

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on July 17, 2019

The Concord Township Board of Trustees met for a Regular Meeting July 17, 2019, at 7:30 pm., Town Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Caroline N. Luhta, Paul R. Malchesky and Carl H. Dondorfer.

APPROVAL OF MINUTES:

July 3, 2019 Regular Trustees Meeting – Approved as written.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

No Report

B. TRUSTEES:

Mrs. Luhta – No report

Mr. Dondorfer – Spoke with several residents either over the phone or in person regarding the fire station project. The Trustees have listened to a lot of resident input and I feel very comfortable with the recent renditions (see transcripts for more details).

Mr. Malchesky – Introduced Hannah Brentar and asked her to present her report on where our tax dollars go in Concord Township. (see transcripts for more details).

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Mr. Rose, Administrator

- On today's agenda is Resolution 2019-18. This is a resolution to enter into an agreement with Burgess and Niple for architectural services. We plan to utilize Burgess and Niple to evaluate the current Town Hall administration building. This study will evaluate the existing Township Administration functions in the existing facility and define any requirements for an addition and with a priority concern of the spaces being ADA-compliant.
- Resolution 2019-19 is the bond levy. This resolution places the question on the November 5, 2019 ballot that will be decided by the voters. It is a \$10 million bond at 28 years with a millage amount of .83.
- Fire station 1 renderings are complete and are posted on our website. The plans are currently with the engineer for cost estimation and we anticipate those by the end of next week. My best guess is that this will come back around \$9 million. We have a full set of renderings here for both stations and we will make them available for review immediately following the meeting. Our Fire Chief and Deputy Fire Chief are also available for questions after the meeting.
- We continue to meet with residents to discuss our fire station project. We welcome the opportunity to meet with anyone who has questions, comments, or concerns. I, again, encourage anyone who wants to know more about the project to contact myself, the Trustees, or the Fire Chief.
- As a reminder to everyone, we have a Concord Bi-centennial logo contest that is underway. Entries are due in December. We are also seeking historical photos of Concord Township so as you are cleaning out your storage spaces, please be mindful of those pictures of people, places, or things tied to or related to Concord Township. Additional information regarding our Bicentennial is available on our website under the recreation tab.

AUDIENCE:

The following audience members spoke and/or asked the Trustees questions. The Trustees responded to the questions asked of them after the audience portion was closed (see transcripts for more details): Brian Massie of 8196 Rainbow Dr., Paul Dunn of 7074 Brightwood Dr., Robert Sanderson of 7796 Rockdove Ln., Jack Miley of 6975 Auburn Ridge Dr., Marc Falcone of 10185 Page Dr., John Pesec of 11705 Cali Ct., Paul Castro of 11323 Forest Valley Ln., Denise Brewster of 7207 Alexander Rd.

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OLD BUSINESS:

None

NEW BUSINESS:

- A. RESOLUTION 2019-17, ALICE FISH, CONCORD COMMUNITY DAY CITIZEN OF THE YEAR. Mrs. Luhta moved to adopt the following resolution:

Resolution 2019-17**Concord Community Day 2019 Citizen of the Year Alice Fish**

Whereas, Mary Alice Fish, friend, neighbor, and good citizen of Concord Township for 15 years has, through her dedication to home, family, community and profession, consistently set the finest example for the values of good citizenship, and

Whereas, Alice, originally from Cleveland, is married to husband Warren and has a sister, Peg, residing in Sarasota Florida. Alice has two daughters, Dina and Julie, and four beautiful granddaughters, Mary Faith, Veronica Kay, Jane Lee and Carys Mae, and

Whereas, Alice worked for JC Penney and was a Media Center Specialist and Main Office Secretary at Shore Jr. High School in Mentor, Ohio. Alice moved to Kentucky in 1987 due to Warren's job transfer and served as Administrative Assistant to the Chief Information Officer at the University of Kentucky Medical Center. Alice moved to Concord Township in 2004 to establish a permanent homestead, and

Whereas, Alice is a dedicated and active member of the Concord Garden Club for over 14 years, serving as First Vice President in 2014 and 2015, President in 2016 and 2017, Advisor in 2018 and now serves at the Long Range Planning and Giving Chair in 2019, and

Whereas, Alice volunteers as a member of the Concord Township Bicentennial Planning Committee, and at St. James Church in Painesville. Alice is a valued and active contributor to the betterment of Concord Township through her countless volunteer hours and committed service to our community,

Now therefore be it resolved, that we, the Concord Township Board of Trustees, Lake County, State of Ohio, on behalf of the residents of Concord Township, do hereby, with great privilege, recognize and pay honor and tribute to Alice Fish as the Concord Township Citizen of the Year for 2019.

