

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

The Concord Township Board of Trustees met for a Public Hearing December 5, 2018, at 7:00 p.m., in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway opened the Public Hearing. Trustees present were Paul R. Malchesky, Caroline N. Luhta and Christopher A. Galloway.

It was established that legal notice had been made.

The purpose of the hearing was to discuss Zoning Amendment Application #1018-4 by Sommers Real Estate Group LLC, requesting a zoning map amendment to 8.636 acres of land on Concord-Hambden Road, currently known as permanent parcel number 08-A-013-0-00-002-0 and 08-A-013-0-00-003-0 from the current zoning district of Town Hall Neighborhood to the R-1, Residential District.

Heather Freeman gave background information and Rick Sommers spoke about the application being compatible with current zoning. Several audience members engaged in dialog. See transcripts for details.

The public hearing closed at 7:27 pm

The Concord Township Board of Trustees met for a Regular Meeting December 5, 2018, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and Amy Dawson led in the Pledge of Allegiance. A moment of silence was observed for George H. W. Bush. Trustees present were Caroline N. Luhta, Christopher A. Galloway and Paul R. Malchesky.

APPROVAL OF MINUTES:

November 7, 2018 Public Hearing – approved as written

November 7, 2018 Regular Trustees Meeting – approved as written

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER / CEMETERY SEXTON – Amy L. Dawson

FISCAL REPORT

- As of November 30th, we were 92% of the way through the calendar year. The Treasury Balance for the 19 active Funds within the Township was \$5.2 million. This includes \$77,000 in funds set aside for specific projects. Year-to-date expenditures of \$9.7 million were 74% of the amount appropriated for 2018. The revenue received year-to-date, \$10 million, is 106% of the amount budgeted. We are well within budget. Finally, at least \$3.0 million is needed for carryover until our first tax settlement at the end of the first quarter 2019.

CEMETERY UPDATE

- Please join us on Saturday the 15th of December at noon in the cemetery for a brief ceremony for Wreaths Across America where we will be honoring all of our veterans' graves with the wreaths you so generously donated.

B. TRUSTEES:

Mr. Malchesky – nothing to report

Mrs. Luhta – nothing to report

Mr. Galloway – nothing to report

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

- We continue to work on the ZIP Code project.
- We continue to work with several commercial real estate brokers to recruit new business.
- The fire contract will be presented for consideration at the next meeting.
- We would like to welcome the following businesses that have recently opened or are about to open within the next week:
 - ❖ Verizon Store located at 11129 Gold Court
 - ❖ Sounds of Life Hearing Center located at 8007 Auburn Road, Unit 1

B. FIRE DEPT. – Chief Sabo

- **Activities Report for November** – 2401 Year-to-Date runs; EMS – 117 Events with 101 Transports; Fire – 77 Events; 5 Fires (1 of which was in Concord); 8 Hazardous Conditions; 23 Mutual Aid Given, 7 Mutual Aid Received; Overlapping Calls – 45 or 22.5%; **Fire Prevention Bureau** – 3 Plan Reviews, 14 Annual Inspections, 1 Follow-up; 12 Fire Protection System Testing; 4 Alarm Tests; 1 Consult; 1 Public Event Inspection; 3 Knox Box Installs

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

• **Safety Tip: December 2018**

- ❖ USFA report on Winter Home Fires Jan-March, 2014-2016. Winter residential building fires accounted for only eight percent of the total number of fires in the U.S., but they resulted in 30 percent of all fire deaths and 23 percent of all fire injuries. Heating was the second leading cause of home fires after cooking. Be safe by keeping a clear three-foot radius around space heaters, have your chimney cleaned and only burn seasoned hard wood.

C. SERVICE DEPT. – Frank Kraska, Service Director

- November brought our first activity related to snow removal operations. Crews were dispatched on five occasions to treat Township streets as opposed to only two dispatches this time last year. For those new to the area, the following Agencies take care of the snowplowing within the Township:
 - ❖ Ohio Department of Transportation maintains State Routes 44, I-90, 84, 86 and 608.
 - ❖ Lake County Engineers Road Department maintains the secondary roads of Auburn Rd., Girdled Rd., Hermitage Rd., Pinecrest Rd., Morley Rd., Prouty Rd., Hoose Rd., Ravenna Rd., Crile Rd., the east side of Capital Parkway, Chestnut St., Old Johnnycake Ridge Rd., Button Rd., Williams Rd., and Carter Rd.
 - ❖ Concord Service Dept. is responsible for a little over 71 straight-line miles or close to 150 lane miles.
 - ❖ Concord is divided into six routes with each driver responsible for over ten miles of road. When required, we plow each road and only treat hills, curves and intersections with deicers. During a typical snow event, which requires at least two passes on any given route for a complete cleanup, it can be expected to take a full shift or eight hours overall. Typically, in events that only require roads to be treated with deicers it should only take three or less hours. If it snowing significantly at the onset of our operations snow can and will accumulate quickly over areas that may have been plowed. Residents can do their part by not plowing, shoveling or blowing snow in the road or in neighbor's yards. Also, do not tailgate our snowplows as they may have to make many maneuvers which require your patience.
- The last week of November, Major Waste Disposal Service collected 166 compacted yards of bagged leaves throughout the community. Bagged leaves can be dropped off Monday thru Friday at the Service Department until December 21, 2018.
- Snow barricades are still available for purchase for \$40.00
- Happy Holidays to all and stay safe on the roads.

