## Minutes of Concord Township Board of Trustees Meeting Held on February 06, 2019

The Concord Township Board of Trustees met for a Public Hearing February 06, 2019, at 7:01 pm., in Town Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky opened the Public Hearing. Trustees present were Christopher A. Galloway, Caroline N. Luhta and Paul R. Malchesky.

It was established that legal notice had been made.

The purpose of the hearing was for Zoning Map Amendment and Preliminary Plan Application #1118-5 from Sommers Real Estate Group LLC for a proposed Residential Conservation Development (R-2, RCD District) on portion of land currently known as permanent parcel number 08-A-002-0-00-008-0, whose address is 12395 Winchell Road, as further described in Exhibit A, being 24.6198 acres of land. The site is located off of Winchell Road, south of Concord-Hambden Road, north of Meredith Lane, and adjacent to the Concord Ridge Subdivision.

Rick Sommers from Sommers Real Estate Group LLC. described his plan proposal. The Trustees and a resident from the audience asked Rick some questions (see transcripts for details).

The Public Hearing closed at 7:44 pm.

The Concord Township Board of Trustees met for a Regular Meeting February 06, 2019, immediately following the Public Hearing, in Town Hall, located at 7229 Ravenna Road. Chairman Paul R. Malchesky called the meeting to order and led in the Pledge of Allegiance. Trustees present were, Caroline N. Luhta, Paul R. Malchesky and Christopher A. Galloway.

#### APPROVAL OF MINUTES:

January 16, 2019 Regular Trustees Meeting – approved as written.

### **ELECTED OFFICIALS REPORT:**

## A. FISCAL OFFICER / CEMETERY SEXTON - Amy L. Dawson

#### TREASURER'S REPORT:

- As of January 31st, we were 8% of the way through the calendar year. The Treasury Balance for the 19 Funds within the Township Treasury was \$4.2 million. This includes \$57,000 in funds set aside for specific projects. Year-to-date expenditures were 16% of the Treasury Balance for 2019 and revenue was 2%, so we will be slightly over budget until the Real Estate Taxes come in during the month of March.
- I was in Columbus last week seeking CPIM accreditation. The State Treasurer's office requires I complete six (6) hours of training annually. I completed seven (7) hours. The Auditor of the State also requires 12 credit hours be completed during my term along with Public Records and Ethics Training. I completed that commitment in 2016 but added seven (7) more credits this year as well.

### B. TRUSTEES:

Mrs. Luhta - No report.

Mr. Galloway - Attended the Ohio Township Association Winter Conference last week and attended several classes as well as the Coalition at Large with legislators.

Mr. Malchesky - I received two (2) stormwater calls (see transcripts for details).

#### **DEPARTMENT REPORTS:**

- A. ADMINISTRATION DEPT. Andy Rose, Administrator
  - Construction funding presentation (see transcripts for details).
  - We are in discussions with ODOT regarding traffic safety. They will be evaluating the SR-44 and Capital intersection in the near future to ensure proper signalization is in place to increase safety for vehicles on SR-44 turning left onto Capital Parkway from either direction.
  - We received an update from Lake County Stormwater regarding the outfall repair at the Country Scene detention basin. The contract has been awarded and work is set to commence in March.
  - We would like to welcome the following new businesses to our community. We wish them good fortune and we thank them for their investment in our community:
    - Pet Valu located at 7649 Crile Rd.
    - Fitness Together located at 7651 Crile Rd.
    - Elements Massage located at 7657 Crile Rd.
    - Pixie Salon located at 9853 Johnnycake Ridge Rd., Suite 306A

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### B. FIRE DEPT. - Chief Sabo

