

## RECORD OF PROCEEDINGS

## Minutes of Concord Township Board of Trustees Meeting

Held on December 19, 2018

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The Concord Township Board of Trustees met for a Regular Meeting December 19, 2018, at 10:00 a.m., in Town Hall, located at 7229 Ravenna Road. Vice-Chairman Caroline N. Luhta called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky and Caroline N. Luhta.

**APPROVAL OF MINUTES:**

December 05, 2018 Regular Trustees Meeting – approved as written

December 17, 2018 Special Meeting – approved as written

**ELECTED OFFICIALS REPORT:****A. FISCAL OFFICER / CEMETERY SEXTON – Amy L. Dawson**

Cemetery Report:

- Thank you to all of the sponsors and volunteers who contributed and supported our Wreaths Across America Ceremony.

**B. TRUSTEES:**

Mr. Malchesky – none

Mrs. Luhta – none

Mr. Galloway - absent

**DEPARTMENT REPORTS:****A. ADMINISTRATION DEPT. – Mr. Rose, Administrator**

- The Firefighter's Contract is before you for consideration. I would like to thank the firefighter's Local 3329 for their efforts during contract negotiations. Highlights of the contract:
  - ❖ Pay raises:
    - 3% for 2019
    - 2.75% for 2020
    - 3% for 2021
  - ❖ Health care contributions for employees increase to 8% in 2019 and walk up 1% per year to 10% in the 3rd year of the contract.
  - ❖ A formal safety committee is established with this contract.
  - ❖ Uniform allowance items have been updated.
  - ❖ The remainder of the contract contains similar language to the previous contract with minor updates regarding education and training.

**AUDIENCE:**

None

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. FIREFIGHTER CONTRACT. Mr. Malchesky moved to approve the Firefighter contract. Mrs. Luhta seconded. Vote 2 ayes.
- B. ENTER INTO A PROFESSIONAL SERVICES AGREEMENT, AS NEEDED, WITH HULL & ASSOCIATES, NOT TO EXCEED \$25,000, FOR THE 2019 CALENDAR YEAR. Mr. Malchesky moved to enter into a services agreement, as needed, with Hull and Associates, not to exceed \$25,000, for the 2019 calendar year. Mrs. Luhta seconded. Vote 2 ayes.

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- C. REC. DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO RACHEL LAMB AS RECREATION ASSISTANT, AT AN HOURLY RATE OF \$15.00, 24 HOURS PER WEEK, PENDING COMPLETION OF NEW HIRE PAPERWORK. Mr. Malchesky moved to approve the conditional offer of employment to Rachel Lamb as Recreation Assistant, at an hourly rate of \$15.00, 24 hours per week, pending completion of new hire paperwork. Mrs. Luhta seconded. Vote 2 ayes.
- D. REC. DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO KATHY DALTON AS A FACILITY ATTENDANT, AT AN HOURLY RATE OF \$9.00, 30 HOURS PER MONTH, PENDING COMPLETION OF NEW HIRE PAPERWORK. Mr. Malchesky moved to approve the conditional offer of employment to Kathy Dalton as a Facility Attendant, at an hourly rate of \$9.00, 30 hours per month, pending completion of new hire paperwork. Mrs. Luhta seconded. Vote 2 ayes.
- E. REC. DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO VINCENT IABONI AS A FACILITY ATTENDANT, AT AN HOURLY RATE OF \$9.00, 30 HOURS PER MONTH, PENDING COMPLETION OF NEW HIRE PAPERWORK. Mr. Malchesky moved to approve the conditional offer of employment to Vincent Iaboni as a Facility Attendant, at an hourly rate of \$9.00, 30 hours per month, pending completion of new hire paperwork. Mrs. Luhta seconded. Vote 2 ayes.
- F. REC. DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO SUE SIMENIC AS A FACILITY ATTENDANT, AT AN HOURLY RATE OF \$9.00, 30 HOURS PER MONTH, PENDING COMPLETION OF NEW HIRE PAPERWORK. Mr. Malchesky moved to approve the conditional offer of employment to Sue Simenic as a Facility Attendant, at an hourly rate of \$9.00, 30 hours per month, pending completion of new hire paperwork. Mrs. Luhta seconded. Vote 2 ayes.
- G. REC. DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO CHRISTY SABO AS A FACILITY ATTENDANT, AT AN HOURLY RATE OF \$9.00, 30 HOURS PER MONTH, PENDING COMPLETION OF NEW HIRE PAPERWORK. Mr. Malchesky moved to approve the conditional offer of employment to Christy Sabo as a Facility Attendant, at an hourly rate of \$9.00, 30 hours per month, pending completion of new hire paperwork. Mrs. Luhta seconded. Vote 2 ayes.
- H. FUTURE MEETINGS & ANNOUNCEMENTS:
- |              |               |                    |   |
|--------------|---------------|--------------------|---|
| MON. / TUES. | 12/24 & 12/25 | CLOSED             | IN OBSERVANCE OF CHRISTMAS  |
| FRI.         | 12/28         | 9:00 AM            | SPECIAL MEETING / Conference Room                                     |
| TUES.        | 1/1           | CLOSED             | IN OBSERVANCE OF NEW YEAR'S   |
| WED.         | 1/2           | 6:30 PM<br>7:30 PM | TRUSTEE OFFICE HOURS / Conference Room<br>TRUSTEE MEETING / Town Hall |

