

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on March 21, 2018

The Concord Township Board of Trustees met for a Regular Meeting March 21, 2018, at 7:30 p.m., in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and led in the Pledge of Allegiance. Trustees present were Caroline N. Luhta, Christopher A. Galloway and Paul R. Malchesky.

APPROVAL OF MINUTES:

- March 7, 2018 Public Hearing – approved as written
- March 7, 2018 Regular Trustees Meeting – approved as written

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

- Heading to Columbus next week for Fiscal Officer CPIM Training

B. TRUSTEES:

Mrs. Luhta – none

Mr. Malchesky – Met with both Stormwater & Lake County Engineers Office; Stormwater discussions still in process; Review Lake County Engineer's projects; Once some decisions have been made, go back to Stormwater to get moving on projects like Brightwood Lake

Mr. Galloway – none

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Mr. Galloway, Trustee / Administrator

- Meeting to discuss ballfield issues; Concord Community Day planning meeting earlier today; Concord Community Day scheduled for August 11th this year

AUDIENCE:

- None

OLD BUSINESS:

METROPARKS GREENWAY CORRIDOR MOU – Mrs. Luhta moved to approve the MOU agreement with Lake Metroparks regarding the Greenway Corridor. Mr. Malchesky seconded. Vote 3 ayes.

NEW BUSINESS:

- A. HIRE ANDREW ROSE AS ADMINISTRATOR EFFECTIVE 4/16/18 UPON COMPLETION OF NEW HIRE PAPERWORK. Mr. Malchesky moved to approve Andrew Rose as Administrator, effective 4/16/18, upon completion of new hire paperwork. Mrs. Luhta seconded. Roll Call Vote: Mr. Malchesky – yes; Mrs. Luhta – yes; Mr. Galloway – yes.
- B. 2018 CHARDON TOWNSHIP AND CONCORD TOWNSHIP ROAD MAINTENANCE AGREEMENT. Mr. Malchesky moved to approve the 2018 road maintenance agreement between Chardon Township and Concord Township. Mrs. Luhta seconded. Vote 3 ayes.
- C. RECREATION DEPT. P.O. #24-2018, RECDESK SOFTWARE ANNUAL RENEWAL FOR \$3,100.00. Mr. Malchesky moved to approve P.O. # 24-2018, in the amount of \$3,100.00, for annual renewal of the Recdesk software. Mrs. Luhta seconded. Vote 3 ayes.
- D. FIRE DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO PART-TIME FIREFIGHTER / PARAMEDIC FRANK VIRANT, PENDING BACKGROUND CHECK AND PHYSICAL. Mr. Malchesky moved to approve the conditional offer of employment to Part-time Firefighter / Paramedic Frank Virant, pending background check and physical. Mrs. Luhta seconded. Vote 3 ayes.
- E. FIRE DEPT. CONDITIONAL OFFER OF EMPLOYMENT TO PART-TIME FIREFIGHTER / PARAMEDIC AUSTIN GEORSKEY, PENDING BACKGROUND CHECK AND PHYSICAL. Mr. Malchesky moved to approve the conditional offer of employment to Part-time Firefighter / Paramedic Austin Georskey, pending background check and physical. Mrs. Luhta seconded. Vote 3 ayes.

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- F. READ BIDS FOR HUNTING LAKE DRIVE CONCRETE REPAIRS PROJECT. Mr. Malchesky read the following bids for the Hunting Lake Drive Concrete Repairs project received on 3/14/2018:

<u>Contractor/Address</u>	<u>Bond/Check/Letter</u>	<u>Signed</u>	<u>Total</u>
1.) Pacheco Cement Inc. 3359 Blackmore Rd. Perry, OH 44087 440-259-2345	Yes	Yes	\$297,567.00
2.) Set In Stone Contracting, LLC 121 Columbia Rd. Valley City, OH 44280 216-470-0919	Yes	Yes	\$318,179.05
3.) D.B. Bentley Inc. 2649 Narrows Rd. Painesville, OH 44077 440-352-8495	Yes	Yes	\$314,700.00
4.) A & J Cement Contractors, Inc. 27900 Lakeland Blvd. Euclid, OH 44132 216-289-6600	Check	Yes	\$319,786.00
5.) Fabrizi Trucking & Paving Co., Inc. 20389 First Avenue Middleburg Hts., OH 44130 440-973-4929	Yes	Yes	\$349,224.50
6.) Karvo Companies Inc. 4524 Hudson Drive Stow, OH 44224 330-929-9616	Yes	Yes	\$344,618.20
7.) CATTS Construction Inc. 21223 Aurora Rd. Warrensville Hts., OH 44146 440-540-4730	Yes	Yes	\$324,987.50
8.) Tri Mor Corporation 8530 N. Boyle Parkway Twinsburg, OH 44087 330-963-3101	Yes	Yes	\$356,338.00
9.) T. C. Construction Co., Inc. 2936 Lynn Drive Willoughby Hills, OH 44092 440-585-1564	Yes	Yes	\$354,745.00

