

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on May 02, 2018

The Concord Township Board of Trustees met for a Regular Meeting May 2, 2018, at 7:30 p.m., in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and Mike Lucas led in the Pledge of Allegiance. Trustees present were Caroline N. Luhta, Paul R. Malchesky and Christopher A. Galloway.

APPROVAL OF MINUTES:

April 4, 2018 Regular Trustees Meeting – approved as written

April 18, 2018 Public Hearing – approved as written

April 18, 2018 Regular Trustees Meeting – approved as corrected

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson, report read by Andy Rose, Administrator

TREASURER'S REPORT:

- As of April 31, the Treasury Balance for the 19 Funds within the Township Treasury was \$6.1 million. The Treasury Balance includes \$757,744 in funds set aside for specific projects.

CEMETERY REPORT:

- We invite you to join us for a brief ceremony honoring our veterans' and those who have passed before us at noon on Memorial Day, Monday, May 28, 2018 at the Concord Township Cemetery on Route 608

B. TRUSTEES:

Mr. Malchesky – Dealing with stormwater issues; meeting with Andy Rose to go over the issues as he has a meeting with Stormwater tomorrow

Mrs. Luhta – nothing to report;

Mr. Galloway – I, was honored to be at the Lake County Law Day Breakfast where Connie Luhta received the Liberty Bell award and Mike Lucas received the Presidential award; both are well deserved honors; Amy Dawson asked I read a letter from the Secretary of the State John Husted as it pertains to the election for the residents

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Mr. Rose, Administrator

- Continue to meet with different organizations and officers in Concord and Lake County along with touring various neighborhoods
- Attended a meeting this morning with the Lake County Township Administrators
- Meetings later this week with Lake Metroparks, Lake County Stormwater and Superintendent of Riverside Schools
- Congratulations to Mrs. Luhta and Mike Lucas for winning the Liberty Bell and President's Award at the Lake County Law Day Breakfast
- Welcome our new business, Drug Mart, located at 8023 Crile Road; thank you for coming to our community and we wish them great success

B. FIRE DEPT. – Chief Sabo

- Activities Report for April** – 202 Runs for April, YTD – 832; EMS – 141 events with 112 transports; Fire – 61 events; 3 fires (1 vehicle, 2 building); 8 hazardous conditions (no fire); 33 service calls, 8 good intent; 9 false alarms / false calls; 18 Mutual aid given, 16 Mutual aid received; Overlapping Calls – 57 or 28.22%; **Fire Prevention Bureau** – 4 Plan Reviews, 32 Annual Inspections, 10 Follow-up; 30 Fire Protection System Testing;
- Safety Tip: May 2018**
 - ❖ Please remember there is **NO OPEN BURNING** permitted in the Township
 - ❖ Recreational Fires such as cooking and camp fires are permitted, as long as they meet the following parameters:
 - Are in an approved container or cleared area - fires shall not be conducted within 25 feet of a structure or combustible material (remove leaves and dry or dead vegetation from the area prior to starting the fire)
 - The fire shall not exceed three (3) feet high in diameter and two (2) feet in height

