

## RECORD OF PROCEEDINGS

### Minutes of Concord Township Board of Trustees Meeting

Held on September 05, 2018

The Concord Township Board of Trustees met for a Regular Meeting September 5, 2018, at 7:30 pm, in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and Connie Luhta led in the Pledge of Allegiance. Trustees present were Christopher A. Galloway, Caroline N. Luhta and Paul R. Malchesky.

#### **FIRE DEPARTMENT: SWEARING IN OF CHAPLAIN LARRY POZZA**

Larry Pozza was sworn in as the Concord Township Fire Department's Chaplain

#### **APPROVAL OF MINUTES:**

August 15, 2018 Public Hearing – approved as written; Mr. Galloway abstained

August 15, 2018 Regular Trustees Meeting – approved as written; Mr. Galloway abstained

August 22, 2018 Public Hearings – approved as written

August 22, 2018 Special Meeting – approved as written

#### **ELECTED OFFICIALS REPORT:**

A. FISCAL OFFICER – Amy L. Dawson,

- No report

B. TRUSTEES:

Mr. Malchesky – nothing to report

Mrs. Luhta – received historical documents from Anna Fairchild

Mr. Galloway – minor activities with staff and administration; nothing major to report at this time

#### **DEPARTMENT REPORTS:**

A. ADMINISTRATION DEPT. – Andy Rose, Administrator

- Work at Auburn Rd. and Crile Rd. is underway; crews are busy and it is anticipated to last three (3) to four (4) weeks before they move to Capital Pkwy. and Crile Rd.
- All businesses are open and can currently be easily accessed via Capital Pkwy.

B. FIRE DEPT. – Chief Sabo

- **Activities Report for August** – 218 Runs for August, YTD – 1754; EMS – 134 events with 106 transports; Fire – 84 events; 4 fires (2 vehicle, 1 cooking, 1 brush); 12 hazardous conditions (no fire); 19 Mutual aid given, 14 Mutual aid received; Overlapping Calls – 49 or 32%; **Fire Prevention Bureau** – 4 Plan Reviews, 40 Annual Inspections, 12 Follow-up; 8 Fire Protection System Testing; 9 Fire Sprinkler Testing; 12 Re-Inspections; 7 Alarm Tests; 1 Community Event Safety Planning; 2 Residential Lock Box Installs
- **Safety Tip: September 2018**
  - ❖ As fall approaches and you begin yard clean up, remember the open burning regulations for the Township
  - ❖ Consider taking advantage of the Fall Brush Days offered by the Service Department on September 22<sup>nd</sup> and October 13<sup>th</sup> from 8-2; see the Concord website for details

C. SERVICE DEPT. – Frank Kraska, Service Director

- In preparation for road improvements within Mount Royal subdivision, our crews completed both roadside drainage improvements and full depth road repairs which were experiencing extensive failure; Chagrin Valley Paving Company milled each road, chipped sealed the milled surface with an inner layer of tar and stone which was then overlaid with asphalt for the final surface
- In June and July a thorough crack seal program began on many roads throughout the Concord; July the crews began to dura-patch Township roads that were experiencing joint failure and beginning to pot hole; on Lancaster Court, for example, we combined asphalt patch and dura-patch in order to stabilize the various road joint failures being observed on that particular road
- Crews have replaced several driveway culverts on request; regraded roadside ditches in multiple locations; maintained cemetery operations

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- The concrete repair crew replaced 2,000 square yards of road sections on Brightwood Dr., Rolling Acres Ct. Colleen Dr., Ravenwood Ln. and are currently working on Summerhill Dr.; this same crew has also been working on development of a second baseball field at the Town Hall campus; the goal is to have this field playable by next season
- Brush Days for Concord residents will be on Saturday, September 22<sup>nd</sup> from 8-2 at the service garage on Town Hall campus; Service Department personnel will be on hand to assist residents; see the website for more specific details
- Brush will be chipped and available to residents on a first come first serve basis during regular business hours
- This is a good time to consider a snow barricade for your mailbox; find this and other information at [concordtwp.com/Service Department](http://concordtwp.com/Service%20Department)

