

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on October 03, 2018

The Concord Township Board of Trustees met for a Regular Meeting October 3, 2018, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and led in the Pledge of Allegiance. Trustees present were Paul R. Malchesky, Caroline N. Luhta and Christopher A. Galloway.

FIRE DEPARTMENT SWEARING IN: The oath was read by Mr. Malchesky and recited by Part-time Firefighters / Paramedics Jesse Selby, Daniel Stech and Frank Virant (see transcript for more details)

APPROVAL OF MINUTES:

September 19, 2018 Public Hearing – approved as written

September 19, 2018 Regular Trustees Meeting – approved as written

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson,

- As of September 30th, we were 75% of the way through the calendar year; the Treasury Balance for the 19 active funds within the Township Treasury was \$5.9 million which includes \$225,600 in funds set aside for specific projects; year-to-date expenditures were 61% of the amount appropriated for 2018; revenue received year-to-date is 97% of the amount budgeted; this includes the 2nd half of our 2017 Real Estate Taxes; we are well within budget; we will not be receiving Real Estate Tax revenue again until the end of the 1st Quarter 2019
- Fund 2021, the Motor Vehicle Tax or Gas Tax as it is commonly known began in 1925; motor vehicle fuel wholesale dealers remit the tax; the amount is distributed by the Ohio Department of Taxation with the state receiving 75% and all local governments receiving 25%; the money must be used for road purposes; Gas Tax revenue to local governments has remained stagnant over the last seven (7) years; traditionally, we have used this money for emergency equipment repairs and road maintenance contracts for smaller projects; we receive and spend approximately \$150,000 each year from this fund

B. TRUSTEES:

Mr. Malchesky – Ohio State Bar Association Meeting was held in Concord at Quail Hollow

Mrs. Luhta – nothing, very quiet

Mr. Galloway – Concord decal stickers are free and available in Town Hall

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

- ZIP Code Survey Update: the desire for Concord Township (Lake County) to have a single ZIP Code goes back many years; the original request was made in 2010 and was denied by USPS; ZIP Codes for Concord Township are not aligned with our boundaries-with residents having mailing addresses in three (3) neighboring jurisdictions (Chardon, Mentor and Painesville) resulting in:
 - ❖ Some residents experiencing higher insurance rates (ZIP codes are a factor in determining insurance rates)
 - ❖ Confusion in voter registration and ballot issues
 - ❖ Misdirected tax revenues (motor vehicle license tax revenues misdirected to communities sharing the same Zip Code)
 - ❖ Changes in property values
 - ❖ The need to use mailing addresses of adjacent communities robs us of a community identity; some local businesses are utilizing a neighboring community in their mailing address in order to ease confusion with mail delivery; our largest employer Tri-Point Medical Center, has a mailing address of 7590 Auburn Rd., Painesville, OH 44077; this hospital is one of our most prominent features in Concord Township
 - ❖ To aid in economic development
- Having a single ZIP Code DOES NOT mean we will have a dedicated post office in Concord; it is a very slim possibility and we would welcome that; it is feasible for an existing Post Office Branch to operate and serve two (2) ZIP Codes; the cost for the change is the responsibility of the USPS
 - ❖ This is not a gateway to turn Concord Township into a City or Village and there are no plans to consider this
 - ❖ ZIP Code issue DOES NOT raise taxes
 - ❖ ZIP Code issue does not affect school districts

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- This is a survey to gauge resident interest; we did not conduct a mail survey in order to keep costs down and we realize not every resident will receive the survey; we opted to place the survey on our website and social media along with an email to those emails we have on file
- Trick-or-Treating in Concord is scheduled for October 31, 2018 from 6-8 pm
- Township offices will be closed on Monday, October 8, 2018 in observance of Columbus Day
- We would like to welcome some new businesses - we wish great success and thank you for investing in our community:
 - ❖ Chipotle at 7689 Crile Road
 - ❖ Cleveland Yoga at 7645 Crile Road