Mr. Dondorfer seconded. Vote 3 ayes.

- B. RESOLUTION 2019-18, A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO ENTER INTO AN AGREEMENT WITH BURGESS AND NIPLE. Mrs. Luhta moved to adopt the following resolution:

RESOLUTION NO. 2019-18

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO ENTER INTO AN AGREEMENT WITH BURGESS & NIPLE FOR ARCHITECTURAL SERVICES.

NOW, THEREFORE, BE IT RESOLVED, by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

Section 1. That the Board of Trustees is hereby authorized to enter into a contract with Burgess & Niple for architectural services to study revisions to the Administrative Center for Concord Township, said contract must be approved by Concord Township's legal counsel, and to further authorize the Township Administrator, Andy Rose, to execute any and all documents necessary to complete the contract in accordance herewith, and said activity is not to exceed a fee of \$18,800.00.

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Section 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

NOW, THEREFORE, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Mr. Dondorfer seconded. Vote 3 ayes.

Mr. Ryan Callendar explained the bond process and answered questions from the Trustees (see transcripts for more details).

- C. RESOLUTION 2019-19, A RESOLUTION DETERMINING TO PROCEED WITH SUBMITTING THE QUESTION OF THE ISSUANCE OF BONDS, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$10,000,000, TO THE ELECTORS OF THE TOWNSHIP PURSUANT TO SECTION 133.18 OF THE REVISED CODE. Mr. Dondorfer moved to adopt the following resolution:

RESOLUTION NO. 2019-19

A RESOLUTION DETERMINING TO PROCEED WITH SUBMITTING THE QUESTION OF THE ISSUANCE OF BONDS, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$10,000,000, TO THE ELECTORS OF THE TOWNSHIP PURSUANT TO SECTION 133.18 OF THE REVISED CODE.

WHEREAS, on July 3, 2019, this Board adopted Resolution No. 2019-16 declaring the necessity of submitting to the electors of the Township the question of the issuance of bonds in the aggregate principal amount of \$10,000,000 for the purpose set forth in Section 1 and the levying of a tax to provide for the payment of the debt charges on those bonds and any anticipatory securities at an election to be held in the Township on November 5, 2019, a copy of which Resolution was certified to the Lake County Auditor; and

WHEREAS, on July 9, 2019, the Lake County Auditor certified that the current total tax valuation of the Township is \$692,715,590 and the estimated average annual property tax levy throughout the stated maturity of those bonds that would be required to pay debt charges on them, calculated in the manner provided in Section 133.18(C) of the Revised Code, is 0.83 mills for each one dollar of tax valuation, which amounts to 8.3 cents for each one hundred dollars of tax valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Concord Township, County of Lake, Ohio, that:

Section 1. Determination to Proceed. This Board determines to proceed with submitting to the electors pursuant to Section 133.18 of the Revised Code, at an election to be held on November 5, 2019, the question of issuing bonds in the amount of \$10,000,000 for the purpose of constructing, furnishing and equipping a fire station building and improving the site thereof (the Bonds), and levying a tax to pay the debt charges on the Bonds and on any notes issued in anticipation of the Bonds. The average annual property tax levy required throughout the stated maturity of the Bonds (28 years) to pay the debt charges on the Bonds has been estimated by the Lake County Auditor to be 0.83 mills for each one dollar of tax valuation, which amounts to 8.3 cents for each one hundred dollars of tax valuation. This Board estimates that the tax for debt charges will first be levied in 2019 and first be collected in calendar year 2020.