#### D. ZONING DEPARTMENT – Heather Freeman, Zoning Director

- During the month of August, the Zoning Department processed 38 zoning permit applications and collected \$4,100 in fees; of those 38 permits, eleven (11) were for fences, ten (10) accessory buildings, five (5) new businesses, four (4) additions, two (2) decks, two (2) dwellings, two (2) pools, two (2) signs
- Last night the Zoning Commission voted to conditionally approve the site plan and design review application for a proposed Home2 Suites Hotel on Gold Court
- BZA will meet next Wednesday in Town Hall at 7 p.m. for their meeting; the agenda includes four (4) variance requests and one (1) conditional use permit
- The Zoning staff is excited to see all the new business growth taking place along Crile Rd.; Subway recently opened at the Crile Crossing retail center; additional businesses coming soon to the corridor:
  - ❖ Cleveland Yoga
  - ❖ Fitness Together
  - ❖ Chipotle
  - ❖ Verizon
  - ❖ Holiday Inn Express & Suites
  - ❖ Peace Love and Little Donuts
  - ❖ More to be announced soon

#### E. RECREATION DEPARTMENT – Debra Bechel-Esker, Recreation Director

- The Recreation Department would like to extend a heartfelt THANK YOU to everyone who participated in Concord Community Day; we are especially grateful to our Trustees, staff, volunteers and the generous sponsors whose contributions were vital and very much appreciated; for more information, go to [concordtwp.com](http://concordtwp.com)
- Congratulations to Concord Township's Citizen of the Year, Betty Lieby
- Congratulations to Scholarship Winners: Michael Chen, Dante Grassi, Sarah Low, and Michael Senyes
- Thank you to Parade Marshal, Jean Lohiser
- Classes available in September at the Community Center:
  - ❖ AARP Smart Driver Program
  - ❖ Mixed Media Painting
  - ❖ Stained Glass Butterfly class
  - ❖ Learning Mah Jongg
  - ❖ Music for Relaxation
  - ❖ Photography from A to Z
  - ❖ Learning Lightroom
  - ❖ Photoshop Elements
  - ❖ Tai Chi
  - ❖ POUND! Exercise class
  - ❖ Generation POUND! (for kids)
  - ❖ Kid's cooking class, with a smart snacking theme
  - ❖ Martial Arts for adults and kids
- Today the 55+ Group had a presentation about Dorothy Fuldheim, the first lady of television; at the next meeting on September 19<sup>th</sup> we'll take a look at inflation over the past 100 years
- Community Garage Sale is September 14<sup>th</sup> and 15<sup>th</sup>
- Join Docent Dan Maxson on September 29<sup>th</sup> as he presents "A Slice of Concord Township History" at the Old Stone School
- Bonnie Kraska's retirement
  1. REC. DEPT. ACCEPT BONNIE KRASKA'S LETTER OF RESIGNATION – It is with regret, Mr. Galloway called a vote with of all those in favor, 3 ayes.

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F. CONCORD LAW ENFORCEMENT – Lt. Reed

- **Activities Report for August** – 1,031 Total Calls for August; **Accidents** – 3 Injury, 14 Property Damage; **Arrests** – 3; **Alarms** – 74; **Business Checks** – 199; **Crime Prevention** – 139; **Citations** – 11; **Warnings** – 101; **Driving Under Suspension** – 3; **OVI** – 1; **New Investigations** – 2 B & E to Vehicle – Concord-Hambden Rd., Wellesly Blvd.; 4 Drug Investigation – Auburn Rd., Old Johnnycake Ridge Rd.; 13 Thefts – Village Dr., Johnnycake Ridge Rd., Crile Rd., Holly Park Dr., Auburn Rd., Cambden Crossing Way, Weathersfield Dr., Doncaster Ct., Christian Ave., Augusta Ln.; 2 Trespass – Wyndtree Ln., Tulip Way; 1 Vandalism – Ravenna Rd.; 1 Stolen Vehicle – Wellesly Blvd.

**AUDIENCE:**

None

**OLD BUSINESS:**

SET PUBLIC HEARING FOR ACCEPTANCE OF STREET LIGHTING PETITION FOR QUAIL HOLLOW PHASE #11 STREET LIGHTS. Public Hearing set for Wednesday, September 19, 2018 at 7:25 pm.