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- Be ready to put out the fire: always have a minimum of one (1) portable fire extinguisher with a minimum 4-A rating or other fire extinguishing equipment on site, such as dirt, sand, a water barrel or a garden hose
 - All recreational fires shall be constantly attended until the fire is extinguished
 - Please be considerate of your neighbors; if recreational fire is causing a nuisance such as smoke blowing towards a neighbor's home and we are called, we will ask that the fire be extinguished; see the Fire Dept. FAQ's on our website for more information
1. FIRE DEPT. SUPER BLANKET CERTIFICATE #143-2018, FOR \$30,000 FOR UPFITTING THE NEW RESCUE PUMPER AT THE HARRISBURG FIRE EXPO. Mr. Malchesky moved to approve the Fire Dept. Super Blanket Certificate #143-2018, for \$30,000 for upfitting the new rescue pumper at the Harrisburg Fire Expo. Mrs. Luhta seconded. Vote 3 ayes.
 2. FIRE DEPT. P.O. #35-2018, FOR \$7,746 FOR BREATHING AIR SYSTEMS (UPGRADE OF SCBA AIR COMPRESSOR). Mr. Malchesky moved to approve the Fire Dept. P.O. #35-2018, for \$7,746 for breathing air systems (upgrade of SCBA air compressor). Mrs. Luhta seconded. Vote 3 ayes.
 3. FIRE DEPT. P.O. #36-2018, FOR \$25,800 TO WARREN FIRE EQUIPMENT FOR HELMET AND FIRE GEAR REPLACEMENT. Mr. Malchesky moved to approve Fire Dept. P.O. #36-2018, for \$25,800 to Warren Fire Equipment for helmet and fire gear replacement. Mrs. Luhta seconded. Vote 3 ayes.
- C. SERVICE DEPT. – Frank Kraska, Service Director
- April 27th we celebrated Arbor Day by planting a tree near the soccer field on Concord-Hambden Road; thanks to Charles Tubesing from the Holden Arboretum for donating the tree
 - Crews have been out repairing right of way areas along side streets where snowplow damage has occurred; crews are also checking the Township roads for any pothole or pavement degradation
 - The first of two major Township road improvement projects are underway: Hunting Lake Drive where nearly 4,000 square yards of concrete are being replaced because of failing conditions; completion date is scheduled for May 7th if not sooner
 - A preconstruction meeting is scheduled for tomorrow morning for the second major road improvement project; resurfacing roads in Mount Royal; more information will be posted on our media sources once it becomes available
 - The first brush and yard waste drop-off is scheduled for this Saturday, May 5th from 8:00 a.m. – 2:00 p.m.; personal will be on hand to help assist residents; yard waste should be in biodegradable bags and is taken to a local recycle center for reuse; twigs and branches no greater than six inches in diameter are accepted and should be bundled in biodegradable twine; no tree stumps, pallets, contaminated or processed wood such as lumber or railroad ties are accepted
 - Concord is one of the most picturesque areas in Lake County; as a community help us maintain this beauty by following suit with the Arbor Day initiative - plant trees, bushes and evergreens
1. SERVICE DEPT. P.O. #37-2018, FOR \$15,000 TO NORTH COAST PRODUCTS FOR RAPID SET EMULSION. Mr. Malchesky moved to approve P.O. #37-2018, for \$15,000 to North Coast Products for rapid set emulsion. Mrs. Luhta seconded. Vote 3 ayes.
 2. SERVICE DEPT. P.O. # 38-2018, FOR \$15,000 TO MITCHELL CONSTRUCTION FOR REPAIRS TO BARCHESTER PARK. Mr. Malchesky moved to approve P.O. # 38-2018, for \$15,000 to Mitchell Construction for repairs to Barchester Park. Mrs. Luhta seconded. Vote 3 ayes.
- D. ZONING DEPARTMENT – Heather Freeman, Zoning Director
- During the month of April, the Zoning Department approved 37 zoning permit applications and collected \$8,600 in fees; of those 37 permits, two (2) permits were for single family dwellings, eleven (11) decks; seven (7) fences, six (6) pools, three (3) accessory buildings, three (3) residential additions; two (2) additions; two (2) wall signs; one (1) change in use; one (1) new commercial building; one (1) commercial building addition
 - Last night the Zoning Commission met and scheduled a public hearing for June 2nd for a zoning map amendment application that was submitted to rezone a portion of property on Crile Road from R2, PUD to BX; information regarding this request will be made available on the website soon
 - BZA will meet next Wednesday in Town Hall at 7 p.m. for their meeting; they will be reviewing two (2) variance requests; the agenda and meeting packet may be found on the township website under public meetings

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1. DECISION FROM PUBLIC HEARING ON APRIL 18, 2018 FOR ZONING AMENDMENT APPLICATION #0218-2 BY RICHARD SOMMERS OF SOMMERS REAL ESTATE GROUP, TO AMEND THE ZONING RESOLUTION TEXT IN SECTION XXII - A discussion pursued among the Board regarding application #0218-2:

Mr. Malchesky outlined the process once an application is submitted before it even gets to the Board of Trustees. Mr. Malchesky felt it is important to note what is permitted or conditional that can occur currently on the property and listed the different uses.