- Activities Report for January 216 Total Runs; 24 Mutual Aid Given, 16 Mutual Aid Received, Overlapping Calls 46 or 21.3%, 3 Fire calls within Concord, 8 Fire calls with Mutual Aid Given; EMS 128 Incidents with 103 Transports; Fire Prevention Bureau 1 Plan Reviews, 26 Annual Inspections, 1 Re-inspection, 6 Fire Protection System Testing, 10 Fire Alarm Tests, 4 Acceptance Testing; Public Education 5 Knox Box Installation, 1 Knox Box return.
- Safety Tip: February is heart month.
  - According to the American Heart Association, 2,300 Americans die of cardiovascular disease each day, an average of 1 death every 38 seconds.
  - In 2018, we were dispatched 133 times for complaints of chest pains.
  - Be aware of the warning signs of a heart attack: Chest discomfort, lightheadedness, nausea or vomiting, jaw, neck or back pain, discomfort or pain in arm or shoulder, shortness of breath. Call 911 to receive the fastest EMS response time.
- Concord Fire extends its thanks to Leroy Fire, Perry Joint Fire District, Fairport Fire, Painesville City Fire, and all Concord personnel who assisted in a successful water rescue on 02/04/2019.

## C. SERVICE DEPT. – Frank Kraska, Service Director

- In the month of January, the Service Department dispatched snowplow crews on 25 occasions and dispensed 1,289 tons of salt.
- As we progress into the latter part of winter, we continue to ask residents to not follow our trucks too
  closely and be prepared for them to stop, turn and backup. Allow for extra time and stay focused as
  you drive.
- Reminder not to shovel, snow blow or plow snow into the roads as it is counterproductive and could create unnecessary hazards.
- Crews remain proactive in response to pot holes due to the changing temperatures. Necessary repairs
  are made on Township roads as well as reporting any issues to the County or State regarding their
  roads.
- Snow barricades are still available to protect your mailbox.
- Consider how you can contribute to the long-term environmental needs when landscaping.
- Call the Service Department with any questions or services you are in need of that we provide.

## D. ZONING DEPARTMENT - Heather Freeman, Planning & Zoning Director

- During the month of January, the Zoning Department processed eleven (11) zoning permit applications and collected \$1,350 in fees. Of those permits three (3) were for decks, three (3) fences, one (1) accessory building, one (1) addition, one (1) new business, one (1) pool and one (1) sign.
- Last night the Zoning Commission held a work session to discuss potential zoning amendments.
- Finally, the next Board of Zoning Appeals will meet on Wednesday evening to continue a public hearing for one appeal case.
- Zoning staff reviewed the Preliminary Plan for the Quail Hollow No. 10 Subdivision, which will be the
  last phase of the development needed to connect Hunting Lake Drive to Crile Road.

## E. RECREATION DEPARTMENT - Report read by Andy Rose, Administrator

- February classes this month at the Community Center:
  - Martial Arts
  - Mixed Level Yoga
  - Pound! Exercise Classes
  - Mixed Media Art
  - Bath & Body Products Make & Take Workshops
  - The Game of Poker
  - Stained Glass for Beginners
  - Retirement Planning
  - DreamQuest (dream interpretation)
- In collaboration with Morley and Mentor Libraries, the Recreation Dept. presents the following workshops:
  - Feb. 5th Color Me Concord
  - Feb. 12<sup>th</sup> Learning to Use E-Books
  - Feb. 19th The French Revolution with Dr. John Foster
  - Feb. 26<sup>th</sup> Make Jewelry with Pages of Books
- Valentine's Mystery Game at the Old Stone School on Feb. 14th
- The 55+ Group learned how to "un-retire" themselves as Home Instead Senior Care Services presented information on how to stay active and increase their income after retirement. The next 55+ gathering will be February 20th, when Chuck Tamblyn will entertain the guests with his music.

