

RECORD OF PROCEEDINGS

Minutes of Concord Township Board of Trustees Meeting

Held on March 7, 2018

The Concord Township Board of Trustees met for a Public Hearing, March 7, 2018 at 7:27 p.m., in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order. Trustees present were Christopher A. Galloway, Caroline N. Luhta and Paul R. Malchesky.

The purpose of the hearing was to continue the discussion of application #1217-1 requesting a zoning map amendment.

Vincent Yurak, representing the property owner, Ciatto Consulting LLC, reiterated reasons why the property owner would like to rezone the two (2) acre property from Town Hall Neighborhood to R-1 Residential. Mr. Yurak indicated that he spoke with other land owners within the Town Hall Neighborhood district, and they will also be looking to rezone their property to residential.

Mr. Galloway opened the floor to the audience to speak concerning the application request; since no one spoke he asked if the Trustees had any questions. Mr. Galloway asked the applicant if he would like action taken or postpone due to other property owners requesting zoning map amendments. Mr. Yurak said he would like action taken. The Public Hearing was closed at 7:34 p.m.

The Concord Township Board of Trustees met for a Regular Meeting March 7, 2018, at 7:34 p.m., in Town Hall, located at 7229 Ravenna Road. Chairman Christopher A. Galloway called the meeting to order and led in the Pledge of Allegiance. Trustees present were Christopher A. Galloway, Caroline N. Luhta and Paul R. Malchesky.

APPROVAL OF MINUTES:

- February 21, 2018 Public Hearing – approved as written
- February 21, 2018 Regular Trustees Meeting – approved as written
- March 2, 2018 Special Meeting – approved as written

ELECTED OFFICIALS REPORT:

A. FISCAL OFFICER – Amy L. Dawson

TREASURER'S REPORT:

- As of February 28th, the Treasury Balance for the 19 Funds was \$4.3 million after posting the advance of the first half 2017 Real Estate Taxes. The remainder of the funds will be received in late March or early April. The Treasury Balance includes \$32,376 in funds set aside for specific projects; YTD revenue is 17% of the annual budgeted resources and expenditures were 40% of the temporary budgeted expenses for 2018.

CEMETERY REPORT:

- Requesting approval of the updated Cemetery Rules and Regulations; if approved tonight, they will be available online, at the entrances of the cemetery and in Town Hall

B. TRUSTEES:

Mrs. Luhta – attended the Lake County Health District meeting

Mr. Malchesky – none

Mr. Galloway – Reider's status: actively working with Management Company to get a replacement for Reider's

DEPARTMENT REPORTS:

A. ADMINISTRATION DEPT. – Mr. Galloway, Trustee / Administrator

- Administrator position: in process of interviewing for replacement

B. FIRE DEPT. – Chief Sabo

- **Activities Report for February** – 184 Runs for February: 14 MVAs, 22 Mutual aid given, 10 Mutual aid received, 68 Basic Rescues, 64 Advance / Paramedic; **Fire Prevention Bureau** – 2 Plan Reviews, 29 Annual Inspections, 5 Follow-up, 12 Fire Protection System Testing, 1 Licensing Inspection; **Public Education** – 2 Knox Box, 2 Group Educational Events

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FIRE UPDATE:

- The Fire Department extends its many thanks to the 17 local businesses who responded to the annual fire prevention donation drive. Together they raised \$1,550.00. The funds collected from this annual drive combine with our aluminum can collection to fund our fire prevention materials for the children throughout the year

C. SERVICE DEPT. – Frank Kraska, Service Director

- This winter's fluctuation in temperatures is causing the roadways to break down resulting in chuckholes
- There are three different road departments that maintain various sections of roadways in Concord Township:
 - ❖ State of Ohio maintains: Johnnycake Ridge Road (Route 84), Concord-Hambden Road (Route 608), Painesville-Warren Road (Route 86), State Route 44 and State Route 90
 - ❖ Lake County Road Department maintains: Auburn Road, Carter Road, Chestnut Street, Crile Road, Girdled Road, Ravenna Road, Prouty Road, Morley Road, Button Road, Old Johnnycake Ridge Road, Pinecrest Road, Hermitage Road, Williams Road and the eastern portion of Huntoon Road
 - ❖ Concord Township's Service Department oversees all other side streets, subdivisions and cul de sacs within the community;
- The Service Department inspects all side streets and patches areas of concern as needed; we will be scheduling the side streets to be swept and an aggressive response to areas with progressive deterioration by crack sealing and durapatching; although we do not control the response to maintenance for the State of Ohio or Lake County, we do relay information from residents to the other road departments
- In February, Service Department crews were dispatched on 22 occasions in response to snow and ice conditions; 975 tons of salt were dispensed bringing the season total to 2,444 tons or 94% of the yearly average usage

