

## RECORD OF PROCEEDINGS

## Minutes of Concord Township Board of Trustees Meeting

Held on May 16, 2018

The Concord Township Board of Trustees met for a Regular Meeting May 16, 2018, at 7:30 p.m., in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and led in the Pledge of Allegiance. Trustees present were Caroline N. Luhta, Paul R. Malchesky and Christopher A. Galloway.

**APPROVAL OF MINUTES:**

May 2, 2018 Regular Trustees Meeting - approved

**ELECTED OFFICIALS REPORT:****A. FISCAL OFFICER – Amy L. Dawson**

- We invite you to join us for a brief ceremony honoring our veterans' and those who have passed before us at noon on Memorial Day, Monday, May 28, 2018 at the Concord Township Cemetery on Route 608

**B. TRUSTEES:**

Mrs. Luhta – no report

Mr. Malchesky – This is the rainy season and we have had calls regarding stormwater complaints; I am following up and doing what we can on those issues

Mr. Galloway – no report

**DEPARTMENT REPORTS:****A. ADMINISTRATION DEPT. – Mr. Rose, Administrator**

- I was able to meet with Lake County Stormwater and review pending projects; anticipate the outfall repair project at Country Scene will go for bid by the end of the month; discussion continues regarding Brightwood Lake Dam
- Road repair work on Hunting Lake Drive is wrapping up; 10 catch basins require rebuilding; Mount Royal subdivision road repairs will begin the week of June 11<sup>th</sup>; service department crews will be crack sealing throughout the Township over the next several months
- We are awarding four individual \$1,000 scholarships to graduating seniors who reside in Concord Township; deadline for application is July 6<sup>th</sup>; applications can be found on our website
- May 19<sup>th</sup> the Community Center is hosting a wedding resale event
- We invite you to join us for the Memorial Day ceremony Monday, May 28<sup>th</sup> at noon at the Concord Cemetery

**AUDIENCE:**

- Robert Aspinwall of 7559 Sarah Lee Drive asked if the county had plans to fix Girdled Road from Keystone Drive to Ravenna Road; Mr. Galloway said not at this time

**OLD BUSINESS:**

None

**NEW BUSINESS:**

- A. RESOLUTION 2018-16, AUTHORIZING PARTICIPATION IN THE ODOT WINTER CONTRACT (018-19) FOR ROAD SALT. Mr. Malchesky moved to adopt the following resolution:

**RESOLUTION 2018-16 AUTHORIZING PARTICIPATION  
IN THE ODOT WINTER CONTRACT (018-19) FOR ROAD SALT**

**WHEREAS**, the **Concord Township, Lake County** (hereinafter referred to as the "Political Subdivision") hereby submits this written agreement to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (018-18) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all of the following terms and conditions in its participation of the ODOT winter road salt contract:

- a. The Political Subdivision hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

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- b. The Political Subdivision hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Political Subdivision; and
- c. The Political Subdivision agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Political Subdivision's participation in the winter road salt contract; and
- d. The Political Subdivision hereby requests through this participation agreement a total of **2,800 tons** of Sodium Chloride (Road Salt) of which the Political Subdivision agrees to purchase from its awarded salt supplier at the delivered bid price per ton awarded by the Director of ODOT; and
- e. The Political Subdivision hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of September 1, 2018 through April 30, 2019; and
- f. The Political Subdivision hereby agrees to place orders with and directly pay the awarded salt supplier on a net 30 basis for all road salt it receives pursuant to ODOT winter salt contract; and
- g. The Political Subdivision acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Thursday, June 1, 2018. The written, emailed request to rescind this participation agreement must be received by the ODOT Office of Contract Sales, Purchasing Section email: [Contracts.Purchasing@dot.ohio.gov](mailto:Contracts.Purchasing@dot.ohio.gov) by the deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Political Subdivision's participation request. Furthermore, it is the sole responsibility of the Political Subdivision to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Political Subdivision's participation agreement and/or a Political Subdivision's request to rescind its participation agreement.

**NOW, THEREFORE**, be it ordained by the following authorized person(s) that this participation agreement for the ODOT winter road salt contract is hereby approved, funding has been authorized, and the Political Subdivision agrees to the above terms and conditions regarding participation on the ODOT winter salt contract:

Mrs. Luhta seconded. Vote 3 ayes.

