASOLINE TAX FUND</b>	<b>\$</b>	<b>73,000.00</b>

ROAD & BRIDGE		2021
Salaries	\$	250,000.00
Phone		2,500.00
Electric		5,000.00
Water & Sewer		1,500.00
Natural Gas		5,000.00
Contracted Services		-
Operating Supplies & Materials		1,000.00
Other Supplies & Materials		50,000.00
Buildings & Additions		25,000.00
Machinery, Equipment & Furniture		25,000.00
Other Financing Uses (Carryover Account)		-
<b>TOTAL ROAD &amp; BRIDGE FUND</b>	<b>\$</b>	<b>365,000.00</b>

CEMETERY		2021
Salaries--Cemetery Sexton	\$	5,000.00
Salaries--SD		5,000.00
Repairs		5,000.00
Water		250.00
Other Supplies		3,000.00
Other Expenses		3,000.00
Other Financing Uses (Carryover Account)		-
<b>TOTAL CEMETERY FUND</b>	<b>\$</b>	<b>21,250.00</b>

FIRE LEVY FUND		2191
Salaries	\$	150,000.00
OPERS		15,000.00
Social Security		15,000.00
Medicare		10,000.00
OP & F		100,000.00
Medical Insurance		150,000.00
Dental / Life Insurance		5,000.00
Long-Term Disability		3,000.00
Workers' Compensation		-
Uniforms		10,000.00
County Auditor & Treasurer Fees		20,000.00
Training		-
Other Professional & Technical Services (Physicals)		5,000.00
Repairs & Maintenance		25,000.00
Phone		5,000.00
Electric		5,000.00
Water & Sewer		1,000.00
Natural Gas		2,500.00

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Contracts	30,000.00
Property Insurance	10,000.00
Office Supplies	500.00
Operating Supplies & Materials	6,000.00
Other Supplies	20,000.00
Improvement of Sites	152,000.00
Machinery, Equipment & Furniture	10,000.00
Transfer Out	-

<b>TOTAL FIRE LEVY FUND</b>	<b>\$</b>	<b>750,000.00</b>
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<b>ROAD LEVY</b>	<b>2192</b>
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Salaries	\$	-
OPERS		-
Medicare		5,000.00
Medical Insurance		75,000.00
Dental / Life Insurance		10,000.00
Long-Term Disability Insurance		3,000.00
Workers' Compensation		-
Tax Collection Fees		20,000.00
Repairs		10,000.00
Contracted Services		300,000.00
Property Insurance		7,000.00
Purchased Services		5,000.00
Office Supplies		1,500.00
Supplies		2,000.00
Operating Supplies		25,000.00
Operating Supplies—Road Salt		300,000.00
Machinery, Equipment & Furniture		25,000.00
Other Financing Uses (Carryover Account)		-

<b>TOTAL ROAD LEVY FUND</b>	<b>\$</b>	<b>788,500.00</b>
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<b>SAFETY SERVICES LEVY</b>	<b>2194</b>
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FD Salaries	\$	250,000.00
Sheriff's Contract		250,000.00
Tax Collection Fees		25,000.00

<b>TOTAL SAFETY SERVICES FUND</b>	<b>\$</b>	<b>500,000.00</b>
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<b>PERMISSIVE MOTOR VEHICLE TAX</b>	<b>2231</b>
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Repairs & Maintenance	\$	15,000.00
Contracted Services		-
Operating Supplies		25,000.00
Other Financing Uses (Carryover Account)		-

<b>TOTAL PERMISSIVE MVL TAX FUND</b>	<b>\$</b>	<b>40,000.00</b>
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<b>EMS BILLING</b>	<b>2281</b>
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Salaries	\$	140,000.00
Contracts		10,000.00
Repairs & Maintenance		-
Supplies		5,000.00
Other Expenses		-
Machinery & Equipment		-
Reserve Fund Balance Account		-

<b>TOTAL EMS BILLING FUND</b>	<b>\$</b>	<b>155,000.00</b>
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LIGHTING ASSESSMENT		2401
Contracts	\$	50,000.00
<b>TOTAL LIGHTING ASSESSMENT FUND</b>	<b>\$</b>	<b>50,000.00</b>
TIF-AUBURN ROAD INTERCONNECT		2402
SIB Loan Principal	\$	50,000.00
<b>TOTAL TIF FUND</b>	<b>\$</b>	<b>50,000.00</b>
FIRE PREVENTION		2902
Operating Supplies	\$	5,000.00
<b>TOTAL FIRE PREVENTION FUND</b>	<b>\$</b>	<b>5,000.00</b>
JEDD FUND		2905
Contracts	\$	500,000.00
<b>TOTAL JEDD FUND</b>	<b>\$</b>	<b>500,000.00</b>
CAPITAL PROJECTS FUND		4901
Contracts	\$	500,000.00
<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>\$</b>	<b>500,000.00</b>
SERVICE DEPT CAPITAL PROJECTS FUND		4903
Machinery, Equip. & Furn.	\$	25,000.00
<b>TOTAL SD CAPITAL PROJECTS FUND</b>	<b>\$</b>	<b>25,000.00</b>
FIRE DEPT CAPITAL PROJECTS FUND		4904
Machinery, Equip. & Furn.	\$	25,000.00
<b>TOTAL FD CAPITAL PROJECTS FUND</b>	<b>\$</b>	<b>25,000.00</b>
CEMETERY TRUST		4951
Restricted Amount: \$54,115.00		
Supplies & Materials	\$	-
<b>TOTAL CEMETERY TRUST FUND</b>	<b>\$</b>	<b>-</b>
AGENCY FUND--SECURITY DEPOSITS		9001
Refunds of Deposits	\$	-
Community Center		6,000.00
<b>TOTAL AGENCY FUND</b>	<b>\$</b>	<b>6,000.00</b>

