

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on November 20, 2019

The Concord Township Board of Trustees met for a Regular Meeting November 20, 2019, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta and Carl H. Dondorfer.

APPROVAL OF MINUTES:

November 06, 2019 Regular Trustees Meeting – Approved as written.

ELECTED OFFICIALS REPORTS:**A. FISCAL OFFICER – Amy L. Dawson**

I filed our official certificate of estimated resources worksheet with the Lake County Auditor on the 15th of November. This is our first estimate of our budget next year. I am estimating we will receive 2.5 million dollars not including property taxes. What happens at this point is after the end of the year I will give them my exact balances from the end of the year. Right now I am estimating six million and they'll give me the property tax figures for next year. I will review the estimated revenue for 2020 outside of property tax and they'll send me an amended certificate of estimated resources sometime in January, and we will then look at a permanent budget. The next meeting here at Concord Township we will look at the temporary appropriations for 2020, which will cover first quarter only.

Trustees, I am asking you to consider a request for \$7,500 in Supplemental Appropriations for Super Blanket #210-2019 in the Agency Fund #9001. This is an escrow fund that holds security deposits for the Community Center. Due to their increased activity this year, we need to return more deposits sooner rather than later. Mrs. Luhta moved to approve the request for \$7,500 in Supplemental Appropriations for Super Blanket #210-2019 in the Agency Fund #9001. Mr. Dondorfer seconded. Vote 3 ayes.

I received correspondence from ODOT today. Due to pending litigation with Karvo on other projects, a final disbursement if any, will not be calculated by the State prior to the end of the year, therefore, ODOT will not officially close out the SIB loan until 2020.

If you have any questions, please do not hesitate to call our office at 354-7516.

B. TRUSTEES:

Mrs. Luhta – Carl and I had lunch with the seniors today at the Community Center for Friendsgiving.

Mr. Dondorfer – I enjoyed a great luncheon the seniors at the first Friendsgiving with Connie. It was very well attended. I had some inquiries about a zoning and a road issue which are getting looked into. I also had an inquiry about the status of the Fire Station project. It is important for the residents to know that this board and the new board moving forward understands the importance of the project and would like to get the new board set before moving forward with the project. Thank you to Paul for his 14 years of service and Connie for her 28 years.

Mr. Malchesky – I will hold my comments until the end of the meeting.

DEPARTMENT REPORTS:**A. ADMINISTRATION DEPT. – Mr. Rose, Administrator**

- I accepted a resignation letter from part-time firefighter Daniel Lallitto, effective November 1, 2019. We wish him well on his future endeavors.
- One item on the agenda this evening I would like to cover is Item C. This is a request to limit the sale of cemetery full burial plots to immediate need only. We currently have 20 burial plots remaining. Once the new section is established, we will revisit this issue.
- I would like to thank Paul Malchesky for his service to our Township. Paul has been a Trustee since January 2006. We all wish him success as he takes the bench in Painesville Municipal Court (gift presented).

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AUDIENCE:

Debra Esker, Recreation Director thanked Paul for his years of service to Concord Township.

OLD BUSINESS:

None

NEW BUSINESS:

- A. REC. DEPT. TO APPROVE A 3 - YEAR CONTRACT WITH AMERICAN FIREWORKS IN THE AMOUNT OF \$8,800.00 PER YEAR FOR FIREWORKS. Mrs. Luhta moved to approve a 3-year contract with American Fireworks in the amount of \$8,800.00 per year for fireworks. Mr. Dondorfer seconded. Vote 3 ayes.
- B. ADMIN. DEPT. PO #57-2019 IN THE AMOUNT OF \$6,954.72 FOR IT AND COMPUTER EQUIPMENT. Mr. Dondorfer moved to approve the Administration Department PO #57-2019 in the amount of \$6,954.72 for IT and computer equipment. Mrs. Luhta seconded. Vote 3 ayes.
- C. CEMETERY DEPT. FULL BURIAL LOTS WILL BE SOLD AS AN IMMEDIATE NEED ONLY UNTIL FURTHER NOTICE. Mrs. Luhta moved to approve the full burial lots be sold as an immediate need only until further notice. Mr. Dondorfer seconded. Vote 3 ayes.
- D. RECOGNITION LETTER FOR EAGLE SCOUT GRADEN SNYDER. Mr. Dondorfer read the recognition letter for Eagle Scout Graden Snyder.
- E. FUTURE MEETINGS & ANNOUNCEMENTS:

MON.	11/25	6:00 AM	LEAF PICK-UP (WEEK OF) / Concord Residences
THUR. / FRI.	11/28&11/29	CLOSED	IN OBSERVANCE OF THANKSGIVING
TUES.	12/3	7:00 PM	ZONING COMMISSION MEETING / Town Hall
WED.	12/4	6:30 PM 7:30 PM	TRUSTEE OFFICE HOURS / Conference Room TRUSTEE MEETING / Town Hall

Before the closing of the meeting Mr. Malchesky made the following statement:

"Earlier today just before the meeting I handed Andy and the Trustees my resignation. I will be resigning from Concord Township as of noon on November 27th. I cannot tell you how much Concord Township has meant to me and the time spent here. I think we have done tremendous work here in Concord Township and we were on a nice path when I started here and we still are moving forward. A lot of that had to do with Connie mentoring Chris and I and her wisdom has been significant to us. I will leave Carl and Morgan with this – put in the hard work, meet with the residents and talk with them. It is very challenging but also very rewarding and something you feel compelled to do.