Mr. Malchesky made a motion for the approval of the zoning amendment application #0218-2 by Richard Sommers of Sommers Real Estate Group, to amend the zoning resolution text in section XXII, as recommended by the Zoning Commission. Mrs. Luhta seconded.

Mrs. Luhta is in agreeance that commercial use usually generates more traffic.

Mr. Galloway reiterated the application that is in front of the board was submitted by Richard Sommers on February 24th, and this is the end process; there are communiqué flyers going around that this is Trustee initiated or a Trustee scheme or plan; anyone who owns property, a business or is a resident can submit an application for a zoning amendment; Town Hall neighborhood was created to soften some of the uses in the area zoned commercial; (see official transcripts for more details)

Roll Call Vote: Mrs. Luhta – yes; Mr. Malchesky – no; Mr. Galloway – no.

E. RECREATION DEPARTMENT – Debra Bechel-Esker, Recreation Department

- Today the 55+ Group painted poppy masterpieces during our Paint and Punch gathering; Next meeting will be the annual Mother's Day Tea
- Classes available in May at the Community Center:
 - ❖ Martial Arts on Tuesday and Thursday evening
 - ❖ Pound! Exercise class
 - ❖ Learn to create stained glass art
 - ❖ Get Calm and Color On class
 - ❖ Tai Chi
 - ❖ Learn to Jitterbug with the Triple Step Swing classes
 - ❖ Kid's cooking class, Picnics and Parties
 - ❖ Kid's Summer Art Camp begins the week of May 29th
- Book Club meets May 17th and will discuss Saving Cee Cee Honeycutt by Beth Hoffman
- May 19th, **We Thee Wed Bridal RESALE** event at the Concord Community Center from 10 a.m.-1 p.m.
- Guided Tours on May 27th from 3-5 p.m. at the Old Stone School
- Concord Community Day is Saturday, August 11th and planning is underway; currently looking for volunteers and sponsors; Community Day applications for scholarships, parade participants, citizen of the year, are available on our website or at the Community Center and Town Hall
- Bicentennial Planning Committee met on April 18th to begin discussions on our township's bicentennial celebration in 2022
- Summer 2018 edition of the Concord Grapevine is in your mailbox this week
- Check your email inbox for the e-Grapevine this Friday
- Community Center phone issues have been resolved

F. CONCORD LAW ENFORCEMENT – Lt. Reed

- **Activities Report for April** – 1,376 Total Calls for April; **Accidents** – 3 Injury, 13 Property Damage; **Arrests** – 7; **Alarms** – 62; **Business Checks** – 259; **Crime Prevention** – 287; **Citations** – 27; **Warnings** – 105; **Driving Under Suspension** – 3; **OVI** – 3; **New Investigations** – 1 Assault – Capital Parkway, 2 Burglary – Preserve Trail, Oakridge Drive; 5 Drug – South Jester Place, Johnnycake Ridge Road, Old Johnnycake Ridge Road, Coleridge Road; 2 Sexual Offenses – Johnnycake Ridge Road, Ridgeview Trail; 11 Thefts – New Concord, Stone Hollow Road, Melridge Drive, South Jester Place, Willow Lane, Auburn Road, Gamekeeper Court, Stonewycke Drive; 2 Vandalism – Cascade Road, Althea Drive

AUDIENCE:

The following audience members spoke and/or asked the Trustees questions. See transcripts for more detail. John Pesec of 11705 Cali Court; Ron Gliebe of 7223 Hunting Lake Drive; Denise Brewster of 7207 Alexander Road; Jeanette DelBane of 11411 Labrador Lane; Vanessa Pesec of 11705 Cali Court

OLD BUSINESS:

None

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NEW BUSINESS:

- A. APRIL FINANCIAL REPORTS – Mr. Malchesky moved to approve the financial reports for April. Mrs. Luhta seconded. Vote 3 ayes.
- B. SET PUBLIC HEARING ON TAX BUDGET. Trustees set the Tax Budget Public Hearing on June 6, 2018 in Town Hall at 7:25 p.m.