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- Applications and guidelines for the Concord Township Bicentennial Logo Contest are available at Town Hall, Concord Community Center or on our website.
- All of this information and more can be found in the Winter / Spring edition of the newsletter, Concord Grapevine, online or call the Recreation Department.
- F. CONCORD LAW ENFORCEMENT Deputy Chief Leonbruno
  - Activities Report for January 1,569 Total Calls for January; Accidents 7 Injury, 18 Property Damage; Arrests 3; Alarms 53; Business Checks 269; Crime Prevention 232; Citations 52; Warnings 267; Driving Under Suspension 12; OVI 5; New Investigations 1 overdose, 1 burglary, 2 assaults, 5 disturbance calls, 1 DOA, 9 domestic calls, 4 drug investigations, 1 mental health, 1 suicide threat, 54 suspicious circumstances (people and vehicles), 10 theft investigations, 29 traffic complaint / reckless drivers, 2 stolen vehicles, 12 welfare checks

#### AUDIENCE:

None

#### **OLD BUSINESS:**

None

#### **NEW BUSINESS:**

- A. JANUARY FINANCIAL REPORTS Mr. Galloway moved to approve the January financial report. Mrs. Luhta seconded. Vote 3 ayes.
- B. RESOLUTION 2019-01 AGREEMENT TO PURCHASE .56 ACRES OF REAL PROPERTY LOCATED AT 6955 NORTHMEADOW DRIVE FOR THE AMOUNT OF \$195,000.00. Mr. Galloway moved to approve the following resolution:

### **RESOLUTION NO. 2019-01**

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO ENTER INTO AN AGREEMENT FOR THE PURCHASE OF APPROXIMATELY .56 ACRES OF REAL PROPERTY LOCATED AT 6955 NORTH MEADOW DRIVE IN CONCORD TOWNSHIP, OHIO.

**NOW, THEREFORE, BE IT RESOLVED**, by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

Section 1. That the Board of Trustees is hereby authorized to enter into a Purchase Agreement with sellers Kimberly M. Ohanian and Kurt Carlson in a form substantially similar to the Purchase Agreement annexed hereto and incorporated herein, and to execute any and all documents necessary to complete the contract of purchase.

Section 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mrs. Luhta seconded. Vote 3 ayes.

C. DECISION FOR ZONING MAP AMENDMENT AND PRELIMINARY PLAN APPLICATION #1118-5 FROM SOMMERS REAL ESTATE GROUP LLC FOR A PROPOSED RESIDENTIAL CONSERVATION DEVELOPMENT (R-2, RCD DISTRICT) ON PORTION OF LAND CURRENTLY KNOWN AS PERMANENT PARCEL NUMBER 08-A-002-0-008-0, WHOSE ADDRESS IS 12395 WINCHELL ROAD, AS FURTHER DESCRIBED IN EXHIBIT A, BEING 24.6198 ACRES OF LAND. THE SITE IS LOCATED OFF OF WINCHELL ROAD, SOUTH OF CONCORD-HAMBDEN ROAD, NORTH OF MEREDITH LANE, AND ADJACENT TO THE CONCORD RIDGE SUBDIVISION. Mr. Galloway moved to approve the Zoning Map Amendment and Preliminary Plan Application #1118-5 from Sommers Real Estate Group LLC for a proposed Residential Conservation Development (R-2, RCD District) on portion of land currently known as permanent parcel number 08-A-002-0-00-008-0, whose address is 12395 Winchell Road, as further described in Exhibit A, being 24.6198 acres of land. The site is located off of Winchell Road, south of Concord-Hambden Road, north of Meredith Lane, and adjacent to the Concord Ridge Subdivision. Mrs. Luhta seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Galloway – yes; Mr. Malchesky – yes.

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- D. FIRE DEPT. PURCHASE ORDER FROM COUNTRYSIDE TRUCK SERVICE IN THE AMOUNT OF \$15,000 FOR RECURRING MAINTENANCE FOR THE FIRE TRUCKS AND RESCUE SQUADS. Mrs. Luhta moved to approve the purchase order to Countryside trucks in the amount of \$15,000 for recurring maintenance for the fire trucks and rescue squads. Mr. Galloway seconded. Vote 3 ayes.
- E. PERMISSION TO ADVERTISE FOR THE 2019 CONCORD TOWNSHIP / PAINESVILLE TOWNSHIP RESURFACING PROJECT. Mr. Galloway moved to give permission to advertise for the 2019 Concord Township / Painesville Township resurfacing project. Mrs. Luhta seconded. Vote 3 ayes.
- F. APPOINT CINDY SADLER AS CONCORD TOWNSHIP'S CREDIT CARD COMPLIANCE OFFICER. Mr. Galloway moved to approve Cindy Sadler as Concord Township's credit card compliance officer. Mrs. Luhta seconded. Vote 3 ayes.
- G. REVISED STAFF MEETING DATES. Mr. Galloway moved to approve the revised staff meeting dates to the Friday before the first Wednesday meeting at 9:00 am in the Town Hall Conference Room. Mrs. Luhta seconded. Vote 3 ayes.
- H. SET DATE FOR APPROPRIATIONS WORKSHOP. The appropriations workshop is set for Wednesday, February 20, 2019 at 5:30 pm in the Town Hall Conference Room.
- FUTURE MEETINGS & ANNOUNCEMENTS