- G. AWARD HUNTING LAKE DRIVE CONCRETE REPAIRS PROJECT TO PACHECO CEMENT, INC., P.O. #26-2018, IN THE AMOUNT OF \$297,567.00. Mrs. Luhta moved to award the Hunting Lake Drive Concrete Repairs project to Pacheco Cement, Inc., P.O. # 26-2018 in the amount of \$297,567.00. Mr. Galloway seconded. Vote 3 ayes.

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- H. READ BIDS FOR CONCORD TOWNSHIP 2018 RESURFACING PROJECT. Mr. Malchesky read the following bids for the Concord Township 2018 Resurfacing Project received on 3/14/2018:

<u>Contractor/Address</u>	<u>Bond/Ck/Letter</u>	<u>Signed</u>	<u>Total</u>
1.) Burton Scot Contractors LLC	Yes	Yes	\$240,063.00
11330 Kinsman Road			
Newbury, OH 44065			
440-564-1011			
2.) Chagrin Valley Paving Inc.	Yes	Yes	\$229,089.50
17290 Munn Road			
Chagrin Falls, OH 44023			
440-543-2253			
3.) Barbicas Construction Co. Inc.	Yes	Yes	\$235,975.00
124 Darrow Road			
Akron, OH 44305			
330-733-9101			
4.) Karvo Companies Inc.	Yes	Yes	\$249,329.00
4524 Hudson Ave.			
Stow, OH 44224			
330-929-9620			
5.) Ronyak Paving Inc.	Yes	Yes	\$237,389.50
14376 North Cheshire Street			
PO Box 567			
Burton, OH 44021			
440-834-1988			
6.) Specialized Construction	Yes	Yes	\$289,876
711 Harvard Avenue			
Cuyahoga Hts., OH 44105			
216-271-3363			

- I. AWARD CONCORD TOWNSHIP 2018 RESURFACING PROJECT TO CHAGRIN VALLEY PAVING, INC., P.O. #25-2018 IN THE AMOUNT OF \$229,089.50. Mrs. Luhta moved to award the Concord Township 2018 Resurfacing Project to Chagrin Valley Paving Inc., P.O. # 25-2018 in the amount of \$229,089.50. Mr. Malchesky seconded. Vote 3 ayes.
- J. SERVICE DEPT. REQUEST FOR CHAD GILLENWATER'S STEP INCREASE TO \$18.00/HR. EFFECTIVE 3/17/18. Mr. Malchesky moved to approve Chad Gillenwater's step increase to \$18.00/hr. effective 3/17/18. Mrs. Luhta seconded. Vote 3 ayes.
- K. SERVICE DEPT. REQUEST FOR CLAYTON ANSELL'S STEP INCREASE TO \$20.77/HR. EFFECTIVE 1/1/2018. Mr. Malchesky moved to approve Clayton Ansell's step increase to \$20.77/hr. effective 1/1/2018. Mrs. Luhta seconded. Vote 3 ayes.
- L. SERVICE DEPT REQUEST FOR JOE WILLIAMS STEP INCREASE TO \$23.44/HR EFFECTIVE 1/1/2018. Mr. Malchesky moved to approve Joe Williams step increase to \$23.44/hr. effective 1/1/18. Mrs. Luhta seconded. Vote 3 ayes.
- M. ZONING DEPT. HIRE JARED WINER TO THE FULL-TIME POSITION OF PLANNER / ASSISTANT ZONING INSPECTOR AT A SALARY OF \$38,000/YR. EFFECTIVE 3/22/18. Mrs. Luhta moved to approve Jared Winer to the full-time position of Planner/Assistant Zoning Inspector at a salary of \$38,000/yr., effective 3/22/18. Mr. Malchesky seconded. Roll Call Vote: Mrs. Luhta – yes; Mr. Malchesky – yes; Mr. Galloway – yes.