C. FUTURE MEETINGS & ANNOUNCEMENTS:

WED .	5/9	7:00 PM	BZA MEETING / Town Hall
WED.	5/16	5:45 PM	CONCORD COMMUNITY DAY UPDATE / Conference Room
		6:30 PM	TRUSTEE OFFICE HOURS / Conference Room
		7:30 PM	TRUSTEE MEETING / Town Hall

Upon proper motion, the meeting was adjourned.

Transcripts on file in Town Hall and online.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

5/14/2018 11:45:33 PM

Payment Listing

UANv2018.1

4/19/2018 to 5/2/2018

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
54-2018	05/02/2018	05/02/2018	CH	CONCORD PAYROLL	\$123,083.01
55-2018	05/02/2018	05/02/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$19,353.30
56-2018	05/02/2018	05/02/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$12,463.34
57-2018	05/02/2018	05/02/2018	CH	OH CHILD SUPPORT PAYMENT CENTRAL	\$1,640.97
40403	04/27/2018	04/27/2018	AW	ADP INC	\$362.11
40404	04/27/2018	04/27/2018	AW	AIRGAS USA,LLC	\$661.48
40405	04/27/2018	04/27/2018	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$739.89
40406	04/27/2018	04/27/2018	AW	BACKTRACK-EMPLOYMENT SCREENING	\$251.00
40407	04/27/2018	04/27/2018	AW	BAILEY PEST CONTROL CO	\$330.00
40408	04/27/2018	04/27/2018	AW	CINTAS FAS LOCKBOX 636525	\$77.60
40409	04/27/2018	04/27/2018	AW	DELTA DENTAL	\$3,821.75
40410	04/27/2018	04/27/2018	AW	DOMINION ENERGY OHIO	\$483.40
40411	04/27/2018	04/27/2018	AW	GABLE ELEVATOR	\$322.36
40412	04/27/2018	04/27/2018	AW	KNOX COMPANY	\$522.00
40413	04/27/2018	04/27/2018	AW	HULL & ASSOCIATES INC	\$4,904.50
40414	04/27/2018	04/27/2018	AW	KEENEY SAND & STONE, INC.	\$8.08
40415	04/27/2018	04/27/2018	AW	KWIK KLEEN	\$64.50
40416	04/27/2018	04/27/2018	AW	LAKE COUNTY ENGINEER	\$108.80
40417	04/27/2018	04/27/2018	AW	LAKE COUNTY SAFETY COUNCIL	\$20.00
40418	04/27/2018	04/27/2018	AW	LAKE ERIE LAWN & GARDEN	\$39.76
40419	04/27/2018	04/27/2018	AW	MELTON REPORTING	\$282.90
40420	04/27/2018	04/27/2018	AW	MENTOR HARDWARE STORE	\$149.00
40421	04/27/2018	04/27/2018	AW	NEO ELECTRICAL SUPPLY CO	\$33.00
40422	04/27/2018	04/27/2018	AW	OSBORNE CONCRETE & STONE COMPAN	\$55.50
40423	04/27/2018	04/27/2018	AW	REFLECTIVE APPAREL FACTORY INC	\$57.01
40424	04/27/2018	04/27/2018	AW	SHEPP ELECTRIC CO INC	\$269.00
40425	04/27/2018	04/27/2018	AW	STAPLES ADVANTAGE	\$137.47
40426	04/27/2018	04/27/2018	AW	TIME WARNER CABLE - NORTHEAST	\$163.20
40427	04/27/2018	04/27/2018	AW	URBAN GROWERS GREENHOUSE LLC	\$483.50
40428	04/27/2018	04/27/2018	AW	WARREN FIRE EQUIPMENT INC	\$104.00
40429	04/27/2018	04/27/2018	AW	MAPLE MOUNTAIN CHORUS	\$100.00
40430	04/27/2018	04/27/2018	AW	MONIQUE LAFORTUNE	\$50.00
40431	04/27/2018	04/27/2018	AW	REBECCA SCHENK	\$105.00
40432	04/27/2018	04/27/2018	AW	THOMAS WIKER	\$236.00
40433	05/02/2018	05/02/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,390.00