- B. FIRE DEPT. APPROVE PROMOTION OF PROBATIONARY PART-TIME FIREFIGHTER / PARAMEDIC, ZACHARY GARTNER, TO REGULAR PART-TIME FIREFIGHTER / PARAMEDIC EFFECTIVE 5/9/18. Mr. Malchesky moved to approve the promotion of Zachary Gartner, to regular part-time firefighter / paramedic effective 5/9/18. Mrs. Luhta seconded. Vote 3 ayes.
- C. FIRE DEPT. APPROVE CONDITIONAL OFFER OF EMPLOYMENT TO PART-TIME FIREFIGHTER / PARAMEDIC ANTHONY FIORITTO EFFECTIVE 5/16/18, PENDING BACKGROUND CHECK AND MEDICAL PHYSICAL. Mr. Malchesky moved to approve the conditional offer of employment to part-time firefighter / paramedic Anthony Fioritto, effective 5/16/18, pending background check and medical physical. Mrs. Luhta seconded. Vote 3 ayes.
- D. FIRE DEPT. APPROVE THE REQUEST TO ACCEPT THE RESIGNATION OF DANIEL FRUH EFFECTIVE 5/3/18. Mrs. Luhta moved to accept the resignation of Daniel Fruh effective 5/3/18. Mr. Malchesky seconded. Vote 3 ayes.
- E. SERVICE DEPT. APPROVE NEW SEASONAL EMPLOYEE ADAM SCHUTT, EFFECTIVE 5/18/18 TO 8/24/18, AT \$10.00 PER HOUR. Mrs. Luhta moved to approve new seasonal employee Adam Schutt, effective 5/18/18 to 8/24/18. Mr. Malchesky seconded. Vote 3 ayes.
- F. SERVICE DEPT. APPROVE NEW SEASONAL EMPLOYEE JOEY TROMBA, EFFECTIVE 5/18/18 TO 8/24/18. Mrs. Luhta moved to approve new seasonal employee Joey Tromba, effective 5/18/18 to 8/24/18. Mr. Malchesky seconded. Vote 3 ayes.
- G. SERVICE DEPT. CHANGE ORDER FOR \$10,000 FOR HUNTING LAKE DRIVE TO REPAIR ADDITIONAL CATCH BASINS. Mr. Malchesky moved to approve the change order for \$10,000 for Hunting Lake Drive to repair additional catch basins. Mrs. Luhta seconded. Vote 3 ayes.



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## H. FUTURE MEETINGS &amp; ANNOUNCEMENTS:

MON.	5/28	12:00 PM CLOSED	MEMORIAL DAY SERVICE / Concord Cemetery CLOSED IN OBSERVANCE OF MEMORIAL DAY
TUES.	6/5	12:00 PM 7:00 PM	STAFF MEETING / Conference Room ZONING COMMISSION MEETING / Town Hall
WED.	6/6	6:00 PM 6:30 PM 7:25 PM 7:30 PM	RECORDS COMMISSION MEETING / Conference Room TRUSTEE OFFICE HOURS / Conference Room PUBLIC HEARING TAX BUDGET / Town Hall TRUSTEE MEETING / Town Hall

Upon proper motion, the meeting was adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

