

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on June 5, 2019

The Concord Township Board of Trustees met for a Public Hearing on June 5, 2019, 7:15 pm., in Township Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order. Trustees present were Caroline N. Luhta, Carl H. Dondorfer and Paul R. Malchesky.

It was established legal notice had been made.

The purpose of the meeting was to discuss the proposed zoning text amendments to the Concord Township Zoning Resolution.

Heather Freeman, Zoning Director, reviewed the proposed zoning text amendments to the Concord Township Zoning Resolution.

Denise Brewster of 7207 Alexander Rd. asked the Trustees a question about the proposed zoning text amendment (see transcripts for more details).

At 7:22 p.m., Mr. Malchesky closed the Public Hearing.

The Concord Township Board of Trustees met for a Regular Meeting June 5, 2019, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta, and Carl H. Dondorfer.

FIRE DEPT. - SWEARING IN: The oath was read by Mr. Dondorfer and recited by Full-time Firefighters / Paramedics Leonard Meek and Jesse Selby (see transcript for more details)

APPROVAL OF MINUTES:

May 15, 2019 Public Hearing – Approved as written.

May 15, 2019 Regular Trustees Meeting – Approved as written.

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

TREASURER'S REPORT:

- As of May 31st, we were 41% of the way through the calendar year. The Treasury Balance for the 19 Active Funds within the Township Treasury was \$5.6 million. The Treasury Balance includes \$1.3 million in funds set aside for specific projects. Year-to-date expenditures were 30% of the amount appropriated and revenue is at 49% received for 2019, so we are within budget.
- At the last meeting, we spoke of the county holding back property taxes. Lake County does not hold back property taxes. That was a misunderstanding between myself and the former County Auditor. I have now been given the correct information from Mr. Galloway's staff and I would like to state that for the record.
- Finally, due to recent input from several residents, you can now go onto the Fiscal Officer page at www.concordtwp.com and access revenue funding sources.
- Call with any questions.

B. TRUSTEES:

Mrs. Luhta – Zoning amendment calls.

Mr. Dondorfer – Stormwater call next week.

Mr. Malchesky – No report.

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

- Trustees, I would like to start by welcoming our college intern, Hannah Brentar. She started this past Monday. She is a Concord resident and currently attends Edinboro University. We are happy to have her and she has hit the ground running.

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CEMETERY REPORT:**Memorial Day**

- Thank you to all who participated and attended the Memorial Day Ceremony.

Decorations

- Please understand that if you are placing sentimental items on the graves, they may get lost, stolen or damaged; if it's something that's near and dear to your heart, we do not recommend that it be placed in the cemetery.
- One (1) steel rod hanger (shepherd's hook) is permitted per monument; hangers shall be placed at the side of the monument; all hangers should have a visible decoration on the hook at all times for the safety of those walking by the hanger.
- All artificial decorations have been removed and placed along a fence in the Service Department. Please remember one artificial decoration per gravesite is allowed between November 15th – March 31st.

Plantings

- No planting will be allowed in the 2004 in-ground cremation section; no trees shall be planted in the 2004 section.
- All trees and shrubbery, type and location, must be approved by the Cemetery Sexton; in-ground plantings will not be allowed until the monument is placed and it shall not encroach on the neighboring grave.
- The cemetery staff reserves the right to remove any live decorations and non-floral decorations not in keeping with the beautification of the cemetery.

Prohibited Items

- Glass of any kind (including gazing balls), styrofoam, birdhouses and feeders are prohibited.

For more specific details, the Rules and Regulations are available at the entrance of the cemetery, online at <http://concordtwp.com/departments/cemetery/> and in Town Hall. All persons are subject to the rules and regulations. Call Karen Warner, Cemetery Sexton at the Cemetery Office at 440-354-7518 for any questions.

ADMINISTRATION REPORT:

- There are two PO votes for demolition. One is the dwelling just to the east of the cemetery and the other is for the dwelling behind Fire Station 2. Once these jobs are complete, we will be reimbursed for 50 percent of the cost by the Lake County Land Reutilization Corporation (aka the Lake County Land Bank).
- There is a vote for a PO for painting. We have scheduled exterior building maintenance and painting of our community center and gazebo. There will be minor repairs made prior to repainting each structure. This is part of our ongoing maintenance to prolong the usefulness of each structure. Deb Esker did a great job interviewing various companies and soliciting bids for the work.
- We continue to have discussions with the LCSO for our next contract. Negotiations are going very well and I anticipate a contract vote at our next meeting.
- Please take a quick moment tomorrow to pause and reflect on the great sacrifices made by our Armed Forces on the 75th Anniversary of D-Day.
- Finally, I have noticed a great deal of chatter on various social media platforms. Some of the information posted is wrong. I have had the opportunity to meet with several of our residents who have questions regarding fire stations, funding, and road repairs. I encourage all residents that may have questions or concerns to contact me and I will be happy to discuss township business with you. I do not care what your opinion is...I would just appreciate information that is presented be accurate.

B. FIRE DEPT. – Chief Sabo

Activities Report for May – 232 Total Runs; EMS - 149 events with 124 transports; Fire – 3 events (3 building fires outside Concord Twp.); 17 Mutual Aid Given, 21 Mutual Aid Received; **Fire Prevention Bureau** – 14 Fire Protection System Testing, 4 Fire Alarm Testing, 12 Annual Inspections, 4 Plan Reviews, 3 Consults; **Public Education** – 2 Public Events; 1 Knox Box Installation.