Section 2. Certification and Delivery of Materials to Board of Elections. The Fiscal Officer is authorized and directed to certify to the Lake County Board of Elections before the close of business on Wednesday, August 7, 2019: (i) a copy of Resolution No. 2019-16, adopted by this Board on July 3, 2019, declaring the necessity of the Bond issue and providing for the principal of the Bonds to be paid over a maximum of 28 years, which number of years is hereby certified to the Board of Elections,

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(ii) the certification by the Lake County Auditor as to the current total tax valuation of the Township and the estimated average annual property tax levy necessary to pay the debt charges on the Bonds and (iii) a copy of this Resolution. This Board requests that the Board of Elections give notice of that election and prepare the necessary ballots and supplies for the election in accordance with law.

Section 3. Compliance with Open Meeting Requirements. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were taken in open meetings of this Board or of its committees, and that all deliberations of this Board and of any committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. Captions and Headings. The captions and headings in this Resolution are solely for convenience of reference and in no way define, limit or describe the scope or intent of any Sections, subsections, paragraphs, subparagraphs or clauses hereof.

Section 5. Effective Date. This Resolution shall be in full force and effect immediately upon its adoption.

Mrs. Luhta seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Malchesky – yes; Mr. Dondorfer – yes.

D. FUTURE MEETINGS & ANNOUNCEMENTS:

Summer Concert Series are cancelled by 6:00 pm if inclement weather. A sign will be posted at the Gazebo and also on Facebook.

THUR.	7/18	7:00 PM	SUMMER CONCERT SERIES / Town Hall Gazebo (Abbey Rodeo)
THUR.	7/25	7:00 PM	SUMMER CONCERT SERIES / Town Hall Gazebo (Chardon Polka Band)
FRI.	8/2	9:00 AM	STAFF MEETING / Town Hall
TUES.	8/6	7:00 PM	ZONING COMMISSION MEETING / Town Hall
WED.	8/7	6:30 PM 7:30 PM	TRUSTEE OFFICE HOURS / Conference Room TRUSTEE MEETING / Town Hall

Upon proper motion, the meeting was adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY 08/02/19 08:07:02 AM
 Payment Listing UANv2019.2
 07/04/2019 to 07/17/2019

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
64-2019	07/15/2019	07/15/2019	CH	CONCORD PAYROLL	\$130,125.56
65-2019	07/15/2019	07/15/2019	CH	OHIO CHILD SUPPORT PAYMENT CENTER	\$1,823.05
42857	07/08/2019	07/08/2019	AW	ADP INC	\$393.92
42858	07/08/2019	07/08/2019	AW	COMMUNICATIONS SERVICE	\$560.00
42858	07/22/2019	07/22/2019	AW	COMMUNICATIONS SERVICE	-\$560.00
42859	07/08/2019	07/08/2019	AW	COUNTRYSIDE TRUCK SERVICE INC	\$3,104.63
42860	07/08/2019	07/08/2019	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$660.58
42861	07/08/2019	07/08/2019	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$185.60
42862	07/10/2019	07/10/2019	AW	TRI-MOR CORPORATION	\$422,436.82
42863	07/10/2019	07/10/2019	AW	EC & M CONTRACTORS INC	\$110.00
42864	07/10/2019	07/10/2019	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$300.00
42865	07/10/2019	07/10/2019	AW	BRIGHT KESTREL LTD	\$530.00