Working with Amy has been challenging when lobbying for money that you may or may not have the money for the project, but I have enjoyed it. Working with Andy and all the great administrators over the years has been tremendous. And of course with our Legal Counsel, Mike Lucas, too. Concord Township has always been a great family. One of the proudest things we have done is overcoming the City of Willoughby and what our property values were. We have continued to do that and have high property values.

I will miss being a part of this board, but I am still part of this community so I will see you around. Thank you very much."

Upon proper motion, the meeting was adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY
Payment Listing
11/06/2019 to 11/20/2019

11/26/19 11:50 AM
UANv2019.2

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Adv	Post Date	Date	Type	Vendor / Payee	Amount
109-2019	11/13/2019	11/15/2019	CH	FIFTH THIRD BANK	\$251.85
110-2019	11/18/2019	11/18/2019	CH	CONCORD PAYROLL	\$131,437.71
111-2019	11/18/2019	11/18/2019	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,452.32
42910	07/15/2019	07/15/2019	AW	SHEPP ELECTRIC CO INC	\$269.00 *
42910	11/08/2019	11/08/2019	AW	SHEPP ELECTRIC CO INC	-\$269.00
43642	11/18/2019	11/18/2019	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$20.00
43643	11/18/2019	11/18/2019	AW	O'REILLY AUTO PARTS	\$66.83
43644	11/18/2019	11/18/2019	AW	MELTON REPORTING	\$300.20
43645	11/18/2019	11/18/2019	AW	BEST TRUCK EQUIPMENT INC	\$23,442.47
43646	11/18/2019	11/18/2019	AW	HULL & ASSOCIATES INC	\$8,236.10
43647	11/18/2019	11/18/2019	AW	GENE PTACEK & SON FIRE EQUIPMENT IN	\$670.65
43648	11/18/2019	11/18/2019	AW	A&A SAFETY	\$730.80
43649	11/18/2019	11/18/2019	AW	CERTIFIED LABORATORIES	\$533.21
43650	11/18/2019	11/18/2019	AW	CINTAS CORPORATION #259	\$357.30
43651	11/18/2019	11/18/2019	AW	TIME WARNER CABLE - NORTHEAST	\$112.16
43652	11/18/2019	11/18/2019	AW	BRIAN DANIELS	\$65.00
43653	11/18/2019	11/18/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$3,165.00
43654	11/18/2019	11/18/2019	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$565.95
43655	11/18/2019	11/18/2019	AW	SECURITY BENEFITS	\$1,811.41
43656	11/18/2019	11/18/2019	AW	CAPP'S TAVERN & EATERY	\$64.92
43657	11/18/2019	11/18/2019	AW	AIRGAS USA,LLC	\$92.35
43658	11/18/2019	11/18/2019	AW	AT&T	\$75.26
43659	11/18/2019	11/18/2019	AW	AT&T	\$359.28
43660	11/18/2019	11/18/2019	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$521.12
43661	11/18/2019	11/18/2019	AW	21ST CENTURY MEDIA-OHIO	\$54.90
43662	11/18/2019	11/18/2019	AW	AFLAC	\$1,322.46
43663	11/18/2019	11/18/2019	AW	AMERICAN HERITAGE LIFE INSURANCE C	\$1,178.52
43664	11/18/2019	11/18/2019	AW	ALVORD'S YARD & GARDEN EQUIPMENT	\$664.00
43665	11/18/2019	11/18/2019	AW	ARIS COMPANY	\$193.00
43666	11/18/2019	11/18/2019	AW	AUTO ZONE INC.	\$656.61
43667	11/19/2019	11/19/2019	AW	LAKE COUNTY TOWNSHIP ASSOCIATION	\$126.00
43668	11/19/2019	11/19/2019	AW	BLACKBIRD DIGITAL	\$119.99
43669	11/19/2019	11/19/2019	AW	BRIGHT KESTREL LTD	\$500.00
43670	11/19/2019	11/19/2019	AW	BOUND TREE MEDICAL LLC	\$645.98
43671	11/19/2019	11/19/2019	AW	BUCKEYE AUTO ELECTRIC/CLARKE MANU	\$170.00
43672	11/19/2019	11/19/2019	AW	BURGESS & NIPLE, INC	\$4,528.34
43673	11/19/2019	11/19/2019	AW	CERNI MOTORS-PAINESVILLE	\$393.72
43674	11/19/2019	11/19/2019	AW	CINTAS CORPORATION #259	\$2,133.29
43675	11/19/2019	11/19/2019	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$8.88
43676	11/19/2019	11/19/2019	AW	CONSUMER TIRE INC	\$691.96
43677	11/19/2019	11/19/2019	AW	DOMINION ENERGY OHIO	\$664.96
43678	11/20/2019	11/20/2019	AW	ADP INC	\$825.49
43679	11/20/2019	11/20/2019	AW	SUMMERS RUBBER COMPANY	\$1,350.59
43680	11/20/2019	11/20/2019	AW	BTK TOOLS & EQUIPMENT LLC	\$284.50
43681	11/20/2019	11/20/2019	AW	ILLUMINATING CO (STREET LIGHTING)	\$10,865.27
43682	11/20/2019	11/20/2019	AW	EMS/MC	\$1,726.00
43683	11/20/2019	11/20/2019	AW	KEENEY SAND & STONE, INC.	\$49.83
43684	11/20/2019	11/20/2019	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$518.50
43685	11/20/2019	11/20/2019	AW	LAKE HEALTH	\$587.00
43686	11/20/2019	11/20/2019	AW	LOWE'S	\$706.75
43687	11/20/2019	11/20/2019	AW	MATTHEW S. SENYES	\$100.00