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Chief Sabo read the following Fire Station Update:

I would like to take a few minutes to update everyone on the progress of the fire station project.

It is important to provide the community with a brief history of the existing fire stations. Both facilities were dedicated in mid-1960. Both stations have undergone several remodels focused initially on expanding paramedic coverage around the clock. With the exception of the addition to Station #2 in 1998 and the major remodel of Station #1 in 2001, much of the work was done in house on a very limited budget.

In 2017, Concord Township hired the Ohio Fire Chiefs' Association for a Fire Station Feasibility and Location Analysis. In that report, the opinion was that the existing stations have outlived their usefulness as fire stations and recommended replacement of both facilities. Additionally, based on response time estimates, they recommended that a watchful eye be placed on future needs for a station 3. There are currently no plans to add a 3rd Station.

Early in 2018, the Township took the next step and published Request for Qualifications from Architecture firms. Firms from across the country submitted their qualifications. The Township selected Lemay Erickson Willcox Architects who have extensive background in the design of fire stations.

After the architect was selected, we began the first steps of design to establish our space needs. We have response vehicles located away and secured from the fire stations and take a considerable amount of time to deploy. Our second due squad is located in the Service Department garage and our off road rescue vehicle is located in the red barn across from Station #1 along with much of our equipment and documents. Our Fire Prevention Bureau, located in a residential house next to Station #2, has its limitations and expense. Our structural firefighting gear is located in a contaminated area of the fire station and does not have the opportunity to properly off-gas. At Station #1, the firefighters live on the second floor and must navigate stairs to get to the apparatus floor. This not only hinders our response to an emergency but is also a safety issue for responding firefighters.

In order to accommodate the potential footprint of a new Station #2 at its current location, we saw a need to acquire the property on North Meadow directly behind the Fire Prevention Bureau. The Deputy Chief and I approached the property owner to have a discussion about the possibility of the Township purchasing her property. We all were fortunate with timing in that she was in the process of putting her house on the market.

As you will likely see, this remains a work in progress. We have received a cost estimate based on the latest renditions of both sites. We will continue to run programming sessions with the architect to make sure we are making effective use of the space, reducing the overall impact to the campus, and be fiscally responsible in our planning. Once this is complete, we will request an updated cost estimate on the overall project.

Over the last three years I have educated myself by attending National Fire Station Design Conferences and I have learned that this is one of the most expensive projects any community will ever endure. As a resident of Concord Township myself, I respect the fact that this is a huge ask of the community and do not take it lightly as it also affects my personal financing.

A working fire station includes elements such as staging of fire and EMS apparatus, living and working space for the firefighters, and administrative and fire prevention space. During a natural or manmade disaster there is an expectation that the fire station and personnel remain functional. This project is focused on using materials that are durable and sustainable with the expectation that they will last 50-75 years. Today's fire station design considerations include cancer reduction, behavioral health, reduced response times, gender neutrality, as well as compliance with ADA regulations. I encourage everyone to read the Facility Assessment and Fire Station Location Analysis completed by the Ohio Fire Chiefs' Association located on the Concord Township website.

I cannot thank the community enough for their continued support of the Concord Township Fire Department. For many years, we have done what we have had to do to get by whether it be in terms of facilities, equipment, or personnel. We continue to be adaptive to the growth of the Township and the needs of those we serve.

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I regularly remind my staff that my door remains open to them. Today, I extend the same invitation to the residents and businesses of Concord Township. I invite you all to come and visit the fire stations and answer any of your questions regarding this project or fire department operations and activities.

Concord Township Recreation Department is hosting a presentation on the History of Concord Township Fire Department on June 22 at 3:00 at the Old Stone School House. Immediately following that presentation and continuing until 5:00, Fire Station #1 at 11600 Concord-Hambden Rd. will be open for tours.

During Community Day on August 10, Station #1 will be open for tours from 1:00 – 3:00.

Lastly, on August 11 from 11:00 – 2:00 Concord Fire Department will be hosting its Annual Safety Day. This is a great opportunity to check out the equipment and meet your firefighters and paramedics.

These are all opportunities for the community to stop in and ask questions and see first-hand what our challenges are in our current facilities.