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42866	07/10/2019	07/10/2019	AW	WARREN FIRE EQUIPMENT INC	\$31.90
42867	07/10/2019	07/10/2019	AW	MELTON REPORTING	\$232.85
42868	07/10/2019	07/10/2019	AW	NORTH COAST LIFT TRUCK INC	\$58.00
42869	07/10/2019	07/10/2019	AW	DJL MATERIAL & SUPPLY INC	\$420.00
42870	07/10/2019	07/10/2019	AW	RW DESIGNS	\$978.75
42871	07/10/2019	07/10/2019	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$1,409.63
42872	07/15/2019	07/15/2019	AW	SECURITY BENEFITS	\$1,986.54
42873	07/15/2019	07/15/2019	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$514.27
42874	07/15/2019	07/15/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$3,090.00
42875	07/15/2019	07/15/2019	AW	21ST CENTURY MEDIA-OHIO	\$85.45
42876	07/15/2019	07/15/2019	AW	AIRGAS USA,LLC	\$89.95
42877	07/15/2019	07/15/2019	AW	ALVORD'S YARD & GARDEN EQUIPMENT	\$803.59
42878	07/15/2019	07/15/2019	AW	AT&T	\$359.28
42879	07/15/2019	07/15/2019	AW	AT&T U-VERSE	\$130.33
42880	07/15/2019	07/15/2019	AW	AT&T	\$74.79
42881	07/15/2019	07/15/2019	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$1,179.26
42882	07/15/2019	07/15/2019	AW	AUTO ZONE INC.	\$132.99
42883	07/15/2019	07/15/2019	AW	BACKGROUNDCHECKS.COM	\$100.50
42884	07/15/2019	07/15/2019	AW	BLUE TECHNOLOGIES	\$273.67
42885	07/15/2019	07/15/2019	AW	CINTAS FAS LOCKBOX 636525	\$39.22
42886	07/15/2019	07/15/2019	AW	CINTAS CORPORATION #259	\$1,703.15
42887	07/15/2019	07/15/2019	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$8.88
42888	07/15/2019	07/15/2019	AW	COUNTRYSIDE TRUCK SERVICE INC	\$495.00
42889	07/15/2019	07/15/2019	AW	CSUTEST.COM	\$860.00
42890	07/15/2019	07/15/2019	AW	DOMINION ENERGY OHIO	\$33.46
42891	07/15/2019	07/15/2019	AW	FIFTH THIRD BANK	\$4,969.47
42892	07/15/2019	07/15/2019	AW	ILLUMINATING CO (STREET LIGHTING)	\$11,670.75
42893	07/15/2019	07/15/2019	AW	IMPERIAL TREE, INC.	\$336.00
42894	07/15/2019	07/15/2019	AW	INTERSTATE BATTERY SYSTEM OF LAKE	\$143.95
42895	07/15/2019	07/15/2019	AW	KIMBALL MIDWEST	\$473.53
42896	07/15/2019	07/15/2019	AW	L.C.D.U.	\$102.35
42897	07/15/2019	07/15/2019	AW	LAKE CO DEPT UTILITIES--SOLID WASTE	\$5.00
42898	07/15/2019	07/15/2019	AW	LAKE COUNTY SHERIFF'S OFFICE	\$47.25
42899	07/15/2019	07/15/2019	AW	HULL & ASSOCIATES INC	\$2,697.50
42900	07/15/2019	07/15/2019	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$1,019.91
42901	07/15/2019	07/15/2019	AW	LAKE HEALTH	\$152.00
42902	07/15/2019	07/15/2019	AW	LOVE INSURANCE AGENCY	\$1,660.00
42903	07/15/2019	07/15/2019	AW	MATTHEW S. SENYES	\$112.50
42904	07/15/2019	07/15/2019	AW	MELZER'S FUEL SERVICE INC.	\$4,103.59
42905	07/15/2019	07/15/2019	AW	MENTOR RECYCLED LANDSCAPE MATER	\$467.00
42906	07/15/2019	07/15/2019	AW	MILL SUPPLY INC	\$50.56
42907	07/15/2019	07/15/2019	AW	OSBORNE CONCRETE & STONE COMPAN	\$1,321.49
42908	07/15/2019	07/15/2019	AW	OSBORNE INC	\$7,846.50
42909	07/15/2019	07/15/2019	AW	SAM'S CLUB/GEMB	\$129.94
42910	07/15/2019	07/15/2019	AW	SHEPP ELECTRIC CO INC	\$269.00
42911	07/15/2019	07/15/2019	AW	UNIQUE PAVING MATERIALS CORP	\$355.30
42912	07/15/2019	07/15/2019	AW	VALLEY FREIGHTLINER TRUCKS	\$255.00
42913	07/15/2019	07/15/2019	AW	VECTOR SCREENPRINTING	\$192.25
42914	07/15/2019	07/15/2019	AW	WILLOUGHBY CONCRETE BUILDERS SUP	\$313.00
42915	07/15/2019	07/15/2019	AW	BRIAN DANIELS	\$65.00
42916	07/15/2019	07/15/2019	AW	MATT SENYES	\$49.20
42917	07/15/2019	07/15/2019	AW	CIRO GRANDINI	\$775.00
42918	07/15/2019	07/15/2019	AW	TERRI ESBORN	\$200.00
42919	07/15/2019	07/15/2019	AW	DAVID FOLK	\$200.00
42920	07/15/2019	07/15/2019	AW	BRENDA SCINTO	\$400.00

