

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on September 4, 2019

The Concord Township Board of Trustees met for a Public Hearing on September 4, 2019, at 7:15 pm., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order. Trustees present were Paul R. Malchesky and Caroline N. Luhta. Carl H. Dondorfer was absent.

It was established legal notice had been made.

The purpose of the meeting was to discuss the proposed Zoning Amendment Application #0719-1 by Auburn Career Center, requesting a Zoning Map Amendment on a portion of land currently known as Permanent Parcel Number 08-A-021-0-00-051-0, whose address is 8159 Auburn, as further described in Exhibit A, and being about 0.947 acres of land, from the current Zoning District of Gateway Business to the R-1, Residential District.

Heather Freeman, Zoning Director, stated the Lake County Planning Commission as well as at the Zoning Commission Public Hearing recommends approval (see transcripts for more details).

Jeff Slavkovsky, Executive Director of Career and Technical Education of Auburn Career Center, spoke about the proposed Zoning Map Amendment (see transcripts for more details).

At 7:21 pm, Mr. Malchesky closed the Public Hearing.

The Concord Township Board of Trustees met for a Regular Meeting September 4, 2019, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Caroline N. Luhta and Paul R. Malchesky. Carl H. Dondorfer was absent.

FIRE DEPT. - SWEARING IN: The oath was read by Mr. Malchesky and recited by Full-time Fire Inspector Douglas Rought (see transcript for more details).

APPROVAL OF MINUTES:

August 21, 2019 Regular Trustees Meeting – Approved as written.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

Treasurer's Report:

- As of August 31st, we were 67% of the way through the calendar year. The Treasury Balance for the 19 active funds within the Township Treasury was \$4.8 million. The Treasury Balance includes \$625,000 in funds set aside for specific projects.
- Year-to-date expenditures were 55% of the amount appropriated for 2019. Revenue received year-to-date is 72%, which does not include receipt of the second half of our Real Estate Taxes. That money should be received in September.
- If you have any questions, please do not hesitate to call my office.

B. TRUSTEES:

Mrs. Luhta – No Report.

Mr. Dondorfer – Absent

Mr. Malchesky – I received two stormwater calls and one garbage call that will be addressed tomorrow.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

Administrator's Report:

- Shredding day is September 28 from 10:00 am – noon. Residents may bring up to three copy paper boxes to be shredded.

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B. FIRE DEPT. – Chief Sabo

Activities Report for August – 234 Total Runs; EMS 168 events with 106 transports; Fire – 5 Events (1 - structure fire in Concord, 1 - car fire outside Concord, 3 - mutual aid outside Concord); Mutual Aid Given – 27; Mutual Aid Received – 14; **Fire Prevention Bureau:** Plan Reviews – 1; Annual Inspections – 13; Fire Detection System – 5; Fire Protection System – 4; Complaint – 1; Adoption – 1; Consultation – 1; **Public Education:** Knox Box: installation – 2; Events: - 4.

Safety Tip: School bus traffic laws are listed in the Ohio Revised Code, Section 4511.75.

The basics include:

- Orange flashing lights=bus preparing to stop
- Red lights=Stop 10 feet from the school bus
- On a 2-lane road, all traffic must stop no matter which direction you are traveling
- On a road with 4 or more lanes, only traffic moving in the same direction as the bus must stop when the bus stops – children are dropped off on the same side of the road as their homes, so they don't have to cross the street