D. ZONING DEPARTMENT – Heather Freeman, Zoning Director

- During the month of February, the Zoning Department approved 14 zoning permit applications and collected \$3,900 in fees; eight (8) permits were for single family dwellings, one (1) fence, one (1) pool, two (2) accessory buildings, one (1) commercial building and one (1) change in use
- Last night the Zoning Commission conditionally approved the site plan and design review application for the Holiday Inn Express that is being proposed on Gold Court. They also accepted and scheduled a public hearing for a zoning text amendment application which will take place on April 3rd at 7 p.m. The board also held a work session to discuss the Town Hall Neighborhood and Town Hall Commons districts
- BZA will meet next Wednesday, March 14th at Town Hall at 7:00 p.m.; The board will hearing one (1) variance request for additional outdoor dining for Chipotle that is currently under construction at the Crile Crossing retail center

E. RECREATION DEPARTMENT – Debra Bechel-Esker, Recreation Department

- Classes available in March at the Community Center:
 - ❖ Martial Arts with a focus on Karate for kids and adults
 - ❖ Pound! Exercise class
 - ❖ Tai Chi
 - ❖ Mixed Media Painting
 - ❖ Embroidery Sampler Class
 - ❖ Watercolor Pencil Mandala workshop
 - ❖ Kid's cooking class focusing on Easter delights
 - ❖ Adult cooking class celebrating the cuisine of Morocco
 - ❖ Photography from A to Z
 - ❖ Microsoft Windows for Adults
 - ❖ Getting Started with Medicare
 - ❖ Basics of Genealogy, presented by the Morley Library

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- Today the 55+ Group was treated with local historian Dennis Sutcliffe, and his tales of the sordid events that occurred at the iconic corner of Cleveland's East 105th Street & Euclid Avenue; March 21st, the Forever Young Tappers will entertain us
- Book Club meets March 13th and will discuss The Girl in Hyacinth Blue by Susan Vreeland
- Saturday, March 24th is the Township's Annual Easter Egg Hunt; thank you to First Federal of Lakewood Bank in Concord and Texas Roadhouse for sponsoring this event and several Concord residents who donated prize-filled Easter eggs
- Concord Community Day is Saturday, August 11th and planning is underway; currently looking for volunteers and sponsors
- Concord Township will celebrate its Bicentennial in 2022, and the kick-off planning meeting will be Wednesday, April 18th in the Conference Room at Town Hall
- Sign-up for the e-Grapevine and receive monthly information the first Friday of every month

F. CONCORD LAW ENFORCEMENT – Chief Deputy Leonbruno

- **Activities Report for February** – 1,264 Total Calls for February; **Accidents** – 2 Injury, 16 Property Damage; **Arrests** – 4; **Alarms** – 54; **Business Checks** – 297; **Crime Prevention** – 246; **Citations** – 31; **Warnings** – 142; **Driving Under Suspension** – 7; **OVI** – 2; **New Investigations** – 1 Burglary – Concord-Hambden Rd.; 1 Drug – Pepper Ct.; 1 Sex Offense – Auburn Rd.; 8 Thefts – Prouty Rd., Covington Ct., Johnnycake Ridge Rd., Brightwood Dr., Rio Vista Dr., Somerset Trail, Huntoon Rd.; 3 Threats – Johnnycake Ridge Rd., Auburn Rd., Rosedale Dr.; 1 Stolen Vehicle – Painesville-Warren Rd.

AUDIENCE:

- Chris Brill-Packard of 11919 Concord-Hambden Rd. asked about stormwater issues and two separate speed limits on Concord-Hambden Rd.
- Nick & A.J. Tilk attended to earn their Community Badge for Boy Scouts

OLD BUSINESS:

- PUBLIC HEARING DECISION ON APPLICATION #1217-1, REQUESTING A ZONING MAP AMENDMENT. Mr. Malchesky made a motion to approve the Zoning Commission recommendations to deny application #1217-1. Mrs. Luhta seconded. Mr. Galloway requested a roll call vote in the decision. Roll Call Vote: Mrs. Luhta – no; Mr. Galloway – yes; Mr. Malchesky – no. Application #1217-1, request for a zoning map amendment, was approved by a two to one vote.

NEW BUSINESS:

- A. FEBRUARY FINANCIAL STATEMENTS – Mr. Malchesky moved to approve the February financial statements. Mrs. Luhta seconded. Vote 3 ayes.
- B. RESOLUTION 2018-12, PERMANENT APPROPRIATIONS – Mr. Malchesky moved to approve the following resolution:

**TOWNSHIP ANNUAL APPROPRIATION RESOLUTION
CONCORD TOWNSHIP, LAKE COUNTY
Revised Code Section 5705.38
2018-12**

The Board of Trustees of Concord Township, Lake County, Ohio, met in Regular Session on the 7th day of March, 2018,
at the Office of Concord Township, with the following members present:

Christopher A. Galloway
Caroline N. Luhta
Paul R. Malchesky

Mr. Malchesky moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Concord Township, Lake County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year ending December 31, 2018, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said year, as follows, viz:

GENERAL FUND	1000
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ADMINISTRATIVE