B. FIRE DEPT. – Chief Sabo

- **Activities Report for September** – 214 Runs for September; EMS – 137 events with 120 transports; Fire – 214 events; 6 fires (2 vehicle, 1 cooking, 3 bldg.); 6 hazardous conditions (no fire); 23 Mutual aid given, 18 Mutual aid received; Overlapping Calls – 49 or 23%; **Fire Prevention Bureau** – 3 Plan Reviews, 33 Annual Inspections, 2 Follow-up; 6 Fire Protection System Testing; 7 Fire Sprinkler Testing; 1 Re-Inspection; 5 Alarm Tests; 2 Safety Training Care Facility; 1 Day Care Inspection; 5 Lock Box activities (returns)
- Training Activity Schedule next to Station #1
 - ❖ October 4, 2018 Lake County SWAT Training
 - ❖ October 10, 2018 Lake County Drone Team Training
 - ❖ November 15, 2018 Concord Township Fire Department Live Fire Training
- Recognize Deputy Chief Ron Terriaco for representing Concord Township Fire Department at the National Fallen Firefighters Memorial
- **Safety Tip: October 2018**
 - ❖ Painesville Utilities has been flushing fire hydrants in the Township which requires them to leave the hydrants running and unattended; Fire Dept. is working on our fall hydrant program but our crews do their maintenance then close the hydrant; don't hesitate to contact the Fire Dept. or utilities company to verify that the hydrants are being serviced and not accidentally opened

C. SERVICE DEPT. – Frank Kraska, Service Director

- Concord Township has successfully acquired a combination grant and low interest loan from OPWC to help subsidize a complete road reconstruction on Lancaster Ct.; the grant, in the amount of \$199,000 and the accompanying loan for \$162,500, will complete this \$612,500 project which will commence in the Spring of 2020
- The third and final phase of the Far Hill Development program will commence in the Spring of 2019 on both Christian Ave. and Jason Ave.; we have secured \$400,000 in a grant from OPWC towards this 1.3 million-dollar improvement; previous life span of these roads has been approximately 42 years; with a comprehensive yearly maintenance program and a sensible salting program, the same longevity in road life can be expected
- The Service Department coordinated with Mitchell Construction in resurfacing the Concord Township Cemetery driveways; completed a variety of other maintenance tasks in the cemetery
- Four (4) driveway culverts were installed; roadside ditching on Sarah Lee Dr., Nancy Ann Dr. and Lindmar Dr. were completed; two (2) Storm Water projects on Brooke Lyn Way. and Jo Ann Dr. were completed and Palmer Rd. and Viewmount Dr. were dura patched
- The concrete crew installed 500 square yards of concrete slabs on Summerhill Dr. and they are currently working on Stone Hollow Rd.; the same crew is periodically working on development of our second baseball field on Town Hall Campus; we are in need of backfill for our outfield portion of the field; thank you to Todd Harrison of Hallmark Construction, Todd Victor and Karvo Construction who have made fill available to use as we progress
- Residents are able to drop off their brush and yard waste again on Saturday, October 13th from 8-2; you can find more information online
- We installed 15 snow barricades for mailboxes yesterday; this is a good time to consider one for your mailbox

D. ZONING DEPARTMENT – Heather Freeman, Zoning Director

- During the month of September, the Zoning Department processed 26 zoning permit applications; of those 26 permits, ten (10) were for accessory buildings, five (5) fences, four (4) additions and alterations to dwellings, two (2) decks, two (2) dwellings; two (2) pools, one (1) change in use

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- Last night the Zoning Commission met and approved a sign package for the Auburn Career Center; the commission also scheduled a public hearing for a zoning map amendment application for November 6th at 7 pm
- BZA will meet next Wednesday, October 10th in Town Hall at 7 pm for their meeting; the agenda includes two (2) variance requests