WED. 2/13 7:00 PM BZA MEETING / Town Hall

MON. 2/18 CLOSED IN OBSERVANCE OF PRESIDENTS' DAY

WED. 2/20 5:30 PM FERMANENT APPROPRIATIONS WORKSHOP / Conference Room 7:30 PM TRUSTEE OFFICE HOURS / Conference Room TRUSTEE MEETING / Town Hall

Upon proper motion, the meeting was adjourned.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

02/14/19 10:07:48 AM

Payment Listing 01/17/2019 to 02/06/2019

UANv2019.1

Advice #	Post Date	Date	Туре	Vendor / Payee	Amount
6-2019	01/24/2019	01/24/2019		CONCORD PAYROLL	
7-2019	01/24/2019	01/24/2019	СН	OHIO CHILD SUPPORT PAYMENT CENTER	\$141,795.37
8-2019	01/28/2019	01/28/2019	СН	OH POLICE & FIRE PENSION FUND (OP&F)	\$1,823.05 \$40,910.96
9-2019	01/28/2019	01/28/2019	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$31,197.43
10-2019	02/04/2019	02/06/2019	СН	FIFTH THIRD BANK	\$15.00
11-2019	02/01/2019	02/06/2019	СН	BUREAU OF WORKERS' COMPENSATION	0.000
12-2019	02/06/2019	02/06/2019	СН	OHIO CHILD SUPPORT PAYMENT CENTER	\$3,342.00
13-2019	02/06/2019	02/06/2019	СН	CONCORD PAYROLL	\$1,823.05 \$134,323.91
14-2019	02/04/2019	02/11/2019	СН	FIRST FEDERAL OF LAKEWOOD	\$296.82
41935	01/24/2019	01/24/2019	AW	RESTORZ LLC	\$1,385.00
41936	01/24/2019	01/24/2019	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,990.00
41937	01/24/2019	01/24/2019	AW	SECURITY BENEFITS	\$2,990.00
41938	01/24/2019	01/24/2019	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$533.08
41939	01/24/2019	01/24/2019	AW	MULLET'S HARNESS SHOP	\$200.00
41940	01/24/2019	01/24/2019	AW	CAPP'S TAVERN & EATERY	\$59.49
41941	01/24/2019	01/24/2019	AW	ADP INC	\$417.12
41942	01/24/2019	01/24/2019	AW	CINTAS FAS LOCKBOX 636525	\$39.49
41943	01/24/2019	01/24/2019	AW	CINTAS CORPORATION #259	\$41.84
41944	01/24/2019	01/24/2019	AW	DOMINION ENERGY OHIO	\$460.25
41945	01/24/2019	01/24/2019	AW	EASTERN LAKE COUNTY CHAMBER OF C	\$30.00
41946	01/24/2019	01/24/2019	AW	LAKE COUNTY SAFETY COUNCIL	
41947	01/24/2019	01/24/2019	AW	THE ILLUMINATING COMPANY	\$20.00 \$1,904.70
41948	01/24/2019	01/24/2019	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$476.22
				The second secon	Ø410.22