**NEW BUSINESS:**

- A. AUGUST FINANCIAL REPORTS. Mr. Malchesky moved to approve the financial reports for August. Mrs. Luhta seconded. Vote 3 ayes.
- B. RESOLUTION 2018-27, PETITION OF LANDOWNER SEEKING TO BE INCLUDED IN A JEDD. Mrs. Luhta moved to adopt the following resolution:

**RESOLUTION NO. 2018-27**

**A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO PREPARE AND SUBMIT A PETITION OF LANDOWNER FOR THE INCLUSION OF TWO (2) SPECIFIED PROPERTY PARCELS INTO THE JOINT ECONOMIC DEVELOPMENT DISTRICT BETWEEN CONCORD TOWNSHIP AND THE CITY OF PAINESVILLE.**

**WHEREAS**, Concord Township, by and through its Board of Trustees is the current landowner of two (2) parcels of real property identified as Permanent Parcel Nos. 08-A-020-0-0-00-046-0 and 08A-020-0-00-0-047-0, respectively; and

**WHEREAS**, the Concord Township Board of Trustees believes that the inclusion of both properties into the Joint Economic Development District between Concord Township and the City of Painesville would increase the value of the properties and further promote economic development, all to the best interests of the Township and its residents;

**NOW, THEREFORE, BE IT RESOLVED**, by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

**Section 1.** That the Concord Township Board of Trustees is hereby authorized to prepare and submit a Petition of Landowner for the inclusion of two (2) parcels of property identified as PPN 08-A-020-0-00-046-0 and 08-A-020-0-00-0-047-0, respectively, into the Joint Economic Development District between Concord Township and the City of Painesville pursuant to the requirements of the Ohio Revised Code and to execute any and all documents necessary for the preparation and completion of the Petition's submission.

**Section 2.** It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

**NOW, THEREFORE**, this Resolution shall be in full force and effect upon its passage and approval by the Board of Trustees and as further provided under Ohio law.

Mr. Malchesky seconded. Mr. Galloway asked for the parcel numbers to be read for the record. Mr. Malchesky read the following parcel Nos. 08-A-020-0-00-046-0 & 08-A-020-0-00-0-047-0.  
Mr. Galloway asked for a Roll Call Vote: Mrs. Luhta – yes, Mr. Malchesky – yes, Mr. Galloway – yes.

- C. FIRE DEPT. P.O.# 56-2018, TO SUTPHEN CORPORATION IN THE AMOUNT OF \$26,400.00 FOR ESSENTIAL REPAIRS TO THE EXTRICATION EQUIPMENT. Mr. Malchesky moved to approve P.O.#56-2018, to Sutphen Corporation in the amount of \$26,400.00 for essential repairs to the extrication equipment. Mr. Galloway seconded. Vote 3 ayes.

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- D. FIRE DEPT. P.O.# 57-2018, TO GRUBER RESCUE IN THE AMOUNT OF \$5,500.00 FOR ESSENTIAL REPAIRS TO THE EXTRICATION EQUIPMENT. Mr. Malchesky moved to approve P.O.#57-2018, to Gruber Rescue in the amount of \$5,500.00 for essential repairs to the extrication equipment. Mrs. Luhta seconded. Vote 3 ayes.
- E. SERVICE DEPT. P.O.# 55-2018, TO DK HEATING & SONS INC. IN THE AMOUNT OF \$25,061.00 FOR RADIANT HEATER IMPROVEMENTS. Mr. Malchesky moved to approve P.O.#55-2018, to DK Heating & Sons Inc. in the amount of \$25,061.00 for radiant heater improvements. Mrs. Luhta seconded. Vote 3 ayes.
- F. SERVICE DEPT. P.O.# 54-2018, TO KURTZ BROTHERS IN THE AMOUNT OF \$4,000.00 FOR BASEBALL INFIELD MIX. Mr. Malchesky moved to approve P.O.#54-2018, to Kurtz Brothers in the amount of \$4,000.00 for baseball infield mix. Mrs. Luhta seconded. Vote 3 ayes.
- G. FUTURE MEETINGS & ANNOUNCEMENTS:
- |      |      |         |  |
|------|------|---------|--|
| WED. | 9/12 | 7:00 PM | BZA MEETING / Town Hall                |
| FRI. | 9/14 | 8:00 AM | JEDD MEETING / Town Hall               |
| WED. | 9/19 | 6:30 PM | TRUSTEE OFFICE HOURS / Conference Room |
|      |      | 7:25 PM | PUBLIC HEARING / Town Hall             |
|      |      | 7:30 PM | TRUSTEE MEETING / Town Hall            |