C. SERVICE DEPT. – Frank Kraska, Service Director

- The month of May was above average in the amount of precipitation but most projects progressed undeterred. Chagrin Valley Paving completed road improvements on the following County Roads: Girdled Road, from Route 608 to Route 44, and Morley Road from Pinecrest Road to Hoose Road. In addition, the Township Road Program which includes Concord Pointe Court, Danvers Drive and the entire Brenel Development were also completed by Chagrin Valley Paving.
- Three bio retention islands are in the developing stage on Concord Pointe Court, Arbor Glen and Ashley Lane. These three environmental improvements will eliminate 3,117 square feet of nonessential, non-porous, paved surfaces. This shows how Concord Township is progressively thinking to develop our community as well as to make our community sustainable in the future. Through the introduction of environmental practices, stormwater drainage will be cleaner before it enters Lake Erie and will help mitigate its flow to prevent rapid run-off, erosion and overburden of our watershed. Trees and foliage that we add to these islands helps absorb and slow rainfall runoff, takes away the heat factor of a fully paved cul de sac and absorbs carbon monoxide to help clean the air that we breath. The residents, developers and commercial tenants are encouraged to be proactive and consider landscaping and environmental solutions to sustain the countryside character of Concord Township.
- Christian Avenue and Jason Avenue road replacement project is well underway. With the help of Ohio Public Works grant, Tri Mor Construction is replacing over 9,000 square yards of roadway, stabilizing the subsurface and adding a drainage system that will improve its long term capacity. The project will carry well into August.
- Service Dept. crews are currently replacing concrete road sections on Yellowwood Trail and will perform similar work on Stone Hollow Road.
- Crews have been cleaning roadside ditches per request. Our roadside mowing and weed whipping schedule and have been busy with various duties at the cemetery.
- Saturday, June 8th will be a brush and yard waste drop-off from 8-2 pm at the Service Dept. Personnel will be on hand to help assist residents. Yard waste should be in biodegradable bags and is taken to a local recycle center for compost. Twigs and branches no greater than six inches in diameter will be accepted. No tree stumps, pallets, contaminated materials or processed wood such as lumber or railroad ties are accepted.
- Residents may drop off yard waste (grass clippings, leaves, garden debris, small twigs) on weekdays at the Service Dept., Monday-Friday, 6 am – 4 pm. Brush will not be accepted at this site on weekdays.
- Call the Service Dept. with any questions.

D. ZONING DEPT. – Heather Freeman, Zoning Director

- During the month of May, the Zoning Department processed 37 zoning permit applications and collected \$6,250 in fees. Of those permits, 10 were for new dwellings, 9 accessory buildings, 8 fences, 5 decks, 2 additions, 1 structural alteration, 1 change of use, and 1 parking lot alteration.

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- Last night the Zoning Commission met and conditionally approved a site plan review application for a proposed auto collision repair center to be located at 7505 Ravenna Road.
- Next week the Board of Zoning Appeals will meet on Wednesday evening at 7 pm at Town Hall. The detailed agenda may be viewed on the Concord Township website.

E. REC. DEPT. – Debra Bechel-Esker, Recreation Director

- May classes at the Community Center:
 - ❖ Summer Art Camp
 - ❖ Soccer Tots Camp
 - ❖ Youth Tennis Camps
 - ❖ Pound!
 - ❖ Martial Arts
 - ❖ Yoga Pilates Fusion
 - ❖ Tai Chi
 - ❖ Life Skills for Teens
 - ❖ Stained Glass Photo Frame
 - ❖ Getting Started with Medicare

To sign up for a class, go to concordtwp.com and click the Community Recreation Registration link, or call the Recreation Dept. for immediate assistance.

- The 55+ Group listened to a moving tribute to soldiers who fought in the Normandy Invasion, as this is the 75th Anniversary of D-Day. The next 55+ gathering is an evening together on Monday June 10th from 6-8 pm where Rebecca McFarland takes us back in time and tells the story of the Great Lake Explosion. Visit our website for more 55+ events.
- Summer Concert Series, Concord Jams, begin at 7 pm and in case of inclement weather it will be posted on the Township's Facebook page by 6 pm as well as signs at the Gazebo. Nick's Gyros and East Coast Custard are back! A few jewelry vendors will also be showcasing their hand made work. Thank you to our generous sponsors: a grant from NOPEC, Cometic Gasket and CT Consultants.
 - ❖ June 13th – BlackJack Gypsies
 - ❖ June 20th – Horsefeathers
 - ❖ June 27th – The Family Dog Band
 - ❖ July 11th – PopTarts
 - ❖ July 18th – Abbey Rodeo
 - ❖ July 25th – Chardon Polka Band
- Save the date of August 10th and 11th for two (2) days of family fun. Concord Community Day is August 10th, and due to some very necessary road repairs, we will not have a Community Day Parade this year. Instead we are planning a Car & Truck Show at noon. Kid's world is back, the Chinese Raffle, live music, food trucks and craft beer and wine at Uncorked. Scholarship applications and Citizen of the Year Forms are available on our website, at the Community Center or at Town Hall.
- August 11th the Fire Department will host its annual Safety Day on the Town Hall Campus. Tour Fire Station #1, meet the dogs of Big Creek Search and Rescue, check out the ladder truck and more. Enjoy a free lunch too!
- The Recreation Dept. continues to seek Concord history from our residents to include in an upcoming "Images of America" book currently being written about Concord Township in honor of our Bicentennial, coming up in 2022.
- Thank you to The Garden Club for their generosity and hard work every year in beautifying the grounds of the Community Center, Town Hall Campus, Concord Hills Park and Concord Cemetery.
- For more information on Recreation Dept. programs contact us at 440-639-4650 or visit www.concordtwp.com.

F. CONCORD LAW – Deputy Chief Leonbruno

- **Activities Report for May** – 1,288 Total Calls for May; **Citations** – 27; **Warnings** – 159; **Driving Under Suspension** – 3; **OVI** – 2; **Accidents** – 11 Injury, 16 Property Damage; **Arrests** – 7; **Alarms** – 55; **Business Checks** – 172; **Crime Prevention** – 155; **New Investigations** – 2 assaults, 1 Residential Burglary, 1 B & E non-residential, 13 disturbance calls, 2 DOA, 4 domestic calls, 0 drug investigations, 8 mental health, 0 suicide threat, 80 suspicious circumstances (people and vehicles), 5 theft investigations, 46 traffic complaint / reckless drivers, 0 stolen vehicles, 0 Trespass, 1 Vandalism, 13 welfare checks

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AUDIENCE:

The following audience members spoke and/or asked the Trustees questions (see transcripts for more details): Denise Brewster of 7207 Alexander Rd., Tom Hach of 11575 Fay Rd., Linda Kangas of 7061 Cascade Rd. and Bob Patterson of 10940 Girdled Rd.