D. ZONING DEPARTMENT – Heather Freeman, Zoning Director

- During the month of November, the Zoning Department processed 19 zoning permit applications and collected \$2,950 in fees.
- Of those 19 permits, four (4) were for fences, four (4) single family dwellings, four (4) additions, two (2) change in use, two (2) wall signs, one (1) shed, one (1) addition to a barn and one (1) residential structural alteration.
- Last night the Zoning Commission scheduled a public hearing to take place on January 8, 2019 at 7 pm for a proposed Zoning Map Amendment Application and Preliminary Plan Approval for a proposed Residential Conservation Development on a 24.6 acre piece of land off Winchell Road that abuts the Concord Ridge Development.
- Finally, the Board of Zoning Appeals meeting for December has been canceled, as there are no cases to review.

E. RECREATION DEPARTMENT – Debra Bechel-Esker, Recreation Director

- Thank you to everyone who attended Concord Township's 1st Annual Christmas Tree Lighting Celebration.
- Forms for the 9th Annual Light Up Concord House Decorating contest can be found online, in Town Hall or at the Community Center. Voting will be December 11th-19th with the winners announced December 20th.
- Today the 55+ Group hosted our legendary Holiday Bingo. Our next 55+ event will be The Annual Holiday Luncheon on December 19, 2018.
- Look for a list of all the upcoming classes in the Winter/Spring 2019 Grapevine due in mailboxes in January
- Thank you to the Board of Trustees, Fiscal Officer, Administrator and Legal Counsel for believing in the Recreation Department.
- The Recreation Department wishes everyone a joyful and peaceful holiday season.

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

F. CONCORD LAW ENFORCEMENT – Deputy Chief Leonbruno

- **Activities Report for November** – 1203 Total Calls for November; **Accidents** – 2 Injury, 14 Property Damage; **Arrests** – 4; **Alarms** – 65; **Business Checks** – 253; **Crime Prevention** – 177; **Citations** – 13; **Warnings** – 113; **Driving Under Suspension** – 6; **OVI** – 3; **New Investigations** – 2 Burglary – Auburn Rd., Alyssa Ct.; 1 Sex Offense – Summerwood Dr.; 7 Thefts – Old Johnnycake Ridge Rd., Morley Rd., Fairfield Rd., Fairgrounds Rd., Andrea Dr.

AUDIENCE:

None

OLD BUSINESS:

None

NEW BUSINESS:

- A. NOVEMBER FINANCIAL REPORTS. Mrs. Luhta moved to approve the financial reports for November. Mr. Malchesky seconded. Vote 3 ayes.
- B. RESOLUTION 2018-33, TEMPORARY APPROPRIATIONS.

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION CONCORD TOWNSHIP, LAKE COUNTY Revised Code Section 5705.38 2019 Temporary Appropriations 2018-33

The Board of Trustees of Concord Township, Lake County, Ohio, met in Regular Session on the 5th day of December, 2018, at the Office of Concord Township, with the following members present:

Christopher A. Galloway
Caroline N. Luhta
Paul R. Malchesky

Mr. Malchesky moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees during the fiscal year beginning on January 1, 2019 and ending Dec. 31, 2019, sums be the following and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said year, as follows, viz:

GENERAL FUND		1000
ADMINISTRATIVE		
Salaries--Trustees	\$	20,000.00
Salary--Fiscal Officer		10,000.00
Salary--Administrator		20,000.00
Salary--Legal Counsel		25,000.00
Salaries--Town Hall Staff & Other		30,000.00
OPERS		20,000.00
Social Security		500.00
Medicare		2,000.00
Medical Insurance		40,000.00
Dental / Life Insurance		5,000.00
Long-Term Disability Insurance		1,000.00
Workers' Compensation		5,000.00
Auditing Services		6,000.00
UAN		4,000.00
County Auditor & Treasurer's Fees		10,000.00
Election Expense		5,000.00
Travel & Meeting Expense (Officials)		5,000.00
Economic Development/Advertising		2,000.00
General Health District (Other Political Subdivision)		150,000.00
Property and Liability Insurance		10,000.00
Purchased Services		26,000.00
Office Supplies		1,500.00