C. SERVICE DEPT. – Frank Kraska, Service Director

- The Service Department has performed a wide range of activities during the past month, which included our Community Day event.
- We completed our community wide crack-sealing program for this season after dispensing over 27,000 pounds of mastic sealer in cracks and fissures on 67 Township roads throughout the community as well as our cemetery and Old Stone School parking area.
- As part of a Lake County Storm Water maintenance project, we cleared heavy overgrowth in the Nature Preserve South detention area with a brush hog and redefined the drainage swales within the portion of that detention that has a Concord Township easement encompassing it. In related work, we will also be modifying the outlet and repairing associated outlet structures at the Nature Preserve detention to maximize its designed functionality.
- Our concrete pavement replacement crew completed work on Andrea Drive and Hunters Trail and will be resuming activity in the Mountain Quail area in the coming weeks. This program replaces failed concrete slabs and often entire intersections within developments.
- Before the school year began and the opening of the new elementary school on Concord-Hambden Road, Township crews established a pedestrian path beginning on Ironwood Court and connecting to the new school located within a Concord Township easement and adjoining Concord green space property. The Service Department took great care to not disrupt the areas of foliage or cut down any mature trees unnecessarily near the path.
- Another Lake County Storm Water project was completed on Winchell Road that replaced the existing storm sewer crossover, which was failing on the outlet side, and further jeopardized the road integrity with a developing erosion condition on the valley side. This project included a new storm sewer crossover with a drop manhole and a massive headwall to prevent erosion and calm the water flow.
- Ellison Creek subdivision saw improvements to areas of road, which were settling and causing significant dips in the road at several locations. We contracted with Mitchell Construction to mill these areas and asphalt the cross sections to ultimately improve the driving conditions within that development.
- On Saturday September 21st from 8 am until 2 pm. Residents will have the opportunity to drop off brush and yard waste at our Service Department here on Ravenna Road behind Town Hall. Service Department personnel will be on hand to assist residents and help off load brush and yard waste as you arrive at the collection center. Brush dropped off will be chipped and made available to the residents on a first come first serve basis. Yard waste is collected and taken to a local recycle center and composted. Only limbs, twigs, and branches no greater than six inches in diameter will be accepted. Yard waste will only be accepted in biodegradable bags or small containers that can be dumped. No tree stumps, pallets, contaminated materials or processed wood such as lumber or railroad ties are accepted.
- A reminder to residents that we are continuing our yard waste drop-off on weekdays at the Service Department garage Monday through Friday 7:00 a.m. until 3:30 p.m.
- If you have any questions or concerns contact the Service Department at 440-350-3225 or visit our website at www.concordtwp.com for more information.

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D. ZONING DEPT. – Heather Freeman, Zoning Director

- During the month of August, the Zoning Department processed 29 zoning permit applications and collected \$3,550 in fees. Of those permits, 7 were for accessory buildings, 6 fences, 4 decks, 3 additions, 3 single family dwellings, 2 wall signs, 2 swimming pools, 1 accessory structure, and 1 directional sign.
- During the month of August, our office also received and began investigations on 32 new complaints about potential zoning violations. In addition, we performed 83 site inspections for open zoning permits.
- Last night the Zoning Commission held a public hearing for a zoning map amendment application request to rezone approximately 25 acres of land on Prouty Road from R-1 to R-3. This hearing has been recessed, and will continue at the October 1st Zoning Commission meeting.
- Next week the Board of Zoning Appeals will meet on Wednesday evening at 7 pm at Town Hall. There is one old case and one new case to be reviewed. The detailed agenda may be found on the Township website.