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- N. ZONING DEPT. ZONING COMMISSION REGULAR MEMBER APPOINTMENT – MORGAN R. MCINTOSH, EFFECTIVE 4/1/18 THROUGH 3/31/2023. Mr. Malchesky moved to approve the appointment of Morgan R. McIntosh, Zoning Commission Regular Member, effective 4/1/18 through 3/31/2023. Mrs. Luhta seconded. Vote 3 ayes.
- O. ZONING DEPT. BOARD OF ZONING APPEALS REGULAR MEMBER APPOINTMENT – FRANCIS E. SWEENEY JR., EFFECTIVE 4/1/18 THROUGH 3/31/2023. Mr. Malchesky moved to approve the appointment of Francis E. Sweeney Jr., Board of Zoning Appeals Regular Member, effective 4/1/18 through 3/31/2023. Mrs. Luhta seconded. Vote 3 ayes.
- P. LETTER OF RECOGNITION FOR EAGLE SCOUT ZACHARY A. SMITH. Mrs. Luhta read the following recognition letter for Eagle Scout Zachary A. Smith:

Eagle Scout Zachary A. Smith

It is with great pleasure that the Trustees of Concord Township extend their congratulations to Zachary A. Smith for attainment of the very prestigious honor of Eagle Scout. Your hard work and dedication has placed you in a category that is only realized by about 2% of your scouting peers, and as a result, you will stand among those Eagle Scouts who have become great leaders in this country.

It is impressive that you have chosen scouting as one of your primary guides towards character development. Your leadership and service is demonstrated with your Eagle Scout project consisting of fundraising, designing and constructing a new replacement drainage system for the rectory roof for St. Mary's Church of Painesville, as well as fresh landscape and two wheelchair accessible picnic tables for future meetings and a location for the homeless to gather to eat meals.

Eagle Scouts are leaders by the nature of their accomplishments, which you will have the opportunity to expand upon through your education and participation in community service. We congratulate you at maintaining second honors at Norte Dame Cathedral Latin High School and your dedication to earning the rank of Eagle Scout. We wish you the best as you pursue a degree in Broadcast Journalism at Bowling Green State University and we look forward to watching you grow as a future community leader.

Congratulations on becoming Eagle Scout.

- Q. LETTER OF RECOGNITION FOR EAGLE SCOUT JAMES R. RODEWALD. Mrs. Luhta read the following recognition letter for Eagle Scout James R. Rodewald:

Eagle Scout James R. Rodewald

It is with great pleasure that the Trustees of Concord Township extend their congratulations to James R. Rodewald for attainment of the very prestigious honor of Eagle Scout. Your hard work and dedication has placed you in a category that is only realized by about 2% of your scouting peers, and as a result, you will stand among those Eagle Scouts who have become great leaders in this country.

It is impressive that you have chosen scouting as one of your primary guides towards character development. Your leadership and service is demonstrated with your Eagle Scout project consisting of fundraising, designing and constructing three wooden compost bins to be used by St. Andrew Episcopal Church for their perishable food left over from their food pantry, as well as, a tool storage area for the bins to allow church members to easily access the necessary tools for composting.

Eagle Scouts are leaders by the nature of their accomplishments, which you will have the opportunity to expand upon through your education and participation in community service. We congratulate you in balancing your academics at Riverside High School with your dedication to earning the rank of Eagle Scout. We wish you the best as you pursue a degree in chemical engineering and we look forward to watching you grow as a future community leader.

Congratulations on becoming Eagle Scout.