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

Office Supplies--Community Center	500.00
Computer (Small Equipment)	5,000.00
Other Dues & Fees	1,500.00
Compensation & Damages	2,000.00
Other Expenses	10,000.00
Machinery, Equipment & Furniture	2,500.00
Machinery, Equipment & Furniture--Community Center	1,500.00
SD Salaries	5,000.00
Trash Removal	5,000.00
Repairs & Maintenance	5,000.00
Repairs & Maintenance--Community Center	5,000.00
Repairs & Maintenance--Old School & Barn	500.00
Phone	2,500.00
Phone--Community Center	500.00
Phone--Old School	-
Postage	500.00
Postage--Community Center	3,000.00
Recreation Printing	10,000.00
Recreation Advertising	250.00
Electric	2,500.00
Electric--Community Center	1,000.00
Electric--Old School & Barn	100.00
Water & Sewer	1,500.00
Water & Sewer--Community Center	250.00
Water & Sewer--Old School	250.00
Natural Gas	1,500.00
Natural Gas--Community Center	1,500.00
Natural Gas--Old School & Barn	300.00
Other Expenses	15,000.00
CCC Rental Refunds	1,000.00
Land & Improvements	150,000.00
ZONING	
Zoning Board Salaries	5,000.00
Zoning Office Salaries	20,000.00
Zoning Purchased Services	5,000.00
Supplies	1,500.00
Other Expenses	3,000.00
Communications Services	5,000.00
Engineering Services	25,000.00
Street Lighting Contracts	5,000.00
PARKS & RECREATION	
Salaries	5,000.00
Salaries--Community Center	30,000.00
Repairs	5,000.00
Purchased Services	2,500.00
Parks Supplies	500.00
Senior Programs--Community Center	1,000.00
Schoolhouse Supplies	250.00
Recreation Programs	2,500.00
Other Expenses (CCD)	20,000.00
Other Expenses--Community Center	5,000.00
Parks--Improvement of Sites	-
Parks--Improvement of Sites--Community Center	10,000.00
Improvement of Sites	10,000.00
Transfers-Out	-
Contingency Account	-
TOTAL GENERAL FUND	\$ 794,400.00

MOTOR VEHICLE LICENSE TAX

2011

Repairs & Maintenance	\$	10,000.00
Other Supplies & Materials		3,000.00

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

Other Expenses	2,000.00
Other Financing Uses (Carryover Account)	-

TOTAL MOTOR VEHICLE LICENSE TAX FUND	\$ 15,000.00
---	---------------------

GASOLINE TAX 2021	
OPERS	\$ 55,000.00
Repairs	15,000.00
Contracted Services	-
Other Supplies & Materials	1,500.00
Other Expenses	1,500.00
Other Financing Uses (Carryover Account)	-

TOTAL GASOLINE TAX FUND	\$ 73,000.00
--------------------------------	---------------------

ROAD & BRIDGE 2031	
Salaries	\$ 250,000.00
Phone	2,500.00
Electric	5,000.00
Water & Sewer	1,500.00
Natural Gas	5,000.00
Contracted Services	-
Operating Supplies & Materials	1,000.00
Other Supplies & Materials	50,000.00
Buildings & Additions	25,000.00
Machinery, Equipment & Furniture	25,000.00
Other Financing Uses (Carryover Account)	-

TOTAL ROAD & BRIDGE FUND	\$ 365,000.00
-------------------------------------	----------------------

CEMETERY 2041	
Salaries--Cemetery Sexton	\$ 5,000.00
Salaries--SD	5,000.00
Repairs	5,000.00
Water	250.00
Other Supplies	3,000.00
Other Expenses	3,000.00
Other Financing Uses (Carryover Account)	-

TOTAL CEMETERY FUND	\$ 21,250.00
----------------------------	---------------------

FIRE LEVY FUND 2191	
Salaries	\$ 150,000.00
OPERS	15,000.00
Social Security	15,000.00
Medicare	10,000.00
OP & F	100,000.00
Medical Insurance	150,000.00
Dental / Life Insurance	5,000.00
Long-Term Disability	3,000.00
Workers' Compensation	-
Uniforms	10,000.00
County Auditor & Treasurer Fees	20,000.00
Training	-
Other Professional & Technical Services (Physicals)	5,000.00
Repairs & Maintenance	25,000.00

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

Phone	5,000.00
Electric	5,000.00
Water & Sewer	1,000.00
Natural Gas	2,500.00
Contracts	30,000.00
Property Insurance	10,000.00
Office Supplies	500.00
Operating Supplies & Materials	6,000.00
Other Supplies	20,000.00
Improvement of Sites	152,000.00
Machinery, Equipment & Furniture	10,000.00
Transfer Out	-

TOTAL FIRE LEVY FUND	\$	750,000.00
-----------------------------	----	------------

ROAD LEVY	2192
------------------	-------------

Salaries	\$	-
OPERS		-
Medicare		5,000.00
Medical Insurance		75,000.00
Dental / Life Insurance		10,000.00
Long-Term Disability Insurance		3,000.00
Workers' Compensation		-
Tax Collection Fees		20,000.00
Repairs		10,000.00
Contracted Services		300,000.00
Property Insurance		7,000.00
Purchased Services		5,000.00
Office Supplies		1,500.00
Supplies		2,000.00
Operating Supplies		25,000.00
Operating Supplies--Road Salt		300,000.00
Machinery, Equipment & Furniture		25,000.00
Other Financing Uses (Carryover Account)		-