OLD BUSINESS:

None

NEW BUSINESS:

A. DECISION FROM THE PUBLIC HEARING FOR TEXT AMENDMENTS TO THE CONCORD TOWNSHIP ZONING RESOLUTION, AS RECOMMENDED BY THE ZONING COMMISSION:

AMENDMENT #1 – SECTION V, DEFINITIONS 5.02(A) Definitions: Reorganize dwelling definitions so they are grouped together, and revise definitions for the following terms by removing square footage sizes and density from unit definitions, and including those elements as needed by district. "Dwelling", "Dwelling, Attached Single Family", "Dwelling, Multi-family", "Dwelling, Row or Townhouse Type", "Dwelling, Detached Single Family", "Dwelling, Single Family Cluster", "Dwelling, Two-family". Delete dwelling types not permitted in any district including the following: "Apartment", "Multi-family Building", "Efficiency Apartment", and "Live/work Unit". Include new definitions for the following terms: "Access drive", "Expansion", "Government and Public Use", "Project Boundary", "Project Area" and "Utility Trailer". Revise definitions related to the following terms by separating the definitions of use and building from principal and accessory, and reorganize so they are grouped together. "Building", "Building, Accessory", "Building, Principal", "Use", "Use, Accessory", "Use, Conditional", and "Use, Principal". Revise the following terms: "Floor Area, Dwelling Unit", "Indoor Commercial Recreation", and "Tree Protection Area".

Mrs. Luhta moved to approve Amendment # 1 – Section V: Definitions. Mr. Dondorfer seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Dondorfer – yes; Mr. Malchesky – yes.

AMENDMENT #2 - SECTION VI: GENERAL REQUIREMENTS 6.01(B) Agricultural Use Exemption: Rename Section 6.01(B) to "Agricultural Uses". Clarify wording in Section 6.01(B)(2)(c), related to dairying and animals on lots between one and five acres. **6.02(I) Prohibited Uses, Storage and Collection of Junk Motor Vehicles:** Revise the regulations related to storing junk motor vehicles on a property in residential district to require said vehicles to be parked in a garage if on the property for more than 30 days. Delete number 5 related to exempting licensed vehicles and those used for transportation.

Mr. Dondorfer moved to approve Amendment # 2 – Section VI: General Requirements. Mrs. Luhta seconded. Roll Call Vote: Mr. Dondorfer – yes; Mrs. Luhta – yes; Mr. Malchesky – yes.

AMENDMENT #3 - SECTION XI: ZONING PERMIT 11.01 Zoning Permit Required: Clarification that new tenants in non-residential buildings and/or units within buildings are required to obtain a zoning permit.

Mrs. Luhta moved to approve Amendment # 3 – Section XI: Zoning Permit. Mr. Dondorfer seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Dondorfer – yes; Mr. Malchesky – yes.

AMENDMENT #4 - SECTION XIII: CONDITIONAL USE PERMIT 13.36(C) Guidelines and Standards: Delete "U.S. Postal Service", "Police and Fire Services" and replace with "Government and Public Uses" which includes these uses by definition. Revise dwelling types, based on new terms and definitions. Delete "live/work units". Revise reference to the "2015 Comprehensive Plan Update". **13.36(D), Standards for Dwellings within an Innovative Site/PD in the C District:** Revise text to reference "dwellings" rather than "housing". Include density requirements for Row or Townhouse Type Dwellings. Delete "live/work units" as a use in the district.

Mr. Dondorfer moved to approve Amendment # 4 – Section XIII: Conditional Use Permit. Mrs. Luhta seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Dondorfer – yes; Mr. Malchesky – yes.

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AMENDMENT #5 - SECTION XV: RESIDENTIAL DISTRICTS 15.01 Purpose: Revise R-3 purpose statement to reference "single family cluster dwelling". Table 15.02-1: Table of Uses: Revise reference to dwelling types based on updated terms and definitions. Delete "Fire Station", "Township Cemetery", and "Township Hall" and add new use "Government and Public Uses". 15.03 Use Specific Standards: Revise reference to "Single Family Cluster Dwelling". 15.04(B) Site Development Standards for Residential Zoning Districts: Revise reference to dwelling types based on updated terms and definitions. Change minimum "development" area to "project" area. 15.04(C) R-3 Residential Development Standards: Change "development area" to "project area". Revise density requirements to reflect updated terms and definitions related to dwelling types. Eliminate riparian setback area, if any, when calculating density. Require private street signs to indicate the streets are "private". Delete text about issuing certificate of zoning compliance, as this is covered in Section XII. 15.04(D) R-8 Rural Residential and Recreational District Standards: Change "development area" to "project area". 15.05 Minimum Residential Floor Area: Change title of Section to "Minimum Dwelling Unit Floor Area". Update dwelling types to be consistent with terms and definitions.

Mrs. Luhta moved to approve Amendment # 5 – Section XV: Residential District. Mr. Dondorfer seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Dondorfer – yes; Mr. Malchesky – yes.