E. RECREATION DEPARTMENT – Debra Bechel-Esker, Recreation Director

- Classes available in October at the Community Center:
 - ❖ Tai Chi
 - ❖ POUND!
 - ❖ Martial Arts
 - ❖ Essential Oils
 - ❖ Mixed Media Painting
 - ❖ Color Me Concord, an adult coloring class for relaxation
 - ❖ Learning American Mah Jongg
 - ❖ A Hocus Pocus Kid's Cooking Class
 - ❖ Adult cooking class with a Sushi theme
 - ❖ Photography from A to Z
 - ❖ Getting Started with Medicare
 - ❖ Ghost Stories of Lake County
 - ❖ Crafting a Stained Glass Christmas Tree
- Today the 55+ Group played Gift Card Bingo; at the next meeting on October 17, 2018, we'll host our annual Candidates and Issues Forum
- Lake County Health District will host a Flu Clinic at the Community Center on Tuesday, October 16th; call the Recreation Dept. for more information
- Annual Halloween Haunt at Gristmill Village is on Thursday, October 25, 2018 at 6:30 pm
- Annual Halloween Thriller Dance Workshop is scheduled for Friday, October 26, 2018 at the Community Center
- Community trick-or-treating is Wednesday, October 31, 2018 from 6-8 pm
- Submit your photos by October 16, 2018 for the 29th annual Concord Township Photo Contest; voting takes place from October 20-November 7, 2018 at Concord Village Skilled Nursing and Rehab Facility or online
- Deadline to enter the Scarecrow contest is October 19, 2018; online judging begins October 22-November 1, 2018 at concordtwp.com

F. CONCORD LAW ENFORCEMENT – Chief Deputy Leonbruno

- **Activities Report for September** – 1,137 Total Calls for September; **Accidents** – 5 Injury, 7 Property Damage Accidents; **Arrests** – 5; **Alarms** – 59; **Business Checks** – 190; **Crime Prevention** – 158; **Citations** – 17; **Warnings** – 77; **Driving Under Suspension** – 2; **OVI** – 1; **New Investigations** – 3 Drug Investigation – Crossroads Dr., Johnnycake Ridge Rd., Crile Rd.; 9 Thefts – Cascade Rd., Harnessfield Ln., Highland View Dr., Crile Rd., Hoose Rd., Auburn Rd., Girdled Rd., Painesville-Warren Rd.; 1 Weapons Call – Auburn Rd.

AUDIENCE:

- Faith Andrews of 10441 Prouty Road asked the Trustees some questions and engaged in dialog; see transcripts for details

OLD BUSINESS:

None

NEW BUSINESS:

- SEPTEMBER FINANCIAL REPORTS. Mr. Malchesky moved to approve the financial reports for September. Mrs. Luhta seconded. Vote 3 ayes.
- RESOLUTION 2018-30, OPWC APPLICATION FOR LANCASTER COURT. Mr. Malchesky moved to adopt the following resolution:

RESOLUTION 2018-30

A RESOLUTION AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE OHIO PUBLIC WORKS COMMISSION TO PROVIDE INFRASTRUCTURE IMPROVEMENT FUNDS NECESSARY FOR CONCORD TOWNSHIP'S TOTAL ROAD RECONSTRUCTION ON LANCASTER COURT, AND DECLARING AN EMERGENCY.

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WHEREAS, the State Capital Improvement Program ("SCIP") and the Local Transportation Improvement Program ("LTIP") both provide financial assistance to political subdivisions for capital improvements to public infrastructure, and

WHEREAS, Concord Township is planning to make capital improvements to Lancaster Court and its drainage system that is no longer functional thereby undermining and damaging the roadway surface, with such improvements to include necessary total reconstruction to the roadway, and

WHEREAS, the Township is pursuing funding assistance from the Ohio Public Works Commission ("OPWC") to complete these infrastructure improvements, and

WHEREAS, the infrastructure improvements herein above described is considered to be a priority need for the community and is a qualified project under the OPWC programs.