TOTAL ROAD LEVY FUND	\$	788,500.00
-----------------------------	----	------------

SAFETY SERVICES LEVY	2194
-----------------------------	-------------

FD Salaries	\$	200,000.00
Sheriff's Contract		250,000.00
Tax Collection Fees		25,000.00

TOTAL SAFETY SERVICES FUND	\$	450,000.00
-----------------------------------	----	------------

PERMISSIVE MOTOR VEHICLE TAX	2231
-------------------------------------	-------------

Repairs & Maintenance	\$	15,000.00
Contracted Services		-
Operating Supplies		25,000.00
Other Financing Uses (Carryover Account)		-

TOTAL PERMISSIVE MVL TAX FUND	\$	40,000.00
--------------------------------------	----	-----------

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

EMS BILLING		2281
Salaries	\$	140,000.00
Contracts		10,000.00
Repairs & Maintenance		-
Supplies		5,000.00
Other Expenses		-
Machinery & Equipment		-
Reserve Fund Balance Account		-
TOTAL EMS BILLING FUND	\$	155,000.00
LIGHTING ASSESSMENT		2401
Contracts	\$	50,000.00
TOTAL LIGHTING ASSESSMENT FUND	\$	50,000.00
TIF-AUBURN ROAD INTERCONNECT		2402
SIB Loan Principal	\$	100,000.00
TOTAL TIF FUND	\$	100,000.00
FIRE PREVENTION		2902
Operating Supplies	\$	5,000.00
TOTAL FIRE PREVENTION FUND	\$	5,000.00
JEDD FUND		2905
Contracts	\$	400,000.00
TOTAL JEDD FUND	\$	400,000.00
CAPITAL PROJECTS FUND		4901
Contracts	\$	500,000.00
TOTAL CAPITAL PROJECTS FUND	\$	500,000.00
SERVICE DEPT. CAPITAL PROJECTS FUND		4903
Machinery, Equip. & Furn.	\$	25,000.00
TOTAL SD CAPITAL PROJECTS FUND	\$	25,000.00
FIRE DEPT. CAPITAL PROJECTS FUND		4904
Machinery, Equip. & Furn.	\$	25,000.00
TOTAL FD CAPITAL PROJECTS FUND	\$	25,000.00
CEMETERY TRUST		4951
Restricted Amount: \$52,215.00		
Supplies & Materials	\$	-
TOTAL CEMETERY TRUST FUND	\$	-

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

AGENCY FUND—SECURITY DEPOSITS		9001
Refunds of Deposits	\$	-
Community Center		5,000.00
TOTAL AGENCY FUND	\$	5,000.00

RECAPITULATION OF FUNDS:

GENERAL FUND	\$	794,400.00
MOTOR VEHICLE LICENSE TAX FUND		15,000.00
GASOLINE TAX FUND		73,000.00
ROAD and BRIDGE FUND		365,000.00
CEMETERY FUND		21,250.00
FIRE LEVY		750,000.00
ROAD LEVY		788,500.00
PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND		40,000.00
EMS BILLING		155,000.00
LIGHTING ASSESSMENT FUND		50,000.00
TIF-AUBURN ROAD INTERCONNECT		100,000.00
FIRE PREVENTION ACCOUNT		5,000.00
JEDD FUND		400,000.00
SAFETY SERVICES FUND		450,000.00
CAPITAL PROJECTS FUND		500,000.00
SD CAPITAL PROJECTS FUND		25,000.00
FD CAPITAL PROJECTS FUND		25,000.00
CEMETERY TRUST FUND		-
AGENCY FUND—SECURITY DEPOSITS		5,000.00
GRAND TOTAL ALL FUNDS	\$	4,562,150.00

Second by Mrs. Luhta.

Roll Call Vote:

Mrs. Luhta	yes
Mr. Malchesky	yes
Mr. Galloway	yes

- C. JEDD BOARD APPOINTMENT. Mrs. Luhta moved to appoint James O'Leary as the Concord Township JEDD Board Representative effective January 1, 2019. Mr. Malchesky seconded. Mr. Galloway asked for a Roll Call Vote: Mrs. Luhta – yes, Mr. Malchesky – yes, Mr. Galloway – yes. Vote 3 ayes.
- D. FIRE DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO FULL-TIME FIRE SAFETY INSPECTOR, STEVEN BOHM, PENDING BACKGROUND CHECK AND PHYSICAL. Mr. Malchesky moved to approve the conditional offer of employment to full-time Fire Safety Inspector, Steven Bohm, pending background check and physical. Mrs. Luhta seconded. Vote 3 ayes.
- E. FIRE DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO PART-TIME FIREFIGHTER/EMT-BASIC, WALTER JACKSON, PENDING BACKGROUND CHECK AND PHYSICAL. Mr. Malchesky moved to approve the conditional offer of employment to part-time Firefighter / EMT Basic, Walter Jackson, pending background check and physical. Mrs. Luhta seconded. Vote 3 ayes.
- F. FIRE DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO PART-TIME FIREFIGHTER/EMT-BASIC, DANIEL LALLITTO, PENDING BACKGROUND CHECK AND PHYSICAL. Mr. Malchesky moved to approve the conditional offer of employment to part-time Firefighter / EMT Basic, Daniel Lallitto, pending background check and physical. Mrs. Luhta seconded. Vote 3 ayes.
- G. SERVICE DEPT. P.O. #64-2018 TO EC&M CONTRACTORS IN THE AMOUNT OF \$6,200.00 FOR SERVICE DEPT. LIGHTING IMPROVEMENT (NOPEC GRANT). Mr. Malchesky moved to approve P.O. # 64-2018 to EC&M Contractors in the amount of \$6,200 for a Service Department lighting improvement (NOPEC Grant). Mrs. Luhta seconded. Vote 3 ayes.