Salaries--Trustees	\$	65,000.00
Salary--Fiscal Officer		31,000.00
Salary--Administrator		85,000.00
Salary--Legal Counsel		50,000.00
Salaries--Town Hall Staff & Other		120,000.00
OPERS		70,000.00
Social Security		1,500.00
Medicare		8,000.00
Medical Insurance		140,000.00
Dental / Life Insurance		10,000.00
Long-Term Disability Insurance		3,500.00
Workers' Compensation		20,000.00
Auditing Services		6,000.00
UAN		6,000.00
County Auditor & Treasurer's Fees		15,000.00
Election Expense		5,000.00
Travel & Meeting Expense (Officials)		10,000.00
Economic Development/Advertising		3,000.00
General Health District (Other Political Subdivision)		290,000.00
Property and Liability Insurance		25,000.00
Purchased Services		40,000.00
Office Supplies		6,000.00
Office Supplies--Community Center		2,000.00
Computer (Small Equipment)		60,000.00
Other Dues & Fees		3,000.00
Compensation & Damages		2,000.00
Other Expenses		30,000.00
Machinery, Equipment & Furniture		10,000.00
Machinery, Equipment & Furniture--Community Center		5,000.00
SD Salaries		10,000.00
Trash Removal		20,000.00
Repairs & Maintenance		20,000.00
Repairs & Maintenance--Community Center		10,000.00
Repairs & Maintenance--Old School & Barn		2,000.00
Phone		10,000.00
Phone--Community Center		1,500.00
Phone--Old School		750.00
Postage		4,000.00
Postage--Community Center		6,000.00
Recreation Printing		30,000.00
Recreation Advertising		250.00
Electric		5,000.00
Electric--Community Center		5,000.00
Electric--Old School & Barn		250.00
Water & Sewer		3,000.00
Water & Sewer--Community Center		600.00
Water & Sewer--Old School		300.00
Natural Gas		2,000.00
Natural Gas--Community Center		2,500.00
Natural Gas--Old School & Barn		500.00
Other Expenses		25,000.00
CCC Rental Refunds		5,000.00
Land & Improvements		130,000.00
ZONING		

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Zoning Board Salaries		10,000.00
Zoning Office Salaries		100,000.00
Zoning Purchased Services		10,000.00
Supplies		3,000.00
Other Expenses		6,000.00
Communications & Advertising		12,000.00
Engineering Services		50,000.00
Street Lighting Contracts		25,000.00
PARKS & RECREATION		
Salaries		5,000.00
Salaries--Community Center		110,000.00
Repairs		40,000.00
Purchased Services		5,000.00
Parks Supplies		5,000.00
Senior Programs--Community Center		5,000.00
Schoolhouse Supplies		250.00
Recreation Programs		10,000.00
Other Expenses (CCD)		50,000.00
Other Expenses--Community Center		15,000.00
Parks--Improvement of Sites		10,000.00
Parks--Improvement of Sites--Community Center		10,000.00
Improvement of Sites		5,000.00
Advances Out		100,000.00
Contingency Account		45,000.00
TOTAL GENERAL FUND	\$	2,046,900.00
MOTOR VEHICLE LICENSE TAX		2011
Repairs & Maintenance	\$	10,000.00
Contracted Services		
Other Supplies & Materials		3,000.00
Other Expenses		3,000.00
Other Financing Uses (Carryover Account)		25,000.00
TOTAL MOTOR VEHICLE LICENSE TAX FUND	\$	41,000.00
GASOLINE TAX		2021
OPERS	\$	125,000.00
Repairs		25,000.00
Contracted Services		-
Other Supplies & Materials		2,000.00
Other Expenses		2,000.00
Other Financing Uses (Carryover Account)		6,000.00
TOTAL GASOLINE TAX FUND	\$	160,000.00
ROAD & BRIDGE		2031
Salaries	\$	750,000.00
Phone		3,000.00
Electric		12,000.00
Water & Sewer		2,000.00
Natural Gas		7,500.00
Contracted Services		-
Operating Supplies & Materials		1,500.00
Other Supplies & Materials		100,000.00
Buildings & Additions		75,000.00
Machinery, Equipment & Furniture		40,000.00
Advances Out		100,000.00
Other Financing Uses (Carryover Account)		-
TOTAL ROAD & BRIDGE FUND	\$	1,091,000.00

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CEMETERY		2041
Salaries--Cemetery Sexton	\$	10,000.00
Salaries--SD		10,000.00
Repairs		5,000.00
Water		500.00
Other Supplies		7,500.00
Other Expenses		5,000.00
Other Financing Uses (Carryover Account)		23,000.00
TOTAL CEMETERY FUND	\$	61,000.00
FIRE LEVY FUND		2191
Salaries	\$	600,000.00
OPERS		30,000.00
Social Security		40,000.00
Medicare		35,000.00
OP & F		300,000.00
Medical Insurance		250,000.00
Dental / Life Insurance		15,000.00
Long-Term Disability		10,000.00
Workers' Compensation		50,000.00
Uniforms		25,000.00
County Auditor & Treasurer Fees		35,000.00
Training		20,000.00
Other Professional & Technical Services (Physicals)		20,000.00
Repairs & Maintenance		85,000.00
Phone		15,000.00
Electric		15,000.00
Water & Sewer		2,500.00
Natural Gas		5,000.00
Contracts		70,000.00
Property Insurance		35,000.00
Office Supplies		3,000.00
Operating Supplies & Materials		60,000.00
Other Supplies		25,000.00
Machinery, Equipment & Furniture		200,000.00
Improvement of Sites		-
Other-Harrisburg		7,500.00
Transfers Out		200,000.00
Other Financing Uses (Carryover Account)		250,000.00
TOTAL FIRE LEVY FUND	\$	2,403,000.00
ROAD LEVY		2192
Medicare		12,000.00
Medical Insurance		230,000.00
Dental / Life Insurance		17,000.00
Long-Term Disability Insurance		5,000.00
Workers' Compensation		35,000.00
Tax Collection Fees		25,000.00
Repairs		25,000.00
Contracted Services		725,000.00
Property Insurance		15,000.00
Purchased Services		15,000.00
Office Supplies		2,000.00
Supplies		3,000.00
Operating Supplies		170,000.00
Operating Supplies--Road Salt		275,000.00
Machinery, Equipment & Furniture		75,000.00