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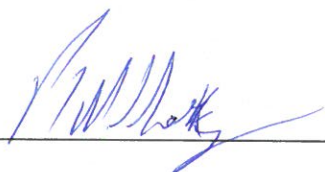
43688	11/20/2019	11/20/2019	AW	MELZER'S FUEL SERVICE INC.	\$5,756.22
43689	11/20/2019	11/20/2019	AW	MENTOR RECYCLED LANDSCAPE MATER	\$333.25
43690	11/20/2019	11/20/2019	AW	MULLET'S HARNESS SHOP	\$199.50
43691	11/20/2019	11/20/2019	AW	NORTH EASTERN OHIO FIRE CHIEFS' ASS	\$200.00
43692	11/20/2019	11/20/2019	AW	THE NEWS HERALD	\$420.00
43693	11/20/2019	11/20/2019	AW	KIMBALL MIDWEST	\$915.62
43694	11/20/2019	11/20/2019	AW	MORTON SALT	\$11,862.76
43695	11/20/2019	11/20/2019	AW	CINTAS FAS LOCKBOX 636525	\$93.01
43696	11/20/2019	11/20/2019	AW	PIRC COMPANY LANDSCAPING	\$4,624.22
43697	11/20/2019	11/20/2019	AW	SPECIALIZED CONSTRUCTION CORP.	\$1,875.00
43698	11/20/2019	11/20/2019	AW	SUTPHEN CORPORATION	\$700.00
43699	11/20/2019	11/20/2019	AW	VALLEY FREIGHTLINER TRUCKS	\$307.34
43700	11/20/2019	11/20/2019	AW	WARREN FIRE EQUIPMENT INC	\$109.50
43701	11/20/2019	11/20/2019	AW	WARREN FIRE EQUIPMENT INC	\$6,072.00
43702	11/20/2019	11/20/2019	AW	TIME WARNER CABLE - NORTHEAST	\$36.00
43703	11/20/2019	11/20/2019	AW	SHARE CORPORATION	\$209.95
43704	11/20/2019	11/20/2019	AW	LEMAY ERICKSON WILLCOX ARCHITECTS	\$110,855.61
43705	11/20/2019	11/20/2019	AW	DOUG ROUGHT	\$22.34
43706	11/20/2019	11/20/2019	AW	DEBRA BECHEL-ESKER	\$65.82
43707	11/20/2019	11/20/2019	AW	STARLYN BRUNO	\$27.40
43708	11/20/2019	11/20/2019	AW	VICKI VESEL	\$288.75
43709	11/20/2019	11/20/2019	AW	CIRO GRANDINI	\$595.00
43710	11/20/2019	11/20/2019	AW	COLLEEN STONE	\$240.00
43711	11/20/2019	11/20/2019	AW	KATRINA MICHALSKI	\$230.00
43712	11/20/2019	11/20/2019	AW	DENISE MOLESCH	\$120.00
43713	11/20/2019	11/20/2019	AW	LAKE COUNTY SAFETY COUNCIL	\$20.00
43714	11/20/2019	11/20/2019	AW	TROPHY WORLD	\$16.00
43715	11/20/2019	11/20/2019	AW	NINA KIRAY	\$10.00
43716	11/20/2019	11/20/2019	AW	LEW'S RELIABLE HEAT & A/C	\$339.00
43717	11/20/2019	11/20/2019	AW	SHEPP ELECTRIC CO INC	\$239.00
43718	11/20/2019	11/20/2019	AW	RJ NITO	\$30.00
43719	11/20/2019	11/20/2019	AW	ELLISON CREEEK HOA	\$30.00
43720	11/20/2019	11/20/2019	AW	RON BIXEL	\$30.00
43721	11/20/2019	11/20/2019	AW	EAGLE'S CLUB HOA	\$30.00
43722	11/20/2019	11/20/2019	AW	CROSSROADS AT SUMMERWOOD HOA	\$30.00
43723	11/20/2019	11/20/2019	AW	CONCORD COMMONS HOA	\$30.00
43724	11/20/2019	11/20/2019	AW	CAMB DEN CREEK HOA	\$30.00
43725	11/20/2019	11/20/2019	AW	BRIGHTWOOD LAKES HOA	\$30.00
43726	11/20/2019	11/20/2019	AW	AUBURN HILLS CONDO ASSOC	\$30.00
43727	11/20/2019	11/20/2019	AW	JAMIE BERTONE	\$200.00
43728	11/20/2019	11/20/2019	AW	JEANNIE JECKERING	\$400.00
43729	11/20/2019	11/20/2019	AW	CANDICE CUNNINGHAM	\$50.00
43730	11/20/2019	11/20/2019	AW	FRED BARRINGER	\$70.00
43731	11/20/2019	11/20/2019	AW	ED MICHAELS	\$70.00
43732	11/20/2019	11/20/2019	AW	SUSAN TROMBLEY	\$52.50
43733	11/20/2019	11/20/2019	AW	JACQUELINE YOUNG	\$45.00
43734	11/20/2019	11/20/2019	AW	CECELIA CALDERON	\$330.00
43735	11/20/2019	11/20/2019	AW	HAMPTON BAY HOA	\$30.00
43736	11/20/2019	11/20/2019	AW	WAYNE REYNOLDS	\$30.00
43737	11/20/2019	11/20/2019	AW	HIGHLANDS OF CONCORD HOA	\$30.00
43738	11/20/2019	11/20/2019	AW	HOLDEN RIDGE HOA	\$30.00
43739	11/20/2019	11/20/2019	AW	LEDGEWOOD CROSSING HOA	\$30.00
43740	11/20/2019	11/20/2019	AW	LITTLE MOUNTAIN HOA	\$30.00
43741	11/20/2019	11/20/2019	AW	MORLEY HILLS HOA	\$30.00
43742	11/20/2019	11/20/2019	AW	MOUNTAINSIDE FARMS HOA	\$30.00