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

- H. SERVICE DEPT. P.O. #65-2018 TO LAKE COUNTY DOOR IN THE AMOUNT OF \$4,175.00 FOR SERVICE DEPT. GARAGE DOOR IMPROVEMENT (NOPEC GRANT). Mr. Malchesky moved to approve P.O. # 65-2018 to Lake County Door in the amount of \$4,175.00 for a Service Department garage door improvement (NOPEC Grant). Mrs. Luhta seconded. Vote 3 ayes.
- I. ZONING DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO ASSISTANT ZONING INSPECTOR/ PLANNING TECHNICIAN, MARTIN PITKIN AT AN ANNUAL SALARY OF \$38,000, PENDING COMPLETION OF NEW HIRE PAPERWORK. Mrs. Luhta moved to approve the conditional offer of employment to Assistant Zoning Inspector / Planning Technician, Martin Pitkin at an annual salary of \$38,000, pending completion of new hire paperwork. Mr. Malchesky seconded. Vote 3 ayes.
- J. DECISION ON PUBLIC HEARING FOR ZONING AMENDMENT APPLICATION #1018-4 BY SOMMERS REAL ESTATE GROUP LLC, REQUESTING A ZONING MAP AMENDMENT TO 8.636 ACRES OF LAND ON CONCORD-HAMBDEN ROAD, CURRENTLY KNOWN AS PERMANENT PARCEL NUMBER 08-A-013-0-00-002-0 AND 08-A-013-0-00-003-0 FROM THE CURRENT ZONING DISTRICT OF TOWN HALL NEIGHBORHOOD TO THE R-1, RESIDENTIAL DISTRICT. Mr. Malchesky moved to approve the zoning amendment application #1018-4 by Sommers Real Estate Group LLC., requesting a zoning map amendment to 8.636 acres of land on Concord-Hambden Road, currently known as permanent parcel number 08-A-013-0-00-002-0 and 08-A-013-0-00-003-0 from the current zoning district of Town Hall Neighborhood to the R-1, Residential District. Mrs. Luhta seconded. The Board discussed the Public Hearing (see transcripts for more details). Mr. Galloway asked for a Roll Call Vote: Mr. Malchesky – yes; Mrs. Luhta – yes; Mr. Galloway – yes. Vote 3 ayes.
- K. FUTURE MEETINGS & ANNOUNCEMENTS:
- | | | |
|------------|----------|--|
| WED. 12/12 | 7:00 PM | CANCELLED- BZA MEETING / Town Hall |
| FRI. 12/14 | 8:00 AM | JEDD BOARD MEETING / Town Hall |
| SAT. 12/15 | 12:00 PM | WREATHS ACROSS AMERICA CEREMONY / Cemetery |
| MON. 12/17 | 10:00 AM | SPECIAL MEETING / Conference Room |
| WED. 12/19 | 6:30 PM | TRUSTEE OFFICE HOURS / Conference Room |
| | 7:30 PM | TRUSTEE MEETING / Town Hall |

Upon proper motion, the meeting was adjourned at 8:06 pm.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY 12/17/2018 3:05:00 PM
 Payment Listing UANv2018.1
 11/8/2018 to 12/5/2018

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
130-2018	10/17/2018	10/17/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$19,548.72 *
130-2018	11/29/2018	11/29/2018	NEG ADJ	OH POLICE & FIRE PENSION FUND (OP&F)	-\$0.87
131-2018	10/17/2018	10/17/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$16,095.59 *
131-2018	11/29/2018	11/29/2018	NEG ADJ	OH PUBLIC EMPLOYEES RETIREMENT SY	-\$1,019.29
139-2018	11/13/2018	11/14/2018	CH	FIFTH THIRD BANK	\$223.49
140-2018	11/14/2018	11/14/2018	CH	FIRST FEDERAL OF LAKEWOOD	\$180.81
141-2018	11/14/2018	11/14/2018	CH	CONCORD TOWNSHIP	\$6,150.00
142-2018	11/20/2018	11/20/2018	CH	CONCORD PAYROLL	\$120,897.79
143-2018	11/20/2018	11/20/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$19,460.89
144-2018	11/20/2018	11/20/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$12,498.48
145-2018	11/20/2018	11/20/2018	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,817.51
146-2018	11/28/2018	11/28/2018	CH	CONCORD PAYROLL	\$134,055.26
147-2018	11/28/2018	11/28/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$20,334.09
148-2018	11/28/2018	11/28/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$14,828.50
149-2018	11/28/2018	11/28/2018	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,817.51