AMENDMENT #6 - SECTION XVI: R-2 PLANNED UNIT DEVELOPMENT DISTRICT AND RESIDENTIAL CONSERVATION DEVELOPMENT DISTRICT 16.06 Density: Update reference to "Detached Single Family Dwelling". 16.07 Permitted Uses: Revise principally permitted dwelling based on new terms and definitions. Add "single family cluster dwellings", "two family dwellings" as these were already permitted uses under the current definition of "single family dwelling" and "attached single family dwelling". 16.22 Minimum Development Area: Change "development area" to "project area". 16.27 Dwelling Unit Requirements: Revise reference to "Detached Single Family Dwellings". Appendix A Minimum Parking Requirements: Revise reference to dwelling types based on updated terms and definitions. Delete "apartment". Appendix B: Minimum Square Footage for Dwelling Units: Revise reference to dwelling types based on updated terms and definitions. Delete "apartment".

Mr. Dondorfer moved to approve Amendment # 6 – Section XVI: R-2 Planned Unit Development District and Residential Conservation Development District. Mrs. Luhta seconded. Roll Call Vote: Mr. Dondorfer – yes; Mrs. Luhta – yes; Mr. Malchesky – yes.

AMENDMENT #7 - SECTION XXII: COMMERCIAL AND INDUSTRIAL DISTRICTS 22.03 Table of uses: Add "automotive repair", "wholesale business", "warehouse facilities" to the RD-2 District as permitted uses. Delete "U.S. Postal Service", "Police and Fire Services" and "Government Facilities" and add "Government and Public Uses". Delete "Townhouses" and "Live/work Units" from the C District. Section 13.36 covers the uses permitted within an Innovative Site/PD.

Mrs. Luhta moved to approve Amendment # 7 – Section XXII: Commercial and Industrial Districts. Mr. Dondorfer seconded. Roll Call Vote: Mr. Malchesky – yes; Mrs. Luhta – yes; Mr. Dondorfer – yes.

AMENDMENT #8 - SECTION XXIX: OFF STREET PARKING 29.04(B) Required Number of Parking Spaces: Revise the parking table to reflect the revised dwelling terms and definitions. Delete "U.S. Postal Service", "Police and Fire Services" and "Government Facilities" and add "Government and Public Uses". 29.07 Access Drive Regulations: Add new language clarifying that access drives must comply with parking setbacks. 29.10 Parking in Residential Districts: Change "duplex" to "Two-Family" dwelling. Revise parking requirements for recreational vehicles to also apply to utility trailers. Eliminate the screening requirements for recreational vehicles and trailers. Add regulations for parking of construction equipment/vehicles in residential districts.

Mr. Malchesky requested that section 29.10 B4 remain in the text amendments. Mrs. Luhta moved to approve Amendment # 8 – Section XXIX: Off Street Parking with the modification to keep section 29.10 B4. Mr. Dondorfer seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Dondorfer – yes; Mr. Malchesky – yes.

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AMENDMENT #9 - SECTION XXX: SIGNS 30.03 General computations: Fix an error with the lettering of items under Section B, Freestanding Sign Area. 30.04(A) Maximum Sign Area for Permanent Signs in Residential Districts: Revise references to dwelling types. Delete reference to R-5. Eliminate footnote c that references the "content" to the signs. 30.04(B) Maximum Height for Permanent Signs in Residential Districts: Revise references to dwelling types. Delete reference to R-5. 30.04(C) Supplemental Requirements for Permanent Signs in Residential Districts: Add regulations for freestanding signs that limit the height of any posts that may be visible to two (2) feet. Add regulations to require the base of freestanding signs to be on a solid base. 30.05(B) Maximum Height for Permanent Signs in Commercial, Manufacturing and Research Districts: Revise the maximum sign height in the S, B-1, B-2, R-2, GH, GB, BX, and C Districts to be twelve (12) feet. Eliminate the 30 ft. and 40 ft. maximum sign heights for parcels adjacent to Crile, SR-44 and I-90. 30.05(D) Supplemental Requirements for Permanent Freestanding Signs in Commercial, Manufacturing and Research Districts: Add regulations for freestanding signs that limit the height of any posts that may be visible to two (2) feet. Add regulations to require the base of freestanding signs to be on a solid base. Delete the provision to allow a corner lot to have a larger sign at the corner. 30.08 Commercial Banners: General grammatical clean-up. Eliminate content based provisions. 30.14(A) Sign Permit Requirements: Change "lots" to "Dwellings".

Mr. Dondorfer moved to approve Amendment # 9 – Section XXX: Signs. Mrs. Luhta seconded. Roll Call Vote: Mr. Malchesky – yes; Mr. Dondorfer – yes; Mrs. Luhta – yes.

AMENDMENT #10 - SECTION XXXI: SWIMMING POOLS 31.01 Applicability: Revise reference from "multi-family buildings" to "multi-family dwellings".

Mr. Dondorfer moved to approve Amendment # 10 – Section XXXI: Swimming Pools. Mrs. Luhta seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Malchesky – yes; Mr. Dondorfer – yes.

AMENDMENT #11 - SECTION XXXVII: DESIGN STANDARDS 37.05 Building Design Elements: Revise subsection G to include that pitched roofs are preferred in the Capital and IS/PAD districts.

Mrs. Luhta moved to approve Amendment # 11 – Section XXXVII: Design Standards. Mr. Dondorfer seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Malchesky – yes; Mr. Dondorfer – yes.