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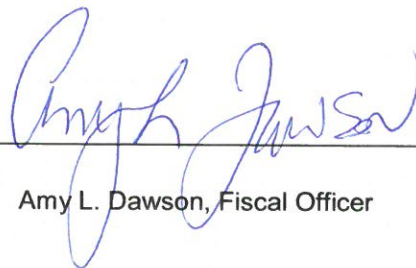
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43743	11/20/2019	11/20/2019	AW	NOBLE RIDGE HOA	\$30.00
43744	11/20/2019	11/20/2019	AW	ORCHARD SPRINGS HOA	\$30.00
43745	11/20/2019	11/20/2019	AW	PIPERS RIDGE CONDO ASSOC	\$30.00
43746	11/20/2019	11/20/2019	AW	PLAYERS CLUB HOA	\$30.00
43747	11/20/2019	11/20/2019	AW	PORT ROYAL SOUND CONDO ASSOC	\$30.00
43748	11/20/2019	11/20/2019	AW	QUAIL HOLLOW MASTERS HOA	\$30.00
43749	11/20/2019	11/20/2019	AW	PRESERVE AT QUAIL HOLLOW HOA	\$30.00
43750	11/20/2019	11/20/2019	AW	ROCKWOOD HOA	\$30.00
43751	11/20/2019	11/20/2019	AW	ST ANDREWS WAY HOA	\$30.00
43752	11/20/2019	11/20/2019	AW	STANFORD SPRINGS HOA	\$30.00
43753	11/20/2019	11/20/2019	AW	WOODCREST HOA	\$30.00
43754	11/20/2019	11/20/2019	AW	WATER OAKS HOA	\$30.00
43755	11/20/2019	11/20/2019	AW	SUMMERWOOD HOA	\$30.00
43756	11/20/2019	11/20/2019	AW	KEYBANK	\$357.97
				Total Payments:	\$354,388.19
				Total Conversion Vouchers:	\$0.00
				Total Less Conversion Vouchers:	\$354,388.19



Paul R. Malchesky, Chairman



Amy L. Dawson, Fiscal Officer