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

150-2018	11/30/2018	12/03/2018	CH	FIRST FEDERAL OF LAKEWOOD	\$36.39
151-2018	12/04/2018	12/04/2018	CH	FIRST FEDERAL OF LAKEWOOD	\$190.41
152-2018	12/05/2018	12/05/2018	CH	FIFTH THIRD BANK	\$15.00
41533	11/07/2018	11/07/2018	AW	BRANDON JOHNSON-1001 DOMINION FLE	\$25.00 *
41533	11/07/2018	11/07/2018	AW	BRANDON JOHNSON-1001 DOMINION FLE	-\$25.00 *
41550	11/07/2018	11/07/2018	AW	BRANDON JOHNSON-1001 DOMINION FLE	\$25.00 *
41550	11/19/2018	11/19/2018	AW	BRANDON JOHNSON-1001 DOMINION FLE	-\$25.00
41602	11/14/2018	11/14/2018	AW	ACES HIGH ROOFING & CONSTRUCTION	\$7,250.00
41603	11/14/2018	11/14/2018	AW	AIRGAS USA,LLC	\$83.90
41604	11/14/2018	11/14/2018	AW	ARIS COMPANY	\$179.20
41605	11/14/2018	11/14/2018	AW	AT&T	\$41.75
41606	11/14/2018	11/14/2018	AW	AT&T U-VERSE	\$130.33
41607	11/14/2018	11/14/2018	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$236.35
41608	11/14/2018	11/14/2018	AW	BAUER SUPPLY	\$145.75
41609	11/14/2018	11/14/2018	AW	BEST TRUCK EQUIPMENT INC	\$170.00
41610	11/14/2018	11/14/2018	AW	BLACKBIRD DIGITAL	\$89.00
41611	11/14/2018	11/14/2018	AW	BUCKEYE AUTO ELECTRIC/CLARKE MANU	\$135.00
41612	11/14/2018	11/14/2018	AW	DOMINION ENERGY OHIO	\$177.23
41613	11/14/2018	11/14/2018	AW	HEMLY TOOL SUPPLY INC	\$244.23
41614	11/14/2018	11/14/2018	AW	HULL & ASSOCIATES INC	\$3,085.00
41615	11/14/2018	11/14/2018	AW	LAKE HEALTH	\$90.00
41616	11/14/2018	11/14/2018	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$300.00
41617	11/14/2018	11/14/2018	AW	MENTOR RECYCLED LANDSCAPE MATER	\$531.60
41618	11/14/2018	11/14/2018	AW	TIME WARNER CABLE - NORTHEAST	\$104.07
41619	11/14/2018	11/14/2018	AW	AQUA OHIO INC	\$14.66
41620	11/14/2018	11/14/2018	AW	CINTAS CORPORATION #259	\$291.30
41621	11/14/2018	11/14/2018	AW	DOMINION ENERGY OHIO	\$31.14
41622	11/14/2018	11/14/2018	AW	EMS/MC	\$1,304.75
41623	11/14/2018	11/14/2018	AW	UNIQUE PAVING MATERIALS CORP	\$170.35
41624	11/14/2018	11/14/2018	AW	NORTH EASTERN OHIO FIRE CHIEFS' ASS	\$200.00
41625	11/14/2018	11/14/2018	AW	OSBORNE CONCRETE & STONE COMPAN	\$363.53
41626	11/14/2018	11/14/2018	AW	PITNEY BOWES, INC	\$167.97
41627	11/14/2018	11/14/2018	AW	REILLY SWEEPING	\$854.00
41628	11/14/2018	11/14/2018	AW	SHANNON FENCE	\$8,475.00
41629	11/14/2018	11/14/2018	AW	ANDY ROSE	\$40.33
41630	11/14/2018	11/14/2018	AW	BRIAN DANIELS	\$65.00
41631	11/14/2018	11/14/2018	AW	MICHAEL P. BIDDELL	\$5,360.00
41632	11/14/2018	11/14/2018	AW	NORTHEASTERN OH INTERMUSEUM COU	\$100.00
41633	11/14/2018	11/14/2018	AW	KIM GAMIERE	\$15.00
41634	11/14/2018	11/14/2018	AW	ROBIN CUTRIGHT	\$15.00
41635	11/20/2018	11/20/2018	AW	SECURITY BENEFITS	\$2,088.27
41636	11/20/2018	11/20/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$515.84
41637	11/20/2018	11/20/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,740.00
41638	11/20/2018	11/20/2018	AW	ADP INC	\$575.42
41639	11/20/2018	11/20/2018	AW	ADVANCED GAS & WELDING SOLUTIONS,	\$163.70
41640	11/20/2018	11/20/2018	AW	AIRGAS USA,LLC	\$65.40
41641	11/20/2018	11/20/2018	AW	ALVORD'S YARD & GARDEN EQUIPMENT	\$1.14
41642	11/20/2018	11/20/2018	AW	AT&T	\$360.34
41643	11/20/2018	11/20/2018	AW	AUTO ZONE INC.	\$805.92
41644	11/20/2018	11/20/2018	AW	BACKTRACK-EMPLOYMENT SCREENING	\$137.50
41645	11/20/2018	11/20/2018	AW	BAUER SUPPLY	\$163.90
41646	11/20/2018	11/20/2018	AW	BLUE TECHNOLOGIES	\$173.27
41647	11/20/2018	11/20/2018	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$8.88
41648	11/28/2018	11/28/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$496.82
41649	11/28/2018	11/28/2018	AW	SECURITY BENEFITS	\$2,332.64
41650	11/28/2018	11/28/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,940.00