AMENDMENT #12 - SECTION XXXVIII: LANDSCAPE AND SCREENING REQUIREMENTS 38.05 Interior Parking Lot Landscaping Guidelines: Revise calculation to not include the area within access drives. 38.09 Landscaping/Screening Adjacent to Residential Areas: Revise text to reference "tree protection area" rather than "tree save area".

Mr. Dondorfer moved to approve Amendment # 12 – Section XXXVIII: Landscape and Screening Requirements. Mrs. Luhta seconded. Roll Call Vote: Mr. Dondorfer – yes; Mrs. Luhta – yes; Mr. Malchesky – yes.

B. MAY FINANCIAL REPORTS. Mrs. Luhta moved to approve the May financial report. Mr. Dondorfer seconded. Vote 3 ayes.

C. RESOLUTION 2019-10 AUTHORIZING EXECUTION OF AN AGREEMENT BETWEEN THE LAKE COUNTY BOARD OF COMMISSIONERS AND THE CONCORD TOWNSHIP TRUSTEES FOR THE MAINTENANCE OF A TRAFFIC ROUNDABOUT AT THE INTERSECTION OF AUBURN ROAD AND CAPITAL PARKWAY. Mr. Dondorfer moved to adopt the following resolution:

WHEREAS, the Board of Trustees of Concord Township believes it is in the best interests of the Township and its residents to provide for the maintenance of a traffic roundabout at the intersection of Auburn Road and Capital Parkway in Concord Township, Ohio.

NOW, THEREFORE, BE IT RESOLVED, by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

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Section 1. That the Board of Trustees is hereby authorized to enter into a Cooperative Agreement between Concord Township and Lake County, Ohio, in a form substantially similar to the Cooperative Agreement annexed as Exhibit A and incorporated herein,

and to execute any and all documentation necessary to formalize the validity and implementation of this Agreement.

Section 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code. (See attachment for Appendix A).

Mrs. Luhta seconded. Vote 3 ayes.

- D. ADMIN. DEPT. P.O. IN THE AMOUNT OF \$9,565.00 TO CIMS BY RANMAKER FOR CEMETERY SOFTWARE. Mrs. Luhta moved to approve the Admin Dept. P.O. in the amount of \$9,565.00 to CIMS by Ranmaker for cemetery software. Mr. Dondorfer seconded. Vote 3 ayes.
- E. ADMIN. DEPT. P.O. IN THE AMOUNT OF \$9,722.00 TO MONTZ EXCAVATING FOR DEMOLITION OF THE BUILDINGS LOCATED AT 11717 CONCORD-HAMBDEN ROAD FOR THE EXPANSION OF THE CEMETERY. Mrs. Luhta moved to approve the Admin Dept. P.O. in the amount of \$9,722.00 to Montz Excavating for demolition of the buildings located at 11717 Concord-Hambden Road for the expansion of the cemetery. Mr. Dondorfer seconded. Vote 3 ayes.
- F. FIRE DEPT. P.O. IN THE AMOUNT OF \$9,350.00 TO A.C. RATTRAY CONSTRUCTION INC. FOR THE DEMOLITION OF THE BUILDINGS LOCATED AT 6955 NORTH MEADOW DRIVE. Mrs. Luhta moved to approve the Fire Dept. P.O. in the amount of \$9,350.00 to A.C. Rattray Construction Inc. for demolition of the buildings located at 6955 North Meadow Drive. Mr. Dondorfer seconded. Vote 3 ayes.
- G. FIRE DEPT. P.O. IN THE AMOUNT OF \$11,136.00 TO ATWELLS FOR BALLISTIC VESTS. Mr. Dondorfer moved to approve the Fire Dept. P.O. in the amount of \$11,136.00 to Atwell's for ballistic vests. Mrs. Luhta seconded. Vote 3 ayes.
- H. FIRE DEPT. P.O. IN THE AMOUNT OF \$13,764.00 TO WARREN FIRE FOR TURNOUT GEAR. Mrs. Luhta moved to approve the Fire Dept. P.O. in the amount of \$13,764.00 to Warren Fire for turnout gear. Mr. Dondorfer seconded. Vote 3 ayes.
- I. FIRE DEPT. CONTRACT FOR THE CONTINUATION OF FIRE STATION DESIGN FOR AN AMOUNT NOT TO EXCEED \$240,942.50 TO LEMAY ERICKSON WILCOX ARCHITECTS. Mrs. Luhta moved to approve the contract for the continuation of Fire Station Design for an amount not to exceed \$240,942.50 to Lemay Erickson Wilcox Architects. Mr. Dondorfer seconded. Vote 3 ayes.
- J. REC. DEPT. P.O. IN THE AMOUNT OF \$10,058.00 TO FIVE STAR PAINTING FOR REPAINTING OF THE COMMUNITY CENTER AND THE GAZEBO. Mrs. Luhta moved to approve the Rec. Dept. P.O. in the amount of \$10,058.00 to Five Star Painting for repainting of the Community Center and Gazebo. Mr. Dondorfer seconded. Vote 3 ayes.
- K. ITEMS APPROVED AT STAFF: VOTE – ADMIN. DEPT. APPROVE NEW SEASONAL EMPLOYEE (COLLEGE INTERN) HANNAH BRENTAR EFFECTIVE 6/3/2019 FOR A PERIOD NOT TO EXCEED 12 WEEKS AT \$13.50 PER HOUR
- L. FUTURE MEETINGS & ANNOUNCEMENTS:

Summer Concert Series are cancelled by 6:00 pm if inclement weather. A sign will be posted at the Gazebo and also on Facebook.