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R. FUTURE MEETINGS & ANNOUNCEMENTS:

SAT.	3/24	11:00 AM	EASTER EGG HUNT / Town Hall Campus
TUES.	4/3	12:00 PM	STAFF MEETING / Conference Rm
		7:00 PM	ZONING COMMISSION MEETING / Town Hall
WED.	4/4	6:30 PM	TRUSTEE OFFICE HOURS / Conference Room
		7:30 PM	TRUSTEE MEETING / Town Hall

Upon proper motion, the meeting was adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY

4/2/18 11:50:30 AM

Payment Listing

UANv2018.1

03/08/2018 to 03/21/2018

Advice #	Post	Date	Type	Vendor / Payee	Amount
30-2018	03/06/201	03/06/2018	CH	CONCORD PAYROLL	\$117,488.65 *
30-2018	03/09/201	03/14/2018	NEG	CONCORD PAYROLL	-\$941.72
34-2018	03/14/201	03/14/2018	CH	FIFTH THIRD BANK	\$182.75
35-2018	03/14/201	03/14/2018	CH	FIFTH THIRD BANK	\$208.50
36-2018	03/19/201	03/19/2018	CH	FIRST FEDERAL OF LAKEWOOD	\$36.39
37-2018	03/20/201	03/20/2018	CH	CONCORD PAYROLL	\$130,803.29
38-2018	03/20/201	03/20/2018	CH	OH POLICE & FIRE PENSION FUND	\$18,808.51
39-2018	03/20/201	03/20/2018	CH	OH PUBLIC EMPLOYEES	\$15,084.05
40-2018	03/20/201	03/20/2018	CH	OHIO CHILD SUPPORT PAYMENT	\$1,922.97
40198	03/12/201	03/12/2018	AW	A&A SAFETY	\$79.50
40199	03/12/201	03/12/2018	AW	AIRGAS USA,LLC	\$74.12
40200	03/12/201	03/12/2018	AW	AT&T	\$384.72
40201	03/12/201	03/12/2018	AW	AUTO ZONE INC.	\$82.21
40202	03/12/201	03/12/2018	AW	BLUE TECHNOLOGIES	\$146.61
40203	03/12/201	03/12/2018	AW	CHAGRIN VALLEY AUTO PARTS	\$1,179.46
40204	03/12/201	03/12/2018	AW	CINTAS CORPORATION #259	\$2,110.12
40205	03/12/201	03/12/2018	AW	CITY OF PAINESVILLE, UTILITIES	\$27.40
40206	03/12/201	03/12/2018	AW	COSTAR REALTY INFORMATION INC	\$389.87
40207	03/12/201	03/12/2018	AW	CRILE ROAD HARDWARE	\$61.61
40208	03/12/201	03/12/2018	AW	LAKE TRUCK SALES & SERVICE INC	\$2,405.02
40209	03/12/201	03/12/2018	AW	FIORITTO FAMILY DENTAL	\$25.00
40210	03/12/201	03/12/2018	AW	HEMLY TOOL SUPPLY INC	\$51.50
40211	03/12/201	03/12/2018	AW	LOWE'S	\$608.35
40212	03/12/201	03/12/2018	AW	OSBORNE CONCRETE & STONE	\$309.09
40213	03/12/201	03/12/2018	AW	RW DESIGNS	\$357.50
40214	03/12/201	03/12/2018	AW	SPOK INC	\$54.89
40215	03/12/201	03/12/2018	AW	STATE INDUSTRIAL PRODUCTS	\$295.96
40216	03/12/201	03/12/2018	AW	UNIQUE PAVING MATERIALS CORP	\$202.95
40217	03/12/201	03/12/2018	AW	VERIZON WIRELESS	\$455.97
40218	03/14/201	03/14/2018	AW	JOHN D ANGELO	\$941.72
40219	03/14/201	03/14/2018	AW	ADP INC	\$308.63
40220	03/14/201	03/14/2018	AW	ADVANCED GAS & WELDING	\$140.82