NOW THEREFORE BE IT RESOLVED by the Concord Township Board of Trustees, Lake County, Ohio that:

Section 1. Christopher A. Galloway, as Chairman of the Board of Trustees, or his duly authorized representative, is hereby authorized to prepare and submit an application to the Ohio Public Works Commission for funds necessary to complete the Lancaster Court infrastructure improvements described herein.

Section 2. Christopher A. Galloway, or his duly authorized representative, is further authorized to execute any and all additional documentation necessary to properly formalize and secure the implementation of such infrastructure improvement funding.

Section 3. The Board of Trustees of Concord Township hereby requests the State of Ohio to consider and approve its application for Ohio Public Works Commission funding.

Section 4. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5. This Resolution is hereby deemed to be an emergency measure in order to insure the timely and most beneficial filing of the subject application, the same being deemed necessary for the preservation of the health, safety and welfare of the citizens of Concord Township, and it shall therefore be and remain in full force and effect from and after its passage by the Board of Trustees.

Mrs. Luhta seconded. Vote 3 ayes.

C. FIRE DEPT. ACCEPT THE RESIGNATION LETTER OF LUIS SALAS EFFECTIVE 09/25/18.

Mrs. Luhta moved to accept the resignation letter of Luis Salas effective 09/25/18. Mr. Malchesky seconded. Vote 3 ayes.

D. SET PUBLIC HEARING FOR THE PETITION OF LANDOWNER'S AND OTHER PROPERTIES TO BE INCLUDED IN THE JEDD. Public Hearing is set for November 7, 2018 at 7:15 pm in Town Hall.

E. FUTURE MEETINGS & ANNOUNCEMENTS:

MON.	10/8	CLOSED	IN OBSERVANCE OF COLUMBUS DAY
WED.	10/10	7:00 PM	BZA MEETING / Town Hall
SAT.	10/13	8:00AM-2:00 PM	BRUSH DAYS / Town Hall Campus
WED.	10/17	5:30 PM	BICENTENNIAL PLANNING COMMITTEE MEETING / Community Center
		6:30 PM	TRUSTEE OFFICE HOURS / Conference Room
		7:30 PM	TRUSTEE MEETING / Town Hall

Upon proper motion, the meeting was adjourned.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