5/18/18 11:12:03 AM

Payment Listing

UANv2018.1

05/03/2018 to 05/16/2018

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
58-2018	05/10/2018	05/10/2018	CH	FIRST FEDERAL OF LAKEWOOD	\$215.53
59-2018	05/11/2018	05/11/2018	CH	FIFTH THIRD BANK	\$224.59
60-2018	05/16/2018	05/16/2018	CH	CONCORD PAYROLL	\$135,162.53
61-2018	05/16/2018	05/16/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$19,805.11
62-2018	05/16/2018	05/16/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$15,390.58
63-2018	05/16/2018	05/16/2018	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,640.97
40465	05/09/2018	05/09/2018	AW	ADP INC	\$341.99
40466	05/09/2018	05/09/2018	AW	AT&T	\$19.78
40467	05/09/2018	05/09/2018	AW	AT&T	\$384.72
40468	05/09/2018	05/09/2018	AW	BAILEY PEST CONTROL CO	\$400.00
40469	05/09/2018	05/09/2018	AW	BEST TRUCK EQUIPMENT INC	\$77.47
40470	05/09/2018	05/09/2018	AW	BLUE TECHNOLOGIES	\$676.91
40471	05/09/2018	05/09/2018	AW	BRIGHT KESTREL LTD	\$550.00
40472	05/09/2018	05/09/2018	AW	CHARDON WELDING INC.	\$165.60
40473	05/09/2018	05/09/2018	AW	CLEVELAND CHEMICAL PEST CONTROL	\$130.00
40474	05/09/2018	05/09/2018	AW	COSTAR REALTY INFORMATION INC	\$324.04
40475	05/09/2018	05/09/2018	AW	D&S CUSTOM COVERS	\$695.00
40476	05/09/2018	05/09/2018	AW	HANDY RENTS	\$62.99
40477	05/09/2018	05/09/2018	AW	ILLUMINATING CO (STREET LIGHTING)	\$11,088.05
40478	05/09/2018	05/09/2018	AW	KEENEY SAND & STONE, INC.	\$22.36
40479	05/09/2018	05/09/2018	AW	KIMBALL MIDWEST	\$632.63
40480	05/09/2018	05/09/2018	AW	L.C.D.U.	\$92.99
40481	05/09/2018	05/09/2018	AW	LAKE COUNTY INFORMATION TECHNOLO	\$54.99
40482	05/09/2018	05/09/2018	AW	LAKE TOOL & SUPPLY CO	\$100.00
40483	05/09/2018	05/09/2018	AW	MENTOR RECYCLED LANDSCAPE MATER	\$359.80
40484	05/09/2018	05/09/2018	AW	NORTHCOAST PRODUCTS	\$2,450.00
40485	05/09/2018	05/09/2018	AW	RW DESIGNS	\$215.00
40486	05/09/2018	05/09/2018	AW	SAM'S CLUB/GEMB	\$192.74
40487	05/09/2018	05/09/2018	AW	SIRENNET.COM	\$621.77
40488	05/09/2018	05/09/2018	AW	STATE INDUSTRIAL PRODUCTS	\$94.00
40489	05/09/2018	05/09/2018	AW	TIP PLUS CORP DBA TP TOOLS & EQUIPM	\$145.85
40490	05/09/2018	05/09/2018	AW	TRACTOR SUPPLY DEPT 30-1202587877	\$52.98