E. RECREATION. DEPT. – Debra Bechel-Esker, Recreation Director

- On behalf of the Recreation Department, I'd like to extend a heartfelt THANK YOU to everyone who participated in Concord Community Day! Saturday, August 10th was a gorgeous day, filled with family friendly fun! Thanks to all of the Concord residents and guests who showed up to celebrate!
- Congratulations to Concord Township's 2019 Winner's:
 - Citizen of the Year, Alice Fish
 - Frog Jump Contest Winners, Elena, Braxton and Christian
 - Community Day Scholarship Awards, Daniel Smith, Nathan Sivak and Andrew Kresic,
- Thank You to all of our sponsors and donors: Lake Health and University Hospitals for sponsoring the Community Day Scholarships, First Federal Lakewood Bank in Concord for their significant contribution towards sponsoring the bands, our 22 major activity sponsors (Accurate Landscaping, BB Bradley Company, Big Creek Veterinary Clinic, Concord Health & Wellness, LLC, Countryside Truck Services, Discount Drug Mart, Hallmark Excavating, Holly's Hearing Aid Center, Hull & Associates, Kennington Electric, Mapleview Country Villa, Paul & Betty Jo Malchesky, Ranpak Corporation, Red, Wine & Brew, Sievers Security, Sounds of Life Hearing Center, William D. Nelson, DDS, Window Nation, and X Press Printing) and over 80 local businesses and individuals who contributed goods, services and funds that supported the stunning fireworks display and created fabulous gift baskets for our Uncorked Chinese Raffle. All of our generous contributors are listed in the Fall edition of the Concord Grapevine, due in homes this week, and are also listed on the Township's website and social media platforms.
- A heartfelt thanks to all of our wonderful volunteers and staff who helped make the event run smoothly. Not only did they do their job, but did "whatever was needed", and that makes them champions in my book.
- Thank you to the Trustees, for your vision, leadership, and enthusiastic support of this wonderful community tradition.
- Available Fall Classes in September include:
 - Martial Arts for adults and kids
 - Yoga Pilates Fusion
 - Mixed Level Yoga
 - POUND!
 - Tai Chi
 - Move & Groove for ages 2-3
 - Princess Ballet for ages 3-5
 - Hip Hop & Tumble for ages 4-6
 - Advanced Computer Controlled Holiday Lights
 - Mixed Media Art
 - How to talk so your kids will listen and listen so your kids will talk
 - A Slice of Concord (Concord history and pie at the Old Stone School)

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- Earlier this afternoon, our **55+ Group** learned about current senior scams and how to protect themselves and their wallets. Our **next 55+ Group** gathering will be Wednesday, September 18th when Scott Dockus, the executive director of the Lake County Visitors Bureau, presents "Remarkable Lake County" and explains his plan to increase awareness of our region through the development and promotion of tourism experiences. Senior Socials at the Community Center occur every 1st and 3rd Wednesday of the month. They're free, they're entertaining - and a great way to meet new friends. Simply call the Recreation Department to reserve your seat & treat.
- Mark your calendar for our annual Fall Community Garage Sale at the Concord Community Center on Friday & Saturday, September 20th & 21st. If you'd like to sell stuff, contact the Recreation Department for details.
- Fall Concerts (rescheduled from the Summer Concert Series) will begin at 7 pm at the Gazebo at Town Hall. Nick's Gyros, East Coast Custard and a few jewelry artists will be back as well!
 - Horsefeathers on Thursday, September 12th
 - BlackJack Gypsies on Thursday, September 19th
- All of this information and the complete listing of Fall classes and events can be found on the Concord Township website, including the NEW Fall 2019 Grapevine.

F. CONCORD LAW – Sheriff Leonbruno

- **Activities Report for August** – 1,216 Total Calls for August; **Accidents** – 4 Injury, 11 Property Damage; **Arrests** – 4; **Alarms** – 59; **Business Checks** – 148; **Crime Prevention** – 125; **Citations** – 24; **Warnings** – 136; **Driving Under Suspension** – 8; **OVI** – 5; **New Investigations** – 1 assault, 3 ATV complaint, 2 breaking and entering, 4 burglary, 10 disturbances, 1 DOA, 13 domestics, 1 drug, 16 lockouts, 6 mental health, 2 missing persons, 5 neighbor disputes, 26 noise complaints, 9 parking violations, 6 scam reports, 2 sex offenses, 81 suspicious circumstances, vehicle and people, 5 thefts, 2 threats, 55 traffic complaints, 21 traffic details, 3 trespasses, 18 welfare checks, 2 weapons complaints.

AUDIENCE:

Marc Falcone of 10185 Paige Drive wanted to thank the Concord Township Trustees for their letter of support for Painesville Township to acquire the Hadden School Property (see transcripts for more details).