10/5/2018 9:12:00 AM

Payment Listing
9/20/2018 to 10/03/2018

UANv2018.1

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Advice #	Post Date	Date	Type	Vendor / Payee	Amount
120-2018	10/02/2018	10/02/2018	CH	CONCORD PAYROLL	\$120,841.39
121-2018	10/02/2018	10/02/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$19,482.82
122-2018	10/02/2018	10/02/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$12,306.26
123-2018	10/02/2018	10/02/2018	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,817.51
41286	10/02/2018	10/02/2018	AW	SECURITY BENEFITS	\$2,144.67
41287	10/02/2018	10/02/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$541.06
41288	10/02/2018	10/02/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,715.00
41289	10/02/2018	10/02/2018	AW	A&B TIRE SERVICE	\$652.00
41290	10/02/2018	10/02/2018	AW	ADP INC	\$665.01
41291	10/02/2018	10/02/2018	AW	ALVORD'S YARD & GARDEN EQUIPMENT	\$59.44
41292	10/02/2018	10/02/2018	AW	ARIS COMPANY	\$80.00
41293	10/02/2018	10/02/2018	AW	AT&T U-VERSE	\$79.61
41294	10/02/2018	10/02/2018	AW	AT&T	\$39.44
41295	10/02/2018	10/02/2018	AW	BELENKY, INC.	\$12,291.00
41296	10/02/2018	10/02/2018	AW	BOB'S GARAGE & TOWING SERVICE	\$300.00
41297	10/02/2018	10/02/2018	AW	COSTAR REALTY INFORMATION INC	\$324.04
41298	10/02/2018	10/02/2018	AW	COUNTRYSIDE TRUCK SERVICE INC	\$4,047.58
41299	10/02/2018	10/02/2018	AW	CRILE ROAD HARDWARE	\$150.50
41300	10/02/2018	10/02/2018	AW	DeMILTA SAND & GRAVEL INC	\$420.00
41301	10/02/2018	10/02/2018	AW	DOMINION ENERGY OHIO	\$142.31
41302	10/02/2018	10/02/2018	AW	FIFTH THIRD BANK	\$782.24
41303	10/02/2018	10/02/2018	AW	HULL & ASSOCIATES INC	\$14,217.33
41304	10/02/2018	10/02/2018	AW	HULL & ASSOCIATES INC	\$12,860.00
41305	10/02/2018	10/02/2018	AW	THE ILLUMINATING COMPANY	\$3,566.08
41306	10/02/2018	10/02/2018	AW	JAT ENTERPRISES INC dba JEN'S CLEANI	\$982.00
41307	10/02/2018	10/02/2018	AW	KURTZ BROS., INC	\$368.00
41308	10/02/2018	10/02/2018	AW	KWIK KLEEN	\$64.50
41309	10/02/2018	10/02/2018	AW	LINCOLN NATIONAL LIFE INSURANCE CO	\$1,536.41
41310	10/02/2018	10/02/2018	AW	LOWE'S	\$269.53
41311	10/02/2018	10/02/2018	AW	MELTON REPORTING	\$465.70
41312	10/02/2018	10/02/2018	AW	METRO HEALTH FOUNDATION	\$200.00
41313	10/02/2018	10/02/2018	AW	MITCHELL CONSTRUCTION	\$2,115.00
41314	10/02/2018	10/02/2018	AW	NAUVOO FAMILY MARKET	\$740.00
41315	10/02/2018	10/02/2018	AW	O.A.E.V.T.	\$425.00
41316	10/02/2018	10/02/2018	AW	OSBORNE CONCRETE & STONE COMPAN	\$322.81
41317	10/02/2018	10/02/2018	AW	OSBORNE INC	\$2,118.00
41318	10/02/2018	10/02/2018	AW	POWER ALARM INC.	\$74.95
41319	10/03/2018	10/03/2018	AW	AQUA OHIO INC	\$93.36
41320	10/03/2018	10/03/2018	AW	L.C.D.U.	\$77.49
41321	10/03/2018	10/03/2018	AW	INTERNATIONAL SOC. OF FIRE SVC INSTR	\$125.00
41322	10/03/2018	10/03/2018	AW	SAM'S CLUB/GEMB	\$211.26
41323	10/03/2018	10/03/2018	AW	SOUTHEASTERN EMERGENCY EQUIPMEN	\$271.33
41324	10/03/2018	10/03/2018	AW	STAPLES ADVANTAGE	\$354.39
41325	10/03/2018	10/03/2018	AW	STATE INDUSTRIAL PRODUCTS	\$204.00
41326	10/03/2018	10/03/2018	AW	TIME WARNER CABLE - NORTHEAST	\$222.80
41327	10/03/2018	10/03/2018	AW	TRACTOR SUPPLY DEPT 30-1202587877	\$292.72
41328	10/03/2018	10/03/2018	AW	LAKE COUNTY TREASURER, SHERIFF'S PO	\$203,160.00
41329	10/03/2018	10/03/2018	AW	UNIVERSITY HOSPITALS OCCUPATIONAL	\$21,930.00
41330	10/03/2018	10/03/2018	AW	VECTOR SCREENPRINTING	\$373.97
41331	10/03/2018	10/03/2018	AW	VERIZON WIRELESS	\$938.61
41332	10/03/2018	10/03/2018	AW	WARREN FIRE EQUIPMENT INC	\$988.73
41333	10/03/2018	10/03/2018	AW	DEBRA BECHEL-ESKER	\$38.00
41334	10/03/2018	10/03/2018	AW	STARLYN BRUNO	\$8.99
41335	10/03/2018	10/03/2018	AW	ALVORD'S YARD & GARDEN EQUIPMENT	\$519.96
41336	10/03/2018	10/03/2018	AW	GRAND RIVER ASPHALT, INC.	\$13,935.60
41337	10/03/2018	10/03/2018	AW	KIMBALL MIDWEST	\$835.62