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40434	05/02/2018	05/02/2018	AW	SECURITY BENEFITS	\$2,240.75	
40435	05/02/2018	05/02/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$569.94	
40436	05/02/2018	05/02/2018	AW	ADP INC	\$54.76	
40437	05/02/2018	05/02/2018	AW	AISLINN CONSULTING, LLC	\$4,500.00	
40438	05/02/2018	05/02/2018	AW	AQUA OHIO INC	\$82.69	
40439	05/02/2018	05/02/2018	AW	AT&T U-VERSE	\$74.25	
40440	05/02/2018	05/02/2018	AW	AT&T	\$40.81	
40441	05/02/2018	05/02/2018	AW	ATWELL'S POLICE AND FIRE EQUIPMENT	\$1,273.95	
40442	05/02/2018	05/02/2018	AW	DOMINION ENERGY OHIO	\$107.71	
40443	05/02/2018	05/02/2018	AW	GAZETTE NEWSPAPERS, INC	\$57.00	
40444	05/02/2018	05/02/2018	AW	H & T SUPPLY CO.	\$391.15	
40445	05/02/2018	05/02/2018	AW	THE ILLUMINATING COMPANY	\$2,689.45	
40446	05/02/2018	05/02/2018	AW	COLTON SMITH	\$1,400.00	
40447	05/02/2018	05/02/2018	AW	JEN'S CLEANING SERVICE	\$892.00	
40448	05/02/2018	05/02/2018	AW	LAKE COUNTY ENGINEER	\$36.80	
40449	05/02/2018	05/02/2018	AW	SIEVERS SECURITY INC	\$236.13	
40450	05/02/2018	05/02/2018	AW	SHANNON FENCE	\$790.00	
40451	05/02/2018	05/02/2018	AW	TREASURER OF STATE (UAN)	\$1,455.50	
40452	05/02/2018	05/02/2018	AW	WARREN FIRE EQUIPMENT INC	\$85.65	
40453	05/02/2018	05/02/2018	AW	RUTH MANDATO	\$415.00	
40454	05/02/2018	05/02/2018	AW	CINDY HUBBARD	\$200.00	
40455	05/02/2018	05/02/2018	AW	PATRICIA WATSON	\$200.00	
40456	05/02/2018	05/02/2018	AW	AQUA OHIO INC	\$16.49	
40457	05/02/2018	05/02/2018	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$303.69	
40458	05/02/2018	05/02/2018	AW	CRILE ROAD HARDWARE	\$214.73	
40459	05/02/2018	05/02/2018	AW	FIFTH THIRD BANK	\$1,674.41	
40460	05/02/2018	05/02/2018	AW	LOWE'S	\$399.00	
40461	05/02/2018	05/02/2018	AW	LOWE'S	\$386.26	
40462	05/02/2018	05/02/2018	AW	STAPLES ADVANTAGE	\$199.99	
40463	05/02/2018	05/02/2018	AW	STATE EMPLOYMENT RELATIONS BOARD	\$40.00	
40464	05/02/2018	05/02/2018	AW	POSTMASTER	\$1,770.24	
					Total Payments:	\$196,671.78
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$196,671.78



 Christopher A. Galloway, Chairman



 Paul R. Malchesky, Fiscal Officer Pro-Tempore