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Other Financing Uses (Carryover Account)		100,000.00
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TOTAL ROAD LEVY FUND	\$	1,729,000.00
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SAFETY SERVICES LEVY	2194
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Fire Salaries	\$	1,500,000.00
Policing Contracts		850,000.00
Tax Collection Fees		30,000.00
Other Financing Uses (Carryover Account)		60,000.00

TOTAL SAFETY SERVICES LEVY FUND	\$	2,440,000.00
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PERMISSIVE MOTOR VEHICLE TAX	2231
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Repairs & Maintenance	\$	25,000.00
Contracts		-
Operating Supplies		30,000.00
Other Financing Uses (Carryover Account)		25,000.00

TOTAL PERMISSIVE MVL TAX FUND	\$	80,000.00
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EMS BILLING	2281
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Salaries	\$	300,000.00
Contracts		20,000.00
Supplies		20,000.00
Other Expenses		1,000.00
Machinery & Equipment		-
Reserve Fund Balance Account		159,000.00

TOTAL EMS BILLING FUND	\$	500,000.00
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LIGHTING ASSESSMENT	2401
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Salaries		500.00
Contracts	\$	130,000.00

TOTAL LIGHTING ASSESSMENT FUND	\$	130,500.00
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TIF-AUBURN ROAD INTERCONNECT	2402
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Tax Collection Fees	\$	1,000.00
SIB Loan-Principal		175,000.00
Loan Interest		25,000.00

TOTAL TIF FUND	\$	201,000.00
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FIRE PREVENTION	2902
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Operating Supplies	\$	10,000.00
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TOTAL FIRE PREVENTION FUND	\$	10,000.00
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JEDD FUND	2905
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Contracts	\$	600,000.00
Principal Payments		500,000.00

TOTAL JEDD FUND	\$	1,100,000.00
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CAPITAL PROJECTS FUND		4901
Contracts	\$	700,000.00
Land		300,000.00
TOTAL CAPITAL PROJECTS FUND	\$	1,000,000.00
SERVICE DEPT CAPITAL PROJECTS FUND		4903
Other	\$	25,000.00
TOTAL SD CAPITAL PROJECTS FUND	\$	25,000.00
FIRE DEPT CAPITAL PROJECTS FUND		4904
Other	\$	25,000.00
TOTAL FD CAPITAL PROJECTS FUND	\$	25,000.00
CEMETERY TRUST		4951
Restricted Amount: \$50515.00		
Supplies & Materials	\$	5,000.00
TOTAL CEMETERY TRUST FUND	\$	5,000.00
AGENCY FUND--SECURITY DEPOSITS		9001
Community Center		20,000.00
TOTAL AGENCY FUND	\$	20,000.00
RECAPITULATION OF FUNDS:		
GENERAL FUND	\$	2,046,900.00
MOTOR VEHICLE LICENSE TAX FUND		41,000.00
GASOLINE TAX FUND		160,000.00
ROAD and BRIDGE FUND		1,091,000.00
CEMETERY FUND		61,000.00
FIRE LEVY		2,403,000.00
ROAD LEVY		1,729,000.00
SAFETY SERVICES LEVY		2,440,000.00
PERMISSIVE MOTOR VEHICLE LICENSE TAX FUND		80,000.00
EMS BILLING		500,000.00
LIGHTING ASSESSMENT FUND		130,500.00
TIF-AUBURN ROAD INTERCONNECT		201,000.00
FIRE PREVENTION ACCOUNT		10,000.00
JEDD FUND		1,100,000.00
CAPITAL PROJECTS FUND		1,000,000.00
SD CAPITAL PROJECTS FUND		25,000.00
FD CAPITAL PROJECTS FUND		25,000.00
CEMETERY TRUST FUND		5,000.00
AGENCY FUND--SECURITY DEPOSITS		20,000.00
GRAND TOTAL ALL FUNDS	\$	13,068,400.00

Mrs. Luhta seconded. Vote 3 ayes. Roll Call Vote: Mr. Malchesky – yes; Mr. Galloway – yes; Mrs. Luhta – yes.