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41338	10/03/2018	10/03/2018	AW	KURTZ BROS., INC	\$1,454.25
41339	10/03/2018	10/03/2018	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$392.93
41340	10/03/2018	10/03/2018	AW	MILL SUPPLY INC	\$135.96
41341	10/03/2018	10/03/2018	AW	PIPELINES INC	\$286.50
41342	10/03/2018	10/03/2018	AW	WILES & RICHARDS	\$5,491.25
41343	10/03/2018	10/03/2018	AW	JIM SEDLACEK	\$130.00
41344	10/03/2018	10/03/2018	AW	LAURA GOODBAN	\$150.00
41345	10/03/2018	10/03/2018	AW	DENISE MOELISH	\$300.00
41346	10/03/2018	10/03/2018	AW	SANDRA F PATTERSON	\$400.00
41347	10/03/2018	10/03/2018	AW	KATRINA MICHALSKI	\$240.00
41348	10/03/2018	10/03/2018	AW	BETH ROSSI	\$75.00
41349	10/03/2018	10/03/2018	AW	DANIELLE ALJINOVIC	\$75.00
41350	10/03/2018	10/03/2018	AW	PAT AQUILA	\$75.00
41351	10/03/2018	10/03/2018	AW	KATHY WISEN	\$75.00
41352	10/03/2018	10/03/2018	AW	DAN KELLY	\$75.00
41353	10/03/2018	10/03/2018	AW	LIBBY JENKINS	\$75.00
41354	10/03/2018	10/03/2018	AW	RICHARD KOTAPISH	\$75.00
41355	10/03/2018	10/03/2018	AW	JACKIE EVANGELISTA	\$75.00
41356	10/03/2018	10/03/2018	AW	RONG NORRIS	\$75.00
41357	10/03/2018	10/03/2018	AW	SHIQI CHEN	\$75.00
41358	10/03/2018	10/03/2018	AW	JEFFREY SMITH	\$30.00
41359	10/03/2018	10/03/2018	AW	JERRY KRESNYE	\$30.00
41360	10/03/2018	10/03/2018	AW	MARK FOGLE	\$30.00
41361	10/03/2018	10/03/2018	AW	CALI WOODS HOA	\$30.00
41362	10/03/2018	10/03/2018	AW	JOHN BAYER	\$30.00
41363	10/03/2018	10/03/2018	AW	PHYLLIS CIMAGLIO	\$30.00
41364	10/03/2018	10/03/2018	AW	LISA MICHALK	\$30.00
41365	10/03/2018	10/03/2018	AW	NATURE PRESERVE I HOA	\$30.00
41366	10/03/2018	10/03/2018	AW	EASTON CREEK CONDO ASSOCIATION	\$30.00
41367	10/03/2018	10/03/2018	AW	HICKORY RIDGE HOA	\$30.00
41368	10/03/2018	10/03/2018	AW	MOUNTAINTOP ESTATES HOA	\$30.00
41369	10/03/2018	10/03/2018	AW	OLDE STONE COURT HOA	\$30.00
41370	10/03/2018	10/03/2018	AW	KATHERINE CREVELING	\$30.00
41371	10/03/2018	10/03/2018	AW	ANDRE DECATES	\$75.00
41372	10/03/2018	10/03/2018	AW	DAVID KOROSEC	\$75.00
41373	10/03/2018	10/03/2018	AW	NATALYNN SANDERS	\$75.00
41374	10/03/2018	10/03/2018	AW	CAROL SHAMAKIAN	\$100.00
41375	10/03/2018	10/03/2018	AW	BARRY ZUCKERMAN	\$400.00

Total Payments: \$475,634.91

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$475,634.91

Christopher A. Galloway, Chairman

Amy L. Dawson, Fiscal Officer