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41949	01/24/2019	01/24/201	9 AW	SUMMERS RUBBER COMPANY	
41950				MORTON SALT	\$97.45
41951	01/24/2019			OHIO FIRE CHIEFS ASSOCIATION INC	\$8,498.46
41952				SPEE-D-METALS	\$75.00
41953	01/24/2019			STAPLES ADVANTAGE	\$58.00
41954	01/24/2019			SUTPHEN CORPORATION	\$344.03
41955				UNIQUE PAVING MATERIALS CORP	\$1,935.20
41956	01/24/2019	01/24/201		LINCOLN NATIONAL LIFE INSURANCE CO	\$162.80
41957				VISION SERVICE PLAN - (OH)	\$1,611.91
41958		01/24/201		X PRESS PRINTING SERVICES INC	\$1,420.89
41959	01/28/2019	01/28/201		OHIO TOWNSHIP ASSOC-CLOUT	\$7,829.77
41960	01/28/2019	01/28/2019		OIAA	\$200.00
41961	01/28/2019	01/28/2019		LAKE COUNTY ENGINEER	\$35.00
41962	02/06/2019	02/06/2019			\$56.55
41963	02/06/2019	02/06/2019		OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,790.00
41964	02/06/2019	02/06/2019		SECURITY BENEFITS	\$2,428.77
41965	02/06/2019	02/06/2019		POLICE & FIREMEN'S INSURANCE ASSOC	\$552.39
41966	02/06/2019	02/06/2019		LAKE CO DEPT UTILITIES—SOLID WASTE	\$2,589.50
41967	02/06/2019	02/06/2019		MILL SUPPLY INC	\$416.26
41968	02/06/2019	02/06/2019		A&B TIRE SERVICE	\$2,790.00
41969	02/06/2019	02/06/2019		LAKE COUNTY TELECOMMUNICATIONS D	\$1,786.73
41970	02/06/2019	02/06/2019		ARIS COMPANY	\$179.20
41971	02/06/2019			ADP INC	\$460.32
41972	02/06/2019	02/06/2019		BAILEY PEST CONTROL CO	\$330.00
41973	02/06/2019	02/06/2019		AMERICAN PLANNING ASSOCIATION	\$431.00
41974	02/06/2019	02/06/2019		BUSINESS MANAGEMENT DAILY (ALEX HA	\$159.00
41975	02/06/2019	02/06/2019		AQUA OHIO INC AT&T	\$77.85
41976	02/06/2019	02/06/2019			\$70.20
41977	02/06/2019	02/06/2019		AT&T U-VERSE	\$72.80
41978	02/06/2019	02/06/2019		AT&T	\$359.28
41979	02/06/2019	02/06/2019		BEST TRUCK EQUIPMENT INC	\$299.47
41980	02/06/2019	02/06/2019		COSTAR REALTY INFORMATION INC	\$324.04
41981	02/06/2019	02/06/2019		CRILE ROAD HARDWARE	\$196.40
41982	02/06/2019	02/06/2019		CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$1,157.52
41983	02/06/2019	02/06/2019		MYTCO APPS	\$105.93
41984	02/06/2019	02/06/2019		CITY OF PAINESVILLE, UTILITIES OFFICE	\$420.33
41985	02/06/2019	02/06/2019		DOMINION ENERGY OHIO	\$349.50
41986	02/06/2019			RW DESIGNS	\$482.50
41987	02/06/2019	02/06/2019		EASTERN LAKE COUNTY CHAMBER OF C	\$135.00
41988	02/06/2019	02/06/2019		21ST CENTURY MEDIA-OHIO	\$974.96
41989	02/06/2019	02/06/2019		FIFTH THIRD BANK	\$1,313.47
1,000,000,000	02/06/2019			LAKE COUNTY FIRE CHIEFS (LCFCA)	\$1,678.88
41991	02/06/2019	02/06/2019		THE ILLUMINATING COMPANY	\$1,096.48
41992	02/06/2019	02/06/2019		iWorQ	\$2,375.00
41993		02/06/2019		JOUGHIN & COMPANY HARDWARE	\$30.77
41994	02/06/2019	02/06/2019		LAKE COUNTY SHERIFF'S OFFICE	\$46.00
41995	02/06/2019	02/06/2019		LBL PRINTING	\$58.45
41996	02/06/2019	02/06/2019		L.C.D.U.	\$94.46
41997	02/06/2019	02/06/2019		LINCOLN NATIONAL LIFE INSURANCE CO	\$1,611.91
	02/06/2019	02/06/2019		LOWE'S	\$9.46
41998	02/06/2019	02/06/2019		LOWE'S	\$341.62
41999	02/06/2019	02/06/2019		MORTON SALT	\$30,981.11
42000	02/06/2019	02/06/2019		MAJOR WASTE DISPOSAL SERVICES INC	\$315.00
42001	02/06/2019	02/06/2019		NORTHERN OH SERVICE DIRECTORS ASS	\$50.00
42002	02/06/2019	02/06/2019		INTERNATIONAL ASSOC OF FIRE CHIEFS	\$215.00
42003	02/06/2019	02/06/2019		NEOFPA	\$300.00
42004	02/06/2019	02/06/2019		SIEVERS SECURITY INC	\$261.00
42005	02/06/2019	02/06/2019	AW	STAPLES ADVANTAGE	\$10.29