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- C. SUPER BLANKET CERTIFICATES #101-2018 THRU #150-2018. Mr. Malchesky moved to accept the Fiscal Officer's list of Super Blanket Certificates:

Super Blanket Certificates: 3/7/2018 - 12/31/2018			
BC #	Code:	Account:	Amount:
GENERAL FUND			
101	1000-110-223	Dental / Life Insurance	5,000
102	1000-110-229	Long-Term Disability Ins	2,000
103	1000-110-230	Worker's Compensation	20,000
132	1000-110-313	UAN	3,000
104	1000-110-330	Travel & Meeting Expense	5,000
105	1000-110-381	Property & Liability Insurance	10,000
106	1000-110-390	Purchased Services	10,000
107	1000-110-410	Office Supplies	2,500
108	1000-110-410-1	CCC Office Supplies	500
133	1000-110-430	Computer Equip & Service	20,000
134	1000-110-590	Other Expenses	10,000
109	1000-110-740	Machinery & Equipment	5,000
110	1000-110-740-1	CCC Machinery & Equipment	3,000
111	1000-120-323	Repairs & Maintenance	5,000
112	1000-120-323-1	CCC Repairs & Maintenance	5,000
113	1000-120-323-4	Repairs & Maintenance Schoolhouse	500
135	1000-120-341	Telephone	7,500
136	1000-120-341-4	Schoolhouse Telephone	250
137	1000-120-342	Postage	2,000
138	1000-120-342-1	CCC Postage	3,000
139	1000-120-344-1	Printing	20,000
140	1000-130-300	Purchased Services	5,000
130	1000-610-599	Parks Other -CCD	30,000
129	1000-610-599-1	CCC Refund & Instructor Fees	11,000
GAS TAX			
127	2021-330-323	Repairs & Maintenance	5,000
126	2021-330-599	Other (legal notice, office exp)	1,000
ROAD & BRIDGE			
122	2031-330-351	Electricity	5,000
123	2031-330-352	Water & Sewage	500
124	2031-330-353	Natural Gas	2,500
125	2031-330-490	Other Supplies (Fuel, Garments)	20,000
FIRE LEVY			
114	2191-220-223	Dental / Life Insurance	10,000
115	2191-220-229	Long-Term Disability	5,000
116	2191-220-230	BWC	25,000
117	2191-220-318	Training	15,000
118	2191-220-420	Operating Supplies	50,000
ROAD LEVY			
119	2192-330-223	Dental / Life Insurance	6,000
120	2192-330-230	BWC	25,000
121	2192-330-410	Office Supplies	500
EMS BILLING			
128	2281-230-420	EMS Supplies	15,000
	2905-230-360	Contracts	300,000
			670,750

Mrs. Luhta seconded. Vote 3 ayes.

- D. RESOLUTION 2018-13, TO APPROVE A MOU WITH LIBERTY DEVELOPMENT FOR THE 7 ARCE PARCEL. Mr. Malchesky moved to approve the following resolution:

RESOLUTION NO. 2018-13

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES OF CONCORD TOWNSHIP TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH LIBERTY DEVELOPMENT COMPANY TO PROVIDE ASSISTANCE IN THE DEVELOPMENT OF THE APPROXIMATE SEVEN (7) ACRES OF TOWNSHIP-OWNED REAL PROPERTY LOCATED NEAR THE INTERSECTION OF AUBURN ROAD AND CAPITAL PARKWAY, PERMANENT PARCEL NUMBER 08A02A000140.

WHEREAS, in consideration of the benefits to be received by Concord Township and the Concord Township-City of Painesville Joint Economic Development District, the Board of Trustees believes that it is in its best interests to enter into a Memorandum of Understanding with Liberty Development Company to provide assistance in the planning and development of the approximate seven (7)

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acres of Township-owned real property located near the intersection of Auburn Road and Capital Parkway, Permanent Parcel No. 08A02A000140.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, Concord Township, Lake County, State of Ohio as follows:

Section 1. That the Board of Trustees is hereby authorized to enter into a Memorandum of Understanding with Liberty Development Company in a form substantially similar to the Memorandum of Understanding annexed as Exhibit A and incorporated herein, and to execute any and all documents necessary to complete the contractual obligations required thereunder and as required by law.

Section 2. All formal actions of this Board of Trustees concerning the passage of this Resolution were adopted in an open meeting, and that all deliberations of this Board of Trustees or any of its Committees, which resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Chapter 107 of the Codified Ordinances and Section 121.22 of the Ohio Revised Code.

Mrs. Luhta seconded. Mr. Malchesky and Mr. Galloway defined what the resolution meant in terms of working with Liberty Development and developing the seven (7) acre parcel. Mr. Galloway made a motion for the vote. Vote 3 ayes.

- E. RESOLUTION 2018-14, CONTRACT WITH JEN MAGID DBA JEN CLEANING SERVICES. Mr. Malchesky moved to approve the following resolution:

RESOLUTION NO. 2018-14

A RESOLUTION AUTHORIZING THE BOARD OF TRUSTEES FOR CONCORD TOWNSHIP TO ENTER INTO AN AGREEMENT FOR CLEANING SERVICES WITH JENNIFER MAGID dba JEN'S CLEANING SERVICE.

NOW, THEREFORE, BE IT RESOLVED, by the Concord Township Board of Trustees, Lake County, Ohio, as follows:

Section 1. That the Board of Trustees is hereby authorized to enter into an Agreement with Jennifer Magid dba Jen's Cleaning Service for cleaning services, in a form substantially similar to the Agreement annexed and incorporated herein, and to further execute any and all documents necessary to complete contractual obligations required thereunder and by Ohio law.