OLD BUSINESS:

None

NEW BUSINESS:

- AUGUST FINANCIAL REPORTS. Mrs. Luhta moved to approve the August financials. Mr. Malchesky seconded. Vote 2 ayes.
- DECISION FOR ZONING AMENDMENT APPLICATION #0719-1 BY AUBURN CAREER CENTER, REQUESTING A ZONING MAP AMENDMENT ON A PORTION OF LAND CURRENTLY KNOWN AS PERMANENT PARCEL NUMBER 08-A-021-0-00-051-0, WHOSE ADDRESS IS 8159 AUBURN, AS FURTHER DESCRIBED IN EXHIBIT A, AND BEING ABOUT 0.947 ACRES OF LAND, FROM THE CURRENT ZONING DISTRICT OF GATEWAY BUSINESS TO THE R-1, RESIDENTIAL DISTRICT. Mrs. Luta moved to approve the Zoning Amendment Application #0719-1 by Auburn Career Center, requesting a Zoning Map Amendment on a portion of land currently known as Permanent Parcel Number 08-A-021-0-00-051-0, whose address is 8159 Auburn, as further described in Exhibit A, and being about 0.947 acres of land, from the current Zoning District of Gateway Business to the R-1, Residential District. Mr. Malchesky seconded. Vote 2 ayes.

C. FUTURE MEETINGS & ANNOUNCEMENTS:

WED.	9/11	7:00 PM	BZA MEETING / Town Hall
THUR.	9/12	7:00 PM	SUMMER CONCERT SERIES RESCHEDULE / TOWN HALL GAZEBO (Blackjack Gypsies)
WED. 9/18	6:30 PM	TRUSTEE OFFICE HOURS / Conference Room	
	7:30 PM	TRUSTEE MEETING / Town Hall	

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Upon proper motion, the meeting was adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

09/16/19 10:33:30 AM

Payment Listing

UANv2019.2

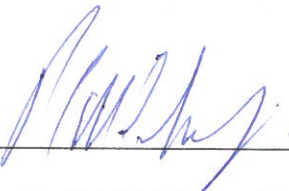
08/22/2019 to 09/04/2019

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
82-2019	08/26/2019	08/26/2019	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$44,957.88
83-2019	08/29/2019	08/29/2019	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$30,109.72
84-2019	09/04/2019	09/04/2019	CH	CONCORD PAYROLL	\$121,136.23
85-2019	09/04/2019	09/04/2019	CH	OHIO CHILD SUPPORT PAYMENT CENTER	\$1,830.55
86-2019	09/04/2019	09/05/2019	CH	FIFTH THIRD BANK	\$28.54
43087	08/21/2019	08/21/2019	AW	BTK TOOLS & EQUIPMENT LLC	\$39.65 *
43087	08/26/2019	08/26/2019	AW	BTK TOOLS & EQUIPMENT LLC	-\$39.65
43095	08/21/2019	08/21/2019	AW	GARICK LLC	\$2,090.00 *
43095	08/26/2019	08/26/2019	AW	GARICK LLC	-\$2,090.00
43142	08/26/2019	08/26/2019	SW	Skipped Warrants 43142 to 43142 Series 2	\$0.00
43143	08/26/2019	08/26/2019	AW	ODOT DIV OF FINANCE, MAILSTOP 2130	\$62,847.39
43144	08/29/2019	08/29/2019	AW	A&B TIRE SERVICE	\$2,344.00
43145	08/29/2019	08/29/2019	AW	ADP INC	\$400.25
43146	08/29/2019	08/29/2019	AW	ARIS COMPANY	\$200.00
43147	08/29/2019	08/29/2019	AW	AT&T	\$40.68
43148	08/29/2019	08/29/2019	AW	BARONE CONTRACTING	\$1,000.00
43149	08/29/2019	08/29/2019	AW	DOMINION ENERGY OHIO	\$38.51
43150	08/29/2019	08/29/2019	AW	EIGHTH DAY SOUND SYSTEMS INC	\$159.00
43151	08/29/2019	08/29/2019	AW	HANDY RENTS	\$112.70
43152	08/29/2019	08/29/2019	AW	THE ILLUMINATING COMPANY	\$2,405.56
43153	08/29/2019	08/29/2019	AW	LAKE COUNTY INFORMATION TECHNOLO	\$1,387.73
43154	08/29/2019	08/29/2019	AW	LINCOLN NATIONAL LIFE INSURANCE CO	\$1,582.56
43155	08/29/2019	08/29/2019	AW	MELTON REPORTING	\$242.45
43156	08/29/2019	08/29/2019	AW	SIGNS 'N STUFF INC.	\$28.95
43157	08/29/2019	08/29/2019	AW	SIEVERS SECURITY INC	\$495.00
43158	08/29/2019	08/29/2019	AW	STAPLES ADVANTAGE	\$493.79
43159	08/29/2019	08/29/2019	AW	TIME WARNER CABLE - NORTHEAST	\$227.61
43160	08/29/2019	08/29/2019	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$49,107.16
43161	08/29/2019	08/29/2019	AW	VISION SERVICE PLAN - (OH)	\$2,891.38
43162	08/29/2019	08/29/2019	AW	RACHEL LAMB	\$206.11
43163	08/29/2019	08/29/2019	AW	DEBRA BLANKENSHIP	\$200.00
43164	08/29/2019	08/29/2019	AW	CELESTE COLLIER	\$200.00
43165	08/29/2019	08/29/2019	AW	WEBER DOOR CO INC	\$450.00
43166	09/04/2019	09/04/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$3,090.00
43167	09/04/2019	09/04/2019	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$553.85
43168	09/04/2019	09/04/2019	AW	SECURITY BENEFITS	\$1,949.25
43169	09/04/2019	09/04/2019	AW	84 LUMBER	\$20.95
43170	09/04/2019	09/04/2019	AW	AT&T U-VERSE	\$52.82
43171	09/04/2019	09/04/2019	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$200.00
43172	09/04/2019	09/04/2019	AW	BLUE TECHNOLOGIES	\$84.65
43173	09/04/2019	09/04/2019	AW	BOUND TREE MEDICAL LLC	\$929.99
43174	09/04/2019	09/04/2019	AW	BRIGHT KESTREL LTD	\$984.77
43175	09/04/2019	09/04/2019	AW	CASHEN READY-MIX & BUILDER SUPPLY	\$424.50
43176	09/04/2019	09/04/2019	AW	CFS INSPECTIONS	\$354.95
43177	09/04/2019	09/04/2019	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$152.40
43178	09/04/2019	09/04/2019	AW	CHEMSAFE INTERNATIONAL (GMI)	\$388.04