Upon proper motion, the meeting was adjourned.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY	9/14/2018 4:05:00 PM
Payment Listing	UANv2018.1
8/16/2018 to 9/5/2018	

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
104-2018	08/16/2018	08/17/2018	CH	FIRST FEDERAL OF LAKEWOOD	\$36.39
105-2018	08/22/2018	08/22/2018	CH	CONCORD PAYROLL	\$139,904.77
106-2018	08/22/2018	08/22/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$19,280.68
107-2018	08/22/2018	08/22/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$16,591.27
108-2018	08/22/2018	08/22/2018	CH	OHIO CHILD SUPPORT PAYMENT CENTER	\$1,817.51
109-2018	09/05/2018	09/05/2018	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,817.51
41111	08/22/2018	08/22/2018	AW	SECURITY BENEFITS	\$2,232.06
41112	08/22/2018	08/22/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$544.44
41113	08/22/2018	08/22/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,905.00
41114	08/22/2018	08/22/2018	AW	ADP INC	\$292.96
41115	08/22/2018	08/22/2018	AW	ARIS COMPANY	\$630.00
41116	08/22/2018	08/22/2018	AW	BAIN ENTERPRISES	\$369.20
41117	08/22/2018	08/22/2018	AW	COLD SPRING GRANITE COMPANY	\$606.60
41118	08/22/2018	08/22/2018	AW	CONWAY LAND TITLE COMPANY	\$3,285.00
41119	08/22/2018	08/22/2018	AW	DOMINION ENERGY OHIO	\$30.54
41120	08/22/2018	08/22/2018	AW	EC & M CONTRACTORS INC	\$1,835.00
41121	08/22/2018	08/22/2018	AW	THE ILLUMINATING COMPANY	\$134.00
41122	08/22/2018	08/22/2018	AW	LAKE COUNTY INFORMATION TECHNOLO	\$4,000.20
41123	08/22/2018	08/22/2018	AW	LAKE COUNTY SAFETY COUNCIL	\$20.00
41124	08/22/2018	08/22/2018	AW	MELTON REPORTING	\$169.35
41125	08/22/2018	08/22/2018	AW	MYTCO APPS	\$1,600.00
41126	08/22/2018	08/22/2018	AW	REILLY SWEEPING	\$701.50
41127	08/22/2018	08/22/2018	AW	TIME WARNER CABLE - NORTHEAST	\$104.07
41128	08/22/2018	08/22/2018	AW	DEBORAH DEGROOT	\$50.00
41129	08/22/2018	08/22/2018	AW	JUDY KLOTZBACH	\$200.00
41130	08/22/2018	08/22/2018	AW	ROBERT OBLOCKI	\$400.00