WED.	6/12	7:00 PM	BZA MEETING / Town Hall
THUR.	6/13	7:00 PM	SUMMER CONCERT SERIES / Town Hall Gazebo (Blackjack Gypsies)

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WED. 6/19 6:30 PM TRUSTEE OFFICE HOURS / Conference Room
7:30 PM TRUSTEE MEETING / Town Hall

SAT. 6/22 3:00 PM FIRE STATION HISTORY AND OPEN HOUSE /
Old Stone School

Upon proper motion, the meeting was adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY 06/06/19 11:07:02 AM
Payment Listing UANv2019.2
05/16/2019 to 06/05/2019

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
49-2019	05/30/2019	05/30/2019	CH	CONCORD PAYROLL	\$138,651.81
50-2019	05/30/2019	05/30/2019	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,823.05
51-2019	05/30/2019	05/30/2019	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$42,160.48
52-2019	05/30/2019	05/30/2019	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$29,804.54
52-2019	05/30/2019	06/05/2019	POS ADJ	OH PUBLIC EMPLOYEES RETIREMENT SY	\$0.48
53-2019	06/04/2019	06/05/2019	CH	FIFTH THIRD BANK	\$26.46
42584	05/30/2019	05/30/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$3,290.00
42585	05/30/2019	05/30/2019	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$585.06
42586	05/30/2019	05/30/2019	AW	SECURITY BENEFITS	\$2,168.96
42587	05/30/2019	05/30/2019	AW	ADP INC	\$780.54
42588	05/30/2019	05/30/2019	AW	AIRGAS USA,LLC	\$45.89
42589	05/30/2019	05/30/2019	AW	AMERICAN HERITAGE LIFE INSURANCE C	\$1,178.52
42590	05/30/2019	05/30/2019	AW	AT&T	\$41.43
42591	05/30/2019	05/30/2019	AW	AT&T U-VERSE	\$42.91
42592	05/30/2019	05/30/2019	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$2,276.08
42593	05/30/2019	05/30/2019	AW	BACKGROUNDCHECKS.COM	\$145.35
42594	05/30/2019	05/30/2019	AW	BAUER SUPPLY	\$118.05
42595	05/30/2019	05/30/2019	AW	COMMUNICATIONS SERVICE	\$87.00
42596	05/30/2019	05/30/2019	AW	CONTINENTAL FIRE & SAFETY INC	\$150.00
42597	05/30/2019	05/30/2019	AW	COSTAR REALTY INFORMATION INC	\$324.04
42598	05/30/2019	05/30/2019	AW	D&S CUSTOM COVERS	\$1,231.00
42599	05/30/2019	05/30/2019	AW	DOMINION ENERGY OHIO	\$324.22
42600	05/30/2019	05/30/2019	AW	BECO EQUIPMENT LLC	\$1,970.10
42601	05/30/2019	05/30/2019	AW	COPYWIDE	\$100.00
42602	05/30/2019	05/30/2019	AW	EC & M CONTRACTORS INC	\$120.00
42603	05/30/2019	05/30/2019	AW	FASTENAL COMPANY	\$140.74
42604	05/30/2019	05/30/2019	AW	HIGH ANGLE ASSOCIATES	\$120.00
42605	05/30/2019	05/30/2019	AW	KIMBALL MIDWEST	\$89.40
42606	05/30/2019	05/30/2019	AW	LAKE COUNTY INFORMATION TECHNOLO	\$20,800.30
42607	05/30/2019	05/30/2019	AW	LASKO & OHIO IRRIGATION-LANDSCAPIN	\$220.99
42608	05/30/2019	05/30/2019	AW	LEMAY ERICKSON WILLCOX ARCHITECTS	\$27,151.09
42609	05/30/2019	05/30/2019	AW	LINCOLN NATIONAL LIFE INSURANCE CO	\$1,534.12
42610	05/30/2019	05/30/2019	AW	MELTON REPORTING	\$142.40
42611	05/30/2019	05/30/2019	AW	OSBORNE CONCRETE & STONE COMPAN	\$356.99
42612	05/30/2019	05/30/2019	AW	SIEVERS SECURITY INC	\$303.58
42613	05/31/2019	05/31/2019	AW	S.M. MOYER FIRE EQUIPMENT	\$3,441.00
42614	05/31/2019	05/31/2019	AW	SPECIALIZED FIRE EQUIP.SVCS.INC.	\$445.00
42615	05/31/2019	05/31/2019	AW	SERVICE STATION EQUIPMENT COMPANY	\$721.00