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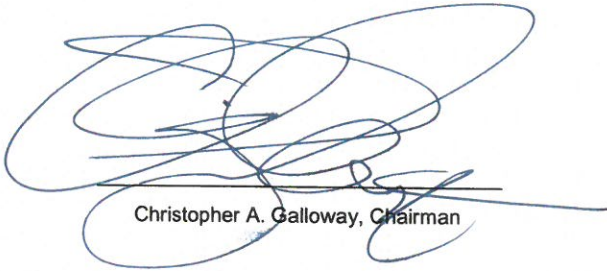
40491	05/09/2018	05/09/2018	AW	UNIQUE PAVING MATERIALS CORP	\$178.50
40492	05/09/2018	05/09/2018	AW	VALLEY FREIGHTLINER TRUCKS	\$624.06
40493	05/09/2018	05/09/2018	AW	VERIZON WIRELESS	\$937.37
40494	05/09/2018	05/09/2018	AW	WALKER SUPPLY INC	\$1,163.84
40495	05/09/2018	05/09/2018	AW	WILES & RICHARDS	\$12,305.00
40496	05/09/2018	05/09/2018	AW	WILLOUGHBY CONCRETE BUILDERS SUP	\$163.39
40497	05/09/2018	05/09/2018	AW	BRIAN THIRION	\$12.44
40498	05/09/2018	05/09/2018	AW	MARIA SHUST	\$50.00
40499	05/16/2018	05/16/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,560.00
40500	05/16/2018	05/16/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$550.92
40501	05/16/2018	05/16/2018	AW	SECURITY BENEFITS	\$2,708.04
40502	05/16/2018	05/16/2018	AW	21ST CENTURY MEDIA-OHIO	\$78.40
40503	05/16/2018	05/16/2018	AW	ADVANCED GAS & WELDING SOLUTIONS,	\$158.50
40504	05/16/2018	05/16/2018	AW	AIRGAS USA,LLC	\$76.90
40505	05/16/2018	05/16/2018	AW	AT&T	\$41.15
40506	05/16/2018	05/16/2018	AW	AT&T U-VERSE	\$125.31
40507	05/16/2018	05/16/2018	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$1,679.02
40508	05/16/2018	05/16/2018	AW	AUTO ZONE INC.	\$110.54
40509	05/16/2018	05/16/2018	AW	BURRIER SERVICE COMPANY, INC.	\$120.00
40510	05/16/2018	05/16/2018	AW	CHAGRIN VALLEY AUTO PARTS (NAPA PV	\$771.79
40511	05/16/2018	05/16/2018	AW	CHARDON OIL CO., INC.	\$37.44
40512	05/16/2018	05/16/2018	AW	CINTAS CORPORATION #259	\$1,678.38
40513	05/16/2018	05/16/2018	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$8.88
40514	05/16/2018	05/16/2018	AW	COLD SPRING GRANITE COMPANY	\$337.00
40515	05/16/2018	05/16/2018	AW	CONCORD AUTO SERVICE	\$2,477.45
40516	05/16/2018	05/16/2018	AW	COUNTRYSIDE TRUCK SERVICE INC	\$5,542.21
40517	05/16/2018	05/16/2018	AW	DOMINION ENERGY OHIO	\$607.98
40518	05/16/2018	05/16/2018	AW	EMS/MC	\$1,607.06
40519	05/16/2018	05/16/2018	AW	GREATER CLEVELAND CEMETERY ASSN	\$30.00
40520	05/16/2018	05/16/2018	AW	H & T SUPPLY CO.	\$764.00
40521	05/16/2018	05/16/2018	AW	HANDY RENTS	\$278.35
40522	05/16/2018	05/16/2018	AW	HEALTH & FITNESS, INC.	\$233.00
40523	05/16/2018	05/16/2018	AW	HEMLY TOOL SUPPLY INC	\$510.19
40524	05/16/2018	05/16/2018	AW	HOME DEPOT CREDIT SERVICES	\$33.15
40525	05/16/2018	05/16/2018	AW	KEENEY SAND & STONE, INC.	\$33.96
40526	05/16/2018	05/16/2018	AW	LAKE COUNTY TELECOMMUNICATIONS D	\$404.47
40527	05/16/2018	05/16/2018	AW	LEXIPOL	\$249.00
40528	05/16/2018	05/16/2018	AW	LINCOLN NATIONAL LIFE INSURANCE CO	\$1,366.45
40529	05/16/2018	05/16/2018	AW	MAJOR WASTE DISPOSAL SERVICES INC	\$300.00
40530	05/16/2018	05/16/2018	AW	MELTON REPORTING	\$529.20
40531	05/16/2018	05/16/2018	AW	MELZER'S FUEL SERVICE INC.	\$3,276.91
40532	05/16/2018	05/16/2018	AW	O'REILLY AUTO PARTS	\$256.89
40533	05/16/2018	05/16/2018	AW	OSBORNE INC	\$286.00
40534	05/16/2018	05/16/2018	AW	REFLECTIVE APPAREL FACTORY INC	\$610.69
40535	05/16/2018	05/16/2018	AW	ST. NICK BRUSH CO.	\$174.03
40536	05/16/2018	05/16/2018	AW	TIME WARNER CABLE - NORTHEAST	\$104.07
40537	05/16/2018	05/16/2018	AW	UNIQUE PAVING MATERIALS CORP	\$498.15
40538	05/16/2018	05/16/2018	AW	VISION SERVICE PLAN - (OH)	\$1,402.91
40539	05/16/2018	05/16/2018	AW	WARREN FIRE EQUIPMENT INC	\$192.00
40540	05/16/2018	05/16/2018	AW	ALLISON VIOLA	\$400.00
40541	05/16/2018	05/16/2018	AW	AMY MCCARTHY	\$200.00
40542	05/16/2018	05/16/2018	AW	BRIAN DANIELS	\$130.00
40543	05/16/2018	05/16/2018	AW	BRIANNA BOSLETT	\$400.00
40544	05/16/2018	05/16/2018	AW	CIRO GRANDINI	\$330.00

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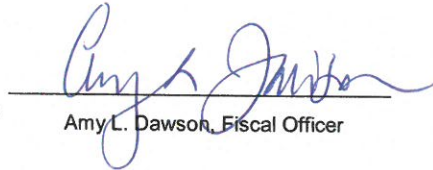
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40545	05/16/2018	05/16/2018	AW	CYNTHIA SADLER	\$240.42
40546	05/16/2018	05/16/2018	AW	JANET HLAVAC	\$33.17
40547	05/16/2018	05/16/2018	AW	JEANETTE PENKO	\$552.40
40548	05/16/2018	05/16/2018	AW	MICHAEL P. BIDDELL	\$7,908.00
40549	05/16/2018	05/16/2018	AW	RAYMOND MELVIN	\$950.00
40550	05/16/2018	05/16/2018	AW	PACHECO CEMENT INC	\$274,232.80
40551	05/16/2018	05/16/2018	AW	ADP INC	\$234.18
40552	05/16/2018	05/16/2018	AW	X PRESS PRINTING SERVICES INC	\$7,826.71
Total Payments:					\$534,073.64
Total Conversion Vouchers:					\$0.00
Total Less Conversion Vouchers:					\$534,073.64



Christopher A. Galloway, Chairman



Amy L. Dawson, Fiscal Officer