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41131	08/22/2018	08/22/2018	AW	PAUL THE FORKLIFT GUY	\$2,500.00	
41132	08/22/2018	08/22/2018	AW	CDM SMITH, INC	\$6,998.74	
41133	08/22/2018	08/22/2018	AW	ODOT DIV OF FINANCE, MAILSTOP 2130	\$523,088.10	
41134	08/27/2018	08/27/2018	AW	BACKTRACK--EMPLOYMENT SCREENING	\$112.00	
41135	08/27/2018	08/27/2018	AW	CHAGRIN VALLEY PAVING INC.	\$219,898.09	
41136	08/27/2018	08/27/2018	AW	DOMINION ENERGY OHIO	\$108.58	
41137	08/27/2018	08/27/2018	AW	GREAT LAKES OIL COMPANY INC	\$202.00	
41138	08/27/2018	08/27/2018	AW	KEENEY SAND & STONE, INC.	\$45.04	
41139	08/27/2018	08/27/2018	AW	THE ARMS TRUCKING CO.	\$740.50	
41140	08/27/2018	08/27/2018	AW	LBL PRINTING	\$357.31	
41141	08/27/2018	08/27/2018	AW	OSBORNE CONCRETE & STONE COMPAN	\$2,387.77	
41142	08/27/2018	08/27/2018	AW	OSBORNE INC	\$12,532.50	
41143	08/27/2018	08/27/2018	AW	CUYAHOGA ASPHALT MATERIALS	\$1,015.41	
41144	08/27/2018	08/27/2018	AW	WARREN FIRE EQUIPMENT INC	\$22,233.00	
41145	08/27/2018	08/27/2018	AW	CENTRAL REGION-CCOA LOCKBOX	\$301.60	
41146	08/30/2018	08/30/2018	AW	POSTMASTER	\$1,780.16	
41147	09/04/2018	09/04/2018	AW	THE ILLUMINATING COMPANY	\$3,362.23	
41148	09/04/2018	09/04/2018	AW	ADP INC	\$396.54	
41149	09/04/2018	09/04/2018	AW	ARIS COMPANY	\$70.00	
41150	09/04/2018	09/04/2018	AW	AT&T	\$72.22	
41151	09/04/2018	09/04/2018	AW	AT&T U-VERSE	\$69.72	
41152	09/04/2018	09/04/2018	AW	BAUER SUPPLY	\$87.55	
41153	09/04/2018	09/04/2018	AW	BRIGHT KESTREL LTD	\$839.32	
41154	09/04/2018	09/04/2018	AW	COLD SPRING GRANITE COMPANY	\$337.00	
41155	09/04/2018	09/04/2018	AW	DOMINION ENERGY OHIO	\$31.97	
41156	09/04/2018	09/04/2018	AW	EMSAR MEDICAL REPAIR INC	\$1,214.79	
41157	09/04/2018	09/04/2018	AW	FIFTH THIRD BANK	\$3,478.08	
41158	09/04/2018	09/04/2018	AW	GENE PTACEK & SON FIRE EQUIPMENT IN	\$55.00	
41159	09/04/2018	09/04/2018	AW	JAT ENTERPRISES INC dba JEN'S CLEANI	\$892.00	
41160	09/04/2018	09/04/2018	AW	LAKE COUNTY CENTRAL COMMUNICATIO	\$14,000.84	
41161	09/04/2018	09/04/2018	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$169.01	
41162	09/04/2018	09/04/2018	AW	LEADERSHIP LAKE COUNTY, INC.	\$100.00	
41163	09/05/2018	09/05/2018	AW	LINCOLN NATIONAL LIFE INSURANCE CO	\$1,559.31	
41164	09/05/2018	09/05/2018	AW	MELTON REPORTING	\$280.95	
41165	09/05/2018	09/05/2018	AW	NEO ELECTRICAL SUPPLY CO	\$71.96	
41166	09/05/2018	09/05/2018	AW	NORTHCOAST INC. RECYCLING SPECIALI	\$683.36	
41167	09/05/2018	09/05/2018	AW	SAM'S CLUB/GEMB	\$258.44	
41168	09/05/2018	09/05/2018	AW	SHEPP ELECTRIC CO INC	\$328.00	
41169	09/05/2018	09/05/2018	AW	SIEVERS SECURITY INC	\$165.00	
41170	09/05/2018	09/05/2018	AW	STAPLES ADVANTAGE	\$283.76	
41171	09/05/2018	09/05/2018	AW	STATE INDUSTRIAL PRODUCTS	\$200.98	
41172	09/05/2018	09/05/2018	AW	TIME WARNER CABLE - NORTHEAST	\$222.80	
41173	09/05/2018	09/05/2018	AW	BECKY PETERSEN	\$200.00	
41174	09/05/2018	09/05/2018	AW	DAN MAXSON	\$38.50	
41175	09/05/2018	09/05/2018	AW	NEVA REECE	\$200.00	
41176	09/05/2018	09/05/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,705.00	
41177	09/05/2018	09/05/2018	AW	SECURITY BENEFITS	\$1,896.50	
41178	09/05/2018	09/05/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$544.44	
					Total Payments:	\$1,028,674.12
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$1,028,674.12



Christopher A. Galloway, Chairman



Andy Rose, Administrator