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

41651	11/28/2018	11/28/2018	AW	DELTA DENTAL	\$3,741.02
41652	11/28/2018	11/28/2018	AW	LINCOLN NATIONAL LIFE INSURANCE CO	\$1,536.41
41653	11/28/2018	11/28/2018	AW	VISION SERVICE PLAN - (OH)	\$1,426.96
41654	11/28/2018	11/28/2018	AW	ZEPPE'S PIZZERIA OF CONCORD	\$63.92
41655	11/28/2018	11/28/2018	AW	BOB'S GARAGE & TOWING SERVICE	\$300.00
41656	11/28/2018	11/28/2018	AW	AIRGAS USA,LLC	\$8.35
41657	11/28/2018	11/28/2018	AW	REILLY SWEEPING	\$579.50
41658	11/28/2018	11/28/2018	AW	UNITED ALLOYS R&D INC	\$71.05
41659	11/28/2018	11/28/2018	AW	JANET HLAVAC	\$6.54
41660	11/28/2018	11/28/2018	AW	BLUE TECHNOLOGIES	\$158.91
41661	11/28/2018	11/28/2018	AW	BREATHING AIR SYSTEMS	\$9.00
41662	11/28/2018	11/28/2018	AW	CINTAS CORPORATION #259	\$1,730.65
41663	11/28/2018	11/28/2018	AW	DOMINION ENERGY OHIO	\$25.00
41664	11/28/2018	11/28/2018	AW	DOMINION ENERGY OHIO	\$605.57
41665	11/28/2018	11/28/2018	AW	GRAND RIVER ASPHALT, INC.	\$102.44
41666	11/28/2018	11/28/2018	AW	GREAT LAKES OIL COMPANY INC	\$204.00
41667	11/28/2018	11/28/2018	AW	GRUBER RESCUE	\$5,500.00
41668	11/28/2018	11/28/2018	AW	HEMLY TOOL SUPPLY INC	\$46.25
41669	11/28/2018	11/28/2018	AW	HOME DEPOT CREDIT SERVICES	\$279.00
41670	11/28/2018	11/28/2018	AW	THE ILLUMINATING COMPANY	\$2,108.89
41671	11/28/2018	11/28/2018	AW	KIMBALL MIDWEST	\$770.38
41672	11/28/2018	11/28/2018	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$459.38
41673	11/28/2018	11/28/2018	AW	MELTON REPORTING	\$173.20
41674	11/28/2018	11/28/2018	AW	MORTON SALT	\$8,756.37
41675	11/28/2018	11/28/2018	AW	THE NEWS HERALD	\$628.00
41676	11/28/2018	11/28/2018	AW	RW DESIGNS	\$753.75
41677	11/28/2018	11/28/2018	AW	REFLECTIVE APPAREL FACTORY INC	\$273.95
41678	11/28/2018	11/28/2018	AW	SCHAEFFER MANUFACTURING CO	\$734.63
41679	11/28/2018	11/28/2018	AW	SIEVERS SECURITY INC	\$268.34
41680	11/28/2018	11/28/2018	AW	SUTPHEN CORPORATION	\$26,400.00
41681	11/28/2018	11/28/2018	AW	ULINE	\$219.43
41682	11/28/2018	11/28/2018	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$44,255.85
41683	11/28/2018	11/28/2018	AW	WARREN FIRE EQUIPMENT INC	\$3,924.25
41684	11/28/2018	11/28/2018	AW	DEBRA BECHEL-ESKER	\$32.25
41685	11/28/2018	11/28/2018	AW	KELLY TRENCH	\$200.00
41686	11/28/2018	11/28/2018	AW	TAMI MALLONE	\$15.00
41687	11/28/2018	11/28/2018	AW	MEGAN BACO	\$20.00
41688	12/05/2018	12/05/2018	AW	LAKE TRUCK SALES & SERVICE INC	\$1,905.36
41689	12/05/2018	12/05/2018	AW	CHAGRIN VALLEY AUTO-PARTS (NAPA PV	\$835.22
41690	12/05/2018	12/05/2018	AW	TREASURER OF STATE (UAN)	\$1,074.00
41691	12/05/2018	12/05/2018	AW	SIEVERS SECURITY INC	\$261.00
41692	12/05/2018	12/05/2018	AW	ESRI, INC	\$700.00
41693	12/05/2018	12/05/2018	AW	BUREAU OF WORKERS' COMPENSATION	\$52,667.00
41694	12/05/2018	12/05/2018	AW	STAPLES ADVANTAGE	\$575.87
41695	12/05/2018	12/05/2018	AW	LOWE'S	\$446.10
41696	12/05/2018	12/05/2018	AW	LOWE'S	\$117.86
41697	12/05/2018	12/05/2018	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$420.33
41698	12/05/2018	12/05/2018	AW	ADVANCED GAS & WELDING SOLUTIONS,	\$137.35
41699	12/05/2018	12/05/2018	AW	AQUA OHIO INC	\$77.85
41700	12/05/2018	12/05/2018	AW	ARIS COMPANY	\$42.30
41701	12/05/2018	12/05/2018	AW	AT&T U-VERSE	\$46.81
41702	12/05/2018	12/05/2018	AW	AT&T	\$39.52
41703	12/05/2018	12/05/2018	AW	CINTAS FAS LOCKBOX 636525	\$19.72
41704	12/05/2018	12/05/2018	AW	COSTAR REALTY INFORMATION INC	\$324.04
41705	12/05/2018	12/05/2018	AW	CRILE ROAD HARDWARE	\$393.32