Upon proper motion, the meeting was adjourned.

Trustees approved and signed the following checks:

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
153-2018	12/12/2018	12/12/2018	CH	CONCORD PAYROLL	\$129,738.47
154-2018	12/12/2018	12/12/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$18,858.73
155-2018	12/12/2018	12/12/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$13,757.50
156-2018	12/12/2018	12/12/2018	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,823.05
157-2018	12/14/2018	12/14/2018	CH	FIFTH THIRD BANK	\$226.79
158-2018	12/17/2018	12/17/2018	CH	FIRST FEDERAL OF LAKEWOOD	\$29.00
41742	12/10/2018	12/10/2018	AW	JAMES E. & JOAN B. KRAUSE	\$1,800.00
41743	12/12/2018	12/12/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$552.39
41744	12/12/2018	12/12/2018	AW	SECURITY BENEFITS	\$1,707.52
41745	12/12/2018	12/12/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,740.00
41746	12/12/2018	12/12/2018	AW	SUSIE COBB	\$15.00
41747	12/12/2018	12/12/2018	AW	ZEPPE'S PIZZERIA OF CONCORD	\$121.28
41748	12/12/2018	12/12/2018	AW	ADP INC	\$401.01
41749	12/12/2018	12/12/2018	AW	21ST CENTURY MEDIA-OHIO	\$94.85
41750	12/12/2018	12/12/2018	AW	ADVANCED GAS & WELDING SOLUTIONS,	\$166.30
41751	12/12/2018	12/12/2018	AW	ALVORD'S YARD & GARDEN EQUIPMENT	\$71.83
41752	12/12/2018	12/12/2018	AW	AT&T	\$353.42
41753	12/12/2018	12/12/2018	AW	AT&T U-VERSE	\$130.33
41754	12/12/2018	12/12/2018	AW	AT&T	\$72.62