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RECAPITULATION OF FUNDS:		
GENERAL FUND	\$	794,400.00
MOTOR VEHICLE LICENSE TAX FUND		15,000.00
GASOLINE TAX FUND		73,000.00
ROAD and BRIDGE FUND		365,000.00
CEMETERY FUND		21,250.00
FIRE LEVY		750,000.00
ROAD LEVY		788,500.00
PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND		40,000.00
EMS BILLING		155,000.00
LIGHTING ASSESSMENT FUND		50,000.00
TIF-AUBURN ROAD INTERCONNECT		50,000.00
FIRE PREVENTION ACCOUNT		5,000.00
JEDD FUND		500,000.00
SAFETY SERVICES FUND		500,000.00
CAPITAL PROJECTS FUND		500,000.00
SD CAPITAL PROJECTS FUND		25,000.00
FD CAPITAL PROJECTS FUND		25,000.00
CEMETERY TRUST FUND		-
AGENCY FUND-SECURITY DEPOSITS		6,000.00
GRAND TOTAL ALL FUNDS	\$	4,663,150.00

Second by Mrs. Luhta

Roll Call Vote:

Mrs. Luhta	yes
Mr. Dondorfer	yes

Amy L. Dawson, Fiscal Officer, Board of Township Trustees 12/4/2019

Mrs. Luhta seconded. Roll Call Vote: Mr. Dondorfer – yes; Mrs. Luhta – yes.

C. ACCEPT RESIGNATION LETTER FROM MORGAN MCINTOSH FROM ZONING COMMISSION EFFECTIVE 12/4/2019. Mr. Dondorfer moved to accept the resignation letter from Morgan McIntosh from the Zoning Commission effective 12/4/2019. Mrs. Luhta seconded. Vote 2 ayes.

D. FUTURE MEETINGS & ANNOUNCEMENTS:

FRI.	12/6	7:00 PM	HOLIDAY TREE LIGHTING CELEBRATION / Town Hall
WED.	12/11	7:00 PM	BZA MEETING / Town Hall
SAT.	12/14	11:00 AM	LETTERS TO SANTA WITH MRS. CLAUS / Old Stone School
		12:00 PM	WREATHS ACROSS AMERICA / Concord Cemetery
WED.	12/18	12:00 PM	SENIOR CHRISTMAS LUNCHEON / Concord Community Center
		6:30 PM	TRUSTEE OFFICE HOURS / Conference Room
		7:30 PM	TRUSTEE MEETING / Town Hall

E. EXECUTIVE SESSION TO CONSIDER THE APPOINTMENT OF A PUBLIC OFFICIAL PURSUANT TO OHIO REVISED CODE 121.22 (G) (1). At 8:11 pm Mr. Dondorfer moved to enter into Executive Session to consider the appointment of a public official pursuant to Ohio Revised Code 121.22 (G) (1). Mrs. Luhta seconded. Roll Call Vote: Mr. Dondorfer – yes; Mrs. Luhta – yes. Mr. Dondorfer made a second motion to invite Morgan McIntosh into Executive Session to consider the appointment of a public official pursuant to Ohio Revised Code 121.22 (G) (1). Mrs. Luhta seconded. Roll Call vote: Mr. Dondorfer – yes; Mrs. Luhta – yes. At 8:57 pm Mr. Dondorfer moved to exit out of Executive Session. Mrs. Luhta seconded. Vote 2 ayes.