Section 2. It is found and determined that all formal actions of the Board of Trustees of Concord Township concerning and relating to the adoption of this Resolution were taken in an open meeting of the Board of Trustees of Concord Township and that all deliberations of this Board that resulted in those formal actions were in a meeting open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mrs. Luhta seconded. Vote 3 ayes.

- F. CHANGE ORDER FOR PROFESSIONAL SERVICES WITH HULL & ASSOCIATES INC. Mr. Malchesky moved to approve the change order to \$50,000 for professional services with Hull & Associates Inc. Mrs. Luhta seconded. Vote 3 ayes.
- G. METROPARKS GREENWAY CORRIDOR MOU - tabled
- H. CEMETERY DEPT. NEW RULES AND REGULATIONS, EFFECTIVE APRIL 1st. Mr. Malchesky moved to approve the new rules and regulations, effective April 1st for Concord Cemetery. Mrs. Luhta seconded. Vote 3 ayes.
- I. FIRE DEPT. PERMISSION TO ADVERTISE FOR REQUESTS FOR QUALIFICATIONS FOR FIRE STATION MASTER PLANNING. Mr. Malchesky moved to approve advertising for requests for qualifications for the fire station master planning. Mrs. Luhta seconded. Vote 3 ayes.
- J. FIRE DEPT. P.O. # 20-2018, PHYSIO CONTROL INC. IN THE AMOUNT OF \$6,987.60 FOR HEART MONITOR SERVICES PLAN. Mr. Malchesky moved to approve P.O. #20-2018, to Physio Control Inc. in the amount of \$6,987.60 for the heart monitor services plan. Mrs. Luhta seconded. Vote 3 ayes.
- K. FIRE DEPT. P.O. #21-2018, LEXIPOL IN THE AMOUNT OF \$4,480 FOR INTEGRATION SERVICES. Mr. Malchesky moved to approve P.O. #21-2018, to Lexipol in the amount of \$4,480 for

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integration services. Mrs. Luhta seconded. Vote 3 ayes.

L. SERVICE DEPT. PERMISSION TO ADVERTISE FOR THE 2018 STONE, ASPHALT, CEMENT AND CONCRETE. Mr. Malchesky moved to approve advertising for the 2018 Stone, Asphalt, Cement and Concrete. Mrs. Luhta seconded. Vote 3 ayes.

M. PENDING RIVERSIDE SCHOOL LITIGATION. Mr. Malchesky made a motion for a settlement with Riverside Schools including the addendum. Mrs. Luhta seconded. Roll Call Vote: Mr. Malchesky – yes; Mrs. Luhta – no; Mr. Galloway – yes.

N. FUTURE MEETINGS & ANNOUNCEMENTS:

FRI.	3/09	8:00 AM	JEDD BOARD MEETING / Town Hall
WED.	3/14	7:00 PM	BZA MEETING / Town Hall
WED.	3/21	6:00 PM	CONCORD COMMUNITY DAY MEETING / Conference Room
		6:30 PM	TRUSTEE OFFICE HOURS / Conference Room
		7:30 PM	TRUSTEE MEETING / Town Hall
SAT.	3/24	11:00 AM	EASTER EGG HUNT / Town Hall Campus

Upon proper motion, the meeting was adjourned.

Trustees approved and signed the following checks:

CONCORD TOWNSHIP, LAKE COUNTY 2/26/2018 4:33:31 PM

Payment Listing UANv2018.1
3/08/2018 to 3/21/2018

Advice #	Post Date	Date	Type	Vendor / Payee	Amount
26-2018	02/23/2018	02/23/2018	CH	CONCORD PAYROLL	\$129,833.26
27-2018	02/23/2018	02/23/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$18,816.83
28-2018	02/23/2018	02/23/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$15,044.59
29-2018	03/02/2018	03/06/2018	CH	FIFTH THIRD BANK	\$15.00
30-2018	03/06/2018	03/06/2018	CH	CONCORD PAYROLL	\$117,488.65
30-2018	03/09/2018	03/14/2018	NEG ADJ	CONCORD PAYROLL	-\$941.72 *
31-2018	03/06/2018	03/06/2018	CH	OH POLICE & FIRE PENSION FUND (OP&F)	\$18,812.83
32-2018	03/06/2018	03/06/2018	CH	OH PUBLIC EMPLOYEES RETIREMENT SY	\$11,726.66
33-2018	03/06/2018	03/06/2018	CH	OHIO CHILD SUPPORT PAYMENT CENTER	\$1,922.97
40072	02/21/2018	02/21/2018	AW	CLEAN AIR CONCEPTS	\$395.00 *
40072	03/05/2018	03/06/2018	AW	CLEAN AIR CONCEPTS	-\$395.00
40097	02/23/2018	02/23/2018	AW	LEXIPOL	\$7,211.00
40098	02/23/2018	02/23/2018	AW	CARGILL INC. DEICING TECHNOLOGY	\$1,688.65
40099	02/23/2018	02/23/2018	AW	DOMINION ENERGY OHIO	\$119.30
40100	02/23/2018	02/23/2018	AW	THE ILLUMINATING COMPANY	\$11,191.70
40101	02/23/2018	02/23/2018	AW	INTERNATIONAL ASSOC OF FIRE CHIEFS	\$209.00
40102	02/23/2018	02/23/2018	AW	NORTHERN OH SERVICE DIRECTORS ASS	\$50.00
40103	02/23/2018	02/23/2018	AW	OH ASSOC OF PUBLIC TREASURERS	\$50.00
40104	02/23/2018	02/23/2018	AW	OHIO UTILITIES PROTECTION SERVICE	\$509.23
40105	02/23/2018	02/23/2018	AW	O'REILLY AUTO PARTS	\$100.17
40106	02/23/2018	02/23/2018	AW	RAY'S SEPTIC TANK CLEANING	\$470.00
40107	02/23/2018	02/23/2018	AW	R. W. SIDLEY INC	\$898.80
40108	02/23/2018	02/23/2018	AW	SIEVERS SECURITY INC	\$76.13
40109	02/23/2018	02/23/2018	AW	SIGNS 'N STUFF INC.	\$252.00
40110	02/23/2018	02/23/2018	AW	STAPLES ADVANTAGE	\$439.41
40111	02/23/2018	02/23/2018	AW	SUMMERS RUBBER COMPANY	\$82.69
40112	02/23/2018	02/23/2018	AW	TIME WARNER CABLE - NORTHEAST	\$104.07
40113	02/23/2018	02/23/2018	AW	TREASURER STATE OF OHIO (ELEVATOR)	\$88.25
40114	02/23/2018	02/23/2018	AW	ULINE	\$242.84

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40115	02/23/201802/23/2018	AW	UNIQUE PAVING MATERIALS CORP	\$283.93
40116	02/23/201802/23/2018	AW	VALLEY FREIGHTLINER TRUCKS	\$226.27
40117	02/23/201802/23/2018	AW	ODOT DIV OF FINANCE, MAILSTOP 2130	\$261,362.95
40118	02/23/201802/23/2018	AW	DOMINION ENERGY OHIO	\$60.29
40119	02/23/201802/23/2018	AW	HEMLY TOOL SUPPLY INC	\$313.32
40120	02/23/201802/23/2018	AW	THE JEFFERSON HEALTH PLAN	\$3,254.29
40121	02/23/201802/23/2018	AW	US BANK INSTITUTIONAL CUSTODY SERV	\$40,750.42
40122	02/23/201802/23/2018	AW	VISION SERVICE PLAN - (OH)	\$1,402.91
40123	02/23/201802/23/2018	AW	AABLE RENTS	\$5,503.17
40124	02/23/201802/23/2018	AW	AMERICAN FIREWORKS COMPANY	\$4,000.00
40125	02/23/201802/23/2018	AW	ARIS COMPANY	\$2,400.00
40125	02/23/201802/23/2018	AW	ARIS COMPANY	-\$2,400.00
40126	02/23/201802/23/2018	AW	BOBBIE JEAN YERMAN	\$200.00
40127	02/23/201802/23/2018	AW	CANDY POROSTOSKY	\$200.00
40128	02/23/201802/23/2018	AW	CRAIG DOUGLAS	\$500.00
40129	02/23/201802/23/2018	AW	DAPHNE SMYMERS	\$200.00
40130	02/23/201802/23/2018	AW	JOAN ESTADT	\$30.00
40131	02/23/201802/23/2018	AW	KATHERINE STONE	\$100.00
40132	02/23/201802/23/2018	AW	KURT KENDIG	\$500.00
40133	02/23/201802/23/2018	AW	REBECCA SCHENK	\$60.00
40134	02/23/201802/23/2018	AW	SANDRA F PATTERSON	\$34.00
40135	02/23/201802/23/2018	AW	SOLID ROCK SPORTS	\$2,326.95
40136	02/23/201802/23/2018	AW	ARIS COMPANY	\$1,200.00
40137	02/28/201802/28/2018	AW	ADP INC	\$1,308.29
40138	02/28/201802/28/2018	AW	AT&T	\$39.70
40139	02/28/201802/28/2018	AW	CARGILL INC.DEICING TECHNOLOGY	\$10,431.46
40140	02/28/201802/28/2018	AW	CINTAS FAS LOCKBOX 636525	\$26.22
40141	02/28/201802/28/2018	AW	DELTA DENTAL	\$3,690.19
40142	02/28/201802/28/2018	AW	DOMINION ENERGY OHIO	\$248.93
40143	02/28/201802/28/2018	AW	THE ILLUMINATING COMPANY	\$2,383.15
40144	02/28/201802/28/2018	AW	JEN'S CLEANING SERVICE	\$702.00
40145	02/28/201802/28/2018	AW	THE LINCON NATL LIFE INSURANCE COM	\$1,470.47
40146	02/28/201802/28/2018	AW	MULLET'S HARNESS SHOP	\$99.95
40147	02/28/201802/28/2018	AW	TIME WARNER CABLE - NORTHEAST	\$163.20
40148	02/28/201802/28/2018	AW	JANET HLAVAC	\$6.42
40149	02/28/201802/28/2018	AW	JIM SEDLACEK	\$90.00
40150	02/28/201802/28/2018	AW	NAILA KHAN	\$200.00
40151	03/06/201803/06/2018	AW	OHIO PUBLIC EMPLOYEES DEFERRED CO	\$2,125.00
40152	03/06/201803/06/2018	AW	SECURITY BENEFITS	\$2,264.51
40153	03/06/201803/06/2018	AW	POLICE & FIREMEN'S INSURANCE ASSOC	\$629.79
40154	03/06/201803/06/2018	AW	AIRGAS USA,LLC	\$163.75
40155	03/06/201803/06/2018	AW	AISLINN CONSULTING, LLC	\$4,500.00
40156	03/06/201803/06/2018	AW	ARIS COMPANY	\$157.80
40157	03/06/201803/06/2018	AW	AQUA OHIO INC	\$156.41
40158	03/06/201803/06/2018	AW	AT&T U-VERSE	\$64.36
40159	03/06/201803/06/2018	AW	BRIGHT KESTREL LTD	\$550.00
40160	03/06/201803/06/2018	AW	CHARDON OIL CO., INC.	\$96.21
40161	03/06/201803/06/2018	AW	CINTAS CORPORATION #259	\$415.80
40162	03/06/201803/06/2018	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$42.17
40163	03/06/201803/06/2018	AW	COUNTRYSIDE TRUCK SERVICE INC	\$1,257.50
40164	03/06/201803/06/2018	AW	CRILE ROAD HARDWARE	\$89.10
40165	03/06/201803/06/2018	AW	DOMINION ENERGY OHIO	\$48.33
40166	03/06/201803/06/2018	AW	THE ILLUMINATING COMPANY	\$682.35
40167	03/06/201803/06/2018	AW	L.C.D.U.	\$77.49
40168	03/06/201803/06/2018	AW	LAKE COUNTY RECORDER	\$20.00
40169	03/06/201803/06/2018	AW	LOWE'S	\$171.61
40170	03/06/201803/06/2018	AW	MELTON REPORTING	\$174.10
40171	03/06/201803/06/2018	AW	MELZER'S FUEL SERVICE INC.	\$7,893.37
40172	03/06/201803/06/2018	AW	MILL SUPPLY INC	\$310.00