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42921	07/15/2019	07/15/2019	AW	JOHN NARO	\$400.00	
42922	07/15/2019	07/15/2019	AW	BLUE TECHNOLOGIES	\$182.84	
42923	07/15/2019	07/15/2019	AW	DOMINION ENERGY OHIO	\$77.01	
42924	07/17/2019	07/17/2019	AW	NEWBURY SANDBLASTING & PAINTING	\$200.00	
42925	07/17/2019	07/17/2019	AW	ADP INC	\$344.78	
42926	07/17/2019	07/17/2019	AW	CINTAS CORPORATION #259	\$379.68	
42927	07/17/2019	07/17/2019	AW	DOMINION ENERGY OHIO	\$125.95	
42928	07/17/2019	07/17/2019	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$1,243.63	
42929	07/17/2019	07/17/2019	AW	LEMAY ERICKSON WILLCOX ARCHITECTS	\$12,485.49	
42930	07/17/2019	07/17/2019	AW	A&B TIRE SERVICE	\$2,404.00	
42931	07/17/2019	07/17/2019	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$119.65	
42932	07/17/2019	07/17/2019	AW	BELENKY, INC.	\$161.75	
42933	07/17/2019	07/17/2019	AW	EMS/MC	\$1,630.11	
42934	07/17/2019	07/17/2019	AW	HOME DEPOT CREDIT SERVICES	\$14.98	
42935	07/17/2019	07/17/2019	AW	KEYBANK	\$829.26	
42936	07/17/2019	07/17/2019	AW	PIRC COMPANY LANDSCAPING	\$2,400.06	
42937	07/17/2019	07/17/2019	AW	AABLE RENTS	\$6,033.37	
42938	07/17/2019	07/17/2019	AW	AMERICAN FIREWORKS COMPANY	\$4,000.00	
42939	07/17/2019	07/17/2019	AW	ARIS COMPANY	\$1,200.00	
42940	07/17/2019	07/17/2019	AW	CLASS ACTS COLUMBUS INC	\$1,812.50	
42941	07/17/2019	07/17/2019	AW	CRAIG DOUGLAS	\$500.00	
42942	07/17/2019	07/17/2019	AW	KATHERINE STONE	\$200.00	
42943	07/17/2019	07/17/2019	AW	KURT KENDIG	\$1,000.00	
42944	07/17/2019	07/17/2019	AW	LAKE COUNTY HISTORY CENTER	\$100.00	
42945	07/17/2019	07/17/2019	AW	OUTBACK RAY	\$250.00	
42946	07/17/2019	07/17/2019	AW	ROBERT TARR	\$1,090.00	
42947	07/17/2019	07/17/2019	AW	SOLID ROCK SPORTS	\$3,870.46	
42948	07/17/2019	07/17/2019	AW	LARRY HARPSTER	\$200.00	
42949	07/17/2019	07/17/2019	AW	MITCHELL 1	\$2,388.00	
42950	07/17/2019	07/17/2019	AW	SUSAN CIRINO	\$400.00	
42951	07/17/2019	07/17/2019	AW	RICHARD SESCO	\$325.00	
42952	07/17/2019	07/17/2019	AW	DORIS MUZIC	\$200.00	
42953	07/17/2019	07/17/2019	AW	LUIGI IANIRO	\$6.33	
42954	07/17/2019	07/17/2019	AW	TIME WARNER CABLE - NORTHEAST	\$36.00	
					Total Payments:	\$662,315.51
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$662,315.51

Paul R. Malchesky, Chairman

Amy L. Dawson, Fiscal Officer