## RECORD OF PROCEEDINGS

## Minutes of Concord Township Board of Trustees Meeting

Held on December 4, 2019

Upon proper motion, the meeting was adjourned at 9:00 pm.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

12/10/19 1:53:30 PM

Payment Listing

UANv2019.2

11/21/2019 to 12/04/2019


Advice #	Post Date	Date	Type	Vendor / Payee	Amount
43796	12/04/2019	12/04/2019	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$219.29
43797	12/04/2019	12/04/2019	AW	BACKGROUNDCHECKS.COM	\$113.25
43798	12/04/2019	12/04/2019	AW	BREATHING AIR SYSTEMS	\$422.50
43799	12/04/2019	12/04/2019	AW	LAKE COUNTY CENTRAL COMMUNICATIO	\$15,540.93
43800	12/04/2019	12/04/2019	AW	WARREN FIRE EQUIPMENT INC	\$41.10
43801	12/04/2019	12/04/2019	AW	AT&T U-VERSE	\$52.82
43802	12/04/2019	12/04/2019	AW	84 LUMBER	\$28.09
43803	12/04/2019	12/04/2019	AW	ADP INC	\$391.89
43804	12/04/2019	12/04/2019	AW	AQUA OHIO INC	\$76.26
43805	12/04/2019	12/04/2019	AW	COUNTRYSIDE TRUCK SERVICE INC	\$2,388.74
43806	12/04/2019	12/04/2019	AW	COMMUNICATIONS SERVICE	\$168.00
43807	12/04/2019	12/04/2019	AW	CINTAS CORPORATION #259	\$41.84
43808	12/04/2019	12/04/2019	AW	CINTAS FAS LOCKBOX 636525	\$320.27
43809	12/04/2019	12/04/2019	AW	CRILE ROAD HARDWARE	\$172.29
43810	12/04/2019	12/04/2019	AW	EC & M CONTRACTORS INC	\$185.00
43811	12/04/2019	12/04/2019	AW	FIFTH THIRD BANK	\$5,777.20
43812	12/04/2019	12/04/2019	AW	GRAND RIVER ASPHALT, INC.	\$372.98
43813	12/04/2019	12/04/2019	AW	THE ILLUMINATING COMPANY	\$2,744.63
43814	12/04/2019	12/04/2019	AW	JAT ENTERPRISES INC dba JEN'S CLEANI	\$1,027.00
43815	12/04/2019	12/04/2019	AW	L.C.D.U.	\$104.49
43816	12/04/2019	12/04/2019	AW	LINCOLN NATIONAL LIFE INSURANCE CO	\$1,655.19
43817	12/04/2019	12/04/2019	AW	LOVE INSURANCE AGENCY	\$50.00
43818	12/04/2019	12/04/2019	AW	LEPPO RENTS	\$663.05
43819	12/04/2019	12/04/2019	AW	LOWE'S	\$274.13
43820	12/04/2019	12/04/2019	AW	ALADDIN RENTS	\$58.65
43821	12/04/2019	12/04/2019	AW	MENTOR HARDWARE STORE	\$525.00
43822	12/04/2019	12/04/2019	AW	MILL SUPPLY INC	\$601.77
43823	12/04/2019	12/04/2019	AW	BUREAU OF WORKERS' COMPENSATION	\$39,493.00
43824	12/04/2019	12/04/2019	AW	OHIO TOWNSHIP ASSOCIATION	\$20.00
43825	12/04/2019	12/04/2019	AW	PIRC COMPANY LANDSCAPING	\$2,802.15
43826	12/04/2019	12/04/2019	AW	RAMAKER & ASSOCIATES INC.	\$1,305.00
43827	12/04/2019	12/04/2019	AW	SAM'S CLUB/GEMB	\$231.77
43828	12/04/2019	12/04/2019	AW	SIEVERS SECURITY INC	\$280.00
43829	12/04/2019	12/04/2019	AW	STAPLES ADVANTAGE	\$42.98
43830	12/04/2019	12/04/2019	AW	TIME WARNER CABLE - NORTHEAST	\$230.68
43831	12/04/2019	12/04/2019	AW	TREASURER OF STATE (UAN)	\$1,074.00
43832	12/04/2019	12/04/2019	AW	TRACTOR SUPPLY DEPT 30-1202587877	\$53.94
43833	12/04/2019	12/04/2019	AW	UNIQUE PAVING MATERIALS CORP	\$449.90
43834	12/04/2019	12/04/2019	AW	VERIZON WIRELESS	\$466.94
43835	12/04/2019	12/04/2019	AW	WILES & RICHARDS	\$1,920.00
43836	12/04/2019	12/04/2019	AW	BRIAN DANIELS	\$65.00
43837	12/04/2019	12/04/2019	AW	STARLYN BRUNO	\$70.74

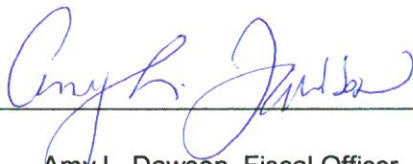
RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting  
Held on December 4, 2019

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43838	12/04/2019	12/04/2019AW	JIM SEDLACEK	\$130.00
43839	12/04/2019	12/04/2019AW	LAUREN HULL	\$365.00
43840	12/04/2019	12/04/2019AW	STEPHANIE LESSICK	\$200.00
Total Payments:				\$384,895.66
Total Conversion Vouchers:				\$0.00
Total Less Conversion Vouchers:				<u>\$384,895.66</u>

  
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Caroline N. Luhta, Vice-Chairman

  
\_\_\_\_\_  
Amy L. Dawson, Fiscal Officer