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42616	05/31/2019	05/31/2019	AW	STAPLES ADVANTAGE	\$20.58
42617	05/31/2019	05/31/2019	AW	SW FIREFIGHTING FOAN & EQUIPMENT LL	\$1,785.98
42618	05/31/2019	05/31/2019	AW	TIME WARNER CABLE - NORTHEAST	\$336.60
42619	05/31/2019	05/31/2019	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$46,602.05
42620	05/31/2019	05/31/2019	AW	WILES & RICHARDS	\$2,548.13
42621	05/31/2019	05/31/2019	AW	WARREN FIRE EQUIPMENT INC	\$1,050.00
42622	05/31/2019	05/31/2019	AW	MATTHEW R SABO	\$35.80
42623	05/31/2019	05/31/2019	AW	TROY YODER	\$20.00
42624	05/31/2019	05/31/2019	AW	DAN MAXSON	\$79.99
42625	05/31/2019	05/31/2019	AW	COLLEEN STONE	\$688.00
42626	05/31/2019	05/31/2019	AW	DENISE MOELISH	\$125.00
42627	05/31/2019	05/31/2019	AW	SYLVIA LINDROSE	\$47.96
42628	05/31/2019	05/31/2019	AW	JANET HLAVAC	\$6.96
42629	05/31/2019	05/31/2019	AW	MONICA KELLY	\$200.00
42630	05/31/2019	05/31/2019	AW	MARIE KOZAN	\$60.00
42631	05/31/2019	05/31/2019	AW	ELIZABETH DAVIS	\$125.00
42632	05/31/2019	05/31/2019	AW	BETH CROUSER	\$200.00
42633	05/31/2019	05/31/2019	AW	REGINA SKRTC	\$200.00
42634	05/31/2019	05/31/2019	AW	WILSON'S SEPTIC SERVICE	\$600.00
42635	05/31/2019	05/31/2019	AW	MARILYN SUTTON	\$200.00
42636	05/31/2019	05/31/2019	AW	ANNA MARIE ZALAR	\$400.00
42637	06/05/2019	06/05/2019	AW	ARIS COMPANY	\$170.00
42638	06/05/2019	06/05/2019	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$625.59
42639	06/05/2019	06/05/2019	AW	AQUA OHIO INC	\$48.88
42640	06/05/2019	06/05/2019	AW	AT&T	\$30.62
42641	06/05/2019	06/05/2019	AW	BACKGROUNDCHECKS.COM	\$113.25
42642	06/05/2019	06/05/2019	AW	CERNI MOTORS-PAINESVILLE	\$958.59
42643	06/05/2019	06/05/2019	AW	CHEMSAFE INTERNATIONAL (GMI)	\$299.96
42644	06/05/2019	06/05/2019	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$350.76
42645	06/05/2019	06/05/2019	AW	CLASSIC EAST INC	\$56.04
42646	06/05/2019	06/05/2019	AW	COUNTRYSIDE TRUCK SERVICE INC	\$1,194.98
42647	06/05/2019	06/05/2019	AW	DOUGLAS RIEDEL	\$72.00
42648	06/05/2019	06/05/2019	AW	ENTERPRISE DOOR & SUPPLY CO	\$100.00
42649	06/05/2019	06/05/2019	AW	FIFTH THIRD BANK	\$6,141.73
42650	06/05/2019	06/05/2019	AW	HANDY RENTS	\$345.00
42651	06/05/2019	06/05/2019	AW	THE ILLUMINATING COMPANY	\$2,756.33
42652	06/05/2019	06/05/2019	AW	IRONHAWK INDUSTRIAL DISTRIBUTION LL	\$1,434.05
42653	06/05/2019	06/05/2019	AW	JAT ENTERPRISES INC dba JEN'S CLEANI	\$937.00
42654	06/05/2019	06/05/2019	AW	JACK DOHENY SUPPLIES OHIO, INC.	\$537.88
42655	06/05/2019	06/05/2019	AW	KEENEY SAND & STONE, INC.	\$8.00
42656	06/05/2019	06/05/2019	AW	KIMBALL MIDWEST	\$542.81
42657	06/05/2019	06/05/2019	AW	LEMAY ERICKSON WILLCOX ARCHITECTS	\$16,631.22
42658	06/05/2019	06/05/2019	AW	LOWE'S	\$8.21
42659	06/05/2019	06/05/2019	AW	MATTHEW S. SENYES	\$75.00
42660	06/05/2019	06/05/2019	AW	MELTON REPORTING	\$447.45
42661	06/05/2019	06/05/2019	AW	OSBORNE INC	\$1,070.00
42662	06/05/2019	06/05/2019	AW	L.C.D.U.	\$77.84
42663	06/05/2019	06/05/2019	AW	PITNEY BOWES GLOBAL FINAN SERVICES	\$1,020.00
42664	06/05/2019	06/05/2019	AW	PRO TREE SERVICE	\$3,500.00
42665	06/05/2019	06/05/2019	AW	SAM'S CLUB/GEMB	\$488.34
42666	06/05/2019	06/05/2019	AW	SIEVERS SECURITY INC	\$261.00
42667	06/05/2019	06/05/2019	AW	STAPLES ADVANTAGE	\$237.46

RECORD OF PROCEEDINGS

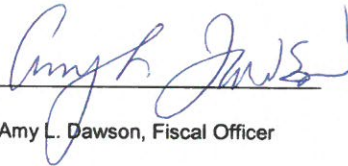
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42668	06/05/2019	06/05/2019	AW	VERIZON WIRELESS	\$465.45
42669	06/05/2019	06/05/2019	AW	DON LANDIES	\$400.00
42670	06/05/2019	06/05/2019	AW	LAURA YARTZ	\$600.00
42671	06/05/2019	06/05/2019	AW	LORI RISSO	\$300.00
Total Payments:					\$380,550.07
Total Conversion Vouchers:					\$0.00
Total Less Conversion Vouchers:					\$380,550.07



Paul R. Malchesky, Chairman



Amy L. Dawson, Fiscal Officer