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40173	03/06/201803/06/2018	AW	NORTHCOAST MEMORIALS	\$125.00
40174	03/06/201803/06/2018	AW	OHIO FIRE CHIEFS ASSOCIATION INC	\$350.00
40175	03/06/201803/06/2018	AW	O'REILLY AUTO PARTS	\$177.87
40176	03/06/201803/06/2018	AW	SAM'S CLUB/GEMB	\$215.35
40177	03/06/201803/06/2018	AW	SHERWIN WILLIAMS CO	\$64.17
40178	03/06/201803/06/2018	AW	SIEVERS SECURITY INC	\$236.13
40179	03/06/201803/06/2018	AW	STAPLES ADVANTAGE	\$297.21
40180	03/06/201803/06/2018	AW	SWEETHAVEN DOORS & MORE INC	\$389.00
40181	03/06/201803/06/2018	AW	UNIQUE PAVING MATERIALS CORP	\$167.08
40182	03/06/201803/06/2018	AW	CIRO GRANDINI	\$325.00
40183	03/06/201803/06/2018	AW	CLAIRE JAZBEC	\$200.00
40184	03/06/201803/06/2018	AW	JIM SEDLACEK	\$360.00
40185	03/06/201803/06/2018	AW	KATRINA MICHALSKI	\$180.00
40186	03/06/201803/06/2018	AW	LAKE COUNTY HISTORY CENTER	\$75.00
40187	03/06/201803/06/2018	AW	MONIQUE LAFORTUNE	\$75.00
40188	03/06/201803/06/2018	AW	REBECCA SCHENK	\$60.00
40189	03/06/201803/06/2018	AW	OH DEPT OF COMMERCE/DIV OF LIQUOR	\$150.00
40190	03/07/201803/07/2018	AW	21ST CENTURY MEDIA-OHIO	\$1,017.10
40191	03/07/201803/07/2018	AW	CITY OF PAINESVILLE, UTILITIES OFFICE	\$234.12
40192	03/07/201803/07/2018	AW	CONCORD AUTO SERVICE	\$270.54
40193	03/07/201803/07/2018	AW	EMSAR MEDICAL REPAIR INC	\$2,189.04
40194	03/07/201803/07/2018	AW	FIFTH THIRD BANK	\$4,686.62
40195	03/07/201803/07/2018	AW	JUDGE JOSEPH GIBSON-Retired	\$1,225.00
40196	03/07/201803/07/2018	AW	LAKE COUNTY PLANNING COMMISSION	\$200.00
40197	03/07/201803/07/2018	AW	PHYSIO-CONTROL, INC.	\$1,240.91
Total Payments:				\$716,817.30
Total Conversion Vouchers:				\$0.00
Total Less Conversion Vouchers:				\$716,817.30



 Christopher A. Galloway, Chairman



 Amy L. Dawson, Fiscal Officer