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	42006	02/06/2019	02/06/2019	AW	TIME WARNER CABLE - NORTHEAST	\$454.50
	42007	02/06/2019	02/06/2019	AW	VALLEY FREIGHTLINER TRUCKS	\$22.51
	42008	02/06/2019	02/06/2019	AW	VERIZON WIRELESS	\$938.45
	42009	02/06/2019	02/06/2019	AW	WARREN FIRE EQUIPMENT INC	
	42010	02/06/2019	02/06/2019	AW	WILES & RICHARDS	\$166.11
	42011	02/06/2019	02/06/2019	AW	JAT ENTERPRISES INC dba JEN'S CLEANI	\$4,180.25
	42012	02/06/2019	02/06/2019	AW	JUDGO, INC.	\$892.00
	42013	02/06/2019	02/06/2019	AW	KIMBALL MIDWEST	\$374.25
	42014	02/06/2019	02/06/2019	AW	SAM'S CLUB/GEMB	\$491.43
	42015	02/06/2019	02/06/2019	AW	TREASURER OF STATE C/O DEPT OF TRA	\$98.03
	42016	02/06/2019	02/06/2019		COLLEEN KOCHEVAR	\$2,700.00
	42017	02/06/2019	02/06/2019		SANDRA F PATTERSON	\$200.00
State Men	42018	02/06/2019	02/06/2019		CIRO GRANDINI	\$237.50
	42019	02/06/2019	02/06/2019	AW	KATRINA MICHALSKI	\$70.00
	42020	02/06/2019	02/06/2019	AW	VICKI VESEL	\$360.00
	42021	02/06/2019	02/06/2019	AW	LORINDA VUKOVICH	\$75.00
	42022	02/06/2019	02/06/2019		COLLEEN STONE	\$375.00
	42023	02/06/2019	02/06/2019	20100	BRIAN BLY	\$1,098.00
	42024	02/06/2019	02/06/2019		CATHERINE TARBET	\$160.00
	42025	02/06/2019	02/06/2019			\$200.00
	42026	02/06/2019	02/06/2019		CYNTHIA HAAVISTO	\$200.00
	42026	02/06/2019	02/06/2019		LORRAINE M FENDE, LAKE COUNTY TREA	\$34,166.38
	42027	02/06/2019	02/06/2019		LORRAINE M FENDE, LAKE COUNTY TREA	-\$34,166.38
	42028	02/06/2019	02/06/2019		LAURA GRON	\$200.00
	42028	02/08/2019			LORRAINE M FENDE, LAKE COUNTY TREA	\$28,801.31
	42020	02/06/2019	02/08/2019	AVV	LORRAINE M FENDE, LAKE COUNTY TREA	-\$28,801.31 *
					Total Payments:	\$491,495.53
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$491,495.53

Paul R. Malchesky, Chairman

Amy L. Dawson, Fiscal Officer