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on December 05, 2018

41706	12/05/2018	12/05/2018	AW	DOMINION ENERGY OHIO	\$45.36
41707	12/05/2018	12/05/2018	AW	FIFTH THIRD BANK	\$2,198.40
41708	12/05/2018	12/05/2018	AW	HAS CLAIMS	\$1,000.00
41709	12/05/2018	12/05/2018	AW	HOME DEPOT CREDIT SERVICES	\$24.97
41710	12/05/2018	12/05/2018	AW	THE ILLUMINATING COMPANY	\$634.36
41711	12/05/2018	12/05/2018	AW	JAT ENTERPRISES INC dba JEN'S CLEANI	\$892.00
41712	12/05/2018	12/05/2018	AW	LAKE COUNTY CENTRAL COMMUNICATIO	\$14,000.84
41713	12/05/2018	12/05/2018	AW	LAKE COUNTY SAFETY COUNCIL	\$60.00
41714	12/05/2018	12/05/2018	AW	LAKE ERIE CONSTRUCTION COMPANY	\$3,100.00
41715	12/05/2018	12/05/2018	AW	LBL PRINTING	\$251.80
41716	12/05/2018	12/05/2018	AW	MATTHEW S. SENYES	\$100.00
41717	12/05/2018	12/05/2018	AW	MENTOR HARDWARE STORE	\$225.00
41718	12/05/2018	12/05/2018	AW	MILL SUPPLY INC	\$400.45
41719	12/05/2018	12/05/2018	AW	NORTH COAST LIFT TRUCK INC	\$343.25
41720	12/05/2018	12/05/2018	AW	OSBORNE CONCRETE & STONE COMPAN	\$76.48
41721	12/05/2018	12/05/2018	AW	OSBORNE INC	\$2,650.50
41722	12/05/2018	12/05/2018	AW	PARK WAREHOUSE LLC	\$1,161.29
41723	12/05/2018	12/05/2018	AW	PENN-OHIO WHOLESALE	\$110.00
41724	12/05/2018	12/05/2018	AW	SAM'S CLUB/GEMB	\$136.62
41725	12/05/2018	12/05/2018	AW	SAM'S CLUB/GEMB	\$309.30
41726	12/05/2018	12/05/2018	AW	STATE INDUSTRIAL PRODUCTS	\$220.82
41727	12/05/2018	12/05/2018	AW	SUTPHEN CORPORATION	\$582.17
41728	12/05/2018	12/05/2018	AW	TIME WARNER CABLE - NORTHEAST	\$222.80
41729	12/05/2018	12/05/2018	AW	VERIZON WIRELESS	\$938.96
41730	12/05/2018	12/05/2018	AW	WITMER PUBLIC SAFETY GROUP, INC.	\$1,800.00
41731	12/05/2018	12/05/2018	AW	DEBRA BECHEL-ESKER	\$76.11
41732	12/05/2018	12/05/2018	AW	KAREN DEAN	\$150.00
41733	12/05/2018	12/05/2018	AW	JENNIFER JURCIC	\$400.00
41734	12/05/2018	12/05/2018	AW	GRIMES HORTICULTURE	\$100.00
41735	12/05/2018	12/05/2018	AW	THE VILLAGES CONDOMINIUM ASSOC	\$30.00
41736	12/05/2018	12/05/2018	AW	ADAM L. WHITE	\$200.00
41737	12/05/2018	12/05/2018	AW	STARLYN BRUNO	\$12.50
41738	12/05/2018	12/05/2018	AW	CLASSIC LAWNS	\$12,341.64
41739	12/05/2018	12/05/2018	AW	O'REILLY AUTO PARTS	\$304.78
41740	12/05/2018	12/05/2018	AW	DONNA INMAN	\$200.00
41741	12/05/2018	12/05/2018	AW	BRIAN DANIELS	\$65.00

Total Payments: \$587,328.74

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$587,328.74

Christopher A. Galloway, Chairman

Amy Dawson, Fiscal Officer