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41755	12/12/2018	12/12/2018	AW	BLUE TECHNOLOGIES	\$180.21
41756	12/12/2018	12/12/2018	AW	BRIGHT KESTREL LTD	\$550.00
41757	12/12/2018	12/12/2018	AW	BURRIER SERVICE COMPANY, INC.	\$386.00
41758	12/12/2018	12/12/2018	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$8.88
41759	12/14/2018	12/14/2018	AW	AIRGAS USA,LLC	\$84.39
41760	12/14/2018	12/14/2018	AW	OSBORNE CONCRETE & STONE COMPAN	\$168.30
41761	12/14/2018	12/14/2018	AW	CINTAS CORPORATION #259	\$292.30
41762	12/14/2018	12/14/2018	AW	CINTAS CORPORATION #259	\$60.80
41763	12/14/2018	12/14/2018	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$596.32
41764	12/14/2018	12/14/2018	AW	AUTO ZONE INC.	\$166.95
41765	12/17/2018	12/17/2018	AW	HULL & ASSOCIATES INC	\$6,763.88
41766	12/17/2018	12/17/2018	AW	ROLL OFF, INC.	\$325.00
41767	12/17/2018	12/17/2018	AW	MELZER'S FUEL SERVICE INC.	\$10,533.03
41768	12/17/2018	12/17/2018	AW	UNIVERSITY HOSPITALS OCCUPATIONAL	\$45.00
41769	12/17/2018	12/17/2018	AW	BAUER SUPPLY	\$122.84
41770	12/17/2018	12/17/2018	AW	CYNTHIA SADLER	\$195.27
41771	12/17/2018	12/17/2018	AW	CLASSIC FORD	\$317.64
41772	12/17/2018	12/17/2018	AW	CONCORD AUTO SERVICE	\$1,889.09
41773	12/17/2018	12/17/2018	AW	ELBER SUPPLY INC	\$90.00
41774	12/17/2018	12/17/2018	AW	GENE PTACEK & SON FIRE EQUIPMENT IN	\$78.00
41775	12/17/2018	12/17/2018	AW	HEMLY TOOL SUPPLY INC	\$64.21
41776	12/17/2018	12/17/2018	AW	CINTAS CORPORATION #259	\$2,097.25
41777	12/17/2018	12/17/2018	AW	ILLUMINATING CO (STREET LIGHTING)	\$11,212.38
41778	12/17/2018	12/17/2018	AW	JUDCO, INC.	\$207.00
41779	12/17/2018	12/17/2018	AW	JOUGHIN & COMPANY HARDWARE	\$38.97
41780	12/17/2018	12/17/2018	AW	KEENEY SAND & STONE, INC.	\$34.36
41781	12/17/2018	12/17/2018	AW	L.C.D.U.	\$77.49
41782	12/17/2018	12/17/2018	AW	LAKE HEALTH	\$71.00
41783	12/17/2018	12/17/2018	AW	LEADER MACHINERY COMPANY LTD	\$517.46
41784	12/17/2018	12/17/2018	AW	LOVE INSURANCE AGENCY	\$29,863.00
41785	12/17/2018	12/17/2018	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$3,020.00
41786	12/17/2018	12/17/2018	AW	MELTON REPORTING	\$276.15
41787	12/17/2018	12/17/2018	AW	MORTON SALT	\$4,435.90
41788	12/17/2018	12/17/2018	AW	SPOK INC	\$223.64
41789	12/17/2018	12/17/2018	AW	STARLYN BRUNO	\$175.43
41790	12/17/2018	12/17/2018	AW	KEVIN SUMINSKI	\$200.00
41791	12/17/2018	12/17/2018	AW	MELISSA HATHAWAY	\$50.00
41792	12/17/2018	12/17/2018	AW	REBECCA SCHENK	\$90.00
41793	12/17/2018	12/17/2018	AW	CIRO GRANDINI	\$405.00
41794	12/17/2018	12/17/2018	AW	THE RESERVE HOUSE LLC	\$49.50
41795	12/17/2018	12/17/2018	AW	MEDICAL MUTUAL	\$211.74
41796	12/17/2018	12/17/2018	AW	UNITED HEALTHCARE INSURANCE COMP	\$77.66
41797	12/19/2018	12/19/2018	AW	BOB'S GARAGE & TOWING SERVICE	\$275.00
41798	12/19/2018	12/19/2018	AW	SOUTHEASTERN EQUIPMENT CO INC	\$152.95
41799	12/19/2018	12/19/2018	AW	JANET HLAVAC	\$18.53
41800	12/19/2018	12/19/2018	AW	UNIQUE PAVING MATERIALS CORP	\$178.20
41801	12/19/2018	12/19/2018	AW	BURRIER SERVICE COMPANY, INC.	\$865.50
41802	12/19/2018	12/19/2018	AW	EMS/MC	\$1,256.12
41803	12/19/2018	12/19/2018	AW	ADP INC	\$350.87
41804	12/19/2018	12/19/2018	AW	MELTON REPORTING	\$334.80
41805	12/19/2018	12/19/2018	AW	DOMINION ENERGY OHIO	\$379.12

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41806	12/19/2018	12/19/2018	AW	THE ILLUMINATING COMPANY	\$101.09	
41807	12/19/2018	12/19/2018	AW	TIME WARNER CABLE - NORTHEAST	\$104.07	
					Total Payments:	\$252,928.38
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$252,928.38

*Caroline N. Luhta*

Caroline N. Luhta, Vice-Chairman

*Amy L. Dawson*

Amy L. Dawson, Fiscal Officer