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40221	03/14/2018	03/14/2018	AW	AT&T	\$41.25
40222	03/14/2018	03/14/2018	AW	AT&T U-VERSE	\$134.31
40223	03/14/2018	03/14/2018	AW	BACKTRACK-EMPLOYMENT	\$51.50
40224	03/14/2018	03/14/2018	AW	BLUE TECHNOLOGIES	\$270.28
40225	03/14/2018	03/14/2018	AW	CITY OF PAINESVILLE, UTILITIES	\$8.88
40226	03/14/2018	03/14/2018	AW	CLIA LABORATORY PROGRAM	\$150.00
40227	03/14/2018	03/14/2018	AW	STATE INDUSTRIAL PRODUCTS	\$36.00
40228	03/14/2018	03/14/2018	AW	LAKE COUNTY CENTRAL	\$14,000.84
40229	03/14/2018	03/14/2018	AW	LAKE COUNTY	\$447.57
40230	03/14/2018	03/14/2018	AW	MAJOR WASTE DISPOSAL SERVICES	\$300.00
40231	03/14/2018	03/14/2018	AW	SUMMIT AUTOMOTIVE EQUIPMENT	\$610.00
40232	03/14/2018	03/14/2018	AW	TIME WARNER CABLE - NORTHEAST	\$104.07
40233	03/14/2018	03/14/2018	AW	KATRINA MICHALSKI	\$120.00
40234	03/14/2018	03/14/2018	AW	REBECCA SCHENK	\$60.00
40235	03/14/2018	03/14/2018	AW	ROSEMARY FIORTA	\$200.00
40236	03/14/2018	03/14/2018	AW	SUZANNE ELLIS	\$30.00
40237	03/20/2018	03/20/2018	AW	SECURITY BENEFITS	\$2,122.7
40238	03/20/2018	03/20/2018	AW	POLICE & FIREMEN'S INSURANCE	\$629.79
40239	03/20/2018	03/20/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED	\$2,575.0
40240	03/21/2018	03/21/2018	AW	ADP INC	\$228.89
40241	03/21/2018	03/21/2018	AW	ADVANCED GAS & WELDING	\$180.95
40242	03/21/2018	03/21/2018	AW	BACKTRACK-EMPLOYMENT	\$35.00
40243	03/21/2018	03/21/2018	AW	BLACKBIRD DIGITAL	\$240.00
40244	03/21/2018	03/21/2018	AW	CareWorksComp	\$7,329.0
40245	03/21/2018	03/21/2018	AW	DELTA DENTAL	\$3,509.3
40246	03/21/2018	03/21/2018	AW	DK & SONS HEATING INC	\$204.00
40247	03/21/2018	03/21/2018	AW	DOMINION ENERGY OHIO	\$886.89
40248	03/21/2018	03/21/2018	AW	EMS/MC	\$1,334.5
40249	03/21/2018	03/21/2018	AW	LAKE COUNTY INFORMATION	\$91.66
40250	03/21/2018	03/21/2018	AW	ILLUMINATING CO (STREET LIGHTING)	\$11,131.
40251	03/21/2018	03/21/2018	AW	HULL & ASSOCIATES INC	\$7,058.0
40252	03/21/2018	03/21/2018	AW	MELTON REPORTING	\$317.55
40253	03/21/2018	03/21/2018	AW	NEO ELECTRICAL SUPPLY CO	\$86.52
40254	03/21/2018	03/21/2018	AW	NEOFA	\$400.00
40255	03/21/2018	03/21/2018	AW	SUTPHEN CORPORATION	\$138.40
40256	03/21/2018	03/21/2018	AW	UH URGENT CARE CENTERS	\$282.00
40257	03/21/2018	03/21/2018	AW	US BANK INSTITUTIONAL CUSTODY	\$42,380.
40258	03/21/2018	03/21/2018	AW	ASHLEY PAIGE	\$200.00
40259	03/21/2018	03/21/2018	AW	BRIAN DANIELS	\$162.50
40260	03/21/2018	03/21/2018	AW	DEBRA BECHEL-ESKER	\$147.84
40261	03/21/2018	03/21/2018	AW	DENNIS FORD	\$150.00
40262	03/21/2018	03/21/2018	AW	MONIQUE LAFORTUNE	\$100.00
40263	03/21/2018	03/21/2018	AW	ROBERT TARR	\$300.00
40264	03/21/2018	03/21/2018	AW	SUSIE COBB	\$43.50
40265	03/21/2018	03/21/2018	AW	RECDESK	\$3,100.0
40266	03/21/2018	03/21/2018	AW	IMPERIAL TREE, INC.	\$425.00
40267	03/21/2018	03/21/2018	AW	THE ILLUMINATING COMPANY	\$16.46

Total Payments: \$279,169.58

Total Conversion Vouchers: \$0.00

Total Less Conversion Vouchers: \$279,169.58



Christopher A. Galloway, Chairman



Amy L. Dawson, Fiscal Officer