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43179	09/04/2019	09/04/2019	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$427.85
43180	09/04/2019	09/04/2019	AW	COSTAR REALTY INFORMATION INC	\$324.04
43181	09/04/2019	09/04/2019	AW	CRILE ROAD HARDWARE	\$237.88
43182	09/04/2019	09/04/2019	AW	DELTA DENTAL	\$3,936.87
43183	09/04/2019	09/04/2019	AW	DJL MATERIAL & SUPPLY INC	\$2,160.00
43184	09/04/2019	09/04/2019	AW	DOMINION ENERGY OHIO	\$33.46
43185	09/04/2019	09/04/2019	AW	FIFTH THIRD BANK	\$6,525.13
43186	09/04/2019	09/04/2019	AW	THE ILLUMINATING COMPANY	\$845.60
43187	09/04/2019	09/04/2019	AW	JAT ENTERPRISES INC dba JEN'S CLEANI	\$847.00
43188	09/04/2019	09/04/2019	AW	JOUGHIN & COMPANY HARDWARE	\$45.50
43189	09/04/2019	09/04/2019	AW	LAKE BUSINESS PRODUCTS	\$374.92
43190	09/04/2019	09/04/2019	AW	LAKE COUNTY CENTRAL COMMUNICATIO	\$15,540.93
43190	09/04/2019	09/04/2019	AW	LAKE COUNTY CENTRAL COMMUNICATIO	-\$15,540.93
43191	09/04/2019	09/04/2019	AW	LOWE'S	\$103.42
43191	09/04/2019	09/04/2019	AW	LOWE'S	-\$103.42
43192	09/04/2019	09/04/2019	AW	MELTON REPORTING	\$266.55
43192	09/04/2019	09/04/2019	AW	MELTON REPORTING	-\$266.55
43193	09/04/2019	09/04/2019	AW	MITCHELL CONSTRUCTION	\$11,370.60
43193	09/04/2019	09/04/2019	AW	MITCHELL CONSTRUCTION	-\$11,370.60
43194	09/04/2019	09/04/2019	AW	LAKE COUNTY CENTRAL COMMUNICATIO	\$15,540.93
43195	09/04/2019	09/04/2019	AW	LOWE'S	\$103.42
43196	09/04/2019	09/04/2019	AW	MELTON REPORTING	\$266.55
43197	09/04/2019	09/04/2019	AW	MITCHELL CONSTRUCTION	\$11,370.60
43198	09/04/2019	09/04/2019	AW	NATIONAL TESTING NETWORK	\$500.00
43199	09/04/2019	09/04/2019	AW	O'REILLY AUTO PARTS	\$6.98
43200	09/04/2019	09/04/2019	AW	OSBORNE CONCRETE & STONE COMPAN	\$1,479.55
43201	09/04/2019	09/04/2019	AW	PITNEY BOWES GLOBAL FINAN SERVICES	\$102.00
43202	09/04/2019	09/04/2019	AW	POSTMASTER	\$1,868.93
43203	09/04/2019	09/04/2019	AW	SIEVERS SECURITY INC	\$280.00
43204	09/04/2019	09/04/2019	AW	STAPLES ADVANTAGE	\$27.49
43205	09/04/2019	09/04/2019	AW	THE HOSE SHACK LLC	\$91.07
43206	09/04/2019	09/04/2019	AW	TRACTOR SUPPLY DEPT 30-1202587877	\$105.98
43207	09/04/2019	09/04/2019	AW	TREASURER OF STATE (UAN)	\$1,074.00
43208	09/04/2019	09/04/2019	AW	UNIQUE PAVING MATERIALS CORP	\$132.00
43209	09/04/2019	09/04/2019	AW	VERIZON WIRELESS	\$466.91
43210	09/04/2019	09/04/2019	AW	JODI BLANKENSHIP	\$100.00
43211	09/04/2019	09/04/2019	AW	WILLIAM E PHELLIPS	\$100.00
				Total Payments:	\$381,554.93
				Total Conversion Vouchers:	\$0.00
				Total Less Conversion Vouchers:	\$381,554.93


Paul R. Malchesky, Chairman

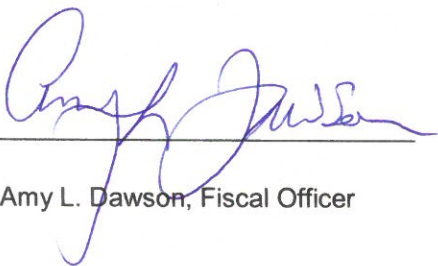

Amy L. Dawson, Fiscal Officer

Exhibit A

Situated in the Township of Concord, County of Lake and State of Ohio:

And known as being part of Original Lot No. 13, Tract No. 3 and is further bounded and described as follows:

Beginning at the intersection of the centerline of Girdled Road, with the centerline of Auburn Road, 60 feet wide; Thence North $2^{\circ} 44' 00''$ East, along said centerline of Auburn Road, 203.98 feet to an angle point; Thence North $3^{\circ} 52' 00''$ West, continuing along said centerline of Auburn Road 580.98 feet to the principal place of beginning;

Course I: Thence North $3^{\circ} 52' 00''$ West, continuing along said centerline, 114.41 feet to the southwesterly corner of land conveyed to Stephen Polewchak by deed recorded in Volume 240, page 169 of Lake County Deed Records;

Course II: Thence South $89^{\circ} 22' 30''$ East along the southerly line of said land of Stephen Polewchak, 373.66 feet to the westerly right-of-way line of State Route No. 44;

Course III: Thence South $8^{\circ} 09' 10''$ West, along said right-of-way line, 115.05 feet to a point;

Course IV: Thence North $89^{\circ} 22' 30''$ West, 349.63 feet to the principal place of beginning, containing about 0.947 acres of land according to a survey made October 1975 by Debevic Salo & Associates, Inc., be the same more or less but subject to all legal highways.

PPN 08A-021-00-023 (Old No.)

Prior Instrument Reference: Volume 358, Page(s) 1286 of Lake County Records.